



## **Minutes of the Meeting of the Board of Selectmen**

Date: June 26, 2017 – Special Meeting  
Time: 6:00 p.m.  
Place: McCourt Social Hall, Memorial Town Hall, Spencer, MA  
Present: Chairman Pepe, Vice Chair Woodbury, Clerk Monette, Members Stevens and Hicks. Administrator Gaudette was absent.

At 6:01 p.m. Chairman Stevens called the meeting to order and led the Pledge of Allegiance.

### **Minutes: Business Meeting and Executive Session of June 12, 2017**

*A motion to approve the business meeting and executive Session minutes of June 12, 2017 (Woodbury/Hicks) passed 5/0.*

### **Citizen Input**

William Shemeth, 6 Dale St., said he had opportunity to meet with several organizations including a group that may be willing to provide financial support to open Luther Hill Park. He noted that the Barnstorm event and Abbey Open House were a huge hit.

### **Discussion: SEBRSD Liaison Update**

Mr. Ortiz will attend a future meeting after he has a discussion with the new SEBRSD Committee chair.

Mr. Stevens said he attended an impressive demonstration on technology at DPHS.

### **Policy Introduction: Town Administrator Screening Committee**

The draft Town Administrator Screening Committee policy was reviewed. After some discussion on the make-up of the Committee and potential appointees, the Board agreed on the following:

1. The BOS Chair or their designee
2. The FinCom Chair or their designee
3. A Capital Improvement Planning Committee member
4. A Council on Aging Chair or their Designee
5. The Planning Board Chair or their Designee
6. A Citizen-at-large
7. A Citizen-at-large

In addition to the above, a non-voting Alternate member will be added and must be present at all meetings to be prepared to vote if someone is absent.

*A motion to vote on the group as discussed (Hicks/Stevens) passed 5/0.  
The motion was amended to add an alternate member to the group as discussed (Hicks/Stevens) passed 5/0.*

Chairman Pepe will discuss with Mr. Gaudette. The Board will vote to adopt the policy at the July 10<sup>th</sup> meeting.

### **Board Liaison Reports**

Mr. Pepe reported that the FMPC will move forward with their portion of the financial needs process.

Mary Braney, Finance Committee Chair provided an update on the joint meeting with the BOS. She reported that the FinCom will develop a mission statement and work with focus groups and conduct surveys. The FMPC will look at the long range forecast and Dr. Hicks will review the Town's Master Plan to determine what is relevant. The goal is to have an update by the end of October.

Mr. Woodbury reported that an RFP for the solar landfill cap is in process.

Dr. Hicks met with the Council on Aging and noted their concerns over the elevator not working and the low compensation the COA Director is receiving.

Mr. Stevens noted the Main St. construction is moving along well and praised Steve Tyler for his communication skills.

The meeting was adjourned at 7:26 pm. All were in favor.

Respectfully submitted,

Brenda Savoie  
Administrative Assistant

Referenced Documents

Town Administrator Screening Committee Policy