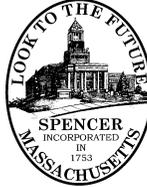


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
ROBERT D. MCNEIL III, P.E.

TEL. 508-885-7525
FAX: 508-885-9416
TTY: 508-885-7525

Minutes of Meeting held December 8, 2010

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: David R. O'Coin
Norman C. Letendre, Jr.
Robert O. Fritze, Jr.

Staff present: Robert D. McNeil III, Superintendent
Greg Karpowicz, Chief Water Operator
Susan L. Lacaire, Junior Clerk

Others present: Richard Braney

Meeting was called to order at 5:30 P.M.

Invoices were reviewed and signed.

The minutes of November 10, 2010 were approved. Motion O'Coin/Fritze passed 3/0.

Broken Fence 34 Grove Street: Francis Carey, 34 Grove Street, sent a letter to the Commissioners about his fence being damaged causing \$336.75 in repair costs. Mr. Carey submitted a bill to his Insurance Company This letter was reviewed by the Commissioners. There is no documentation that the Water Department damaged the fence. Motion made Letendre/Fritze to send letter to Mr. Carey informing him, the Water Department does not take responsibility for the damage to the fence. (Passed 3/0)

Grant Street Residents: Francis and Rita Maderosian are looking for some relief regarding their Sprinkler Bill tripling. The Commissioners reviewed other sprinkler accounts and found that all were above last year usage amounts. The spring and summer were very dry and more water was used. The rates also increased over last summer's rates. Motion made O'Coin/Letendre to send letter to the Maderosians informing them of the high usage by all sprinkler accounts and the increase in rates. (Passed 3/0)

8 Old Farm High Usage: Richard Braney spoke to the Commissioners regarding the high usage at his 8 Old Farm Road property. Mr. Braney did top off his pool and did some outside watering. The rates increased over last summer's rates. It was suggested that Mr. Braney install a second meter on the outside faucet that he uses for filling the pool and water the outside. Mr. Braney said he would investigate this option.

Tata & Howard Two Zone Pressure System Update: Change Order #10 was discussed. The purpose of Change Order No. 10 is to adjust the contract price for furnishing an alternate pressure reducing valve (PRV) in the flanged piping assembly within the Highland Street Booster Pumping Station. The additional cost includes the material cost increase for a full port PRV with an anti-cavitations lining over the specified reduced port PRV without an anti-cavitations lining, labor and materials required for field installation of a dimensionally different PRV, and the standard 71/2% mark-up by the General Contractor. The total additional costs associated with furnishing and installing the alternate PRV is estimated at \$1,975.64. This change order results in an increase in the Contract Price to \$7,157,041.93. **Reason for Change:** As a result of hydraulic flow capacity considerations brought to the Engineer's attention by the valve manufacturer, an alternate PRV was suggested by the manufacturer and reviewed by the Engineer. It was determined by the Engineer that the flow capacity performance benefit of the alternate PRV justified the PRV model change. As a result of dimensional differences between the specified and alternate PRVs, the interior flanged piping was modified to accommodate the alternate PRV. Motion made O'Coin/Letendre to sign Change Order No. 10 as written. (Passed 3/0)

Spencer East Brookfield School District Irrigation System: A letter was received from the Spencer East Brookfield School District stating that due to a past incident of air being introduced to the town water lines during fall maintenance of the David Prouty High School irrigation system, the Spencer East Brookfield School District agrees to notify the Spencer Water Department at least 24 hours prior to any work being done on the irrigation systems that are connected to the public water supply. The Spencer East Brookfield School District also notified A. Arsenault & Sons, their irrigation contractor.

Shaw Pond Snowmobile Trail: An e-mail was received from the Leicester Snowmobile Club informing the Commissioners that a new trail has begun to be cut. The new trail begins well before the drop to Shaw on the east end of the trail system. It also ends on the other side of the gate as it did last year. New signs will be used and snow fence will be place across the old trail on the east end for the upcoming season. They believe they are in great shape to divert traffic from riding past Shaw Pond. Unfortunately they cannot promise that all snowmobilers will be respectful of the work done to keep the trails open.

Water Termination: A letter was received from Collins & Weinberg regarding the termination of water service for nonpayment. The Commissioners were advised that Spencer is a municipality not a water company and they are unrestricted by State Law as to their rules for termination of water service. Historically Spencer water terminations have taken place only between April 15th and November 15th. Motion made Fritze/O'Coin to change the Rules and Regulations, at the next review, to **not** restrict water terminations to April 15th to November 15th. (Passed 3/0)

Law Signed Regarding Water Meters: Governor Patrick signed a law to increase the fines for interference with water meters. The language changes Section 11 of Chapter

165 to allow for fines that would be triple the amount of damages or \$1,000 whichever is greater (previous fine could only be \$100). The law also allows for the damages to include the value of the water used and the cost of labor and equipment repair or replacement.

Rules and Regulations review: A future date will be set for the Rules and Regulation review.

New Business:

1. The Commissioners want an update on the new Water Department truck.
 2. Kenny Jacobs will be contacted about the lettering of the new Water Department truck.
- Motion made (O'Coin/Fritze) to adjourn at 7:30PM (Passed 3/0)