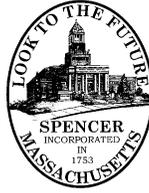


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

MARK R. ROBIDOUX, SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held April 9, 2013

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" X. White
Lawrence "Larry" H. Dufault
Michael "Mike" J. Mercadante

Sewer staff present: Mark Robidoux, Supt
Debra Graves, Sr. Clerk

Meeting was called to order at 5:00pm.

1. Read and accepted minutes for March 12, 2013.
2. Signed monthly commitment for Septage Fees.
3. Signed Quarterly Commitment for Sewer Bills.
4. Superintendent Mark Robidoux Reports:
 - Monthly Monitoring Report
 - Monthly Operations Report
(Reports are on file at the Utilities & Facilities Office)
5. Fire Dept. Annex Building: 15 gals. per person x 90 days = 2700 gals. (2 people).
Need to know if there will be a separate water meter for the Annex building. Sewer Commissioners did agree to no charge for connection or I/I fee.
6. Fire Station: Robert Fritze, Selectman, asked Mark if Sewer would stop charging the Fire Dept. for sewer usage. The water meter that's in the Fire Station is a high & low flow and Sewer is only charging for the low flow.
7. Electric Bill for the WWTP: The Sewer Commissioners would like to opt out of the contract. They will review the contract to see what they can do.
8. Review Budget and Capital Planning: They approved the Sewer System Upgrades.
9. Loan payment for \$1.9M bond is \$289,863.72 for first year; also paid \$38,762.72 out of Debt Service for the bond services.

10. Bixby Trail Estates: Attorney Meloche submitted an article (sewer connection) for the Annual Town Meeting Warrant. Sewer Commissioners would like to start from ground zero. When it comes to Bixby Trail Estates everything is off the table and sewer doesn't want to be responsible for the sewer lines on private property.
11. The Sewer Commissioners agree to allow Jim LaPlante to attend the Mass Wastewater Management Training Program.
12. National Grid to install a new transformer at WWTP. The Sewer Commissioners would like to review the plans before signing a proposal.

Public Meeting Adjourned at 6:32pm, motion by Larry, seconded by Frank, and in favor, Mike.