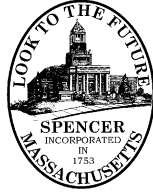


TOWN OF SPENCER, MASSACHUSETTS

OFFICE OF THE SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
FRANCIS X. WHITE II, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held December 13, 2023

Meeting of the Board of Sewer Commissioners held at the Water Department, also, broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Francis "Frank" White
Dial-in: Lawrence "Larry" Dufault
Francis X. White, Jr

Sewer staff present: James Laplante, Jr. Supt
Debra Graves, Sr. Clerk

Others: Peter Boria, U&F Superintendent
Todd Kirton, Tighe & Bond
Ryan Siegel, Tighe & Bond

Dial-in: Matthew Corbin, Wright-Pierce
Jessica Richard, Wright-Pierce
Ian Catlow, Tighe & Bond

Meeting was called to order at 3:00pm.

Vote to approve Meeting Minutes November 8 and November 28, 2023.

A motion to approve the minutes of November 8 and November 28, 2023 (Larry/Frank) passed 2/0 with a roll-call vote: Larry-yes, Frank-yes.

Superintendent James LaPlante Reports:

- Review Monthly Operations Report
(Reports are on file at the Utilities & Facilities Office)

Budget & Capital Items:

- **Rate Review:** Increase Sewer rate for FY25. Would like to establish a new tier. The Sewer Commissioner would like a count of users for 0-500. Will meet again on this in January. Also, need to set up a rate hearing meeting.
- **Loader:** WWTP received the new loader on December 6, 2023.
- **FY24 Community Funding Project Appropriation:** The Spencer Sewer Collection Pipe Repair is expected to receive \$959,752 in FY24 which was passed on November 3, 2023.
- **Wright-Pierce Small Town Grant Propose:** Submitted a proposal for an Executive Office of Economic Development Rural and Small Town Grant for Sewer Rehabilitation Project up to \$500,000 with a 10% match. Submit proposed fee application \$4,500. This includes an estimated 24 hrs. of labor and 200 in non-labor expenses. Also, covers engineering design services. Larry motion to accept Wright-Pierce Executive Office Development Rural and of Economic Small Town Grant Propose of \$4,500, second by Frank. Roll-call vote: Larry-yes, Frank-yes.

Sewer Systems Upgrade:

- Clark Street: Sewer Rehabilitation Engineering Contract was reviewed and signed contract.
- Valley/Mill St: Sewer has no video of Mill. The sewer video camera is not working right now. Would like to outsource services to Insituform Technologies to do videos.
- Inspection Fee: Sewer will be responsible for the inspection fee. Permit fees were waived but not the inspection fees.
- Sewer Moratorium: Sewer Commissioners discuss lifting the moratorium. Will review next month.
- Burn Dump Area & Ram Status Report Review: The primary contaminant of concern in the burn dump debris soil is lead, with other heavy metals (arsenic, zinc, mercury) and target (PAHs). A release notification was made on February 7, 2023, for the 120-day reportable condition identified in the burn dump area soil per the MCP regulation. Also, review MCP timeline. Sewer Commissioners would like to meet at the next Board of Selectmen meeting about the burn dump. Tighe & Bond Submitted Release Abatement Measure (RAM) Status Report on November 30, 2023. A report will be submitted every six months thereafter.

Public Meeting adjourned at 4:51pm motion by Larry, second by Frank, all in Favor.

The Board voted and approved minutes on 1/11/2024

Respectfully Submitted,
Debra Graves