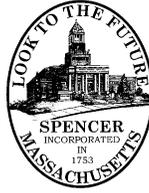


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

MARK R. ROBIDOUX, SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held January 13, 2015

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" X. White
Lawrence "Larry" H. Dufault

Sewer staff present: Mark Robidoux, Supt.
Debra Graves, Sr. Clerk

Meeting was called to order at 5:00pm.

1. Read and accepted minutes for December 9, 2014.
2. Signed monthly commitment for Septage Fees.
3. Signed quarterly commitment for Sewer bills.
4. Superintendent Mark Robidoux Reports:
 - Monthly Operations Report
 - Monthly Monitoring Report
 - Review FY2014 Town Report
(Reports are on file at the Utilities & Facilities Office)
5. Illegal sump pumps: Notice went out to resident with the January 2015 Sewer bills.
6. Budget & Capital Items:
 - Review the Synagro Liquid Sludge Hauling and Disposal increase letter. Per contract pricing is adjusted annually which base on index.
 - Review FY2016 draft budget. Retained Earnings under Capital Outlay for Sewer Bank, I&I Removal and monies for Main Street Reconstruction.
7. Sewer Systems Upgrades:
 - Additional engineering fee of \$5,775 for WWTP and Meadows Road Pump Station Replacement.
 - NuWater - Project meeting held January 12, 2015 has a request to add a 60 day extension to the contract. This would cost additional engineering fees for sewer. The commissioners will discuss this at their next meeting.
 - Meadow Road Pump Station Building is up and new pumps are inside the building.

8. Bixby Trail Estates: Superintendent will be reviewing all reports from file to organize I&I requirements for the Bixby Trail Estates project.
9. Low Cost Nitrogen Study: Final report should be issue this month. Superintendent requested equipment information and costs backup for the report.

Public Meeting adjourned at 6:45pm, motion by Larry, seconded by Frank, all in favor.