



Minutes of the Meeting of the Board of Selectmen

Date: October 30, 2017 - Special Meeting
Time: 6:00 a.m.
Place: McCourt Social Hall, Memorial Town Hall, Spencer, MA
Present: Chairman Pepe, Vice Chair Woodbury, Clerk Monette, Member Hicks and Interim Administrator Ross. John Stevens participated remotely.

At 6:05 pm. Chairman Pepe called the meeting to order.

Announcement

Any members that are participating remotely in accordance with Regulation 940, CMR 29.10 of the Open Meeting Law

Dr. Hicks announced that in accordance with Regulation 940, CMR 29.10 of the Open Meeting Law Selectmen Stevens will be participating remotely.

All votes will be roll call.

New Business:

Action Item: Vote to Approve Common Victualler License Application of Choudhery Rafique for Frangoz, LLC, D/b/a Frangoz

Choudhery Rafique said he' like to open Frangoz Restaurant as soon as the gas inspection is complete and the Board of Health signs off on the final approval.

A motion to approve the Common Victualler License Application of Choudhery Rafique for Frangoz, LLC, d/b/a Frangoz subject to Board of Health approval (Hicks/Monette) passed with a roll call vote: Stevens-yes, Hicks-yes, Woodbury-yes, Monette-yes, Pepe-yes

Action Item: Discuss Road Acceptance for Richland Drive

Mr. Ross reported that the Richland Drive Developer would like to have this private road listed for acceptance on the STM Warrant, however timing is a concern with notification requirements and some issues to resolve on the roadway. State law calls for notification of intent to layout the road and a public meeting to hear potential objections from residents and there may not be enough time for the upcoming Town Meeting.

Attorney Phil Stoddard represents Developer Jim Sielis and said he is authorized to act on his behalf. He will hand deliver notification of the Board's intent to proceed with the road acceptance tonight to allow time for placement on the STM Warrant.

Selectmen Monette recused himself due to his relationship with the Developer.

A motion to move forward with the Richland Drive road acceptance process and authorize Attorney Stoddard to serve notice to the Developer and for Mr. Ross to discuss with Town Counsel (Hicks/Woodbury) passed with a roll call vote: Stevens-yes, Hicks-yes, Woodbury-yes, Pepe-yes. Monette recused himself.

A discussion will take place at the November 6th Meeting on the Richland Road acceptance.

Action Item: Nominate Selectmen's Representative to the SEBRSD Superintendent Search Committee

Mr. Pepe reported that the Chairman of the SEBRSDC would like a representative of the Board to be part of the Superintendent Search Committee and asked if there were any volunteers. Dr. Hicks said he has experience serving in this capacity and offered to be the Board's representative.

A motion to nominate Dr. Hicks to serve as the Board's Representative to the SEBRSD Superintendent Search Committee (Monette/Woodbury) passed with a roll call vote: Stevens-yes, Hicks-yes, Woodbury-yes, Monette-yes, Pepe-yes

Old Business:

Vote to Set & Close the November 16th Special Town Meeting Warrant

Mr. Ross reviewed the STM Warrant and the FY18 Revisions sheet. All will be funded from new growth. He noted that a town the size of Spencer should have a fulltime Accountant.

Dr. Hicks agrees that a fulltime Accountant is needed. He noted that Luther Hill Park (LHP) has been out of service long enough and is concerned that the children of Spencer are not learning how to swim or have a place to cool off in the summer.

Mr. Monette said the parks are a beautiful resource for the Town and it's important to have them open and for the residents to enjoy them.

Mr. Woodbury said he is in support of the parks, however is concerned about the basic maintenance and needs at other parks that are not being maintained. These funds will provide a maximum of 10 weeks to open LHP and during the last budget process there were other needs identified at the top of the list, including a school resource officer and various capital items.

Mr. Monette agreed another officer is needed and that the Police Department is understaffed.

Mr. Ross said new growth needs to be preserved to fund the Firefighter positions and not additional hires at this time.

Chairman Pepe reported that the CIPC asked to defer the \$25,000 Library HVAC design funds to the Annual Town Meeting since it had not come before them and the rankings process must be followed.

Library Director Cheryl Donahue explained that there is a major issue with the heating system which is 25 years old. A recent study reported that a new HVAC system is needed and must be addressed in 2019. Ms. Donahue will complete the capital form during the spring budget process to be ready for the Annual Town Meeting.

Mr. Ross suggests removing the \$25,000 Library HVAC design and use \$15,000 for the Rail Trail Phase 4 and \$10,000 towards the salt storage shed. The Board agreed.

The remaining Warrant Articles were reviewed.

A motion to add a new Article 11 to the STM Warrant for the Richland Ave road acceptance as discussed (Hicks/Woodbury) passed with a roll call vote: Stevens-yes, Hicks-yes, Woodbury-yes, Pepe-yes. Mr. Monette recused himself

A motion to Vote to approve the November 16th Special Town Meeting Warrant as amended (Hicks/Woodbury) passed with a roll call vote: Stevens-yes, Hicks-yes, Woodbury-yes, Monette-yes, Pepe-yes

A motion to Vote to approve to Set & Close the November 16th Special Town Meeting Warrant (Hicks/Woodbury) passed with a roll call vote: Stevens-yes, Hicks-yes, Woodbury-yes, Monette-yes, Pepe-yes

The meeting was adjourned at 7:41 pm. All were in favor.

Respectfully submitted,

Brenda Savoie
Administrative Assistant

Referenced Materials
11/16/17 STM Warrant
FY18 Budget Revisions