

Planning Board – Town of Spencer

Minutes



Regular Planning Board Meeting
Tuesday, January 20, 2009 at 7:00 PM
McCourt Social Hall
Memorial Town Hall

The meeting was called to order at 7:00 p.m.

Planning Board Members Present: Chairman Fabio Carrera, Paul Tee, Shirley Shiver and Paul Sauvageau.

Planning Board Members Absent: None

Staff present: Adam Gaudette, Town Planner, Bea Meechan, Senior Clerk, ODIS

Approval of Minutes: For November 18, 2009 and January 6, 2009

Ms. Shiver made a motion to accept the minutes for November 18, 2008. Mr. Tee seconded the motion and the vote was 2-0 in favor with Mr. Carrera and Mr. Sauvageau abstaining.

Mr. Sauvageau made a motion to accept the minutes for January 6, 2009. Mr. Tee seconded the motion and the vote was 3-0 in favor with Ms. Shiver abstaining.

A. ANR – David H. and Richard H. Green, Northeasterly side of Greenville Street, Spencer. Mr. Gaudette stated that John Skowrya, the surveyor, previously submitted an ANR plan to ODIS. He advised Mr. Skowrya to revise the ANR – adding several required notes.

Mr. Gaudette said that Mr. Skowrya has submitted the revised ANR plan which reflected the changes, and now meets all the submittal requirements. The plan seeks to separate a 13-acre lot from the remaining land. Both lots have adequate frontage and access.

Ms. Shiver made a motion to accept the ANR plan as presented tonight, and to have Mr. Gaudette endorse the plan. Mr. Tee seconded the motion and the vote was 4-0 in favor.

Old Business:

A. Site Plan Review for Wireless Data Transfer Facility – Bell Atlantic Mobile, 35 Gold Nugget Road. Mr. Gaudette said that after the joint public hearing with the Zoning Board of Appeals (ZBA) on November 18, 2008, each Board had scheduled to hold a hearing/meeting separately.

Mr. Gaudette informed the Board that Mr. Klasnick, attorney for the applicant, requested to postpone tonight's meeting to a later date.

Mr. Gaudette said that the applicant still has yet to document the Project Need Requirement to satisfy the ZBA. In addition, it is practical to get both the ZBA's and the Planning Board's approval on *the same plan* as opposed to going back and forth between the Boards. Therefore, Mr. Klasnick decided to postpone the meeting with the Board tonight (1-20-09).

Other Business: Board Discussion

A. New Bylaw/Regulations

Mr. Gaudette resubmitted the revised Stormwater Management Bylaw to the Board. The Conservation Agent, the Board of Health Agent, the U & F Superintendent and Mr. Gaudette have been involved in the preparation of this Bylaw. Any necessary revisions could be made through February, as the public hearing will be held in March. The bylaw will then be placed on the warrant for the Spring Town meeting in May.

B. Planning Topics

Several planning topics were discussed at the previous meeting (1-6-2009). The Board suggested projects should be prioritized based on the "needs" in Town. Tonight the Board recommended working on the Affordable Housing Plan and the Open Space and Recreation Plan first. Mr. Gaudette updated the progress of these projects to the Board as follows:

- Affordable Housing Plan, Mr. Gaudette had gathered necessary information, and examples of plans established from other towns were submitted to the Board.
- Open Space and Recreation, the Conservation Agent and Mr. Gaudette have been working on the process of completing the Town's Open Space, and the timeline is set for approximately two months.
- Master Plan Revision will be a long term goal.

In addition, Mr. Gaudette said that there are several committees needed for the above plans. He is extending the invitation to members from each of the Boards (ZBA, PB and ConCom) to serve and participate on these committees. He will also prepare an advertisement to solicit public involvement.

The Board asked Mr. Gaudette to provide a list of the Planning Board's tasks from the Master Plan for the next meeting.

Ms. Shiver made a motion to adjourn the meeting at 8:00 pm. Mr. Sauvageau seconded the motion and the vote was 5-0 in favor.

Submitted by:

Approved:

Bea Meechan
Senior Clerk, ODIS

Fabio Carrera
Planning Board Chairman