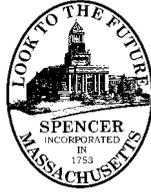


**TOWN OF SPENCER, MASSACHUSETTS**  
**OFFICE OF THE**  
**SEWER COMMISSION**

FRANCIS X. WHITE, CHAIRMAN  
LAWRENCE H. DUFAULT, CLERK  
MICHAEL J. MERCADANTE, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD  
SPENCER, MA 01562  
TEL. 508-885-7541  
TTY 508-885-7525  
PLANT 508-885-7542

**Minutes of Meeting held January 13, 2016**

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" White  
Lawrence "Larry" Dufault  
Michael "Mike" Mercadante

Sewer staff present: James Laplante, Jr., Supt.  
Debra Graves, Sr. Clerk

Meeting was called to order at 5:00pm.

Read and accepted Minutes for December 9 and December 21, 2015.

Signed monthly commitment for Septage Fees

Signed quarterly commitment

Superintendent James Laplante Reports:

- Monthly Operations Report
  - Monthly Monitoring Report  
(Reports are on file at the Utilities & Facilities Office)
1. Budget & Capital Items: Would like to review sewer rate fees at 15%, 20% and 25% at the next schedule Sewer Commissioners meeting. Will schedule a public meeting after reviewing sewer rates, sometime in March.
  2. MassDOT – Rt.9 Sewer: Relooked over the November 19, 2015 cost estimated. Would like to make changes on the manholes 17-32 instead replacing manholes, what about rebuilding manholes instead. This will be review with Wright-Pierce and Highway Superintendent.
  3. Final Clarifier – Bid Alternates: Review Wright-Pierce Engineering Services for the WWTP Final Clarifier Repairs and Mechanism Replacement. Sewer Commissioners Chairman will sign agreement once Wright-Pierce changes the construction time date to June or July.
  4. Copper Administrative Order: Wright-Pierce is working on the Copper Administrative Order.
  5. Flocculator Clarifier: ClearStream has been in contact with R.H. White to remove the pipe supports and tabs in the clarifier at no cost.

6. BOD5 Testing: Sewer Superintendent would like BOD5 testing to be outsourced by NETL Lab. If removed from the facility would allow more time that can be spent on video inspection equipment and etc. Larry motion to outsource BOD5 testing to NETL Lab, second by Frank and Mike not in favor.
  
7. Resident Concern:
  - Property for sale on Dewey Street, lot 13, zone Industrial. Would like to build a garage with one bathroom, but would need a water/oil separator. Sewer Commissioners agree to charge \$2,160.00 for Sewer Permit ( $75 \times 1.8 = 135 \times 16 = \$2,160$ ).
  - Sullivan Street: Applied for building permit to build a three bedroom house on Sullivan Street. This already been approved by the Sewer Commissioners to connect at the November 13, 2007 meeting. The connection and sewer bank fee for 3 bedrooms would be \$6,930.
  - 5 Pioneer Valley Road: Looking for abatement on late fees. Sewer Commissioners review hardship letter. Larry motion to abate the \$45.00 late fee, second by Mike and Frank not in favor.

Public Meeting adjourned at 7:00pm motion by Larry, Second by Frank and in favor, Mike.