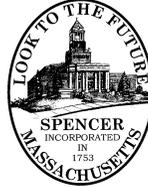


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
STEVEN J. TYLER, P.E.

TEL. 508-885-7525
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Minutes of Meeting held November 7, 2012

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present: David R. O'Coin
Norman C. Letendre, Jr.
Robert O. Fritze, Jr.

Staff present: Steven Tyler, Superintendent
Debra Graves, Clerk

Meeting was called to order at 5:00 P.M.

Read and accepted minutes for October 3, 2012

Review invoices & sign vouches

Signed monthly commitment

Residents Question

47 Main St: Water Commissioners would like to check to see if late fees have been abated and mail an updated summary to the owner. Resident will pay \$700 towards the bill.

19 Prospect St: asked for abatement on his water bill, because the valve was leaking. The Water Commissioners agree that it's the owner responsibility and also agree not to abate the water bill.

40 Chestnut St: Resident looking for abatement on his water bill. The valve inside ice machine not working was leaking. The Water Commissioners agree it's the owner responsibility and also agree not to abate the water bill.

Termination Policies: The Water Commissioners agree with the draft Termination Policy and would like to schedule a public hearing during their regular scheduled meeting for December 5, 2012 at 5:00pm.

NIMS Training: FEMA certification will be held on November 13, 2012 between 8:00am – 4:00pm at the Fire Department.

Generator: Cranberry Well Generator will be tested on November 9, 2012 at 8:00am.

Public Meeting Adjourned at 6:05PM, motion by David, seconded by Norman, and in favor, Robert.