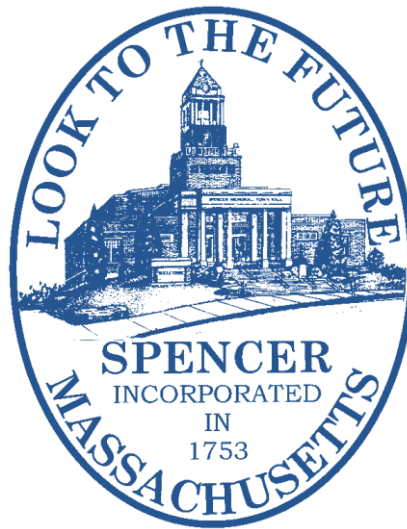


ANNUAL REPORT  
OF THE  
**TOWN OFFICERS**  
OF THE  
**TOWN OF SPENCER**



**MASSACHUSETTS**

FOR THE YEAR ENDING  
DECEMBER 31, 2013



### **A BRIEF SKETCH OF SPENCER**

Rich in history, Spencer is located in central Worcester County, twenty minutes west of Worcester via Route 9, and about forty-five minutes from Springfield via Routes 49, 20, and the Massachusetts Turnpike.

Largely residential, Spencer has been a supplier of workers for nearly every industry in the greater Worcester area. Ease of travel to all sections of the county makes Spencer a desirable area in which to live. Route 31 gives access in the north to Holden, Fitchburg, and Leominster; in the south to Charlton, Oxford, and Southbridge. Route 49, connects Route 9 with Route 20, gives easy access to Sturbridge, Brimfield, Southbridge, the Mass. Turnpike, and Interstate 84 to Connecticut. Route 9 leads westerly through the Brookfields and Ware to the Amherst campus of the University of Massachusetts, and easterly to Worcester, Shrewsbury, Northborough, and Westborough.

### **BACKGROUND**

Settled in 1717 by Nathaniel Wood, Spencer was incorporated as a town in 1753, having been established as a district from a part of Leicester. Its name was assigned by Lieutenant Governor Spencer Phipps who signed the order establishing the district.

In 1784 Spencer was a major stopping place on the Old Boston Post Road's stage route between Boston and Hartford, and on to New York. Passengers changed stages in Spencer, as one coach would come from Boston and connect with one coming north from Hartford. Each stagecoach would turn around and return whence it came. Travelers often stopped off for the night at Jenk's Tavern in Spencer, as did George Washington in 1789.

The Howe family of Spencer did much to make the town famous in the annals of ingenious Americans. William Howe of Spencer developed a wooden truss bridge named for him, and his brother, Tyler Howe, patented a spring bed. Their nephew, Elias Howe, Jr., may well have eclipsed them when he invented the lockstitch sewing machine.



*Town of Spencer*  
Office of the Board of Selectmen  
&  
Town Administrator

Board of Selectmen:  
*Gary E. Woodbury*  
*Donald R. Berthiaume, Jr.*  
*John F. Stevens*  
*Robert O. "Bo" Fritze, Jr.*  
*Anthony D. Pepe*

Town Administrator:  
*Adam D. Gaudette*  
[agaudette@spencerma.gov](mailto:agaudette@spencerma.gov)

Dear Citizens of Spencer:

On behalf of the Board of Selectmen, I offer my thanks to you for taking an ongoing interest in your Town. This Annual Town Report represents major activities of Town government during 2013.

As many of you are aware, 2013 proved to be a challenging year for the Board as we dealt with a significant crisis resulting from the Spencer East Brookfield Regional School District (SEBRSD) budget deficit. After two overrides failed in both Towns, a District-wide meeting was held and a compromise was approved by the attendees. Although the new amount would still have had a considerable impact on Town services, it would have prevented cuts to essential services. The final step in the process as required by State law was for the School Committee to vote on the amended amount. Regrettably, this did not pass and resulted in the need for the State Department of Elementary and Secondary Education (DESE) to set the budget. While the amount set by the DESE increased the budget by an additional \$120,000 over the amount approved at the District-wide meeting, it was still significantly lower than the number the SEBRSD was seeking, thanks in large part to the comprehensive report submitted to DESE by our Town Administrator.

Nevertheless, as a result of this final amended amount, difficult decisions were made resulting in various budget reductions including the use of funding allocated to relocate the Senior Center, which was used to help cover the shortfall without the need for a proposition 2 ½ override. This crisis also consumed a great deal of time and effort and in the meantime, prevented us from moving forward with necessary planning while other priorities were placed on hold as we worked towards a resolution. At this time, we are moving forward with FY15 financial planning and will analyze the budget in detail and make informed decisions in all areas.

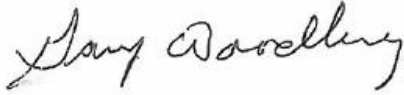
The next challenge we face is working to reduce the cost of operating the Transfer Station, which is a priority for 2014. Our Utilities and Facilities Superintendent presented a review of options for its future, and the Board will continue to review in detail and hold public hearings in the coming year as we work to take this task off the Administrator's shoulders to allow him to focus on critical issues that will provide long term benefits to the Town, including budget deficit resolution, regionalization where feasible, and ongoing strategic planning.

The Board worked with the Town Administrator on a variety of other matters in 2013, including a Community Development Block Grant Program (CDBG), which is funded by the Department of Housing and Urban Development (HUD) to assist communities with improvement projects for housing rehabilitation, infrastructure and future planning; an inter-municipal stormwater agreement as part of a Community Innovation Challenge grant; a Payment in Lieu of Taxes (PILOT) Program Agreement with Borrego Solar; an Agricultural Preservation Restriction for Sibley Farms; and a Conservation Restriction at Burncoat Pond Sanctuary/Green Properties.

On a lighter note, the Board was happy to present the Boston Post Road Cane to Mary Madden as Spencer's oldest resident at age 99! Part of that distinction included performing the countdown to the fireworks at Family Fun Day and serving as the Grand Marshall in the Christmas Parade. We are grateful to Ms. Madden, who considered this an honor and performed both jobs well.

On behalf of the Board, I wish to express my sincere thanks to Administrator Gaudette and to all Town employees and volunteers for helping to make Spencer a great place to live as we continue to overcome setbacks and move forward in 2014.

Respectfully,

A handwritten signature in cursive script, reading "Gary Woodbury".

Gary E. Woodbury  
Chairman

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## **FEDERAL, STATE & COUNTY OFFICIALS**

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### **UNITED STATES SENATORS**

Edward J. Markey of Malden  
Elizabeth A. Warren of Cambridge

### **REPRESENTATIVE IN CONGRESS**

Second District  
James P. McGovern of Worcester

### **COUNCILLOR**

Seventh District  
Jennie L. Caissie of Oxford

### **SENATOR IN GENERAL COURT**

Worcester, Hampden, Hampshire & Middlesex District  
Stephen M. Brewer of Barre

### **REPRESENTATIVE IN GENERAL COURT**

Fifth Worcester District – Spencer - Pcts. 2, 3 & 4  
Anne M. Gobi of Spencer

Sixth Worcester District – Spencer - Pct. 1  
Peter J. Durant of Spencer

### **DISTRICT ATTORNEY**

Middle District  
Joseph D. Early, Jr. of Worcester

### **CLERK OF COURTS**

Dennis P. McManus of Worcester

### **REGISTER OF DEEDS**

Anthony J. Vigliotti of Worcester

### **REGISTER OF PROBATE**

Stephen G. Abraham of Worcester

### **SHERIFF**

Lewis G. Evangelidis of Holden

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## ELECTED TOWN OFFICERS & COMMISSIONERS

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	Term Expires
<b>MODERATOR</b>	
Peter J. Adams	2016

<b>SELECTMEN</b>	
Donald R. Berthiaume, Jr.	2014
John F. Stevens	2015
Anthony D. Pepe	2016
Gary E. Woodbury	2016
Robert (Bo) O. Fritze, Jr.	2014

<b>TOWN CLERK</b>	
Laura J. Torti	2015

<b>TREASURER/COLLECTOR</b>	
Mary C. Barrell	2014

<b>ASSESSORS</b>	
Maureen C. Hanlon	2015
Jeremey L. Snow	2016
Maureen A. Hatch	2014

### SPENCER-EAST BROOKFIELD REGIONAL SCHOOL DISTRICT COMMITTEE

#### Spencer Representatives:

Joshua A. Cote	2014
Kurt A. Nordquist	2015
Christopher J. King	2015
Vincent P. Cloutier	2016
Kevin A. Hayes	2016

#### East Brookfield Representatives:

Mary K. Gershman	2014
John J. Howard	2015

### SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE

Robert L. Zukowski	2014
Kenneth R. Wheeler	2016



**WATER COMMISSIONERS**

Norman C. Letendre, Jr.	2014
Robert O. Fritze, Jr.	2015
David R. O'Coin	2016

**PARK COMMISSIONERS (3 Elected-4 Appointed)**

William R. Shemeth, III	2014
Anthony F. Toscano	2015
Martin A. German, Jr.	2016

**LIBRARY TRUSTEES**

Therese Y. Beckwith	2014
Lynn Dobson	2015
Mary Anne Slack	2016

**BOARD OF HEALTH**

Daniel C. Shields	2014
Lynda G. Laine	2015
Rodney L. Foisy	2016

**TREE WARDEN**

Raymond I. Holmes, Jr.	2014
------------------------	------

**HOUSING AUTHORITY**

Roger L. Gaudette	2018
Richard J. Leveillee	2014
Donna M Flannery	2016
Jarrett A. Morin	2017
Thomas A. Manning, State Appt.	2014

**SEWER COMMISSIONERS**

Lawrence H. Dufault	2014
Francis X. White	2015
Michael J. Mercadante	2016

**CONSTABLES**

Frank J. Pina (deceased 11/25/2013)	2016
Arthur C. Tatro	2016
James F. Cervi	2016

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## APPOINTED TOWN OFFICES COMMISSIONS & COMMITTEES

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**TOWN ADMINISTRATOR**

Adam D. Gaudette

2016

**ADMINISTRATIVE ASSISTANT**

Brenda Savoie

**ACCOUNTANT**

Alaine Boucher

2014

**PRINCIPAL ASSESSOR**

Mary C. Williams

**TOWN COUNSEL**

Stanley L. Weinberg

2015

**AMERICANS WITH DISABILITIES COORDINATOR**

William A. Klansek – Physical Plant

**ANIMAL CONTROL****AND INSPECTION OFFICERS**

Peter F. Gaucher

Carol A. Gaucher

Christine T. Pilling, Alt. (resigned 11/30/13)

Catherine F. Gage, Alt. (resigned)

**ASSISTANT COLLECTOR/TREASURER**

Susan L. Lacaire

**ASSISTANT CONSTABLE**

Richard A. Lapierre

2015

**ASSISTANT TOWN CLERK**

Karen Gaucher (retired 7/31/13)

Diane Ledoux (retired 7/4/13)

Rebecca Pedone

**INSPECTOR OF BUILDINGS/BUILDING COMMISSIONER**

William A. Klansek

2014

Robert W. Lanciani, Alt. Bldg.Insp.

2014

**CAPITAL IMPROVEMENT PLANNING**

Finance Committee – Nancy E. Herholz	2014
Planning Board – Shirley Shiver	2013
Citizens at Large – Richard Hebson	2014
Select Board - Anthony D. Pepe	2014
Town Accountant – Alaine Boucher, Ex-Officio	2014

**CELEBRATIONS COMMITTEE**

Donald R Berthiaume, Jr.	2014
Wendy S. Berthiaume	2013
Robert Parsons	2013
David Darrin	2014
Kristin Lapierre (resigned 5/4/13)	2013

**CENTRAL MASSACHUSETTS REGIONAL PLANNING COMMISSION**

Planning Board Rep. (vacant)	2013
Steven Tyler, Selectboard Rep.	2014

**CHARITABLE NEEDS**

Martin P. Civin	2015
Barbara E. Grusell	2015
Lynn C. Harris (resigned 6/24/13)	2015
Raymond J. Bosse	2016
David L. Ingalls	2014
Ann M. Goodrow	2015

**CHIEF OF POLICE**

David B. Darrin	1/31/2016
-----------------	-----------

**COMMISSIONERS OF OLD CEMETERY**

Edward P. Foresteire	Permanent
Anne M. Snow	2015
Danielle Gebo	2015

**CONSERVATION COMMISSION**

Ernest C. Grimes (term exp. 6/30/2013)	2013
Mary E. McLaughlin	2016
Warren B. Snow	2014
Ramchandra Moennsad (resigned 5/26/13)	2013
Dana G. Reed	2014
Margaret Emerson	2015
Brian Roode	2015

**BURNCOAT POND WATERSHED DISTRICT MANAGEMENT  
SPENCER REP.**

John T. Gagnon

**CONTRACT COMPLIANCE OFFICER**

Adam D. Gaudette	2016
------------------	------

**COUNCIL ON AGING**

Patricia M. Corson	2014
Marjorie C. Steiger	2014
Marjorie Lapierre	2015
Ruth F. King	2015
Christine E. Alessandro	2015
John Desmarais (resigned 6/3/13)	2016
Janet Goff	2016
John Collette (resigned 9/11/13)	2016
Nancy French	2016

**CULTURAL COUNCIL**

Mary Kay Ebersold	2014
Lois Shorten	2014
Deborah Kirk*	2016
Linda Spencer	2013
Dawn Green	2013
Mitchell Gurk	2014
Joan Eccleston	2015
Linda Stanley	2015
Louise Small	2015
Phyllis Lamontagne	2015
(*2 <sup>nd</sup> consecutive terms)	

**DAVID PROUTY HIGH SCHOOL BUILDING COMMITTEE**

Donald Berthiaume, Jr.  
Christopher Bowen  
Dr. Edward Malvey  
Julie Suprenant  
Glenn Nelson  
Paul Fournier  
John Howard  
Robert O'Brien  
John Rossi  
Joshua Cote  
Larry Gordon  
James Cervi  
Paul Davidson  
Aaron Keyes

**DIRECTOR OF THE OFFICE OF DEVELOPMENT AND INSPECTIONAL SERVICES**

Lee D. Jarvis (Acting)

**DIRECTOR OF OFFICE OF FINANCE**

Mary C. Barrell	2014
-----------------	------

**DISABILITY COMMISSION**

Anne M. Snow	2014
William R. Shemeth, III	2016
Jeanne M. Desmarais	2015
Gary Woodbury, Chairman	2014
Alan W. Coolidge, Assoc. Member	

**DISASTER ANIMALS RESPONSE TEAM**

VACANT

**EEO OFFICER**

Adam D. Gaudette	2016
------------------	------

**SPENCER EMERGENCY MANAGEMENT AGENCY (SEMA)**

Robert Parsons (Fire Chief), Director	9/30/2014
Sandra J. Fritze, Deputy	2014

**FAIR HOUSING**

3 Vacancies  
2 Alt. Vacancies

**FENCE VIEWER**

Robert H. Dewan	2014
-----------------	------

**FINANCE COMMITTEE**

William J. Wall, Jr.	2014
Christopher P. Bowen	2015
Mary E. Braney	2015
Thomas F. Parker	2015
Paul E. McLaughlin	2016
Nancy Herholz	2015
Robbin M.C. Joyce	2014
Christopher T. Kandel	2016
Julie M. Parenteau	2016
John P. Desmarais, Sr.	2014
Nancy Tame	2016

**FINANCIAL MANAGEMENT PLANNING COMMITTEE**

Anthony D. Pepe (Selectmen)	2014
Richard Hebson (Capital Committee)	2014
John Stevens (Selectmen)	2014
Paul McLaughlin (Finance Committee)	2014
Thomas Parker (Finance Committee)	2014

**FIRE CHIEF**

Robert P. Parsons, Fire Chief	9/30/2014
Robert P. Parsons, Forest Fire Warden	2014
William C. Locke, Deputy Forest Fire Warden	2014

**HARBORMASTER**

David B. Darrin, Police Chief

2014

**HAZARDOUS WASTE COORDINATOR**

Robert P. Parsons

9/30/2014

**HEALTH AGENT**

Lee D. Jarvis

**HIGHWAY SAFETY COMMITTEE**

Russell B. Snow

2014

Steven J. Tyler

2014

**HISTORICAL COMMISSION**

Helen Barnes

2014

Jean M. Desmarais

2014

Wilfred W. Breault

2015

Anna Marie Hughes

2016

Francis T. Lochner

2014

Mark S. Gallant

2014

J. Richard Sherman, Jr.

2016

**HUMAN RESOURCES AND BENEFITS COORDINATOR**

Sarah Gruhin

**INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY**

Alfred R. Letendre

2016

John J. Jackson

2017

**INSECT AND PEST CONTROL INSPECTOR**

Raymond I. Holmes, Jr.

2014

**INSPECTOR OF GAS PIPING & APPLIANCES**

James R. Bergeron

2014

Robert F. Wall, Alt.

2014

**INSURANCE ADVISORY COMMITTEE**

Holly M. Collette

2014

Stephanie Ford

2014

Mary Baker-Wood

2014

Kevin Simonovitch

2014

Todd LaPorte

2014

Steven J. Tyler

2014

Lisa Daoust

2014

Laura Torti

2014

**LOCAL EMERGENCY PLANNING COMMITTEE**

David B. Darrin (Police)	2014
Sandra Fritze, SEMA	2014
Lee D. Jarvis (Board of Health)	2014
Robert P. Parsons (Fire)	2014
Mark R. Robidoux (Sewer)	2014
Gary D. Suter (Ambulance)	2013
Darwin Irish (Flex Con)	2014
Dr. Reza Namin (Supt. of Schools) resigned 2/25/13	2013
Michelle R. Buck (Planning Board)	2013
Steven J. Tyler(U&F)	2014
Margaret Washburn (Conservation)	2013
Adam D. Gaudette, Ex. Officio	

**MUNICIPAL HEARINGS OFFICER****PARKING CLERK**

Kurt A. Nordquist	2014
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**MUNICIPAL LIASON TO STATE ETHICS COMMISSION**

Adam D. Gaudette	2016
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**PARKS AND RECREATION COMMISSION****(4 Appointed and 3 Elected)**

Lynne D. Porretti	2016
Christopher Bokis (resigned 2/16/13)	2013
Robert Churchey	2014
Mark Lammi	2016

**PERSONNEL BOARD**

Kathleen M. Golden	2016
Stephanie Ford	2014
Denise D. Lacroix (resigned 11/25/13)	2015
Carol S. McPherson	2014
Linda Beardsley	2016

**PLANNING BOARD**

Shirley A. Shiver	2015
Ralph A. DiChiara (resigned 11/7/13)	2014
Mary E. Stolarczyk	2016
Robert J. Ceppi	2016
James Whalen	2017
Jonathan Viner, Alt.	2014

**PUBLIC WEIGHER**

Karen Hubacz-Kiley

2014

**PLUMBING INSPECTOR**

Robert Wall

2014

James Bergeron, Alt.

2014

**REGISTRARS OF VOTERS**

Eleanor F. O'Connor

3/31/2014

Elizabeth T. McPherson

3/31/2015

Patricia Woods

3/31/2016

Laura J. Torti, Town Clerk

**SAFETY OFFICERS**

David B. Darrin, Police Chief

2014

**SCM ELDERBUS REPRESENTATIVE**

Pamela Woodbury

2014

**SEALER OF WEIGHTS AND MEASURES**

John A. Biancheria

2014

**SENIOR CENTER PROGRAM DIRECTOR/COORDINATOR**

Pamela Woodbury

**SEXUAL HARASSMENT COMPLAINT OFFICER**

Adam D. Gaudette

**SUGDEN BLOCK SALE COMMITTEE**

Mary Baker-Wood

Michelle Buck

Lynn Dobson

Carol McPherson

Anthony Pepe

Mary Stolarczyk

Laura Torti

**SUPERINTENDENT OF SCHOOLS**

Dr. Reza Namin (resigned 2/25/2013)

Debora Zablocki (2/26/2013-6/30/2013)

Dr. Edward M. Malvey (7/1/2013-interim)

**TAX TITLE CUSTODIAN**

Mary C. Barrell

2014

**TRANSPORTATION PLANNING ADVISORY GROUP**

William J. Lehtola

2014



**TRANSPORTATION REPRESENTATIVE**

William J. Lehtola

2014

**CHIEF PROCUREMENT OFFICER**

Adam D. Gaudette

2016

**UTILITIES & HIGHWAY SUPERINTENDENT**

Steven J. Tyler

7/17/2014

**VETERANS SERVICES DIRECTOR/AGENT &  
VETERANS GRAVES REGISTRATION OFFICER**

Peter Rock

2014

**WIRING INSPECTOR**

Norman D. Bassett

2014

Michael H. Sweet, Alt.

2014

**ZONING BOARD OF APPEALS**

Allan P. Collette

2015

Delores Kresco

2016

Albert W. Drexler

2014

Alternate (vacant)

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## REPORT OF THE TOWN CLERK

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2013 proved to be a busy year at the Town Clerk's Office. The selection of John Kerry as Secretary of State created a vacancy in the Senate which required both a primary and state special election. Annual Town Meeting and Annual Town Election were followed by a midsummer Special Town Meeting and Special Election in early September. July 1<sup>st</sup> we welcomed Rebecca Pedone as Assistant Town Clerk. October brought about a first time ever district-wide meeting of the Spencer East Brookfield School Department. I wish to extend my thanks to the many people who worked extremely hard planning for and executing this meeting. It was a privilege to work with such dedicated employees and volunteers in both Spencer and East Brookfield. Wrapping up 2013 was a Special Town Meeting in December that finalized the FY2014 budget and made changes to various General and Zoning Bylaws.

The Office of the Town Clerk serves as a direct link between the residents of Spencer and our local government. In addition, the Town Clerk serves as the Chief Elections Official and is responsible for conducting fair and impartial elections in accordance with Mass General Law. As the Recording Office for the Town we record and certify all official actions of the Town including Town Meeting legislation and appropriations, Planning and Zoning Board decisions and recording the votes and minutes of Elections and Town Meetings. This Office is also responsible for the maintenance, disposition and preservation of municipal archival records. The Town Clerk's Office provides certified copies of vital records and can assist with genealogical research. The Office also handles the licensing of all dogs to ensure the health and safety of the public.

The Town Clerk's Office conducts the Annual Census which provides important statistical and demographic information, maintains active voter and street lists, and provides information to the State for the compilation of the Prospective Juror File Status Report.

The Office is open from 7:30 a.m. to 4:30 p.m. Monday through Thursday and from 6:00 p.m. to 8:00 p.m. Monday and Tuesday evenings. Voter registration can also be done at the Town Hall anytime during regular business hours with special hours of registration held prior to Elections and Town Meetings.

Laura J. Torti, Town Clerk

### 2013 Town Clerk Revenue Report

Marriage Intentions	\$1,140.00		Copies	\$65.73
Births	\$2,349.00		Misc.	\$65.00
Deaths	\$1,609.00		Business List	\$5.00
Marriage Certificates	\$1,432.00		Certifications	\$40.00
Street Listings	\$230.00		Dog Tag Replacement	\$4.00
Bylaw booklets	\$20.00		Cook Book	\$15.00
Auction/Raffle Permits	\$120.00		Pole Locations	\$60.00
WRTA Bus Passes	\$1,056.00		Postage	\$5.68
Notary	\$315.00		Dog License	\$18,724.00
Business Certificates	\$3,050.00		Online Dog License	\$2,358.00
Dog License Late Fee	\$6,265.00		Online Vital Records	\$490.00
Gas Storage	\$585.00		Credit Card Dog License	\$341.00
Extracts	\$25.60		Credit Card Vital Records	\$332.00
<b>Total Revenue \$40,702.01</b>				

### Board of Registrars Report Voter Total Sheet as of 12/31/2013

Ward	Precinct	D	J	L	Q	R	S	T	U	Grand Totals
0	1	488	6	10		218			1190	1916
	2	420		5		245			1080	1701
	3	483	3	6	1	254	1	1	1235	1985
	4	478	5	9		233			1179	1902
Grand Totals		<b>1869</b>	<b>14</b>	<b>30</b>	<b>1</b>	<b>950</b>	<b>1</b>	<b>1</b>	<b>4684</b>	<b>7550</b>

### All Voters

A Conservative	H We the People	P Prohibition	W Veteran Party America
B Natural Law Party	J Green Rainbow	Q American Independent	X Pirate
C New World Council	K Constitution Party	R Republican	Y World Citizens Party
D Democrat	L Libertarian	S Socialist	Z Working Families
E Reform	M Timsiz Not Down	T Inter 3 <sup>rd</sup> Party	
F Rainbow Coalition	N New Alliance	U Unenrolled	
G Green Party USA	O MA Independent Party	V America First Party	

<b>VITAL STATISTICS</b>			
<b>Year</b>	<b>Births</b>	<b>Marriages</b>	<b>Deaths</b>
2003	111	88	91
2004	118	74	88
2005	136	85	84
2006	113	81	110
2007	132	93	83
2008	102	73	97
2009	120	88	88
2010	114	77	77
2011	139	71	88
2012	114	77	120
2013	121	76	107

**SPECIAL STATE PRIMARY**  
**April 30, 2013**

In accordance with the warrant, the polls opened at 7<sup>AM</sup> and closed at 8<sup>PM</sup>.

The following were appointed election officers for Precinct #1:

Warden: Mark Lammi  
 Clerk: Patricia Ensom  
 Inspectors: Linda Fyrberg, Ronald Fortin, John Wilson,  
 Lucinda Puchalski  
 Deputy Inspectors: Lucille Ela, Louise Ethier

	Democrat	Republican	Total
Absentee Ballots	9	1	10
Ballot Cards used	131	73	204
Spoiled Ballots	1	1	2

A total of 212 ballots were cast. The ballot box registered 212 at the closing of the polls.

The following were appointed election officers for Precinct #2:

Warden: Barbara Braney  
 Clerk: Pauline Casavant  
 Inspectors: Virginia Scarlet, Eileen Prizio,  
 Theresa Berthiaume, Robert Gadbois  
 Deputy Inspectors: Anne Snow, Carole Caissie

	Democrat	Republican	Total
Absentee Ballots	3	2	5
Ballot Cards used	111	69	180
Spoiled Ballots	1	2	3

A total of 182 ballots were cast. The ballot box registered 182 at the closing of the polls.  
The following were appointed election officers for Precinct #3:

Warden: A. Marie McDevitt  
 Clerk: Judith Fortin  
 Inspectors: Ann Austin, Linda Wozniak,  
 Irene Gadbois, Mercie Vinton  
 Deputy Inspectors: Theresa Berthiaume, Marjorie Steiger

	Democrat	Republican	Total
Absentee Ballots	4	3	7
Ballot Cards used	167	94	261
Spoiled Ballots	2	2	4

A total of 264 ballots were cast. The ballot box registered 264 at the closing of the polls.

The following were appointed election officers for Precinct #4:

Warden: Virginia Fanning  
 Clerk: Peter McGinn  
 Inspectors: Richard Scarlet, Nancy Richardson  
 Richard Braney, Nicole Cloutier  
 Deputy Inspectors: Sylvia Berthiaume, Gloria Bosse

	Democrat	Republican	Total
Absentee Ballots	2	0	2
Ballot Cards used	159	97	256
Spoiled Ballots	1	3	4

A total of 254 ballots were cast. The ballot box registered 253 at the closing of the polls. One ballot was hand counted from the auxiliary compartment.

Diane Ledoux served as Tabulator for the election.

The counting and tabulation were completed at 9:30 PM.

<b>Town of Spencer</b>	<b>Special State Primary</b>				<b>4/30/13</b>
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
<b>Senator In Congress - Democratic</b>					
Blanks	0	0	0	0	0
Stephen F. Lynch	76	77	114	86	353
Edward J. Markey	60	35	55	74	224
Misc.					0
Write-ins:					0
Gabriel Gomez	2	1			3
Total	138	113	169	160	580

<b>Town of Spencer</b>	<b>Special State Primary</b>				<b>4/30/13</b>
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
<b>Senator in Congress - Republican</b>					
Blanks	0	0	0	0	0
Gabriel E. Gomez	36	37	41	39	153
Michael J. Sullivan	32	19	44	34	129
Daniel B. Winslow	6	13	10	21	50
Misc					0
Write-ins:					0
Total	74	69	95	94	332

**ANNUAL TOWN MEETING**  
**May 3, 2013**

The Meeting was called to order at 7:25 p.m. by Moderator, Peter J. Adams following the announcement of a quorum by the Chair of the Board of Registrars, Eleanor O'Connor.

The Moderator made note of the procedures to be used during the meeting and made reference to Brigadier General Martyn Robert whose resolution to standardize the conduction of public meetings resulted in the widely used "Roberts Rules" handbook.

The Reading of the Return of the Warrant was waived. The meeting was posted in accordance with the law. A moment of silence was observed in honor of those residents who had passed away in the past year and for those who experienced the recent tragedies in Boston and Texas.

The National Anthem was sung by Sandra Fritze.

The Moderator thanked Mr. Richard Lapierre for supplying the sound system. The Moderator introduced himself, the Board of Selectmen, Town Administrator, Town Counsel and Town Clerk. Mary Braney, Chair of the Finance Committee, introduced those members of the Committee present.

The following articles were acted upon:

**ARTICLE 1**

***The Moderator declared a majority vote that the Town*** amend its Fiscal Year 2013 Operating Budget by appropriating the sum of Two Hundred Forty-Seven Thousand, Seven Hundred Fifty-Six Dollars and No Cents (\$247,756.00) to the following various accounts to cover additional expenses and further to transfer said sum from previously certified and available Free Cash to meet said appropriation:

<b><u>Department</u></b>	<b><u>Account</u></b>	<b><u>Amount</u></b>
Elections & Registrars Salaries & Wages	11162-51000	\$ 6,000.00
Town Hall Maintenance	11192-57000	\$ 10,000.00
Snow & Ice Salaries & Wages	11423-51000	\$ 20,000.00
Snow & Ice Expenses	11423-57000	\$176,000.00
Veterans Benefits Expenses	11543-57000	\$ 30,000.00
Parks & Recreation Salaries & Wages	11640-51000	\$ 5,756.00
	<b>Total</b>	<b>\$247,756.00</b>

## **ARTICLE 2**

***The Moderator declared a majority vote that the Town*** amend its Fiscal Year 2013 Operating Budget by appropriating the sum of Four Thousand, One Hundred Forty-Five Dollars and Thirty-Three Cents (\$4,145.33) to the Police Department Expense Account (11210-57000) to cover additional expenses and further to transfer the sum of One Thousand, One Hundred Seventy Dollars and Thirty-Three Cents (\$1,170.33) from the Police Cruiser Account (60000-59190) and Two Thousand, Nine Hundred Seventy-Five Dollars and No Cents (\$2,975.00) from the Police Cruiser Account (60000-59217) to meet said appropriation.

## **ARTICLE 3**

***The Moderator declared a majority vote that the Town*** transfer the sum of Three Thousand Dollars and No Cents (\$3,000.00) from the FY2013 Town Clerk Expenses Account (11161-57000) to the FY2013 Elections & Registrars Account (11162-57000).

## **ARTICLE 4**

***The Moderator declared a majority vote that the Town*** approve as a block the following actions:

- A. Receive, in writing, the reports of the Town Officers and Committees.
- B. Authorize the Planning Board to establish a revolving fund in conformity with Chapter 44, Section 53E1/2 of the Massachusetts General Laws for the following purposes and subject to the following conditions:
  - 1. to be the depository for monies received from ANR Fees and Subdivision Fees;
  - 2. to fund the administrative costs of the Planning Board;
  - 3. to have limit on the total amount to be expended from the fund in Fiscal Year 2014 at Five Thousand Dollars and No Cents (\$5,000.00); and
  - 4. to have the Planning Board be the only authority empowered to expend monies from this fund.
- C. Authorize the establishment of a revolving fund for the Sugden Block in conformity with Chapter 44, Section 53E1/2 of the Massachusetts General Laws, for the following purposes and subject to the following conditions:
  - 1. to be the depository for receipts of rentals and charges from the Sugden Block;
  - 2. to pay expenses associated with the operation of the Sugden Block;
  - 3. to have a limit on the total amount to be expended from the fund in Fiscal Year 2014 at Seventy-Six Thousand, Eight Hundred Ninety Dollars and No Cents (\$76,890.00); and
  - 4. to have the Town Administrator be the only authority empowered to expend monies from this fund.
- D. Authorize the Office of Development and Inspectional Services (ODIS) to establish a revolving fund in conformity with Chapter 44, Section 53E1/2 of the Massachusetts General Laws, for the following purposes and subject to the following conditions:
  - 1. to be depository for 80% of the fees collected for electrical permits;



2. to compensate the Wiring Inspector;
  3. to have a limit on the total amount to be expended from the fund in Fiscal Year 2014 at Twenty-Five Thousand Dollars and No Cents (\$25,000.00); and
  4. to have the Director of the Office, subject to the approval of the Town Administrator, be the only authority empowered to expend monies from this fund.
- E. Authorize the Parks and Recreation Commission to establish a revolving fund in conformity with Chapter 44, Section 53E1/2 of the Massachusetts General Laws, for the following purposes and subject to the following conditions:
1. to be the depository for monies received for park rentals, sticker fees, and fees charged for program offerings;
  2. to be used to fund the costs of part-time personnel, utilities, supplies, and expenses related to program offerings;
  3. to have a limit on the total amount to be expended from the fund in Fiscal Year 2014 at Ninety Thousand Dollars and No Cents (\$90,000.00); and
  4. to have the Parks and Recreation Commission be the only authority empowered to expend monies from this fund.
- F. Authorize the Board of Selectmen to establish a Celebrations Revolving Fund in conformity with Chapter 44, Section 53E1/2 of the Massachusetts General Laws, for the following purposes and subject to the following conditions:
1. to be the depository for donations, gifts and fees collected for community celebrations, including, but not limited to, the Fourth of July (Independence Day), Halloween, and Christmas;
  2. to have a limit on the total amount to be expended from the fund in Fiscal Year 2014 at Thirty Thousand Dollars and No Cents (\$30,000.00); and
  3. to have the Town Administrator, subject to the approval of the Board of Selectmen, be the only authority empowered to expend monies from this fund.
- G. Appropriate the sum of money received or to be received from the Chapter 90 State Aid to Highways Program to be expended for construction and/or maintenance upon any state approved road, or for any other authorized purpose, for Fiscal Year 2014, with such funds to be reimbursed 100% from such Program.
- H. Authorize the Board of Selectmen to apply for, accept, and expend the following funds: Community Development Block Grant funds; Community Innovation Challenge Grant funds; District Local Technical Assistance Grant funds; and Other State and Federal grant-in-aid assistance, as appropriate and necessary.
- I. Appropriate the sum of 100% of all fines, penalties, and assessments received in Fiscal Year 2014 as payment under the provisions of Massachusetts General Laws, Chapter 148A, as amended by Chapter 304 of the Acts of 2004, to an account entitled "Building and Fire Code Enforcement Fines."

- J. Appropriate the sum of 50% of all monies received in Fiscal Year 2014 as payment for the so-called “products,” “conveyance,” “roll-back” or other such tax or payment, other than real estate taxes and related payments-in-lieu-of-taxes, under the provisions of Massachusetts General Laws, Chapter(s) 61, 61A, and 61B to the Land Acquisition Stabilization Fund and the sum of 100% of all monies received from the Commonwealth of Massachusetts as payments from the Forest Products Trust Fund to the Land Acquisition Stabilization Fund.
- K. Authorize the Town Treasurer/Collector to enter into a compensating balance agreement(s) for Fiscal Year 2014 pursuant to Massachusetts General Laws, Chapter 44, Section 53F, and further vote to authorize the Town Treasurer/Collector to borrow such sums of money as he/she may deem necessary, with the consent of the Finance Committee, in anticipation of revenue and/or reimbursements and to issue notes of the Town payable thereof in accordance with applicable law.
- L. Authorize the Board of Selectmen, in conformance with Section 11(m) of the Spencer Governmental Act and MGL c. 40, Section 4, to enter into and negotiate the terms thereof, all contracts for the exercise of its corporate powers.

## **ARTICLE 5**

***The Moderator declared a majority vote that the Town*** as a block, provided that any amount stated herein shall be for the use of the Spencer-East Brookfield Regional School District for Fiscal Year 2014 in accordance with any conditions stated herein and further provided that any stated amount shall be reduced to any lesser amount which shall subsequently be certified by the school committee and certified to the Town, to:

- 1. raise and appropriate the sum of Five Million, Six Hundred Eighteen Thousand, Five Hundred Forty-One Dollars and No Cents (\$5,618,541.00) for the Operating Assessment Account #11300-56000 which represents the amount required for Minimum Local Contribution;
- 2. raise and appropriate the sum of One Million, Sixty-One Thousand, Five Hundred Sixty-Four Dollars and No Cents (\$1,061,564.00) for the Operating Assessment Account #11300-56000 which represents the amount required for Transportation; and
- 3. raise and appropriate the sum of Three Hundred Four Thousand, Five Hundred Ninety Four Dollars and No Cents (\$304,594.00) for the purposes of paying the costs of Debt Service and Capital Assessments Account #11300-56010 for previously approved building and design projects.

## **ARTICLE 6**

***The Moderator declared a majority vote defeating the motion that the Town***, provided that any amount stated herein shall be for the use of the Spencer-East Brookfield Regional School District for Fiscal Year 2014 in accordance with any conditions stated herein and further provided that any stated amount shall be reduced to any lesser amount which shall subsequently be certified by the school committee and certified to the Town, to:

1. raise and appropriate the sum of Two Million, Two Hundred Sixty-One Thousand, Two Hundred Twelve Dollars and No Cents (\$2,261,212.00) for the Operating Assessment Account #11300-56000 which represents the amount required for Additional Local Assessment, provided however that said appropriation is contingent upon an election approval for a so called Proposition 2 ½ Override referendum question at the Town Election of May 14, 2013;

## **ARTICLE 7**

***The Moderator declared a majority vote that the Town***, as a block, fix or maintain the salaries of the elected officials for Fiscal Year 2013 as follows:

Board of Selectmen	\$	0.00	Yearly
Moderator	\$	160.00	Yearly
Board of Assessors	\$	950.00	Yearly
Town Treasurer/Collector	\$	63,573.00	Yearly
Town Clerk	\$	61,382.00	Yearly
Water Commissioners	\$	725.00	Yearly
Sewer Commissioners	\$	725.00	Yearly
Board of Health	\$	725.00	Yearly

## **ARTICLE 8**

***The Moderator declared a majority vote that the Town***, as a block, amend the Personnel Bylaws by substituting the following new compensation schedule, Section 2-Schedules B, C, and D:

(Informational Note: These rates all generally go up 1.8%)

**Schedule B**

	I	II	III	IV	V
Compensation Grade S-2	\$379.64	\$393.48	\$423.67	\$454.00	\$484.23
Compensation Grade S-3	\$423.67	\$454.00	\$484.23	\$514.50	\$546.24
Compensation Grade S-4	\$484.23	\$514.50	\$546.24	\$575.07	\$605.27
Compensation Grade S-5	\$546.24	\$575.07	\$605.27	\$635.65	\$665.76
Compensation Grade S-6	\$605.27	\$635.65	\$665.76	\$695.24	\$741.52
Compensation Grade S-7	\$665.76	\$695.24	\$741.52	\$786.87	\$832.33
Compensation Grade S-8	\$741.52	\$786.87	\$832.33	\$877.74	\$923.16
Compensation Grade S-9	\$832.33	\$877.74	\$923.16	\$964.30	\$1,021.80
Compensation Grade S-9A	\$877.73	\$924.37	\$967.91	\$1,021.80	\$1,079.96
Compensation Grade S-10	\$923.16	\$964.30	\$1,021.80	\$1,077.90	\$1,137.19
Compensation Grade S-10A	\$975.92	\$1,019.48	\$1,080.06	\$1,139.40	\$1,202.05
Compensation Grade S-11	\$1,021.80	\$1,077.90	\$1,137.19	\$1,199.74	\$1,266.48
Compensation Grade S-12	\$1,137.19	\$1,199.74	\$1,266.48	\$1,309.69	\$1,408.74
Compensation Grade S-13	\$1,266.48	\$1,309.69	\$1,408.74	\$1,486.21	\$1,568.69
Compensation Grade S-14	\$1,408.74	\$1,486.21	\$1,568.69	\$1,654.97	\$1,746.83

**Schedule C**

Administrative Intern / Co-op Student	\$9.05	hourly
Animal Control & Inspection Officer	\$12,335.00	yearly
Animal Control & Inspection Officer-Alternate	\$672.50	yearly
COA Director	\$17.72	hourly
Election Inspectors	\$10.22	hourly
Election Wardens / Clerks	\$11.28	hourly
Engineering Aide	\$11.25	hourly
Facilities Maintenance Worker	\$12.00	hourly
Finance Committee Clerk	\$389.00	yearly
Fluoride Coordinator	\$12.00	hourly
Gas Inspector	\$3,772.00	yearly
Laborer (Seasonal/Intermittent)	\$11.25	hourly
Library Childhood Literacy Coordinator	\$106.85	weekly
Library Page	\$9.05	hourly
Light Equipment Operator (LEO) - Seasonal	\$17.35	hourly
Parks & Rec Adven. Prog. Director	\$17.13	hourly
Parks & Rec Adven. Prog. Head Counselor	\$12.29	hourly
Parks & Rec Adven. Prog. Counselor	\$10.11	hourly
Parks & Rec Waterfront Director	\$15.60	hourly
Parks & Rec Water Safety Instructor	\$13.95	hourly
Parks & Rec Lifeguard	\$12.30	hourly
Parks & Rec Parking Attendant	\$8.75	hourly
Parks & Rec Chair	\$400.00	yearly
Parks & Rec Clerk	\$400.00	yearly

Planning Board	\$1,027.00	yearly
Planning Board - Alternate	\$483.00	yearly
Plumbing Inspector	\$5,087.00	yearly
Police Dispatcher	\$15.27	hourly
Registrars	\$1,228.00	yearly
Sealer of Weights & Measures	\$4,230.00	yearly
SEMA, Director of Operations	\$2,208.00	yearly
SFD Deputy Chief	\$8,578.00	yearly
SFD Captain	\$18.04	hourly
SFD Lieutenant	\$16.71	hourly
SFD Fire Science Instructor	\$19.64	hourly
SFD Firefighter (over 10 years)	\$15.27	hourly
SFD Firefighter (5-10 years)	\$13.89	hourly
SFD Firefighter (under 5 years)	\$12.56	hourly
SFD Firefighter (sub)	\$9.42	hourly
SFD Truck Engineer Back Line	\$432.10	yearly
SFD Truck Engineer Front Line	\$574.72	yearly
Tree Climber	\$18.73	hourly
Tree Groundman	\$16.13	hourly
Tree Warden	\$22.00	hourly
Veteran Agent	\$18.75	hourly
Zoning Board of Appeals	\$1,027.00	yearly
Zoning Board of Appeals - Alternate	\$483.00	yearly

#### **Schedule D**

	<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>	<b>V</b>
Compensation Grade H-1	\$9.14	\$9.73	\$10.36	\$11.00	\$11.78
Compensation Grade H-2	\$10.36	\$11.00	\$11.78	\$12.78	\$13.52
Compensation Grade H-3	\$11.78	\$12.78	\$13.52	\$14.47	\$15.15
Compensation Grade H-4	\$13.52	\$14.47	\$15.15	\$16.19	\$16.90
Compensation Grade H-5	\$15.15	\$16.19	\$16.90	\$17.86	\$18.65
Compensation Grade H-6	\$16.90	\$17.86	\$18.65	\$19.58	\$20.87
Compensation Grade H-7	\$18.65	\$19.58	\$20.87	\$22.01	\$23.24
Compensation Grade H-8	\$20.87	\$21.91	\$23.01	\$24.17	\$25.37
Compensation Grade H-9	\$23.01	\$24.17	\$25.37	\$26.62	\$27.96
Compensation Grade H-10	\$25.37	\$26.62	\$27.96	\$29.36	\$30.81
Compensation Grade H-11	\$27.96	\$29.35	\$30.81	\$32.36	\$33.99
Compensation Grade H-12	\$30.81	\$32.36	\$33.99	\$35.67	\$37.46

## **ARTICLE 9**

***The Moderator declared a majority vote that the Town*** amend Section 3, Benefits and Leaves, paragraph R, "Pension Health and Life Insurance" of the Personnel Bylaw so that it reads as follows:

Pension, Health, Dental, and Life Insurance

"The Town maintains plans for retirement, health, dental, and life insurance, if any. As of July 1, 2013, eligible employees shall contribute 40% of the costs of health insurance, 40% of the costs of dental insurance, and 40% of the costs of life insurance. The Town shall offer a Section 125 Flexible Spending Account, so-called, for medical and dependent care, with a maximum limit of \$1,500, in which employees may participate. Also, as of July 1, 2013, for those employees who were enrolled in the municipal health insurance plan as of July 1, 2012, they shall receive an annual payment of \$3,225 if on the family plan and \$1,217 if on the individual plan as an offset for contributing an additional 15% in health insurance rate."

## **ARTICLE 10**

***The Moderator declared a majority vote that the Town:***

1. appropriate the sum of One Million, Three Hundred Thirty-Four Thousand, Three Hundred Fifty-Six Dollars and No Cents (\$1,334,356.00) for the use of the Water Department for Fiscal Year 2014, and to fund said appropriation with a transfer from the receipts and revenue of the Water Enterprise Fund collected by the Water Department for said Fiscal Year;
2. authorize Indirect Costs for Fiscal Year 2014 at One Hundred Twenty-Eight Thousand, Two Hundred Forty-Two Dollars and No Cents (\$128,242.00); and
3. have the Board of Water Commissioners set the Fiscal Year 2014 rates and fees to meet said appropriation and level of Indirect Costs;

## **ARTICLE 11**

***The Moderator declared a majority vote that the Town:***

1. appropriate the sum of One Million, Seventy-Five Thousand, One Hundred Sixty Dollars and No Cents (\$1,075,160.00) for the use of the Sewer Department for Fiscal Year 2014, and to fund said appropriation with a transfer of Twelve Thousand, Three Hundred Ninety-Three Dollars and No Cents (\$12,393.00) from previously certified and available Retained Earnings of the Sewer Enterprise Fund, and the balance of said sum from the receipts and revenue of the Sewer Enterprise Fund collected by the Sewer Department for said Fiscal Year;
2. authorize Indirect Costs for Fiscal Year 2014 at One Hundred Forty-Three Thousand, Seventy-Two Dollars and No Cents (\$143,072.00); and
3. have the Board of Sewer Commissioners set the Fiscal Year 2014 rates and fees to meet said appropriation and level of Indirect Costs.

## **ARTICLE 12**

***The Moderator declared a majority vote that the Town*** raise and appropriate the sum of One Hundred Fifty Thousand Dollars and No Cents (\$150,000.00) to fund an Advanced Life Support Ambulance Services Contract to be effective July 1, 2013, provided however that said appropriation is contingent upon an election approval for a so called Proposition 2 ½ Override referendum question at the Town Election of May 14, 2013.

## **ARTICLE 13**

***The Moderator declared a majority vote that the Town*** raise and appropriate the sum of Eight Million, Three Hundred Twenty-Two Thousand, Five Hundred Thirty-One Dollars and No Cents (\$8,322,531.00) to pay for the operations of the General Government expenses for Fiscal Year 2014, and to meet said appropriation from a transfer of Sixty Thousand Dollars and No Cents (\$60,000.00) from the Overlay Surplus Account, a transfer of Ten Thousand Dollars and No Cents (\$10,000.00) from the Wetlands Protection Fund, from taxation, from available funds in the Treasury, and anticipated receipts as may be needed or decided necessary.

## **ARTICLE 14**

***The Moderator declared a majority vote that the Town*** raise and appropriate the sum of Seven Hundred Fifty-Nine Thousand, Nine Hundred Four Dollars and No Cents (\$759,904.00) for Fiscal Year 2014 for the following purposes:

- Bay Path Vocational Regional Technical High School Operating Assessment Account #11300-52000 \$630,111.00
- Bay Path Vocational Regional Technical High School Transportation Assessment Account #11300-52000 \$53,151.00
- Bay Path Vocation Regional Technical High School “Buy In” Debt Assessment Account #11300-52500 \$34,130.00
- Bay Path Vocation Regional Technical High School Capital Debt Assessment Account #11300-52500 \$42,512.00

## **ARTICLE 15**

***The Moderator declared a majority vote that the Town*** raise and appropriate the sum of Forty-Two Thousand, Eight Hundred Ninety Dollars and No Cents (\$42,890.00) for Fiscal Year 2014 for the following purposes:

- Smith Regional Agricultural High School Non-resident Vocational Assessment Account #11300-52000 \$20,390.00
- Smith Regional Agricultural High School Non-resident Vocational Transportation Account #11300-52100 \$22,500.00

## **ARTICLE 16**

***The Moderator declared a majority vote that the Town*** raise and appropriate the sum of Thirty-Five Thousand, Six Hundred Ninety Dollars and No Cents (\$35,690.00) for Fiscal Year 2014 for the following purposes:

- Tantasqua Regional High School Non-resident Vocational Tuition Assessment Account #11300-52000 \$20,390.00
- Tantasqua Regional High School Non-resident Vocational Transportation Account #11300-52100 \$15,300.00
- 

## **ARTICLE 17**

***The Moderator declared a majority vote that the Town*** raise and appropriate the sum of Thirty-Two Thousand, Five Hundred Ninety-Four Dollars and No Cents (\$32,594.00) for Fiscal Year 2014 for the following purposes:

- Norfolk County Regional Agricultural High School Non-resident Vocational Tuition Assessment Account #11300-52000 \$22,594.00
- Norfolk County Regional Agricultural High School Non-resident Vocational Transportation Account #11300-52100 \$10,000.00
- 

## **ARTICLE 18**

***The Moderator declared a majority vote that the Town*** appropriate the sum of Three Hundred Fifty-Seven Thousand, Nine Hundred Seventy-Five Dollars and Sixty Cents (\$357,975.60) for a capital program of equipment purchases and capital improvements, as generally illustrated below, and to meet said appropriation by transferring the following sums from the following accounts; Three Hundred Forty-One Thousand, Ten Dollars and Eighty-Nine Cents (\$341,010.89) from previously certified and available Free Cash, Four Thousand, Nine Hundred Fifty-Five Dollars and Fifty-Eight Cents (\$4,955.58) from Library Roof Design Project (#60000-59157), Three Hundred Eighty-Five Dollars and Eighty-Three Cents (\$385.83) from SEBRSD Video Stream Project (#60000-59198), Ten Thousand, Three Dollars and Seventy-Five Cents (\$10,003.75) from Library Roof/Gutter/Drain Project (#60000-59199), One Hundred Eleven Dollars and No Cents (\$111.00) from Library AC Repairs (#60000-59202), Three Hundred Four Dollars and Forty-Two Cents (\$304.42) from Fire Department Cruiser (#60000-59210), Four Hundred Nineteen Dollars and Sixty-Two Cents (\$419.62) from Police Department Copier (#60000-59215), Fifty-Nine Dollars and Sixty-Seven Cents (\$59.67) from the Highway Stainless Steel Spreader (#60000-59221), and Seven Hundred Twenty-Four Dollars and Eighty-Four Cents (\$724.84) from Assessors Copier (#60000-59222);



<u>Dept.</u>	<u>Item</u>	<u>Amount</u>
Fire Department	Community-Wide Radio System	\$172,427.00
Highway Department	Fuel Pump Card Reader	\$ 20,000.00
Highway Department	Video Inspection Equipment	\$ 30,000.00
Highway Department	Used Excavator	\$ 35,000.00
Library	Microfilm Reader-Printer	\$ 10,500.00
Town Hall	Main Street Fire Station Garage Doors	\$ 3,000.00
Town Hall	Gas Conversion Engineering Study	\$ 4,000.00
Town Hall	Stair Tread Resurfacing	\$ 3,048.60
Utilities & Facilities	Landfill Cap Repairs	\$ <u>80,000.00</u>
	<b>Total:</b>	<b>\$357,975.60</b>

### **ARTICLE 19**

***The Moderator declared a majority vote*** that the Town appropriate the sum of One Hundred Fifty Thousand Dollars and No Cents (\$150,000.00) for Water Department capital projects, as approved by the Capital Improvements Planning Committee (CIPC), as generally illustrated below and to meet said appropriation by transferring said sum from previously certified and available Retained Earnings of the Water Enterprise Fund;

1. \$150,000.00 for Capital Efficiency Plan

### **ARTICLE 20**

***The Moderator declared a majority vote*** that the Town appropriate the sum of One Hundred Five Thousand Dollars and No Cents (\$105,000.00) for Sewer Department capital projects, as approved by the Capital Improvements Planning Committee (CIPC), as generally illustrated below and to meet said appropriation by transferring said sum from previously certified and available Retained Earnings of the Sewer Enterprise Fund, as shown below:

1. \$40,000 for repairs to influent screw pump P-12;
2. \$35,000 for repairs to grit pump GP-1 and RAS pumps P-6 & P-7; and
3. \$30,000 to purchase video inspection equipment;

### **ARTICLE 21**

***The Moderator declared a two-thirds vote of 125 in favor and 4 opposed that the Town*** appropriate the sum of Three Thousand Dollars and No Cents (\$3,000.00) for the purposes of supporting an Agriculture Preservation Restriction Application for what is known as the "Small Farm" located at Wire Village Road and North Spencer Road, and to meet said appropriation by transferring said sum from the Land Acquisition Stabilization Account (#83000-39920).

## **ARTICLE 22**

***The Moderator declared a majority vote that the Town*** amend Article 16 of the Town's General Bylaws, entitled "Sex Offender Residency Bylaw," as follows:

1. In Section 1, Definition of Terms, under (i), "CAMP", insert the words "a camp" after "advertised as".
2. In Section 5, Exceptions, under (d), replace "The school day care center, park, elderly housing facility", with the following: "The school day care center, park, camp, privately owned park/trust, elderly housing facility, public library, or place of worship."

## **ARTICLE 23**

***The Moderator declared a unanimous vote that the Town*** grant a permanent utility easement to Massachusetts Electric Company on property off West Main Street, Spencer, MA, being the location of the Waste Water Treatment Plant, on such terms and conditions as the Board of Selectmen deem reasonable, appropriate, and in the best interests of the Town.

## **ARTICLE 24**

***The Moderator declared a unanimous vote that the Town*** accepts a permanent drainage easement from Robert and Diane Muir on their property located at 62 Thompson Pond Road, Spencer, on such terms and conditions as the Board of Selectmen deem reasonable, appropriate, and in the best interests of the Town.

## **ARTICLE 25**

***The Moderator declared a unanimous vote that the Town*** accepts a permanent drainage easement from Mark B. Campbell on property located at 126 North Spencer Road, Spencer, on such terms and conditions as the Board of Selectmen deem reasonable, appropriate, and in the best interests of the Town.

## **ARTICLE 26**

***The Moderator declared a unanimous vote that the Town*** accepts a permanent drainage easement from Bernard Dube on property located at 90 Maple Street, Spencer, on such terms and conditions as the Board of Selectmen deem reasonable, appropriate, and in the best interests of the Town.

## **ARTICLE 27**

***The Moderator declared a unanimous vote that the Town*** accepts a permanent drainage easement from Robert Moschini on property located at 30 Howe Road, Spencer, on such terms and conditions as the Board of Selectmen deem reasonable, appropriate, and in the best interests of the Town.

## **ARTICLE 28**

***The Moderator declared a majority vote that the Town***, in accordance with M.G.L. Chapter 59,§38H authorize the Board of Selectmen to enter into a Payment In Lieu of Taxes (PILOT) Agreement with GLC – (MA) Assumption College, LLC, for a period of twenty (20) years, and to approve said agreement under which GLC – (MA) Assumption College, LLC will pay the Town a sum of money per year relative to a parcel totaling 21.7 acres+/- of land located at 115 Wilson Street, Spencer, related to the proposed construction and operation of a solar photovoltaic power plant with an expected nameplate capacity of approximately 2.5 megawatts, said Tax Agreement is on file in the Town Clerk's Office and the Assessors' Office.

## **ARTICLE 29**

***The Moderator declared motion to amend Article 29 changing the date of the moratorium to terminate on December 31, 2013 by Michael Malone and seconded by James Whalen to be defeated.***

***The Moderator declared a two thirds majority vote of 125 in favor and 4 opposed that the Town*** amend the Town's Zoning Bylaw by adding a new Section 4.8.8, TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS as follows:

### **4.8.8 TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS**

- A. Purpose. By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law's effective date. Currently under the Zoning Bylaw, a Medical Marijuana Treatment Center is not a permitted use in the Town and any regulations promulgated by the Massachusetts Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers. The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Medical Marijuana Treatment Centers and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.
- B. Definition. "Medical Marijuana Treatment Center" shall mean a "not-for-profit entity, as defined by Massachusetts law only, registered by the Massachusetts Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers."
- C. Temporary Moratorium. For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a

temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations regarding Medical Marijuana Treatment Centers and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses.

### **ARTICLE 30**

***The Moderator declared a majority vote to pass over this article*** to amend the Town's Zoning Bylaw by amending Sections 2.2 (Definitions) and 4.2 (Use Table, Principal Uses) and by adding a new Section 4.8.8. MEDICAL MARIJUANA TREATMENT CENTERS as follows:

1) ***Amend Section 2.2, Definitions, by inserting the following definition in alphabetical order***

MEDICAL MARIJUANA TREATMENT CENTER: a not-for-profit entity, as defined by Massachusetts law only, registered by the Massachusetts Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers.

2) ***Amend Section 4.2.H., Other Principal Uses, by inserting a new use #5, as shown below:***

ZONING DISTRICTS		RR	SR	LR	VR	TC	C	I
5	Medical Marijuana Treatment Center	N	N	N	N	N	S P	S P

3) ***Insert a new Section 4.8.8, as follows:***

4.8.8 Medical Marijuana Treatment Centers

A. Purpose and Intent. 1) To provide for the limited establishment of Medical Marijuana Treatment Centers in appropriate places; 2) to minimize the adverse impacts of Medical Marijuana Treatment Centers on residential neighborhoods, schools and other places where children congregate, and other land uses potentially incompatible with said facilities; and 3) to limit the overall number of Medical Marijuana Treatment Centers in the Town to what is essential to serve the public.

B. Requirements. Medical Marijuana Treatment Centers are permitted by special permit provided:

1. The parcel upon which it is located is at least 400 feet from any residential zoning district or town boundary and at least 1,000 feet from any school, childcare facility, public playground, public park, or recreational facility, library, church or other religious use, or any other medical marijuana treatment center.
2. Under no circumstances shall a medical marijuana treatment center be permitted as a home business, customary home occupation, or home-based contractor.

**ARTICLE 31**  
**By Petition**

***A motion made by Patrick Gallant, seconded by Michael Meloche that the Town*** take by eminent domain easements for the sewer lines presently existing off Bixby Road and running over the land of Misty Hill Estates Condominium and Patrick J. Gallant. The sewer easements to be taken are shown as Easement B and Easement A on the attached plan entitled Easement Plan dated October 25, 2011 prepared by Fancy Land Surveying; and further to see if the Town will vote to raise and appropriate \$50,000.00 to meet all expenses of said eminent domain takings including compensation, engineering costs, survey costs, legal fees, recording costs, acquisition costs and any other costs ***was declared defeated by the Moderator.***

A motion was made to dissolve the Meeting.

Majority voted at 11:05 p.m. to dissolve the Meeting.

A total of 311 registered voters were in attendance.

**ANNUAL TOWN ELECTION**  
**May 14, 2013**

In accordance with the warrant, the polls opened at 12:00 Noon and closed at 8:00 PM.

The following were appointed election officers for Precinct #1:

Warden: Dianne Scanlon  
Clerk: Peter McGinn  
Inspectors: Ronald Fortin, Patricia Ensom, John Wilson,  
Joyce Sweet  
Deputy Inspectors: Louise Ethier, Theresa Ethier

Twelve absentee ballots were cast in this precinct. 346 ballot cards were handed out by the inspectors, of these 3 were spoiled, making a total of 355 ballots cast. The ballot box registered 355 at the closing of the polls.

The following were appointed election officers for Precinct #2:

Warden: Barbara Braney  
Clerk: Mark Lammi  
Inspectors: Linda Gould, Nancy Richardson,  
Linda Wozniak, Barbara White  
Deputy Inspectors: William Lehtola, Sylvia Berthiaume

Six absentee ballots were cast in this precinct. 285 ballot cards were handed out by the inspectors, of these 2 were spoiled, making a total of 289 ballots cast. The ballot box registered 289 at the closing of the polls.

The following were appointed election officers for Precinct #3:

Warden: A. Marie McDevitt  
Clerk: Judith Fortin  
Inspectors: Ann Austin, Merci Vinton,  
Lucinda Puchalski, Patricia Corson  
Deputy Inspectors: Anne Snow, Lucille Ela

Thirteen absentee ballots were cast in this precinct. 422 ballot cards were handed out by the inspectors, of these 3 were spoiled, making a total of 432 ballots cast. The ballot box registered 432 at the closing of the polls.

The following were appointed election officers for Precinct #4:

Warden: Virginia Fanning  
 Clerk: Pauline Cassavant  
 Inspectors: Richard Braney, Eileen Prizio,  
 Nancy Gouin, Theresa Berthiaume  
 Deputy Inspectors: Gerard Martin, Marjorie Steiger

8 absentee ballots were cast in this precinct. 363 ballot cards were handed out by the inspectors, of these 5 was spoiled, making a total of 366 ballots cast. The ballot box registered 366 at the closing of the polls.

Diane Ledoux served as Tabulator for the election.

The counting and tabulation were completed at 10:30 PM.

<b>Town of Spencer</b>	<b>Annual Town Election</b>				<b>5/14/13</b>
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
<b>Moderator</b>					
Blanks	61	64	76	68	269
Peter J. Adams	294	225	356	296	1171
Write-ins:					0
Misc:					0
Kurt Nordquist				1	1
Louise Foisy				1	1
Total	355	289	432	366	1442

<b>Town of Spencer</b>	<b>Annual Town Election</b>				<b>5/14/13</b>
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
<b>Board of Selectmen</b>					
Blanks	120	101	146	146	513
Anthony D. Pepe	237	198	288	242	965
Gary E. Woodbury	278	212	305	230	1025
James D. Whalen	73	66	124	112	375
Write-ins:					0
Misc:	1				1
J. Nanigian	1				1
Bill Shemeth		1			1
Kurt Nordquist				1	1
Daniel Shields				1	1
Lisa Aube			1		1
Total	710	578	864	732	2884

<b>Town of Spencer</b>	<b>Annual Town Election</b>				<b>5/14/13</b>
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
<b>Assessor</b>					
Blanks	75	79	104	87	345
Jeremey Snow	280	210	328	278	1096
Write-ins:					0
Misc:					0
Vincent Cloutier				1	1
Total	355	289	432	366	1442

<b>Town of Spencer</b>	<b>Annual Town Election</b>				<b>5/14/13</b>
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
<b>Spencer-East Brookfield Regional School Committee - Spencer Rep - 3 Year</b>					
Blanks	162	152	214	212	740
Vincent (Vinny) P. Cloutier	279	206	331	262	1078
Kevin A. Hayes	265	218	310	245	1038
Write-ins:					0
Misc:			1		1
Matthew McCarthy	4			4	8
Chris Woodbury		1			1
Ron Greenberg		1			1
Paul Fournier			1	5	6
Daniel Shields				1	1
Luke Gustafson				1	1
Scott Griffin				1	1
Karen Conti			1	1	2
Brian Gobi			1		1
Byron Deane			1		1
Richard W. Hebson			1		1
Kevin A. Hayes			1		1
Corinne Pinkerton			1		1
Nancy French			1		1
Total	710	578	864	732	2884

<b>Town of Spencer</b>	<b>Annual Town Election</b>				<b>5/14/13</b>
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
<b>Southern Worcester County Regional Vocational School District Committee</b>					
Blanks	74	72	95	83	324
Kenneth R. Wheeler	281	217	336	282	1116
Write-ins:					0
Misc:					0
Kurt Nordquist				1	1
Richard Hebson			1		1
Total	355	289	432	366	1442



**Town of Spencer      Annual Town Election      5/14/13**

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
<b>Water Commissioner</b>					
Blanks	80	75	100	92	347
David R. O'Coin	275	214	332	274	1095
Write-ins:					0
Misc:					0
Total	355	289	432	366	1442

**Town of Spencer      Annual Town Election      5/14/13**

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
<b>Park Commissioner</b>					
Blanks	78	80	105	90	353
Martin A. German, Jr.	277	209	326	275	1087
Write-ins:					0
Misc:					0
Kurt Nordquist				1	1
Gregory Hebson			1		1
Total	355	289	432	366	1442

**Town of Spencer      Annual Town Election      5/14/13**

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
<b>Library Trustee</b>					
Blanks	78	74	87	87	326
Mary Anne Slack	277	215	345	278	1115
Write-ins:					0
Misc:					0
Vincent Cloutier				1	1
Total	355	289	432	366	1442

**Town of Spencer      Annual Town Election      5/14/13**

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
<b>Board of Health</b>					
Blanks	77	72	98	89	336
Rodney L. Foisy	278	217	334	275	1104
Write-ins:					0
Misc:					0
Eric Monette				1	1
Luke Gustofson				1	1
Total	355	289	432	366	1442

**Town of Spencer                      Annual Town Election                      5/14/13**

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
<b>Housing Authority - 5 Year Term</b>					
Blanks	75	74	97	83	329
Roger L. Gaudette	280	215	335	282	1112
Write-ins:					
Misc:					0
Kevin Hayes				1	1
Total	355	289	432	366	1442

**Town of Spencer                      Annual Town Election                      5/14/13**

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
<b>Sewer Commissioner - 3 Year Term</b>					
Blanks	86	84	120	94	384
Michael J. Mercadante	269	205	311	271	1056
Write-ins:					
Misc:					0
Kevin Hayes				1	1
Lawrence Dufault			1		1
Total	355	289	432	366	1442

**Town of Spencer                      Annual Town Election                      5/14/13**

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
<b>Constable</b>					
Blanks	334	296	407	398	1435
Frank J. Pina	247	187	282	236	952
Arthur Butch C. Tatro	258	202	327	246	1033
James F. Cervi, Jr.	226	181	277	217	901
Write-ins:					0
Misc:					0
Ron Greenberg		1			1
Kevin Hayes				1	1
Wayne Latour			1		1
Frank J. Pina			1		1
Bryan Dut			1		1
Total	1065	867	1296	1098	4326

**Town of Spencer                      Annual Town Election                      5/14/13**

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
<b>Question 1 - Override -Funding Ambulance Services Contract</b>					
Blanks	2	4	1	2	9
Yes	259	178	273	254	964
No	94	107	158	110	469
Total	355	289	432	366	1442

Town of Spencer	Annual Town Election				5/14/13
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
<b>Question 2 - Override - SEB Regional School Dist.</b>					
Blanks	17	11	15	13	56
Yes	80	64	83	87	314
No	258	214	334	266	1072
Total	355	289	432	366	1442

### SPECIAL STATE ELECTION June 25, 2013

In accordance with the warrant, the polls opened at 7<sup>AM</sup> and closed at 8<sup>PM</sup>.

The following were appointed election officers for Precinct #1:

Warden: Diane Scanlon  
 Clerk: Peter McGinn  
 Inspectors: Linda Gould, Virginia Scarlet, Patricia Corson,  
 Patricia Ensom,  
 Deputy Inspectors: Theresa Ethier, Louise Ethier

Twenty absentee ballots were cast in this precinct. 449 ballot cards were handed out of these 2 were spoiled, making a total of 467 ballots cast. The ballot box registered 462 at the closing of the polls. Five additional ballots were hand counted.

The following were appointed election officers for Precinct #2:

Warden: Barbara Braney  
 Clerk: Mark Lammi  
 Inspectors: Lucia Provo, Richard Scarlet, Joyce Sweet,  
 Lucinda Puchalski  
 Deputy Inspectors: Lucille Ela, Irene Gadbois

Thirteen absentee ballots were cast in this precinct. 368 Ballot cards were handed out of these one was spoiled making a total of 380 ballots cast. The ballot box registered 380 at the closing of the polls.

The following were appointed election officers for Precinct #3:

Warden: James Gordon  
 Clerk: A. Marie McDevitt  
 Inspectors: Ann Austin, Barbara White,  
 Nancy Richardson, Mercie Vinton  
 Deputy Inspectors: William Lehtola, Robert Gadbois

Twenty-four absentee ballots were cast in this precinct. 487 Ballot cards were handed out of these one was spoiled making a total of 509 ballots cast. The ballot box registered 509 at the closing of the polls. One additional ballot was in the auxiliary compartment.

The following were appointed election officers for Precinct #4:

Warden: Virginia Fanning  
 Clerk: Pauline Cassavant  
 Inspectors: Richard Braney, Eileen Prizio,  
 Theresa Berthiaume, John Wilson  
 Deputy Inspectors: Betsy Arakelian, Anne Snow

Sixteen absentee ballots were cast. 479 ballot cards were handed out of these two were spoiled making a total of 493 ballots cast. The ballot box registered 492 at the closing of the polls. One ballot was hand counted from the auxiliary compartment.

Diane Ledoux served as Tabulator for the election.

The counting and tabulation were completed at 9:30 p.m.

<b>Town of Spencer</b>	<b>Special State Election</b>				<b>6/25/13</b>
	Pct. 1	Pct 2	Pct 3	Pct. 4	Total
<b>Senator in Congress</b>					
Blanks	3	0	0	0	3
Gabriel E. Gomez	307	238	340	316	1201
Edward J. Markey	157	137	164	175	633
Richard A. Heos	0	3	2	2	7
Write-ins:					0
Misc:		2	3		5
John Howard					0
Brian Muello					0
<b>Total</b>	<b>467</b>	<b>380</b>	<b>509</b>	<b>493</b>	<b>1850</b>

**SPECIAL TOWN MEETING**  
**July 25, 2013**

The meeting was called to order at 7:20 p.m. by Moderator Peter J. Adams following the Registrar's announcement that a quorum was present. Reading of the Return of the Warrant was waived. Meeting was posted in accordance with the law. The Moderator noted that this was the 52<sup>nd</sup> anniversary of Education Week which began in 1961 under President Kennedy. The Moderator introduced to attendees, himself, members of the Board of Selectmen, Town Administrator, Town Counsel and Town Clerk. He also introduced the Board of Registrars and Assistant Town Clerk. Chairwoman Mary Braney introduced the Finance Committee members present.

The Moderator reviewed the ground rules and parliamentary procedure for Town Meetings. He also thanked Al Shedyak and Spencer Cable Access Studio for broadcasting the meeting.

The following articles were acted upon:

**Article 1:**

***Majority voted to affirm the action of the Annual Town Meeting of May 2, 2013 under Article 5 whereby it was voted,*** as a block, provided that any amount stated herein shall be for the use of the Spencer-East Brookfield Regional School District for Fiscal Year 2014 in accordance with any conditions stated herein and further provided that any stated amount shall be reduced to any lesser amount which shall subsequently be certified by the school committee and certified to the Town:

1. raise and appropriate the sum of Five Million, Six Hundred Eighteen Thousand, Five Hundred Forty-One Dollars and No Cents (\$5,618,541.00) for the Operating Assessment Account #11300-56000 which represents the amount required for Minimum Local Contribution;
2. raise and appropriate the sum of One Million, Sixty-One Thousand, Five Hundred Sixty-Four Dollars and No Cents (\$1,061,564.00) for the Operating Assessment Account #11300-56000 which represents the amount required for Transportation; and
3. raise and appropriate the sum of Three Hundred Four Thousand, Five Hundred Ninety Four Dollars and No Cents (\$304,594.00) for the purposes of paying the costs of Debt Service and Capital Assessments Account #11300-56010 for previously approved building and design projects.

## **Article 2:**

**Majority voted that the Town**, provided that any amount stated herein shall be for the use of the Spencer-East Brookfield Regional School District for Fiscal Year 2014 in accordance with any conditions stated herein and further provided that any stated amount shall be reduced to any lesser amount which shall subsequently be certified by the school committee and certified to the Town:

1. raise and appropriate the sum of One Million, Six Hundred Eighty-One Thousand, Ninety-Four Dollars and No Cents (\$1,681,094.00) for the Operating Assessment Account #11300-56000 which represents the amount required for Additional Local Assessment, provided however that said appropriation is contingent upon an election approval for a so called Proposition 2 ½ Override referendum question.

## **Article 3:**

**Moderator declared a vote of 199-1 in favor that the Town** appropriate the sum of Sixty-Nine Thousand Dollars and No Cents (\$69,000.00) for the purpose of replacing the boiler at Maple Street School and to meet said appropriation by transferring said sum from the Building Maintenance Stabilization Account.

## **Article 4:**

**Majority voted that the Town** appropriate the sum of Forty-Five Thousand, Five Hundred Dollars and No Cents (\$45,500.00) for the purpose of replacing the boiler at Maple Street School and to meet said appropriation by transferring the sum of Thirty-Five Thousand Dollars and No Cents (\$35,000.00) from the Highway Used Excavator Capital Account (#60000-00000) and Ten Thousand Five Hundred Dollars and No Cents (\$10,500.00) from the Library Microfilm Reader-Printer Capital Account (#60000-00000).

## **Article 5:**

**Majority voted that the Town** appropriate the sum of Forty Five Thousand Seven Hundred Dollars and No Cents (\$45,700.00) to the FY2014 Council on Aging Expenses Account (11541-57000) and to meet said appropriation by transferring the following sums from FY2014 Expenses Accounts:

11122-57000	Board of Selectmen Expenses	\$2,000.00
11132-56000	Finance Committee Reserve	\$5,000.00
11141-51000	Board of Assessors Salaries & Wages	\$17,900.00
11151-57000	Town Counsel Expenses	\$2,000.00
11155-57000	Information Technology Expenses	\$5,800.00
11494-57000	Tree Warden Expenses	\$5,000.00
11496-57000	Municipal Gasoline Expenses	\$5,000.00
11800-57000	Employee Benefits General Expenses	<u>\$3,000.00</u>
		<b>\$45,700.00</b>

## **Article 6:**

**Majority voted that the Town** appropriate Twenty-Seven Thousand Dollars and No Cents (\$27,000.00) to the Fire Department Annex Capital Account (#60000-59184), and to meet said appropriation by transferring Twenty Thousand Dollars and No Cents (\$20,000.00) from the Highway Fuel Pump Card Reader Capital Account (#60000-00000), Three Thousand Dollars and No Cents (\$3,000.00) from the Main Street Fire Station Garage Doors Capital Account (#60000-00000), and Four Thousand Dollars and No Cents (\$4,000.00) from the Town Hall Gas Conversion Study Capital Account (#60000-00000).

A motion was made and seconded to dissolve the Meeting.  
Majority voted at 9:15 p.m. to dissolve the Meeting.  
A total of 343 registered voters were in attendance.

### **SPECIAL ELECTION Ballot Question One September 10, 2013**

In accordance with the warrant, the polls opened at 12:00 Noon and closed at 8:00 p.m.

The following were appointed election officers for Precinct #1:

Warden: Peter McGinn  
Clerk: Pauline Casavant  
Inspectors: Richard Braney, Patricia Ensom, Nancy Gouin,  
Lucinda Puchalski  
Deputy Inspectors: Betsy Arakelian, William Lehtola

24 Absentee ballots were cast in this precinct. 571 Ballot cards were handed out by the inspectors; of these one was spoiled, making a total of 594 ballots cast. The ballot box registered 593 at the close of polls. One ballot was hand counted from the auxiliary compartment.

The following were appointed election officers for Precinct #2:

Warden: Barbara Braney  
Clerk: Mark Lammi  
Inspectors: Ronald Fortin, Nicole Cloutier, Joyce Sweet, Lucia Provo  
Deputy Inspectors: Lucile Ela, Robert Gadbois

17 Absentee ballots were cast in this precinct. 465 Ballot cards were handed out by the inspectors; of these one was spoiled, making a total of 481 ballots cast. The ballot box registered 481 at the close of polls.

The following were appointed election officers for Precinct #3:

Warden: James Gordon  
Clerk: A. Marie McDevitt  
Inspectors: Ann Austin, John Wilson, Patricia Corson, Mercie Vinton

Deputy Inspectors: Sylvia Berthiaume, Irene Gadbois

30 Absentee ballots were cast in this precinct. 659 Ballot cards were handed out by the inspectors; of these two were spoiled, making a total of 687 ballots cast. The ballot box registered 687 at the close of polls.

The following were appointed election officers for Precinct #4:

Warden: Virginia Fanning  
Clerk: Judy Fortin  
Inspectors: Eileen Prizio, Joyce O'Coin, Theresa Berthiaume,  
Linda Gould  
Deputy Inspectors: Marjorie Steiger, Yvette Bouvier

30 Absentee ballots were cast in this precinct. 597 Ballot cards were handed out by the inspectors; of these one was spoiled making a total of 627 ballots cast. The ballot box registered 626 at the close of polls. One ballot was hand counted from the auxiliary compartment.

Diane Ledoux and Rebecca Pedone served as Tabulators for the election.  
The counting and tabulation were completed at 9:30 p.m.

Town of Spencer	Special Town Election				9/10/13
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
School Override Election					
Blanks	0	0	0	0	0
yes	189	127	219	207	742
no	405	354	468	420	1647
Total	594	481	687	627	2389



**SPENCER EAST BROOKFIELD REGIONAL SCHOOL DISTRICT  
DISTRICT WIDE MEETING  
October 26, 2013**

The Spencer-East Brookfield Regional School District held a district meeting for the registered voters of Spencer and East Brookfield on Saturday, October 26, 2013 at 1:00 p.m. in the high school gymnasium for the purpose of approving a FY14 Budget for the school district.

Members Present

Vincent Cloutier  
Mary Gershman  
Kevin Hayes  
John Howard  
Christopher King  
Kurt Nordquist

Interim Superintendent

Edward Malvey

Business Administrator

Julie Surprenant

Moderator

Peter Adams

Secretary

Martha Berthiaume

Officials, School District staff, registered voters from Spencer & East Brookfield

1. Called to order by Peter Adams, Moderator
2. Mr. Adams read a motion made by John Howard and seconded by Mary Gershman.  
Moved that the voters of Spencer and East Brookfield vote to approve the Spencer-East Brookfield Regional School District FY2014 Budget in the amount of \$24,031,558.
3. Mr. Adams read a motion made by Gary Woodbury and seconded by Tony Pepe.  
Moved to amend Article 1 as follows: To see if the voters of the towns of Spencer and East Brookfield shall vote to approve the Spencer-East Brookfield Regional School District FY14 Budget in the amount of \$23,029,219, which includes the Minimum Local Contribution Assessments as set by the Massachusetts Department of Elementary and Secondary Education, Transportation Assessments as requested by the District, Long-term Debt Assessments as requested by the District, and an additional \$500,000 which shall be categorized as Additional Municipal Local Contribution portions of which shall be assigned to each community in accordance with the District Agreement.

The moderator allowed comments. The following residents spoke:

1. John Stockman
2. Ralph Hicks
3. Lois Mason
4. Mary Lambs
5. Julie Parenteau
6. Jennifer Gaucher. Ms. Gaucher moved and Drew Damian seconded that the amendment to Article 1 be amended to include that no extracurricular activities would be cut.
7. Drew Damian
8. James Whalen

9. Member Kevin Hayes said that while he appreciates Ms. Gaucher's amendment to the article he fears the amendment may have a negative effect on the outcome of the vote.
10. Ms. Gaucher withdrew her motion
11. Kurt Nordquist
12. Debbie Thibeault
13. Mary Gershman

Moderator Adams said that the first vote would be on the Amendment to Article 1. The motion carried with 237 yes and 207 no votes.

Mr. Adams read a motion made by Donnie Berthiaume and seconded by Gary Woodbury to amend the amendment to Article 1 to change the amount to \$23,269,219.

Further comments were added by:

1. Kevin Hayes
2. Vincent Cloutier
3. Kurt Nordquist
4. Andrew Lynch
5. Peter Rock
6. Adam Gaudette

Mr. Adams read a motion made by Kevin Hayes and seconded by Kurt Nordquist to amend the amendment to Article 1 to change the amount to \$23,331,558.

Mr. Berthiaume withdrew his motion. Mr. Hayes' motion passed by a majority.

Further comments were added by:

1. Michelle Rosum
2. Christine Cheney
3. Amy Parker

Dr. Malvey said that the budget at this figure would amount to another \$700, 000 of cuts to the school district. At this time the voters were sent to the ballot box for a secret vote on the budget figure of \$23,331,558 which passed with 262 yes and 197 no votes. This figure will be brought to the school committee for a vote on Tuesday evening.

Respectfully submitted,

Martha Berthiaume,  
Recording Secretary

**SPECIAL TOWN MEETING  
December 5, 2013**

The meeting was called to order at 7:12 p.m. by Moderator Peter J. Adams. Mr. Adams advised that a quorum was present.

Mr. Adams noted that the Reading of the Return of the Warrant was waived and that the meeting was posted in accordance with the law. The Moderator asked for a moment of silence to remember Nelson Mandela who passed away on this day, then led the audience in the Pledge of Allegiance.

The Moderator introduced to attendees, himself, members of the Board of Selectmen, Town Administrator, Town Counsel and Town Clerk. He also introduced the Board of Registrars and Assistant Town Clerk. Chairwoman Mary Braney introduced the Finance Committee members present.

The Moderator reviewed the ground rules and parliamentary procedure for Town Meetings. He also thanked Spencer Cable Access Studio for broadcasting the meeting.

The following articles were acted upon:

**Article 1:**

***Moderator declared a unanimous vote*** to appropriate the sum of One Thousand, Fifty-Four Dollars, and Eight Cents (\$1,054.08) to pay a prior year expense (utility bill) for the Water Department and to meet said appropriation by transferring said sum from certified and available Retained Earnings.

**Article 2:**

***Moderator declared a majority vote*** to amend Article 15 from May 2, 2013 in order to raise and appropriate an additional sum of One Thousand, Eight Hundred Dollars and No Cents (\$1,800.00) for additional Smith Regional Agricultural High School Transportation Assessment (#11300-52100) for Fiscal Year 2014.

**Article 3:**

***Moderator declared a majority vote*** to amend Article 17 from May 2, 2013 in order to raise and appropriate an additional sum of Eight Thousand Dollars and No Cents (\$8,000.00) for additional Norfolk County Regional Agricultural High School Non-resident Transportation Assessment (#11300-52100) for Fiscal Year 2014.

**Article 4:**

***Moderator declared a unanimous vote*** to rescind Article 5 from the May 2, 2013 Annual Town Meeting for the purposes of voting to approve a subsequent article that will correct required Spencer East Brookfield Regional School District assessment contributions in accordance with the decision by the Commissioner of the Department of Education for Fiscal Year 2014.

#### **Article 5:**

***Moderator declared a unanimous vote*** to, as a block, provided that any amount stated therein shall be for the use of the Spencer-East Brookfield Regional School District for Fiscal Year 2014 in accordance with the decision by the Commissioner of the Department of Education for said Fiscal Year, and to:

4. raise and appropriate the sum of Five Million, Four Hundred Seventy-Three Thousand, Ninety-Three Dollars and No Cents (\$5,473,093.00) for the Operating Assessment (Account #11300-56000) which represents the amount required for **Minimum Local Contribution**;
5. raise and appropriate the sum of One Million, One Hundred Thirty-Eight Thousand, Seven Hundred Eight Dollars and No Cents (\$1,138,708.00) for the Operating Assessment (Account #11300-56000) which represents the amount required for **Transportation Assessment**;
6. raise and appropriate the sum of Seven Hundred One Thousand, four Hundred Twenty-Eight Dollars and No Cents (\$701,428.00) for the Operating Assessment (Account #11300-56000) which represents the amount required for **Additional Local Contribution**; and
7. raise and appropriate the sum of Three Hundred Thirty Six Thousand, Two Hundred Nineteen Dollars and No Cents (\$336,219.00) for the purposes of paying the costs of the **Long Term Debt Assessment** (Account #11300-56010) for previously approved building and design projects that include Wire Village School (\$259,394) and David Prouty High School (\$45,200 for payment #3 and \$31,625 for payment #4).

#### **Article 6:**

***Moderator declared a unanimous vote*** to rescind Article 13 from the May 2, 2013 Annual Town Meeting for the purposes of voting to approve a subsequent article that will adjust the Fiscal Year 2014 General Government Operating Budget in order to fund additional assessments for Spencer East Brookfield Regional School District.

#### **Article 7:**

***Moderator declared a unanimous vote*** to raise and appropriate the sum of Eight Million, Two Hundred Twenty-Two Thousand, Three Hundred Thirty-Four Dollars and No Cents (\$8,222,334) to pay for the operations of the General Government expenses for Fiscal Year 2014, and to meet said appropriation from a transfer of Sixty Thousand Dollars and No Cents (\$60,000.00) from the Overlay Surplus Account, a transfer of Ten Thousand Dollars and No Cents (\$10,000.00) from the Wetlands Protection Fund, a transfer of Four Hundred Thousand Dollars and No Cents (\$400,000.00) from certified and available Free Cash, from taxation, from available funds in the Treasury, and anticipated receipts as may be needed or decided necessary.

### **Article 8:**

***Moderator declared a unanimous vote*** to appropriate the sum of Thirty-Eight Thousand Dollars and No Cents (\$38,000.00) for the purpose of purchasing Firefighter Turn-out Gear and to meet said appropriation by transferring the sum of Twenty Five Thousand Dollars and No Cents (\$25,000.00) from certified and available Free Cash and Thirteen Thousand Dollars and No Cents (\$13,000) from the Maple Street School Boiler Capital Account (#60000-59233).

### **Article 9:**

***Moderator declared a unanimous vote*** to accept a permanent drainage easement from Pierre G. Beford on property located at 18 Lincoln Street , Spencer, on such terms and conditions as the Board of Selectmen deem reasonable, appropriate, and in the best interests of the Town.

### **Article 10:**

***Moderator declared a unanimous vote*** to amend the General Bylaws Article 9, Section 7 (Late License Fee) by deleting the existing language and replacing with the following:

“An additional fee of \$15.00 shall be charged to each dog owner who fails to license his/her dog on or before June 30<sup>th</sup> of any year. If June 30<sup>th</sup> falls on a day that the Town Hall is not open (weekend, holiday, etc.) the late charge will be assessed if payment has not been made by the first following business day. Any owner who fails to license his/her dog upon demand of the Town Clerk thereafter shall be subject to an additional fee of \$25.00.”

### **Article 11:**

***Moderator declared a unanimous vote*** to amend the General Bylaws Article 8, Section 16 (Fire Lane Violations) by increasing the fee under paragraph (e) from “\$25.00” to “\$50.00.”

### **Article 12:**

***Moderator declared a unanimous vote*** to amend the General Bylaws Article 11, Section 5 (Non-Criminal Disposition) by deleting the existing fine schedule for the Highway Department and replacing with the following:

#### **“HIGHWAY DEPARTMENT**

##### **1. EXCAVATION OF PUBLIC WAYS WITHOUT A PERMIT**

Fine Allowed: \$200.00

Fine Schedule: \$ 50.00 1<sup>st</sup> Offense

\$100.00 2<sup>nd</sup> Offense

\$150.00 3<sup>rd</sup> Offense

\$200.00 4<sup>th</sup> and Subsequent Offenses

Enforcing Agent: Highway Department or Designee

## 2. OBSTRUCTION OF STREETS AND SIDEWALKS

Fine Allowed: \$100.00  
Fine Schedule: \$ 50.00 1<sup>st</sup> Offense  
\$ 50.00 2<sup>nd</sup> Offense  
\$100.00 3<sup>rd</sup> and Subsequent Offenses  
Enforcing Agent: Highway Department or Designee

## 3. DRIVEWAY CUTS AND DRAINAGE WITHOUT A PERMIT

Fine Allowed: \$200.00  
Fine Schedule: \$ 50.00 1<sup>st</sup> Offense  
\$100.00 2<sup>nd</sup> Offense  
\$150.00 3<sup>rd</sup> Offense  
\$200.00 4<sup>th</sup> and Subsequent Offenses  
Enforcing Agent: Highway Department or Designee

## 4. FAILURE TO PERFORM OR COMPLETE WORK PER PERMIT REQUIREMENTS

Fine Allowed: \$200.00  
Fine Schedule: \$ 50.00 1<sup>st</sup> Offense  
\$100.00 2<sup>nd</sup> Offense  
\$150.00 3<sup>rd</sup> Offense  
\$200.00 4<sup>th</sup> and Subsequent Offenses  
Enforcing Agent: Highway Department or Designee

## 5. SNOW PLOWING AND REMOVAL

Fine Allowed: \$50.00  
Fine Schedule: \$25.00 1<sup>st</sup> Offense  
\$25.00 2<sup>nd</sup> Offense  
\$50.00 3<sup>rd</sup> and Subsequent Offenses  
Enforcing Agent: Highway Department or Designee

## 6. DISTRIBUTING HANDBILLS

Fine Allowed: \$50.00  
Fine Schedule: \$25.00 1<sup>st</sup> Offense  
\$25.00 2<sup>nd</sup> Offense  
\$50.00 3<sup>rd</sup> and Subsequent Offenses  
Enforcing Agent: Highway Department or Designee

## 7. TRASH AND LITTERING

Fine Allowed: \$200.00  
Fine Schedule: \$ 50.00 1<sup>st</sup> Offense  
\$100.00 2<sup>nd</sup> Offense  
\$150.00 3<sup>rd</sup> Offense  
\$200.00 4<sup>th</sup> and Subsequent Offenses  
Enforcing Agent: Highway Department or Designee

Unless otherwise specified in the By-Laws each day during which a violation continues to occur shall be deemed a separate offense."

### **Article 13:**

***Moderator declared a majority vote*** to accept Massachusetts General Laws Chapter 40, §22F (for the purpose of increasing lien certificate fees), which authorizes municipal officers and boards to establish reasonable fees and charges for any permits, licenses or certificates for any work services performed, if those fees and charges are currently established by statute, to increase them beyond the statutory level, provided that all the revenue from the fees or charges is paid into the municipal treasury.

### **Amendment to Article 14:**

***Moderator declared a majority vote*** to amend Article 14 as follows:

- Amend Section 4.2.E (Retail Business and Consumer Services), by changing SP to N for the Town Center (TC) district
- Amend Section 4.8.8.C.1, by deleting the following text at the end of the first sentence “, and in the Town Center (TC) district pursuant to a Special Permit”
- Amend Section 4.8.8.d, by deleting the following text: “In zoning districts where a RMD special permit is required, the Planning Board shall be the Special Permit Granting Authority (SPGA).
- Amend Section 4.8.8.F. by deleting the following text : “Exemption from RMD Special Permit Requirement:” and “are not required to obtain a special permit, but” so that the sentence reads as follows: “RMDs that demonstrate that they are protected pursuant to the agricultural exemption under G.L. c.40A §3 shall apply for Site Plan Approval pursuant to Section 7.4”
- Strike proposed amendments to Section 7.2.1, Special Permit Granting Authority.

### **Article 14:**

***Moderator declared a vote*** of 92 in favor with 2 opposed to amend the present Zoning Bylaws as follows:

#### **1. Amend the Zoning Bylaw to define and regulate Registered Marijuana Dispensaries as follows:**

##### **A. Amend Section 2.2, Definitions, by inserting the following definition in alphabetical order:**

REGISTERED MARIJUANA DISPENSARY: also known as a Medical Marijuana Treatment Center, means a not-for-profit entity registered under 105 CMR 725.100, that acquires, cultivates, possesses, processes (including development of related products such as edible marijuana-infused products (“MIPs”), tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana.

**B. Amend Section 4.2.E (Retail Business and Consumer Services), by inserting a new use #26, as shown below:**

ZONING DISTRICTS		RR	SR	LR	VR	TC	C	I
26	Registered Marijuana Dispensary	N	N	N	N	N	Y	Y

**C. Insert a new Section 4.8.8, Registered Marijuana Dispensaries, as follows:**

**4.8.8., Registered Marijuana Dispensaries**

- A. Purpose: To provide for the placement of Registered Marijuana Dispensaries (RMDs), in accordance with the Humanitarian Medical Use of Marijuana Act, G.L. c.94C, App. §1-1, et seq., in locations suitable for lawful medical marijuana facilities and to minimize adverse impacts of RMDs on adjacent properties, residential neighborhoods, historic districts, schools, playgrounds and other locations where minors congregate by regulating the siting, design, placement, security, and removal of RMDs.
- B. Definitions: where not expressly defined in the Spencer Zoning Bylaws, terms used in this Section 4.88 shall be interpreted as defined in the Humanitarian Medical Use of Marijuana Act, G.L. c.94C, App. §1-1, et seq. and the Department of Public Health Regulations promulgated thereunder, 105 CMR 725.001, et seq., and otherwise by their plain language.
- C. Location:
1. RMDs may be permitted in the Commercial (C) and Industrial (I) districts by-right with Site Plan Review.
  2. RMDs may not be located within 500 feet of the following:
    - (a) School, including a public or private elementary, vocational, or secondary school or a public or private college, junior college, or university;
    - (b) Licensed Child Care Facility;
    - (c) Library;
    - (d) Playground open to the public;
    - (e) Public Park;
    - (f) Youth center;
    - (g) Public swimming pool;
    - (h) Video arcade facility; or
    - (i) Similar facility in which minors commonly congregate.
  3. The distance under this section is measured in a straight line from the nearest point of the property line of the protected uses identified in Section C.2. to the nearest point of the proposed RMD's primary structure (i.e., the primary structure related to a proposed RMD must be 500 feet from the property line of a protected use).
  4. The distance requirement may be reduced to no less than 300 feet by special permit, but only if:
    - (a) The applicant demonstrates that the RMD would otherwise be effectively prohibited within the applicable zoning district;



- (b) The applicant demonstrates that the RMD will employ adequate security measures to prevent diversion of medical marijuana to minors who are not qualifying patients pursuant to 105 CMR 725.004.

Procedure: Site Plan Review is required for all RMD applications in accordance with Section 7.4.2.D (i.e. Site Plan Review is required for this use even when there is no new construction or expansion of structures or parking areas).

1. Application: In addition to the materials required under Section 7.4 (Site Plan Review) all applications for RMDs shall include:
    - (a) A copy of its registration as an RMD from the Massachusetts Department of Public Health (“DPH”);
    - (b) a detailed floor plan of the premises of the proposed RMD that identifies the square footage available and describes the functional areas of the RMD, including areas for any preparation of MIPs;
    - (c) a description of the security measures, including employee security policies, approved by DPH for the RMD;
    - (d) a copy of the emergency procedures approved by DPH for the RMD;
    - (e) a copy of the policies and procedures for patient or personal caregiver home-delivery approved by DPH for the RMD;
    - (f) a copy of the policies and procedures for the transfer, acquisition, or sale of marijuana between RMDs approved by DPH;
    - (g) a copy of proposed waste disposal procedures; and
    - (h) a description of any waivers from DPH regulations issued for the RMD.
  2. Copies of the application shall be referred to other Town Departments in accordance with Section 7.4.3.B. In addition, a copy shall be referred to the Police Department.
- D. Conditions on RMD’s: The Planning Board shall impose conditions reasonably appropriate to improve site design, traffic flow, public safety, protect water quality, air quality, and significant environmental resources, preserve the character of the surrounding area and otherwise serve the purpose of this section. In addition to any specific conditions applicable to the applicant’s RMD, the Planning Board shall include the following conditions in any permit granted under this Bylaw:
1. Hours of Operation, including dispatch of home deliveries.
  2. The permit holder shall file a copy of any Incident Report required under 105 CMR 725.110(F) with the Zoning Enforcement Officer and the SPGA within 24 hours of creation by the RMD. Such reports may be redacted as necessary to comply with any applicable state or federal laws and regulations.
  3. The permit holder shall file a copy of any summary cease and desist order, cease and desist order, quarantine order, summary suspension order, order limiting sales, notice of a hearing, or final action issued by DPH or the Division of Administrative Law Appeals, as applicable, regarding the RMD with the Zoning Enforcement Officer and SPGA within 48 hours of receipt by the RMD.

4. The permit holder shall provide to the Zoning Enforcement Officer and Chief of the Police Department, the name, telephone number and electronic mail address of a contact person in the event that such person needs to be contacted after regular business hours to address an urgent issue. Such contact information shall be kept updated by the permit holder.
  5. The permit shall lapse within five (5) years of its issuance. If the permit holder wishes to renew the permit, an application to renew the permit must be submitted at least 120 days prior to the expiration of the permit.
  6. The permit shall be limited to the current applicant and shall lapse if the permit holder ceases operating the RMD.
  7. The permit shall lapse upon the expiration or termination of the applicant's registration by DPH.
  8. The permit holder shall notify the Zoning Enforcement Officer and Planning Board in writing within 48 hours of the cessation of operation of the RMD or the expiration or termination of the permit holder's registration with DPH.
- E. RMDs that demonstrate that they are protected pursuant to the agricultural exemption under G.L. c.40A § shall apply for Site Plan Approval pursuant to Section 7.4.
- F. Prohibition Against Nuisances: No use shall be allowed under this Section 4.8.8 which creates a nuisance to abutters or to the surrounding area, or which creates any hazard, including but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive noise or vibration, flashes, glare, objectionable effluent or electrical interference, which may impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area.
- G. Severability: The provisions of this Bylaw are severable. If any provision, paragraph, sentence, or clause of this Bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Bylaw.

**2. Amend the Zoning Bylaw by deleting the existing Section 4.8.8. adopted May 2, 2013, Article 29 (Temporary Moratorium on Medical Marijuana Treatment Centers)**

A motion was made and seconded to dissolve the Meeting.  
Majority voted at 7:49 p.m. to dissolve the Meeting.  
A total of 111 registered voters were in attendance.

# TOWN ACCOUNTANT

## TOWN OF SPENCER MASSACHUSETTS COMBINED BALANCE SHEET - ALL FUNDS TYPES AND ACCOUNT GROUP June 30, 2013

	Governmental Fund Type			Proprietary Fund Type	Fiduciary Fund Type	Account Group	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long Term Debt	Memorandum Only
<b>Assets</b>							
Cash and Investments	\$ 1,259,386.61	\$ 1,066,325.13	\$ 818,755.59	\$ 2,955,414.30	\$ 1,365,933.03		\$ 7,465,814.66
Cash in Custody of Others	\$ 3,500.00						3,500.00
Receivables:							
Property Taxes	170,205.45						170,205.45
Deferred Property	2,229.68						2,229.68
Excise Taxes	128,670.34						128,670.34
Tax Liens	165,085.11						165,085.11
Tax Foreclosures	81,225.50						81,225.50
User Charges				146,729.36			146,729.36
Other	152,000.05	117,040.44		11,055.38			280,095.87
Special Assessment		1,202.28					1,202.28
Special Assessment Not Yet Due		292,725.15					296,281.87
Less: Allowance for Uncollectible Accounts	\$ 3,556.72						(230,159.93)
Due From Other Governments	(230,159.93)						550,317.88
Amount to be Provided for the Payment of Notes/Debts		550,317.88					12,724,649.73
<b>Total Assets</b>	\$ 1,735,699.53	\$ 2,027,610.88	\$ 818,755.59	\$ 13,533,848.77	\$ 1,365,933.03	\$ 2,304,000.00	\$ 21,785,847.80
<b>Liabilities and Fund Equity</b>							
<i>Liabilities:</i>							
Employee Withholdings	\$ 17,347.61						\$ 17,347.61
Due to Others/Deposits	407.61	6,730.00		11,000.00			18,137.61
Deferred Revenue:							
Property Taxes	(59,954.48)						(59,954.48)
Other	522,298.10	961,285.75		157,784.74			1,641,368.59
Notes Payable							-
Bond Indebtedness				10,420,649.73		2,304,000.00	12,724,649.73
<b>Total Liabilities</b>	\$ 480,098.84	\$ 968,015.75	\$ -	\$ 10,589,434.47	\$ -	\$ 2,304,000.00	\$ 14,341,549.06
<i>Fund Equity:</i>							
Fund Balance:							
Reserved for Encumbrances	\$ 38,313.00			\$ 2,313,846.08			\$ 2,313,846.08
Reserved for Nonexpendable Trust Principle					40,375.00		40,375.00
Unreserved:							
Designated for Subsequent Years Expenditures	\$ 60,000.00			12,393.00			12,393.00
Undesignated	1,157,287.69	1,059,595.13	818,755.59	618,175.22	1,325,558.03		3,822,083.97
<b>Total Fund Equity</b>	\$ 1,255,600.69	\$ 1,059,595.13	\$ 818,755.59	\$ 2,944,414.30	\$ 1,365,933.03	\$ -	\$ 7,444,298.74
<b>Total Liabilities and Fund Equity</b>	\$ 1,735,699.53	\$ 2,027,610.88	\$ 818,755.59	\$ 13,533,848.77	\$ 1,365,933.03	\$ 2,304,000.00	\$ 21,785,847.80

**TOWN OF SPENCER, MASSACHUSETTS**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2013**

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>Revenues:</b>			
Property Taxes	\$ 11,664,674	\$ -	\$ 11,664,674
Intergovernmental	2,134,219	943,376	3,077,595
Excise and Other Taxes	1,154,906	3,548	1,158,454
Licenses, Permits, Fees	456,695	-	456,695
Charges for Services	294,525	454,446	748,971
Interest on Taxes	102,293	-	102,293
Investment Income	12,830	(1,008)	11,822
Gifts and Donations	-	20,795	20,795
Other	-	251,194	251,194
Intergovernmental - "On-behalf" Payments	92,327	-	92,327
<b>Total Revenues</b>	<b>15,912,469</b>	<b>1,672,351</b>	<b>17,584,820</b>
<b>Expenditures:</b>			
Current:			
General Government	932,780	541,786	1,474,566
Public Safety	2,369,485	779,633	3,149,118
Public Works	1,768,087	788,432	2,556,519
Education	7,749,149	15,385	7,764,534
Health and Human Services	278,776	25,330	304,106
Culture and Recreation	401,726	156,674	558,400
Employee Benefits and Insurance	1,686,086	-	1,686,086
State Assessments	103,387	-	103,387
Debt Service:			
Principal	436,000	27,900	463,900
Interest	82,236	4,852	87,088
<b>Total Expenditures</b>	<b>15,807,712</b>	<b>2,339,992</b>	<b>18,147,704</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>104,757</b>	<b>(667,641)</b>	<b>(562,884)</b>
<b>Other Financing Sources (Uses):</b>			
Operating Transfers In	291,082	368,512	659,594
Operating Transfers Out	(368,512)	(14,546)	(383,058)
<b>Total Other Financing Sources (Uses)</b>	<b>(77,430)</b>	<b>353,966</b>	<b>276,536</b>
<b>Net Change in Fund Balances</b>	<b>27,327</b>	<b>(313,675)</b>	<b>(286,348)</b>
<b>Fund Balances, Beginning of Year</b>	<b>2,525,293</b>	<b>2,374,633</b>	<b>4,899,926</b>
<b>Fund Balances, End of Year</b>	<b>\$ 2,552,620</b>	<b>\$ 2,060,958</b>	<b>\$ 4,613,578</b>

The Notes to the Financial Statements are an integral part of this Statement.

**TOWN OF SPENCER, MASSACHUSETTS  
STATEMENT OF REVENUES AND EXPENDITURES -  
BUDGETARY BASIS - (NON-GAAP) -  
BUDGET AND ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2013**

	Budgeted Amounts		Actual	Amounts	Variance with
	Original	Final	Budgetary	Carried	Final Budget
	Budget	Budget	Basis	Forward	Positive
				to Next Year	(Negative)
<b>Revenues:</b>					
Property Taxes	\$ 11,515,461	\$ 11,668,878	\$ 11,702,374	\$ -	\$ 33,496
Intergovernmental	2,119,775	2,119,775	2,134,219	-	14,444
Excise and Other Taxes	1,016,508	1,016,508	1,154,906	-	138,398
Licenses, Permits, Fees	308,471	308,471	456,695	-	148,224
Charges for Services	268,855	268,855	294,525	-	25,670
Interest on Taxes	88,091	88,091	102,293	-	14,202
Investment Income	9,227	9,227	8,690	-	(537)
<b>Total Revenues</b>	<b>15,326,388</b>	<b>15,479,805</b>	<b>15,853,702</b>	<b>-</b>	<b>373,897</b>
<b>Expenditures:</b>					
Current:					
General Government	1,030,703	1,039,203	932,780	3,000	103,423
Public Safety	2,391,394	2,395,390	2,369,485	2,000	23,905
Public Works	1,739,324	1,935,324	1,768,087	33,313	133,924
Education	7,739,170	7,749,484	7,749,149	-	335
Health and Human Services	223,945	288,945	278,776	-	10,169
Culture and Recreation	400,444	406,200	401,726	-	4,474
Employee Benefits and Insurance	1,724,914	1,724,914	1,593,759	-	131,155
State Assessments	104,327	104,327	103,387	-	940
Debt Service:					
Principal	302,000	442,000	436,000	-	6,000
Interest	78,230	91,647	82,236	-	9,411
<b>Total Expenditures</b>	<b>15,734,451</b>	<b>16,177,434</b>	<b>15,715,385</b>	<b>38,313</b>	<b>423,736</b>
<b>Excess of Revenues Over</b>					
<b>(Under) Expenditures</b>	<b>(408,063)</b>	<b>(697,629)</b>	<b>138,317</b>	<b>(38,313)</b>	<b>797,633</b>
<b>Other Financing Sources (Uses):</b>					
Operating Transfers In (Out)	286,534	(78,978)	(74,430)	-	4,548
<b>Total Other Financing Sources (Uses)</b>	<b>286,534</b>	<b>(78,978)</b>	<b>(74,430)</b>	<b>-</b>	<b>4,548</b>
<b>Excess (Deficiency) of Revenues and Other</b>					
<b>Financing Sources Over Expenditures and</b>					
<b>Other Financing Uses</b>	<b>(121,529)</b>	<b>(776,607)</b>	<b>63,887</b>	<b>(38,313)</b>	<b>802,181</b>
<b>Budgetary Fund Balance - Beginning of Year</b>	<b>1,211,202</b>	<b>1,211,202</b>	<b>1,211,202</b>	<b>-</b>	<b>-</b>
<b>Budgetary Fund Balance - End of Year</b>	<b>\$ 1,089,673</b>	<b>\$ 434,595</b>	<b>\$ 1,275,089</b>	<b>\$ (38,313)</b>	<b>\$ 802,181</b>

The Notes to the Financial Statements are an integral part of this Statement.

**TOWN OF SPENCER, MASSACHUSETTS  
STATEMENT OF NET POSITION - PROPRIETARY FUNDS  
JUNE 30, 2013**

	Business-Type Activities Enterprise Funds		
	Sewer Fund	Water Fund	Total
<b>ASSETS</b>			
CURRENT:			
Cash and Cash Equivalents	\$ 2,125,812	\$ 957,449	\$ 3,083,061
User Charges, net of allowance for uncollectibles	71,707	85,078	156,785
Due from Other Governments	-	53,834	53,834
Total current assets	2,197,319	1,096,361	3,293,680
NONCURRENT:			
Capital Assets, net of accumulated depreciation			
Nondepreciable	221,195	153,838	375,033
Depreciable	1,914,666	10,367,667	12,282,333
Total noncurrent assets	2,135,861	10,521,505	12,657,366
<b>Total Assets</b>	<b>4,333,180</b>	<b>11,617,866</b>	<b>15,951,046</b>
<b>LIABILITIES</b>			
CURRENT:			
Accounts Payable	62,527	55,798	118,325
Accrued Payroll	4,539	4,783	9,322
Accrued Interest	14,555	71,601	86,156
Deposits	11,000	-	11,000
Bonds Payable	250,000	402,184	652,184
Total current liabilities	342,621	534,366	876,987
NONCURRENT:			
Compensated Absences	6,641	17,237	23,878
OPEB Obligation Payable	96,537	135,121	231,658
Bonds Payable	2,495,000	7,273,466	9,768,466
Total noncurrent liabilities	2,598,178	7,425,824	10,024,002
<b>Total Liabilities</b>	<b>2,940,799</b>	<b>7,960,190</b>	<b>10,900,989</b>
<b>NET POSITION:</b>			
Net Investment in Capital Assets	1,069,666	2,845,855	3,915,521
Restricted for Capital Projects	34,705	98,820	133,525
Unrestricted	288,010	713,001	1,001,011
<b>Total Net Position</b>	<b>\$ 1,392,381</b>	<b>\$ 3,657,676</b>	<b>\$ 5,050,057</b>

The Notes to the Financial Statements are an integral part of this Statement.



**TOWN OF SPENCER, MASSACHUSETTS**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**NON-MAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2013**

	Fund Balances July 1, 2012	Revenues	Expenditures	Other Financing Sources (Uses)	Fund Balances June 30, 2013
<b>Special Revenue:</b>					
<b>Federal and State Grants:</b>					
Arts Lottery	\$ 5,793	\$ 4,449	\$ 5,393	\$ -	\$ 4,849
Community Development Block Grant	-	152,000	152,000	-	-
Community Innovation Challenge Grant	155,000	208,394	289,709	-	73,685
Council on Aging Grants	3,367	15,844	12,289	-	6,912
Highway Grants	-	472,247	472,247	-	-
Library Grants	17,932	12,790	13,109	-	17,613
Other Grants and Programs	2,709	4,689	-	-	7,398
Public Safety Grants	2,354	64,902	60,448	-	6,808
<b>Other:</b>					
Animal Sterilization Fund	3,118	760	-	-	3,878
Betterment Fund	112,459	8,772	-	-	121,231
Building and Fire Code Fines	2,353	250	-	-	2,603
Cable PEG Access Grant	-	241,059	230,453	-	10,606
Clock Restoration Fund	5,270	-	-	-	5,270
Conservation Commission Fund	62,224	7,494	400	(10,000)	59,318
Drug Enforcement Fund	1,970	3,189	-	-	5,159
Flexoon Contribution Fund	42,500	-	-	-	42,500
Gifts and Donations	41,033	20,796	18,127	-	43,702
Handicapped Parking Fines	9,263	630	2,353	-	7,540
Off Duty Revolving	10,095	283,884	266,195	-	27,784
Planning Board Revolving	29,755	1,700	1,299	-	30,156
Planning Board Subdivision Funds	239,466	11,530	9,734	-	241,262
Excavations and Driveway Permits	30,900	10,000	10,300	-	30,600
Recreation Revolving	43	8,286	8,501	-	(172)
Reserve for Debt	14,288	5,720	-	(4,546)	15,462
Septic Loan Management Program	103,579	34,789	32,752	-	105,616
Small Farm Preservation	-	-	-	3,000	3,000
Small Cities Program Income	65,662	3,608	-	-	69,270
Sugden Building Revolving	173,470	60,301	82,993	-	150,778
Writing Inspector Revolving	-	26,432	25,288	-	1,144
Buy Back Sick Leave Fund	32,991	(120)	8,673	-	24,198
Police Equipment Fund	1,001	2,658	264	-	3,395
Spencer World War II Memorial Fund	488	(2)	-	-	486
Unemployment Fund	26,025	(66)	55	-	25,902
Waterways Improvement Fund	26,584	3,479	-	-	30,063
<b>Total Special Revenue</b>	<b>1,221,692</b>	<b>1,670,462</b>	<b>1,702,592</b>	<b>(11,546)</b>	<b>1,178,016</b>

**TOWN OF SPENCER, MASSACHUSETTS**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**NON-MAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2013**

	Fund Balances July 1, 2012	Revenues	Expenditures	Other Financing Sources (Uses)	Fund Balances June 30, 2013
<b>Capital Projects:</b>					
David Prouty School Annex	5,245	-	-	-	5,245
FY 2004 Capital Improvement Programs	20,456	-	-	-	20,456
FY 2006 Capital Improvement Programs	2,235	-	-	-	2,235
FY 2007 Capital Improvement Programs	53,666	-	-	-	53,666
FY 2008 Capital Improvement Programs	139,972	1,755	19,329	(4,955)	117,443
FY 2009 Capital Improvement Programs	133,230	-	-	-	133,230
FY 2010 Capital Improvement Programs	142,583	-	37,913	(38,193)	65,477
FY 2011 Capital Improvement Programs	456,857	-	422,543	(29,627)	4,687
FY 2012 Capital Improvement Programs	134,000	-	112,549	(724)	20,727
FY 2013 Capital Improvement Programs	-	-	44,766	440,011	395,245
School ADA Renovations	345	-	-	-	345
<b>Total Capital Projects:</b>	<b>1,088,589</b>	<b>1,755</b>	<b>637,100</b>	<b>365,512</b>	<b>818,756</b>
<b>Perpetual Permanent Funds:</b>					
Cemetery Funds	25,575	-	-	-	25,575
Park Funds	6,000	-	-	-	6,000
<b>Total Perpetual Permanent Funds</b>	<b>31,575</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>31,575</b>
<b>Permanent Funds:</b>					
Cemetery Funds	13,655	198	300	-	13,553
Park Funds	19,122	(64)	-	-	19,058
<b>Total Permanent Funds</b>	<b>32,777</b>	<b>134</b>	<b>300</b>	<b>-</b>	<b>32,611</b>
<b>Total Non-Major Governmental Funds</b>	<b>\$ 2,374,633</b>	<b>\$ 1,672,351</b>	<b>\$ 2,339,992</b>	<b>\$ 353,966</b>	<b>\$ 2,060,958</b>



TOWN OF SPENCER  
YEAR-TO-DATE BUDGET REPORT  
JUNE 30, 2013

	ORIGINAL APPROP	TRANSFERS ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
010 GENERAL FUND							
10000 GENERAL FUND							
56370	0 \$	22,874.00 \$	22,874.00 \$	22,874.00 \$	-	-	100 %
56400	0 \$	2,936.00 \$	2,936.00 \$	2,936.00 \$	-	-	100 %
56630	0 \$	59,117.00 \$	59,117.00 \$	59,117.00 \$	-	-	100 %
56990	0 \$	19,400.00 \$	19,400.00 \$	18,460.00 \$	-	940.00	95.2 %
TOTAL GENERAL FUND	0 \$	104,327.00 \$	104,327.00 \$	103,387.00 \$	-	940.00	99.1 %
010 GENERAL FUND							
10001 GENERAL FUND REVENUE							
41100	0 \$	(307,242.00) \$	(307,242.00) \$	(284,456.04) \$	-	(22,785.92)	92.6 %
41200	0 \$	(11,477,694.00) \$	(11,477,694.00) \$	(11,295,905.88) \$	-	(181,788.55)	98.4 %
41220	0 \$	-	-	(8,501.00) \$	-	8,501.00	100 %
41420	0 \$	(1,013,331.00) \$	(1,013,331.00) \$	(1,153,510.69) \$	-	113,510.69	100 %
41500	0 \$	(3,177.00) \$	(3,177.00) \$	(3,548.25) \$	-	370.77	111.7 %
41600	0 \$	(25,851.00) \$	(25,851.00) \$	(25,157.19) \$	-	(693.81)	97.3 %
41710	0 \$	(53,081.00) \$	(53,081.00) \$	(52,720.87) \$	-	(360.13)	99.3 %
41730	0 \$	(9,159.00) \$	(9,159.00) \$	(24,354.11) \$	-	15,195.11	265.9 %
41740	0 \$	(17,740.00) \$	(17,740.00) \$	(17,160.00) \$	-	(580.00)	96.7 %
41750	0 \$	(39.00) \$	(39.00) \$	(61.35) \$	-	22.35	157.3 %
42455	0 \$	(64,355.00) \$	(64,355.00) \$	(66,250.00) \$	-	1,895.00	102.9 %
42465	0 \$	(164,375.00) \$	(164,375.00) \$	(189,375.00) \$	-	25,000.00	115.2 %
42470	0 \$	(13,127.00) \$	(13,127.00) \$	(13,831.52) \$	-	704.52	105.4 %
42480	0 \$	(12,656.00) \$	(12,656.00) \$	(13,170.00) \$	-	514.00	104.1 %
42485	0 \$	(14,342.00) \$	(14,342.00) \$	(11,898.57) \$	-	(2,443.43)	83 %
42700	0 \$	(9,225.00) \$	(9,225.00) \$	(6,500.00) \$	-	(2,725.00)	70.5 %
43210	0 \$	(10,700.00) \$	(10,700.00) \$	(11,171.00) \$	-	471.00	104.4 %
43230	0 \$	(62,095.00) \$	(62,095.00) \$	(183,526.70) \$	-	121,431.70	295.6 %
43250	0 \$	(20,744.00) \$	(20,744.00) \$	(17,745.64) \$	-	(2,998.36)	85.5 %
43260	0 \$	(2,499.00) \$	(2,499.00) \$	(2,007.50) \$	-	(491.50)	80.3 %
43270	0 \$	(3,383.00) \$	(3,383.00) \$	(3,654.08) \$	-	271.08	108 %
43290	0 \$	(25,000.00) \$	(25,000.00) \$	(23,775.95) \$	-	(1,224.05)	95.1 %
43291	0 \$	(8,110.00) \$	(8,110.00) \$	(11,710.00) \$	-	3,600.00	144.4 %
43296	0 \$	(2,400.00) \$	(2,400.00) \$	(2,400.00) \$	-	-	100 %
44100	0 \$	(17,850.00) \$	(17,850.00) \$	(15,345.00) \$	-	(2,505.00)	86 %
44200	0 \$	(1,815.00) \$	(1,815.00) \$	(12,371.39) \$	-	10,556.39	681.6 %
44210	0 \$	(5,100.00) \$	(5,100.00) \$	(6,786.05) \$	-	1,686.05	133.1 %
44215	0 \$	(22,268.00) \$	(22,268.00) \$	(21,094.00) \$	-	(1,174.00)	94.7 %
44250	0 \$	-	-	(320.00) \$	-	320.00	100 %
44400	0 \$	(46,276.00) \$	(46,276.00) \$	(59,666.22) \$	-	13,390.22	128.9 %
44470	0 \$	(13,293.00) \$	(13,293.00) \$	(16,074.00) \$	-	2,781.00	120.9 %
44500	0 \$	(5,188.00) \$	(5,188.00) \$	(10,700.00) \$	-	5,512.00	206.2 %
46900	0 \$	(21,615.00) \$	(21,615.00) \$	(22,190.00) \$	-	575.00	102.7 %
46950	0 \$	(4,434.00) \$	(4,434.00) \$	(6,403.00) \$	-	1,969.00	144.4 %
PERSONAL PROPERTY TAXES							
REAL ESTATE TAXES							
ROLLBACK TAX REVENUE							
TAX LIENS REDEEMED							
MOTOR VEHICLE EXCISE							
BOAT EXCISE							
PENALTY/INT PROPERTY TAX							
PENALTY/INT MV EXCISE							
PENALTY/INT TAX LIEN							
FEES - MARK FEES							
INTEREST & FEES-BETTERMENT							
FEES-TRANS STA STICKERS							
FEES-TRANS STA BAG SALES							
FEES-TRANSF STAT-FLEXCON							
FEES-TRANSF STAT-OTHER							
FEES-TRANS STA RECYCLED MATER							
FEES SPD LOCK-UP							
FEES MUNICIPAL LIENS							
FEES-PERMIT-ODIS							
FEES-TOWIN CLERK							
FEES-POLICE DEPT							
FEES-SFD 21E							
FEES-HIGHWAY-GAS							
FEES-HIGHWAY DEPT.							
FEES-RENTAL SELECTMEN							
LC/PER-ALCOHOLIC							
LC/PER-CABLE							
LC/PER-SELECTMEN							
LC/PER-DOGS							
LC/PER-SELECTMEN							
LC/PER-BOARD OF HEALTH							
LC/PER-FIRE DEPT							
LC/PER-POLICE DEPT							
FINES-DMV							
FINES-COURT							

TOWN OF SPENCER  
YEAR-TO-DATE BUDGET REPORT  
JUNE 30, 2013

	ORIGINAL APPROP	TRANSFERS ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10001 47750 FINES-PARKING	0 \$	(4,458.00)	\$ (4,458.00)	\$ (3,417.00)	\$ -	\$ (1,041.00)	76.6 %
10001 47755 FINES- SPD GEN	0 \$	(1,342.00)	\$ (1,342.00)	\$ (4,620.00)	\$ -	\$ 3,278.00	344.3 %
10001 47760 FINES- SPD ANIM CONTROL	0 \$	(2,147.00)	\$ (2,147.00)	\$ (1,686.00)	\$ -	\$ (461.00)	78.5 %
10001 47765 FINES- B.O.H.	0 \$	(750.00)	\$ (750.00)	\$ (200.00)	\$ -	\$ (550.00)	26.7 %
10001 47775 FINES-VIOLATIONS HIGHWAY	0 \$	-	\$ -	\$ (50.00)	\$ -	\$ 50.00	100 %
10001 47780 FINES-VIOLATIONS FIRE	0 \$	-	\$ -	\$ (250.00)	\$ -	\$ 250.00	100 %
10001 48000 EARNINGS-TITLE V	0 \$	-	\$ -	\$ -	\$ -	\$ -	0 %
10001 48160 EARNINGS-SHERMAN GROV	0 \$	-	\$ -	\$ (897.47)	\$ -	\$ 897.47	100 %
10001 48185 EARNINGS-VALLEY VIEW	0 \$	-	\$ -	\$ -	\$ -	\$ -	0 %
10001 48195 EARNINGS ROYS DRIVE	0 \$	-	\$ -	\$ (8,628.85)	\$ -	\$ (598.15)	93.5 %
10001 48200 EARNINGS-INVESTMENTS	0 \$	(9,227.00)	\$ (9,227.00)	\$ (30,312.01)	\$ -	\$ 30,312.01	100 %
10001 48400 OTHER MISC-REVENUES	0 \$	-	\$ -	\$ -	\$ -	\$ (0.50)	0 %
10001 49760 TRANSF FROM STATE AID LIB	0 \$	(1.00)	\$ (1.00)	\$ -	\$ -	\$ -	0 %
TOTAL GENERAL FUND REVENUE	0 \$	(13,476,089.00)	\$ (13,476,089.37)	\$ (13,754,759.95)	\$ -	\$ 278,670.58	102.1 %

010 GENERAL FUND

10002 STATE FUND REVENUE

10002 46130 ABATEMENTS/VETERANS	0 \$	-	\$ -	\$ (12,150.00)	\$ -	\$ 12,150.00	100 %
10002 46140 ABATEMENT/SURVIVING SPOUS	0 \$	-	\$ -	\$ (8,400.00)	\$ -	\$ 8,400.00	100 %
10002 46150 ABATEMENTS/BLIND	0 \$	-	\$ -	\$ (2,275.00)	\$ -	\$ 2,275.00	100 %
10002 46160 ABATEMENTS/ELDERLY	0 \$	(46,069.00)	\$ (46,069.00)	\$ (2,275.00)	\$ -	\$ (43,794.00)	4.9 %
10002 46200 SCHOOL AID CH.70	0 \$	(8,390.00)	\$ (8,390.00)	\$ (8,390.00)	\$ -	\$ -	100 %
10002 46600 SCHOOL TRANSPORTATION AID	0 \$	-	\$ -	\$ (2,725.00)	\$ -	\$ 2,725.00	100 %
10002 46660 STATE OWNED LAND	0 \$	(86,772.00)	\$ (86,772.00)	\$ (86,772.00)	\$ -	\$ -	100 %
10002 46670 VETERAN'S BENEFITS	0 \$	(65,434.00)	\$ (65,434.00)	\$ (62,740.00)	\$ -	\$ (2,694.00)	95.9 %
10002 46710 LOTTERY,BEANO&CHARITY	0 \$	(1,913,110.00)	\$ (1,913,110.00)	\$ (1,913,110.00)	\$ -	\$ -	100 %
10002 46999 MISC REVENUE STATE	0 \$	-	\$ -	\$ (9,332.00)	\$ -	\$ 9,332.00	100 %
TOTAL STATE FUND REVENUE	0 \$	(2,119,775.00)	\$ (2,119,775.00)	\$ (2,108,169.00)	\$ -	\$ (11,606.00)	99.5 %

TOWN OF SPENCER  
YEAR-TO-DATE BUDGET REPORT  
JUNE 30, 2013

		ORIGINAL APPROP	TRANSFRS ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
010 GENERAL FUND								
11122 SELECT BOARD								
	51000	0 \$	5,000.00 \$	5,000.00 \$	- \$	- \$	5,000.00 \$	0 %
	57000	0 \$	5,000.00 \$	5,000.00 \$	3,627.64 \$	- \$	1,372.36 \$	72.6 %
11123 ADMINISTRATOR								
	51000	0 \$	152,311.00 \$	152,311.00 \$	136,890.57 \$	- \$	15,420.43 \$	89.9 %
	57000	0 \$	7,650.00 \$	7,650.00 \$	7,650.16 \$	- \$	[0.16]	100 %
11131 FINANCE COMMITTEE								
	51000	0 \$	382.00 \$	382.00 \$	381.72 \$	- \$	0.28 \$	99.9 %
	57000	0 \$	1,900.00 \$	1,900.00 \$	1,275.73 \$	- \$	624.27 \$	67.1 %
11132 RESERVE FUND								
	57000	0 \$	3,000.00 \$	3,000.00 \$	- \$	- \$	3,000.00 \$	0 %
11135 TOWN ACCOUNTANT								
	51000	0 \$	100,427.00 \$	100,427.00 \$	79,453.93 \$	- \$	20,973.07 \$	79.1 %
	57000	0 \$	24,500.00 \$	24,500.00 \$	24,177.68 \$	- \$	322.32 \$	98.7 %
11141 ASSESSORS								
	51000	0 \$	120,939.00 \$	120,939.00 \$	120,694.57 \$	- \$	254.43 \$	99.8 %
	57000	0 \$	14,750.00 \$	14,750.00 \$	10,977.76 \$	- \$	3,772.24 \$	74.4 %
11145 TREASURER/COLLECTOR								
	51000	0 \$	134,360.00 \$	134,360.00 \$	131,831.56 \$	- \$	2,528.44 \$	98.1 %
	57000	0 \$	25,615.00 \$	25,615.00 \$	24,324.83 \$	- \$	1,290.17 \$	95 %
11151 TOWN COUNSEL								
	57000	0 \$	38,000.00 \$	38,000.00 \$	33,785.00 \$	- \$	4,215.00 \$	88.9 %
11155 INFO TECHNOLOGY								
	57000	0 \$	119,383.00 \$	119,383.00 \$	114,338.89 \$	- \$	5,044.11 \$	95.8 %
11158 TAX TITLE EXPENSE								
	57000	0 \$	30,000.00 \$	30,000.00 \$	6,403.14 \$	- \$	23,596.86 \$	21.3 %
TOTAL TAX TITLE EXPENSE								
		0 \$	30,000.00 \$	30,000.00 \$	6,403.14 \$	- \$	23,596.86 \$	21.3 %

TOWN OF SPENCER  
YEAR-TO-DATE BUDGET REPORT  
JUNE 30, 2013

	ORIGINAL APPROP	TRANSFERS ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
010 GENERAL FUND							
11161 TOWN CLERK							
11161 51000	0 \$	114,827.00 \$	114,827.00 \$	114,822.45 \$	- \$	4.55 \$	100 %
11161 57000	0 \$	22,968.00 \$	22,968.00 \$	14,010.67 \$	- \$	8,957.33 \$	61 %
11162 ELECTIONS & REGISTRATION							
11162 51000	0 \$	23,824.00 \$	23,824.00 \$	21,552.44 \$	- \$	2,271.56 \$	90.5 %
11162 57000	0 \$	18,250.00 \$	18,250.00 \$	18,187.76 \$	- \$	62.24 \$	99.7 %
11192 TOWN HALL MAINTENANCE							
11192 57000	0 \$	76,117.00 \$	76,117.00 \$	68,403.76 \$	- \$	7,713.24 \$	89.9 %
11210 POLICE DEPARTMENT							
11210 51000	0 \$	1,648,555.00 \$	1,648,555.00 \$	1,647,640.05 \$	- \$	914.95 \$	99.9 %
11210 57000	0 \$	153,319.00 \$	153,319.00 \$	151,267.55 \$	- \$	2,051.45 \$	98.7 %
11220 SF/EMERGENCY SVCS							
11220 51000	0 \$	210,522.00 \$	210,522.00 \$	209,710.26 \$	- \$	811.74 \$	99.6 %
11220 57000	0 \$	159,675.00 \$	159,675.00 \$	159,292.71 \$	- \$	382.28 \$	99.8 %
TOTAL SF/EMERGENCY SVCS	0 \$	370,197.00 \$	370,196.99 \$	369,002.97 \$	- \$	1,194.02 \$	99.7 %
11250 ODJS							
11250 51000	0 \$	185,253.00 \$	185,253.00 \$	174,661.39 \$	- \$	10,591.61 \$	94.3 %
11250 57000	0 \$	35,316.00 \$	35,316.00 \$	24,227.11 \$	- \$	11,088.89 \$	68.6 %
11293 TRAFFIC LIGHTS							
11293 57000	0 \$	2,750.00 \$	2,750.00 \$	2,686.29 \$	- \$	63.71 \$	97.7 %
TOTAL TRAFFIC LIGHTS	0 \$	2,750.00 \$	2,750.00 \$	2,686.29 \$	- \$	63.71 \$	97.7 %
11300 SCHOOL DEPARTMENT							
11300 52000	0 \$	611,870.00 \$	611,870.00 \$	611,870.00 \$	- \$	- \$	100 %
11300 52100	0 \$	37,800.00 \$	37,800.00 \$	37,465.00 \$	- \$	335.00 \$	99.1 %
11300 52500	0 \$	34,130.00 \$	34,130.00 \$	34,130.00 \$	- \$	- \$	100 %
11300 56000	0 \$	6,629,674.00 \$	6,629,674.00 \$	6,629,674.00 \$	- \$	- \$	100 %
11300 56010	0 \$	436,010.00 \$	436,010.00 \$	436,010.00 \$	- \$	- \$	100 %
TOTAL SCHOOL DEPARTMENT	0 \$	7,749,484.00 \$	7,749,484.00 \$	7,749,149.00 \$	- \$	335.00 \$	100 %

TOWN OF SPENCER  
YEAR-TO-DATE BUDGET REPORT  
JUNE 30, 2013

		ORIGINAL APPROP	TRANSFERS ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
DIO GENERAL FUND								
11405 UTILITIES & FACILITIES								
	11405 51000	0 \$	71,431.00 \$	71,431.00 \$	70,283.91 \$	-	\$ 1,147.09	98.4 %
	11405 57000	0 \$	8,615.00 \$	8,615.00 \$	6,822.86 \$	-	\$ 1,792.14	79.2 %
11422 HIGHWAY DEPT - MAINT.								
	11422 51000	0 \$	455,271.00 \$	455,271.00 \$	445,561.08 \$	-	\$ 9,709.92	97.9 %
	11422 57000	0 \$	312,367.00 \$	312,367.00 \$	277,604.33 \$	-	\$ 34,762.67	88.9 %
	11422 57700	0 \$	26,704.00 \$	26,704.00 \$	26,703.75 \$	-	\$ -	100 %
11423 HIGHWAY DEPT - SNOW & ICE								
	11423 51000	0 \$	70,000.00 \$	70,000.00 \$	68,097.94 \$	-	\$ 1,902.06	97.3 %
	11423 57000	0 \$	327,583.00 \$	327,583.00 \$	326,019.73 \$	-	\$ 1,562.87	99.5 %
11424 STREET LIGHTING								
	11424 57000	0 \$	80,000.00 \$	80,000.00 \$	79,995.70 \$	-	\$ 4.30	100 %
TOTAL STREET LIGHTING								
		0 \$	80,000.00 \$	80,000.00 \$	79,995.70 \$	-	\$ 4.30	100 %
11433 TRANSFER STATION/SANITARY								
	11433 51000	0 \$	35,494.00 \$	35,494.00 \$	26,910.48 \$	-	\$ 8,583.52	75.8 %
	11433 57000	0 \$	414,648.00 \$	414,648.00 \$	329,686.24 \$	-	\$ 84,961.76	79.5 %
11494 TREE WARDEN								
	11494 51000	0 \$	7,167.00 \$	7,167.00 \$	3,397.17 \$	-	\$ 3,769.83	47.4 %
	11494 57000	0 \$	6,045.00 \$	6,045.00 \$	5,366.81 \$	-	\$ 678.19	88.8 %
11496 GAS & DIESEL FUEL								
	11496 57000	0 \$	120,000.00 \$	120,000.00 \$	101,637.40 \$	-	\$ 18,362.60	84.7 %
TOTAL GAS & DIESEL FUEL								
		0 \$	120,000.00 \$	120,000.00 \$	101,637.40 \$	-	\$ 18,362.60	84.7 %
11510 BOARD OF HEALTH								
	11510 51000	0 \$	61,215.00 \$	61,215.00 \$	60,336.48 \$	-	\$ 878.52	98.6 %
	11510 57000	0 \$	8,080.00 \$	8,080.00 \$	7,900.88 \$	-	\$ 179.12	97.8 %
TOTAL BOARD OF HEALTH								
		0 \$	69,295.00 \$	69,295.00 \$	68,237.36 \$	-	\$ 1,057.64	98.5 %

TOWN OF SPENCER  
YEAR-TO-DATE BUDGET REPORT  
JUNE 30, 2013

	ORIGINAL APPROP	TRANSFERS ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
010 GENERAL FUND							
11541 COUNCIL ON AGING							
11541 51000	0 \$	18,000.00 \$	18,000.00 \$	17,653.79 \$	-	346.21	98.1 %
11541 57000	0 \$	14,500.00 \$	14,500.00 \$	13,964.73 \$	-	535.27	96.3 %
11541 57200	0 \$	15,000.00 \$	15,000.00 \$	11,472.00 \$	-	3,528.00	76.5 %
TOTAL COUNCIL ON AGING	0 \$	47,500.00 \$	47,500.00 \$	43,090.52 \$	-	4,409.48	90.7 %
010 GENERAL FUND							
11543 VETERAN'S DEPARTMENT							
11543 51000	0 \$	10,800.00 \$	10,800.00 \$	10,799.88 \$	-	0.12	100 %
11543 57000	0 \$	161,350.00 \$	161,350.00 \$	156,647.80 \$	-	4,702.20	97.1 %
11610 RICHARD SUGDEN LIBRARY							
11610 51000	0 \$	270,172.00 \$	220,172.00 \$	218,096.42 \$	-	2,075.58	99.1 %
11610 54000	0 \$	60,000.00 \$	60,000.00 \$	58,751.98 \$	-	1,248.02	97.9 %
11610 57000	0 \$	94,872.00 \$	94,872.00 \$	94,736.12 \$	-	135.88	99.9 %
11640 PARKS & RECREATION							
11640 51000	0 \$	25,156.00 \$	25,156.00 \$	24,986.17 \$	-	169.83	99.3 %
11640 57000	0 \$	4,000.00 \$	4,000.00 \$	4,000.00 \$	-	-	100 %
11691 HISTORICAL COMMISSION							
11691 57000	0 \$	500.00 \$	500.00 \$	484.79 \$	-	15.21	97 %
TOTAL HISTORICAL COMMISSION	0 \$	500.00 \$	500.00 \$	484.79 \$	-	15.21	97 %
11699 CELEBRATIONS							
11699 57000	0 \$	1,500.00 \$	1,500.00 \$	670.43 \$	-	829.57	44.7 %
TOTAL CELEBRATIONS	0 \$	1,500.00 \$	1,500.00 \$	670.43 \$	-	829.57	44.7 %
11710 MATURING DEBT							
11710 57000	0 \$	6,000.00 \$	6,000.00 \$	589.00 \$	-	5,411.00	9.8 %
11710 59000	0 \$	436,000.00 \$	436,000.00 \$	436,000.00 \$	-	-	100 %
11710 59100	0 \$	81,647.00 \$	81,647.00 \$	81,646.67 \$	-	0.33	100 %
11710 59200	0 \$	10,000.00 \$	10,000.00 \$	-	-	10,000.00	0 %
TOTAL MATURING DEBT	0 \$	533,647.00 \$	533,647.00 \$	518,235.67 \$	-	15,411.33	97.1 %





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## TOWN TREASURER

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### Interest Bearing Checking Accounts:

Eastern Bank-Vendor Account	64,590.35
Sovereign Bank-Escrow Hollarie	939.69
Sovereign Bank-Escrow We Care	5,554.86
Sovereign Bank-Sullivan	30,746.88
Century Bank-Deer Run Phase I	8,982.35
Century Bank Deer Run phase II	193,202.85
Unibank Lock Box	9.24
Unibank-Payroll	113,980.04
Century lockbox	23,609.20
Total	\$441,615.46

### Liquid Investments:

Eastern Bank- Money Market	6,459.75
Sovereign Bank-Depository Account treas	268,155.56
Sovereign Bank-Depository Account coll	166,966.64
Southbridge Savings Bank money market	175,490.91
Century money market	246,793.04
Bartholomew-TitleV	77,930.51
Bartholomew-general cash	66,506.15
Unibank-Money Market	876,079.91
Total	\$1,884,382.47



<b>Trust Funds:</b>	<b>Principal</b>	<b>Interest</b>	<b>Fund Total</b>
Bartholomew-Benjamin Drury	500.00	2,799.09	3,299.09
Bartholomew-George S Wilson Cemetery	259.07	1,128.53	1,387.60
Batholomew-Howe Memorial	500.00	8,679.56	9,179.56
Bartholomew-isaac lothrop Prouty	5,063.75	13,838.85	18,902.60
Bartholomew-Old Cemetery General Care	5,638.00	605.45	6,243.45
Bartholomew-Old Cemetery perpetual Care	11,975.00	2,128.89	14,103.89
Bartholomew-old Cemetery perpetual W Curtis	1,000.00	2,777.09	3,777.09
Bartholomew-Quinn Scholarship	5,000.00	9,519.67	14,519.67
Bartholomew-Richard Sugden public park	1,000.00	5,229.78	6,229.78
Bartholomew-Silas Grout Decoration	1,200.00	4,106.72	5,306.72
Bartholomew-Buy Back Sick leave Fund			15,485.80
Bartholomew-Friends of old Cemetery			582.33
Bartholomew-Police Equipment Fund			4,362.37
Bartholomew-Unemployment			24,948.86
Bartholomew-War Veterans Account			487.72
Bartholomew-Waterways improvement			30,160.38
Bartholomew-old Cemetery G Henry Wilson			3,971.37
Bartholomew-retirement liability			1,030.27
Bartholomew-Community Development			71,030.14
Bartholomew-Cultural Council			2,256.93
Bartholomew-Sugden Block Revolving			156,512.46
Bartholomew-Betterment Fund			121,600.99
Bartholomew-Capital Stabilization			439.90
Bartholomew-land Acquistion Stabilization			99,136.03
Southbridge Savings Bank Stabilization			1,059,818.66
Century Bank-Sewer Enterprise Fund			2,332,023.44
Century Bank-Water Enterprise Fund			986,181.09
Southbridge Savings Bank Buiding Stabilization			397.50
Sovereign Bank-Treasurers' Benefit Account			1,885.28
<b>Total</b>			<b>\$4,995,260.97</b>
<b>Total All Cash and Investments</b>			<b>\$7,321,258.90</b>

**Mary C. Barrell, Treasurer**

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## TOWN COLLECTOR

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Personal Property and Real Estate	\$ 8,167,400
Betterments	\$ 27,724
Motor Vehicle & Boat Excise	\$ 1,129,765
Water	\$ 1,367,344
Sewer	\$ 811,389
Interest & Fees	\$ 87,259
Certificate of Municipal Liens	\$ 9,425
Trash Bags	\$ 162,500
Rent-Sudgen Block	\$ 50,118
Tax Title and Fees	\$ 82,450
Transfer Station Stickers	\$ 7,380
Vitals	\$ 893
Dog	\$ 2,443
Hwy Gas	\$ 20,135
Septic	\$ 225,335
Off Duty	\$ 161,151
Recreation	\$ 320
Miscellaneous Income	\$ 44,601

**Total Turned Over to Treasurer      \$ 12,357,632**

**Mary C. Barrell, Collector**

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## BOARD OF ASSESSORS

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The Assessors were in a Triennial Recertification this year, as required by the Department of Revenue.

Our tax rate increased from \$12.77 per thousand to \$13.13 per thousand. The Debt exclusion for the Ambulance service was added for the first time. The Assessors and Town Administrator put together our first successful Solar energy P.I.L.O.T. program in place for the Solar Farm on Wilson St, resulting in new growth of \$88,000+ and payments over a twenty year period.

The following is a list of total property values for Fiscal 2014 by class:

Residential	\$ 806,578,688
Open Space	\$ 0
Commercial	\$ 61,086,247
Industrial	\$ 41,286,809
Total	\$ 934,126,462

There also was a significant amount of land sold to the Mass Audubon Society for preservation which resulted in a large increase in our exempt parcels and values.

Mary C. Williams  
Principal Assessor

Maurrenn C. Hanlon  
Maureen A. Hatch  
Jeremey L. Snow  
Board of Assessors

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## BOARD OF SELECTMEN - LICENSING

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The following categories of licenses were issued by the Office of the Board of Selectmen during 2013:

❖ Alcohol	18
❖ Automatic Amusement	4
❖ Common Victualler	41
❖ Entertainment	9
❖ General Licenses	1
❖ Gravel Licenses	8
❖ Junk Dealer	7
❖ Lodging House	2
❖ Inn holder	3
❖ Class I (Motor Vehicles)	3
❖ Class II (Motor Vehicles)	11
❖ Class III (Motor Vehicles)	1

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## SPENCER CABLE ACCESS

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Spencer Cable Access (SCA) is an independently operated 501(c)(3) corporation that implements public access television programming for the Town of Spencer. SCA continues to fulfill its mission to give the community a voice and a resource for sharing ideas, creativity, and a way to get connected with our town.

In 2013 SCA upgraded the television studio, known as the “Carol S. and Robert B. McPherson Television Studio”, to be fully high definition (HD). A green screen curtain was also installed with advanced virtual set technology allowing for more robust and flexible options for set design. The new studio was on display at the September 21 SCA Open House and Food Drive.

SCA has also explored options for providing content on the Internet so residents can access content anytime, anywhere. Right now, this is limited to public meetings and special presentations. Content is currently hosted on YouTube at [www.YouTube.com/spencercableaccess](http://www.YouTube.com/spencercableaccess). In 2014, SCA will review options for live online streaming of Channel 13 (the government programming channel).

SCA continues to introduce new programming. *The Other Side* hosted by Bob Cirba and Paul Fournier launched in June. This is a live talk show featuring various guests and topics about local politics.

In addition, we’ve added new program from other local access producers such as *Bake It*, *NASA360*, *Expedition New England*, *Emily’s Garden*, *Garden Thyme*, *The Scout Show*, *Healthy Living*, *Hot and Cold*, *High Five Fitness*, and *Tracing Your Family Roots*.

SCA hosted the 6<sup>th</sup> Annual Feeding Our Neighbors Food Drive and Open House on September 21. The event helped to raise more than \$600 in monetary donations and great deal of food to benefit the Spencer Food Pantry which is located and operated out of St. Mary’s Parish. Chuck and Mud and Chris Emery were on hand to perform, and Ed and Tina Bemis from Bemis Farms Nursery offered a gardening class at the event.

SCA continued to work with students at David Prouty High School through the “Prouty Productions” program. Students learn and apply filmmaking and television production skills.

As always, Spencer Cable Access welcomes new volunteers who want to learn about television production or who would like to produce a show of their own. Those interested are encouraged to visit [SCATV.org/join](http://SCATV.org/join) or call the station at (508) 885-7967.

Aaron Keyes  
Station Manager

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## CELEBRATIONS COMMITTEE

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The Celebrations Committee would like to thank all who donated and volunteered to make each event come to fruition in 2013. Since our inception, we have been able to fund all events free of charge to the public, thanks to the generosity of so many individuals. We do not receive funding from the Town of Spencer.

The Family Fun Day was once again a great success. It was a beautiful day with a large crowd and a great time was had by all. Many thanks to the Zukas family, for allowing us to put on a spectacular fireworks display on the hill again this year.

The Halloween Party was a fun filled occasion, as always. This successful event has grown significantly each year, to the point of filling Leadership Hall to capacity. We are always amazed by the imaginative costumes we see each year.

Although the weather hindered the Christmas Parade of Lights, there was still a relatively good crowd who came out to enjoy this fun filled family event. We continue to be amazed by the creativeness of the floats and fire trucks each year and with your help, we can make this an annual event that the Town of Spencer is widely known for by surrounding communities.

Again, the Committee thanks you for your generous support. Let's make 2014 a banner year for all events in our Town!

Wendy Berthiaume, Chair  
Robert Parsons, Clerk  
Donald Berthiaume, Member  
David Darrin, Member  
Kristen Lapierre, Member

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## **CHARITABLE NEEDS COMMISSION**

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The Charitable Needs Commission financially assisted 141 cases in the year 2013.

Raymond J. Bosse, Chair

Martin P. Civin, Vice Chair

Barbara Grusell, Recording Secretary

David L. Ingalls, Assistant Executive Secretary

Ann m. Goodrow, Member

Raymond J. Bosse, Executive Secretary

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## COUNCIL ON AGING

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***The mission of the Spencer Council on Aging is to seek to enrich the lives of the community's senior population by providing educational programs, recreational activities, referral and social service assistance and to advocate for the seniors while educating the community of the needs of its elders.***

The Council on Aging continues to increase its programming, services and activities. Our office and senior center hours were increased in FY 2014 and we are currently open 9:00 AM to 3:00 PM Monday through Thursday. Our goal is to keep seniors in the community with an emphasis on wellness. We offer a wellness clinic and blood pressure screening monthly, with yoga, exercise, line dancing, Zumba Gold and tai chi classes.

We offer referrals for many different senior needs and provide assistance with extra help for Medicare, and we can help with applications for MassHealth, Prescription Advantage, Food Stamps, Housing, etc. for seniors. There are now over 2700 seniors in town. We had an average of 8000 participants in our programs last year with 4800 newsletters distributed annually. The CoA is the only public social service agency and assists numerous non-elders in accessing public benefits and may also provide support for elders and others in cases of local emergencies.

Please feel free to drop by the center at 155 Mechanic St. or call 508-885-7546 for help or information

Pamela Woodbury,  
Director



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## CULTURAL COUNCIL

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The Spencer Cultural Council received a grant of \$5,170 from the Massachusetts Cultural Council for the year 2014. The money from the grant was awarded to several artists, performers and programs who submitted grant applications to the Council in October of 2013. The purpose of the Cultural Council is to promote the arts, sciences and humanities in order to provide a rich cultural experience for the citizens of Spencer.

Deborah Kirk, Chair  
Mary Kay Ebersold  
Joan Eccleston  
Dawn Green  
Mitchell Gurk  
Phyllis Lamontagne  
Lois Shorten  
Louise Small  
Linda Spencer  
Linda Stanley

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**OFFICE OF DEVELOPMENT & INSPECTIONAL SERVICES  
TOWN PLANNER/PLANNING BOARD  
CONSERVATION COMMISSION  
BOARD of HEALTH & BUILDING INSPECTOR**

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**TOWN PLANNER**

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2013 Projects

- Development of Zoning Bylaw amendments to address medical marijuana
- Completion of Downtown Housing Study (funded by a Mass Downtown Initiative Grant).
- Development of Inclusionary Housing Bylaw (action postponed pending further research)
- Research on potential Zoning Bylaw amendments related to driveways
- Sugden Block Sale Committee (preliminary work to develop RFP for sale)

Michelle Buck,  
Town Planner

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## PLANNING BOARD

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The Planning Board held meetings on the 3<sup>rd</sup> Tuesday of each month during 2013, with occasional special meetings.

The Board received new 4 Site Plan Review and Special Permit applications in 2013 (all approved).

### 2013 Site Plan & Special Permit Applications

Project	Description	Status
Old Wardour Holdings, LLC	6.0 MW ground-mounted solar array facility (solar farm)	Approved 7/16/2013; construction pending
New England Automotive Gateway	auto processing facility (rail and vehicle bay expansion)	Approved 7/16/2013; construction started
Charlie's Diner	3,250 square foot addition to existing restaurant	Approved 9/17/2013; construction started
R Jones Road	Common Driveway	Approved 10/15/2013; construction pending

### Status of Prior Year Site Plan Approvals

Project (& year approved)	Description	Status
Diversified Automotive (2012)	Construction of a 12,600 s.f. auto transport truck maintenance facility with 2 refueling bays.	Construction pending
Sibley Parking Lot (2012)	Construction of an 11 space parking lot for visitors to Sibley Farm and Burncoat Wildlife Sanctuary	Completed 4/2013
Spencer Brewery (2012)	Construction of Trappist Brewery	Completed 9/2013
Borrego Solar/115 Wilson (2012)	3.7 MW ground-mounted solar array facility (solar farm)	Near completion
Spencer Solar (2010)	2MW solar farm	Inactive; project not started

The slowdown in the housing market continued during 2013, though there was an increase in ANR building lots created. There were 12 new ANR building lots created in 2013 (compared to only 2 in 2012).

There were a total of 10 ANR plan applications; several were lot line revisions of existing lots. No new residential subdivision applications were submitted, though an extension was granted for Candlewood Estates, Phase 2. There was no road construction activity in 2013 related to projects approved in prior years. The status of residential projects is summarized in the table below.

### **Residential Project Status 2013**

(approval dates in parentheses)

<b>Partially Complete/ In Default</b>	<ul style="list-style-type: none"> <li>• Deer Run, Phase 1 (2002)</li> <li>• Deer Run, Phase 2 (2005)</li> <li>• Richland Avenue (2004)</li> <li>• Sullivan Estates (2004)</li> </ul>
<b>Partially Complete/ Inactive</b>	<ul style="list-style-type: none"> <li>• Laureldale Woods, Phase 1 (2000)</li> <li>• Sunset-Holmes (2005)</li> </ul>
<b>Construction Not Started</b>	<ul style="list-style-type: none"> <li>• Bixby Trail Estates (2008)</li> <li>• Candlewood Estates, Phase 2 (2007)</li> <li>• Laureldale Woods, Phase 2 (2006)</li> <li>• Pine Cliff Condos (2009)</li> <li>• Rolling Ridge Estates (2006)</li> </ul>
<b>Approval Expired</b>	<ul style="list-style-type: none"> <li>• Taft Estates (2008)</li> </ul>

The Planning Board extends their thanks to the other Boards and Commissions and Town staff and officials who have provided assistance and support in planning issues this past year.

James Whalen, Chair  
Robert Ceppi, Vice-Chair  
Shirley Shiver  
Mary Stolarczyk  
Jonathan Viner

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## ZONING BOARD OF APPEALS

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The Zoning Board of Appeals met once or twice each month to hear petitions on variances, special permits, and appeals. With 8 petitions, activity was down slightly from 2012 (11 petitions), the results of which are:

### **Variances**

Granted	1
Denied	0
Withdrawn	0
Continued to 2014	1

### **Special Permits**

Granted	7
Denied	0
Withdrawn	0
Continued to 2014	0

Note: one project involved both a special permit and a variance.

Commercial projects approved included a solar farm, dog training facility, auto sales, expansion of an existing restaurant, and expansion of an automotive processing facility. Other 2013 applications included a bathroom addition, work in the Aquifer Protection District, and construction of a single-family house on an undersized lot (decision pending).

The Board wishes to thank other Town Boards and Commissions and all Town staff and officials who have provided assistance to the Board during the year.

Delores Kresco, Chair  
Albert Drexler, Clerk  
Allan Collette, Member

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## CONSERVATION COMMISSION

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The Spencer Conservation Commission normally meets the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month to review and decide on Notices of Intent, Requests for Determinations of Applicability, and other issues related to the conservation of wetlands in the Town. Protected resource areas include ponds, rivers, streams, bordering vegetated wetlands and flood plains.

Staff inspected all the gravel removal operations in town, as ODIS prepared advisory reports on all aspects of the regulatory process for the Board of Selectmen prior to their annual license renewals in December.

- ❖ Worked with Spencer Parks and Recreation, requested and received contractor's estimates for the repair and maintenance of Depot Trail, in hopes of receiving a grant for at least a portion of the work.
- ❖ Worked with the Common Ground Land Trust toward permanently preserving the Small Family Farm through the APR program. Reviewed and approved several projects proposed by the Spencer Highway Department for drainage improvements and culvert replacements.
- ❖ In 2013, the Spencer Conservation reviewed and approved a major expansion project at the New England Automotive Gateway on Podunk Pike.

The Commission thanks all the town boards, volunteers, and the Town Hall staff who have provided support in the Conservation Commission's efforts this past year. Special thanks go out to Utilities and Facilities Superintendent, Steven Tyler for his assistance in reviewing plans for projects requiring Stormwater Permits.

### Annual Totals

Inspection Fees:	\$8,910.10
Wetlands Protection Act Fees:	\$6,662.50
Total:	\$15,572.50

❖ Requests for Determination	28
❖ Notices of Intent	34
❖ Determinations	26
❖ Orders of Conditions	29
❖ Extensions	2
❖ Certificates of Compliance	17
❖ Notices of Violation	14
❖ Enforcement Orders	11
❖ Inspections	213

Mary McLaughlin, Chair  
Margaret Emerson, Member  
Warren Snow, Member  
Dana Reed, Member  
Brian Roode, Member  
Margaret Washburn, Wetland/Soil Specialist

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## BOARD OF HEALTH

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The Board of Health respectfully submits the following review of services and activities provided for the 2013 calendar year.

Despite a difficult town-wide financial environment and an unknown final budget for the remainder of the fiscal year, the Director/Health Agent and staff maintained a committed work level and completed yearly training requirements. The staff completed a variety of inspections, issued permits and assessments which totaled 669. Public Health regulations are continuously promulgated or revised which required public hearings. The accepted public health regulations have been instituted at the Town level. Grants were received from Region 2 Health and Homeland Security Council to enhance the Town's resources for emergency preparedness. Two flu clinics were held in the fall for residents and 230 vaccines were distributed.

Our goal has been and continues to be to provide a complete array of public health and environmental services for our Town. The Board of Health would like to thank the staff for their diligence and work performance in maintaining this level of service.

Sincerely,

Lynda Laine – Chairperson  
Dan Shields – Vice Chairman  
Rodney Foisey – Member  
Lee Jarvis-Agent

❖ Foodservice inspections	74
❖ Retail Food Inspections	44
❖ Housing Inspections	73
❖ Housing Court	4
❖ Lead Determinations	3
❖ Percolation Testing	26
❖ Bathing Beach Inspections	9
❖ Septic Inspections	84
❖ Septic Plan reviews	32
❖ Title 5 report reviews	30
❖ Beaver Complaints	9
❖ Nuisance Complaints	26
❖ Tanning Booth Inspections	4
❖ Tobacco Compliance Inspections	26
❖ Gym/Health Club	3
❖ Pet Store Inspections	2
❖ Rabies Investigations	2
❖ Camp Inspections	3
❖ Wood Boiler Inspection	1
❖ Wood Boiler Complaint	1
❖ Seminar	3
❖ Flu Clinic	2

❖ Stable Inspection	1
❖ Well Permits w/review	10
❖ As-Built reviews	28
❖ Special Event inspections (farmers market, school sport food booths etc.)	15
❖ Spencer Fair Food Booths (41 x 4 inspections ea.)	164
❖ Offsite Meetings (Region 2)	26
❖ <b>TOTAL</b>	<b>669</b>

- ❖ Coordinated assessment & training for new electronic permitting for all Departments.
- ❖ Amended Tobacco regulations banning “Roll your Own” machines in commercial establishments.
- ❖ Instituted Ice Cream Truck Regulations as per MDPH.
- ❖ Instituted Sharps Collection Program.
- ❖ Revised Animal Regulations

#### **Grants from Region 2 Health Homeland Security Council:**

- ❖ 2 IPADS w Verizon Service (one ea. for BOH & Spencer Fire Chief) (\$2,000.00)
- ❖ Antennae for AM radio station w/installation (\$6,000.00)
- ❖ Solid State Laptop w/case & programming (\$1,475.00)
- ❖ grant for Chief Parsons’s siren program (\$1,000.00)
- ❖ 12 new batteries for portable emergency radios (\$978.00)



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## BUILDING DEPARTMENT

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### Permit Activity:

Single Family Dwellings	15
Multi-Family Buildings	0
Commercial	0
Additions	5
Miscellaneous	15
Renovations/Alterations	26
Sheet Metal	29
Insulation/Weatherization	24
Garages/Barns	11
Decks/Porches	29
Sheds	4
Roofing/Siding	106
Above Ground Pools	12
In Ground Pools	2
Signs	13
Solid Fuel Appliances	44
Windows/Doors	32
Demolitions	5
Temporary Trailers	0
Foundations	0
Certificate of Inspections	50
Occupancy Permits	11
Total permits issued	433

Fees Collected	\$61,694.40
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### **Gas Inspector**

Permits issued	131
Inspections	125
Fees Collected	\$10,192.50

### **Wiring Inspector**

Permits issued	170
Inspections	340
Fire Calls	10
Fees Collected	\$27,592.50

**Plumbing Inspector**

Permits issued	115
Inspections	122
Fees Collected	\$10,179.00

**Sealer of Weights and Measures**

Tested and Sealed	181 Devices
Fees collected	\$3,665.00

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## **DISABILITY COMMISSION**

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The goal of the Spencer Disability Commission is to improve public access for individuals with mobility disabilities and to expand community awareness surrounding disability issues. The Commission is currently looking for volunteers. If interested, please contact Disability Commission Chairman, Gary Woodbury, or the Town Administrator's Office at 508-885-7500 ext 155.

Gary Woodbury, Chair

Jeanne Desmarais

William Shemeth, III

Anne Snow

Alan Coolidge, Associate Member

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## **FIRE & EMERGENCY SERVICES**

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We continue to provide first class service to our customers, the citizens and visitors to the Town of Spencer, and to those neighboring communities looking for assistance in their time of need. First and foremost I must thank the Firefighters and Emergency Management personnel for dedicating their very busy lives to assist their fellow man in times of disaster. I would be remiss if I forgot to thank the families of those same people for allowing them to participate in these demanding professions to do the things they do to keep people safe. Without these volunteers and call firefighters we could not do the job that we do.

No major disasters or fires hit the Town this year and for that we can thank the people of Spencer and Mother Nature for sparing us. We continue to train and equip our personnel so that when needed they will be highly trained and skilled to do any job placed in front of them. We continue to respond to a variety of incidents and are considered the can do and catch all department. All hazards are what Fire Departments deal with today.

The annex building is up and the interior is still being worked on by firefighters and others to lower the overall cost to the Town as best we can. We hope to be in the building by summer time. Already the Emergency Management Vehicle has moved in along with the 5 ton Military vehicle, hand tub and boat. We are still working on the 5 ton when time is available. The outdoor warning siren is up and operational at the Luther Hill Skate Board Park. We were lucky enough this past year to not have to activate it. We are planning to install 8 more around the community as another means of alerting the public when they are away from the confines of their home or are from out of town. We continue to work on improvements to the Fire Station. With the next phase we plan to renovate the upstairs of the station by replacing windows, insulating the building since it was built in 1973 with no insulation, making it ADA compliant and adding an administration area addition. We recognize the financial constraints facing our community and will continue to try for grant funding to assist where we can. We have recently applied for a Vehicle Exhaust removal grant and our phase of the community wide radio initiative. We were able to work with Paxton Light to install a pole for the radio antennas of which the Police system portion has been installed with a building to house the radios. Firefighters volunteered their labor to install the conduit and cabling necessary for the project as well. I would also like to thank the Highway Department for their assistance with these projects as well; without their assistance, we would not have been able to afford to do it.

Grants are something we apply for each year. One successful program we are fortunate to have funded each year is our SAFE program. With grants we are able to provide fire education to our school system through the 5<sup>th</sup> grade.

This past year we were successful in obtaining the SAFE grant in the amount of \$4,625 and the Emergency Management Performance Grant in the amount of \$2790.

The Massachusetts Fire District 7 recruit program is still being coordinated through our facility as we have the largest training room in the District. Our firefighters are training to the Firefighter I/II standard, the same standard as the full time firefighters achieve through the Massachusetts Firefighting Academy. We continue to offer in house and outside training opportunities to our firefighters but additional funding is still needed to provide more in house training. Due to recent

budget reductions, training was cut in half for in house program. Our training is conducted by National Pro Board Certified Instructors.

This past year we have seen some of our familiar faces leave us for retirement and moving away, some very far and we will miss them and wish them the best. We have also welcomed a few new faces and thank them for coming on board and sharing their valuable time with us.

**Current Roster:****Fire Chief:** Robert Parsons, Fire Chief/Emergency Management Director

**Deputy Chief:** William Locke

**SEMA Director of Operations:** Sandra Fritze

**Chaplain:** Rev. Ralph DiChiaria

**Clerk:** Stephanie Wachewski

**Custodian:** Donald Churchey

**Photographer:** Tammie Gebo-Gadbois

**Ladder 1:** Captain Robert Churchey, Lt Michael Olson, Firefighter Brian Barber, Firefighter Albert Forand, Firefighter Adam German, Firefighter Timothy Lemieux, Firefighter Benjamin Locke, Firefighter Kimberly Merkel, Firefighter Travis Reilly, Firefighter Zachary Spencer.

**Engine 2:** Captain Michael Gadbois, Firefighter David Hoyt, Firefighter Richard Johnson, Firefighter Kevin Kennedy, Firefighter Brian Mathon, Firefighter Mary Ann McLaughlin, Firefighter Leonard Pizzarella, Firefighter Dana Windward.

**Engine 3:** Captain Louis Dragon, Lt Joshua Gaucher, Firefighter Robert Bradshaw, Firefighter David Daoust, Captain Patrick Donohue, Firefighter John Dymek, Firefighter Jason Ferreria, Firefighter Jeremy Levitan, Firefighter Jonathan Thibault, Firefighter Adam Woodis.

**Engine 4:** Captain Corey Lacaire, Lt Joseph Nanigian, Firefighter Joshua Blodgett, Firefighter Lee Churchey, Firefighter Neal Goyette, Firefighter Ralph Kirouac, Firefighter Glenn Maffei, Firefighter Corey Phoenix, Firefighter Sean Swett, Firefighter Stefanie Zukowski.

**Spencer Emergency Management:** Tracey Bradshaw, Catherin Ann Driscoll, Christine Gagne, John Gagne, Joseph Gendron, Michael Hilow, Rosanne Ingalls, Michael Natale, Suzanne Lavallee, Megan Mathon, Lan Nanigian, Sheila Phoenix, Kathi Pratt, al Roussin, Craig Trotto, Samantha Trotto, Stephen Trotto, Jeffrey Zukowski, John Cote Sr.

**Apparatus:**

<b>Name</b>	<b>Year</b>	<b>Condition</b>
Ladder 1	2010 Smeal	Excellent
Engine 2	1998 E-One/Freightliner	Good
Engine 3	1986 Maxim	Good
Engine 4	1995 E-One/International	Good
Tanker 1	2005 4-Guys/International	Good
Rescue 1	1990 E-One/GMC	Good
Forestry 1	2005 Ford F-350	Good
Forestry 2	1984 K30	Fair
Car 1	2012 Ford Expedition	Excellent
Car 2	2005 Ford Explorer	Good
CD1 SEMA	2004 Ford E-450	Good

In closing, I would like to thank all the town officials for their support and assistance throughout the year especially Town Administrator Adam Gaudette. Without their support we would not be able to continue to provide the outstanding quality of assistance to the community that we can provide.

Robert Parsons,  
Fire Chief

**Total alarms for service: 383**

**FIRES**

Building Fires	14
Cooking Fires	43
Chimney Fires	5
Passenger Vehicles Fires	4
Grass/Brush Fires	17
Fires in structures other than	0
Other Fires	17
<b>Total</b>	<b>100</b>

**RESCUE, EMS ASSIST**

Medical assist EMS crew	1
Vehicle accident with injuries	2
Extrications	7
Water/Ice Incident	3
Other Rescues	1
<b>Total</b>	<b>14</b>

**HAZARDOUS CONDITIONS**

Gas/Flammable liquids spills	13
Accident cleanup	38
Chemical spill or leak	0
Power lines down	2
Arcing/shorted electrical equipment	7
Electrical/wiring problem	1
Carbon monoxide incidents	7
Other hazardous conditions	18
<b>Total</b>	<b>86</b>

**SERVICE CALLS**

Water Problems	5
Public Service Assistance	2
Unauthorized burning	13
Other service calls	12
<b>Total</b>	<b>32</b>

**GOOD INTENT CALLS**

Smoke scare/odor	19
Other good intent calls	21
<b>Total</b>	<b>40</b>

**FALSE ALARM AND FALSE CALLS**

System malfunction	6
Sprinkler activation	3
Smoke detector activation	58
Alarm sounded/malfunction	18
CO detector activations	13
Other false alarms	105

**SEVERE WEATHER STAND BY**

Severe weather or natural disaster	6
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**PERMITS/INSPECTIONS** 675**INCIDENTS BY SHIFT**

11PM to 7AM	40
7AM to 3PM	153
3PM to 11PM	190

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## HISTORICAL COMMISSION

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The Spencer Historical Commission has completed another productive year serving the Spencer community. We would like to thank all those persons who have helped us along the way; your support of our efforts is greatly appreciated. The Historical Commission is dedicated to preserving Spencer's rich history. The Commission's goal is to protect and preserve the historic, cultural, and environmental features that are important components of Spencer's heritage. The Commission collects and preserves both information and physical items of Spencer history, and accepts donations of historic nature for our collection of Spencer artifacts. Family histories and photos of Spencer past are especially treasured.

The Commission helped a circa 1776 homeowner with their application for the Massachusetts Register of Historic Places.

A program titled "Reminiscences of the Civil War" by Major William T. Harlow of Spencer was presented on November 17<sup>th</sup> at the Richard Sugden Library. Readings of the Reminiscences were read by Helen Barnes and Ted Lochner and Peter Rock gave a presentation of America's bloodiest conflict. In December the Commission attended a meeting of The Worcester Revolution of 1774 at the Worcester Historical Museum.

We look forward to many events in 2014.

Anna Maria Hughes, Chair  
Helen Barnes, Vice Chair  
Jeanne Desmarais, Treasurer/Secretary  
Sarah Chroback  
Wilfred Breault  
Ted Lochner  
Richard Sherman



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## HOUSING AUTHORITY

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The Spencer Housing Authority manages Projects 667-1 and 667-2 known as “Howe Village”. Our eighty-four 667-1 units were built in 1970 and 667-2 was added in 1975 providing an additional sixty units for a total of one hundred and forty four one-bedroom units for the elderly and handicapped. Included in the 667-2 Project were four units especially designed for handicapped tenants. Also included is space for noontime meals and “meals on wheels” delivery provided by Tri-Valley Elder Services.

The Housing Authority opened Project 667-3 on 4/1/1989 known as “Depot Village” and is located at 40 Wall Street. The Project consists of twenty-four one bedroom elderly and handicapped units; two separate congregate housing units, one six bedroom unit and one four bedroom unit. The congregate units are managed by Tri-Valley Elder Services and have private bedrooms with shared facilities for kitchen and living room use. Also included is commercial space, which is currently vacant.

Project 689-1 was opened in January 1988 at 77 Maple Street. There are (2) two separate buildings with (4) four bedrooms in each unit. The buildings are currently leased and operated by the Glavin Center to provide housing & services for handicapped individuals. Project 705-1 was opened on 4/1/1989 on Lloyd Dyer Drive. There are (4) four duplexes for (8) eight families, including one handicapped unit.

The Housing Authority administers two rental assistance programs: the (MRVP) Massachusetts Rental Voucher Program) formerly known as the 707 Program for low-income families currently has 5 units leased in the Spencer area. The other Program known as the (AHVP) Alternative Housing Voucher Program for non-elderly disabled applicants currently has 48 one-bedroom units leased in the state of Massachusetts.

Several projects were completed during 2013, including Roofing replacement at 667-3 Depot Village & 705-1, our Family Housing site on Lloyd Dyer Drive, and Roofing replacement at our 689 site at 77 Maple Street; Paving at 667-2 Howe Village; Rotted Sill replacement at 667-1 Howe Village; Fire Alarm Panel replacement at 667-1 Howe Village, due to a lightning strike, and health & safety repairs to all sites. Projects slated for year 2014 include repair rotted sills at 667-1 Howe Village; repair handicap ramps at 667-1 Howe Village; Flooring replacement at 689, 77 Maple Street; Exterior door replacement at 689, 77 Maple Street, and health & safety repairs to all sites.

The Housing Authority will continue to strive to provide safe and affordable housing to meet the elderly/handicapped and family needs of our area. We also serve as an informational & resource contact for services in the area.

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## **PARKS & RECREATION COMMISSION**

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This summer we had a successful swimming lesson program and beach season at Luther Hill Park. We received several compliments from the public about the positive interactions they had with lifeguards and parking attendants. There were no major incidents. We were also able to continue to improve the physical amenities at Luther Hill Park. There were electrical upgrades, work to the kiosk at the beach, and improvements made to the lifeguard stand. We wish to thank the Spencer Fire Association for their fundraising efforts to help bring improved playground equipment to Luther Hill Park beach area. Future plans also include removal of graffiti from the skateboard park ramps, adding of grills next to picnic tables, and seeking grant funds to add a pavilion to the park.

A major effort is now underway to seek grant funding to make major upgrades and improvements to the Rail Trail. In cooperation with the Spencer Conservation Commission and Spencer Trailways, a two phase grant application process is being undertaken. When complete significant drainage work will help decrease the amount of future erosion. The trail will be resurfaced. Gates will be installed, trees trimmed, and various amenities will be added to improve the experience of trail users. Our hope is that these repairs and upgrades will substantially improve the quality of the experience for users of the Rail Trail.

Improvements are also underway at O’Gara Park. Work has been done to improve the quality of the field and softball playing surface at the park. We wish to thank the Highway Department for the placement of grindings to help improve the parking lot. We look to expand this project in the future. Work is in progress to improve the walking track at O’Gara Park. Through volunteer efforts, the handicap ramp to the grandstands was repaired and the fencing was repaired between the Rail Trail and O’Gara Park. Future plans include further restoration of the grandstand, landscaping work, construction of a new concession/restroom building, and construction of a pathway from the O’Gara parking lot to the Rail Trail.

Powdermill Park continues to be heavily used by Spencer families. Some playground equipment will be replaced and we look to start a Summer Concert Series using the pavilion at Powdermill Park. Improvements to benches and picnic tables will also be considered. We are also looking at what improvements or visitor amenities might be added to Bemis Park and Ralph Warren Park.

The Commission wishes to thank all those who have helped improve our parks over the past year. In these challenging economic and fiscal times, the need to work together to help improve and preserve the facilities and recreational opportunities for Spencer residents and families for both active and passive recreation is critical. Quality parks and recreation programs help improve the quality of life for all of Spencer’s residents.

William R. Shemeth, III, Chair  
Anthony F. Toscano  
Maritn A. German, Jr.

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## **PARKING CLERK**

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Fifty-one hearings for various parking violations were held in 2013 and two hundred and fourteen license suspensions were issued for unpaid parking fines.

Kurt Nordquist,

Parking Clerk

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## PERSONNEL BOARD

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During the past year the Personnel Board reviewed and acted on requests for step raises in various departments and also reviewed and made requested changes to several job descriptions. The Board recommended a 1.8% cost of living raise for all personnel covered by the Personnel Bylaw. This was approved by the voters at the Annual Town Meeting in May. The Board also recommended an amendment to the Personnel Bylaw that would grant an annual payment of \$3,225 to employees on a family plan and \$1,217 to employees on an individual plan to offset the cost of an additional employee contribution of 15% in the health insurance rate. This only applies to employees who were enrolled in the municipal health insurance plan as of July 1, 2013. This was also approved by the voters at the Annual Town Meeting in May.

The Board regrets the resignation of Denise Lacroix and thanks her for her many years of service.

Carol McPherson, Chair  
Kathleen Alburque  
Denise Lacroix  
Stephanie Ford  
Linda Beardsley

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## POLICE DEPARTMENT

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The Spencer Police Department continues to conduct policing on a proactive basis. In today's society, Police Officers can no longer just react to crime. They must instead respond to the wide variety of issues and problems impacting the fear of crime and quality of life in our community.

The Spencer Police Department continues to participate in the Central Massachusetts Law Enforcement Council, which allows access to specialized assets including a SWAT Team along with Civil Disturbance, Motorcycle, Collision Reconstruction, and Cyber-Crime Units. The Spencer Police Department currently has one Officer assigned to the Collision Reconstruction Team.

The Spencer Police Department conducts a variety of community outreach programs, including the deployment of our speed radar dolly, the installation and inspection of child safety seats, the performance of residential and commercial security surveys, participation in the Sheriff's TRIAD Senior Program and the facilitation of the Officer Phil Child Safety Program at Lake Street and Wire Village Schools.

The Spencer Police Department maintains affiliation with the following organizations: Worcester County Breaking and Entering Task Force, Worcester County Fraudulent Check Association, Street Violence Prevention Group, Tri-Valley Elder Task Force and the Massachusetts Financial Crimes Task Force.

Continued and comprehensive training of all Spencer Police Department personnel is of paramount importance in the areas of law enforcement and public safety. On an annual basis, Officers attend Firearms Qualification and Proficiency training. In addition Officers participated in an internet based in-service training program provided by the Massachusetts Police Institute in accordance with standards promulgated by the Massachusetts Police Training Committee.

What was new in 2013? The Spencer Police has made semi-automatic rifles available to Police Officers. These rifles are a tool to aid in the resolution of unconventional situations where the Police may face heavily armed criminal suspects.

There were two personnel changes in 2013. Alternate Animal Control & Inspection Officers Christine Pilling and Catherine Gage resigned to pursue other endeavors.

Whenever possible the Spencer Police Department makes application for Federal and State grants. Grants are important, as they allow a community to address issues that may be beyond their financial resources. This year the Spencer Police Department was awarded a variety of grants, including: \$10,000 from the State 911 Department for training, \$36,280 from the State 911 Department for infrastructure improvements and overtime, \$6,000 from the Executive Office of Public Safety and Security for traffic enforcement, \$15,000 from the Central Region Homeland Security Advisory Council for portable radios, \$1,000 from the Massachusetts Animal Coalition for veterinary expenses and \$1,500 from the Executive Office of Public Safety and Security for Child Safety Seats.

In closing, I wish to thank the members of the Spencer Police Department for their dedication and support. I also wish to thank the Town Administrator, Board of Selectmen, along with all other Town Officials, Boards and Departments for their assistance in providing the citizens of Spencer with exceptional public services.

David B. Darrin,  
Chief of Police

## **ACTIVITY REPORT**

### **ARRESTS:**

Murder	0
Rape	0
Armed Robbery	1
Unarmed Robbery	1
Assault & Battery	18
Assault w/Dangerous Weapon	24
Burglary	19
Larceny	44
Motor Vehicle Theft	2
Vandalism	14
Arson	0
Domestic A&B	80
Warrants	112
209A/HPO Violation	16
Misdemeanor – Miscellaneous	37
Felony – Miscellaneous	10
Motor Vehicle – Miscellaneous	55
Minor in Possession of Alcohol	20
Possession of Drugs	9
Distribution of Drugs	11
Disorderly Conduct	67
Protective Custody	64
OUI – Alcohol/Drugs	38
<b>TOTAL</b>	<b>149</b>

### **OFFENSES**

Murder	0
Rape	5
Robbery	2
Assault	49
Burglary	34
Larceny	177
Motor Vehicle Theft	4
Vandalism	77

**SELECT CALLS**

Accidents	461
911 Calls	2345
Medical Calls	1425
Fire Assists	219
Alarm Response	521
Detain Prisoners for Others	97
Disturbances – General	450
Disturbances – Domestic	98

**CALLS BY SHIFT:**

11p-7a	4524
7a-3p	10863
3p-11a	9141
<b>Total</b>	<b>24528</b>

**ANIMAL CONTROL:**

Calls	922
Impounds	37
Adoptions	39
Bylaw Violations	42

**CITATIONS**

Civil Infractions	119
Criminal	108
Warning	213
Arrest	45
Parking	299
Bylaw – Police	63

<b>TOTAL</b>	<b>847</b>
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## **RICHARD SUGDEN LIBRARY**

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The mission of the Richard Sugden Library is to provide free access to educational, informational, historical, and cultural resources for area residents through its collections and programs. The library is a community center, offering meeting spaces and study areas for a wide variety of library and community events.

The library was open five days a week, Monday through Thursday from 10:00 to 7:00 and Saturday from 10:00 to 2:00. The library was closed Fridays, Sundays and legal holidays. Attendance in the library and use of computers and WiFi continues to grow as the community finds more ways to use the library and its services. Total attendance for all library programs and services (such as computer sessions) was 39,140 visits during the year. The library circulated 68,535 items and processed 13,624 interlibrary loans.

The library is an active community center. Area residents logged onto library computers, attended our computer training classes, or used their own laptops or mobile devices. The library offers 24 hour free Wifi service. Staff helped patrons to set up email accounts, download forms and applications, prepare resumes, apply for various types of assistance, and search for jobs. Patrons browsed for new books and DVD's, picked up tax forms, and used our quiet reading areas for tutoring, projects, and long-distance learning. The library hosted over 200 programs including concerts, movies, and arts and craft classes as well as author visits, French Club, and the Richard Sugden Writers Group. Our Adult Summer programs included a popular coffee house concert series on Thursday evenings, a visit from Rory Raven, the popular Mentalist, and a presentation about Egyptian Mummies. Other popular programs were Ballroom Dancing, Boys of the Town, The Eastern Cougar, and Quilts of Valor. The library is also a drop-off location for the Spencer Food Pantry. The Charitable Needs Committee and Hearts For Heat meet at the library as well as a number of community organizations. Patrons who couldn't get to the library were able to sign up for home delivery services or online assistance.

The library houses a collection of over 72,000 items including books, DVDs, audio books, and unique local history materials. The collections also include a growing list of online resources including databases for research, language learning, genealogy, and entertainment as well as popular e-books through the Overdrive system. Staff assisted an increasing number of patrons learning to download books, audiobooks, and movies onto Kindles, Nooks, and other mobile devices and sponsored classes in these new technologies. The library is a full circulating member of C/W MARS, using the Evergreen open source circulation system, which allows patrons to access more than 300 libraries in Massachusetts by direct visits or through our popular "patron holds" system, which allows a user at home to order materials for delivery at our library, renew books, and create reading lists. The library website at [www.spencerpubliclibrary.org](http://www.spencerpubliclibrary.org) is heavily used for access to our catalog, magazine article databases, program registrations, and community information. Our site averaged over 5,000 hits a day; eighty-five percent were from Spencer residents using the main home page and an increasing percentage of users visited the language learning databases and the Children's Catalog.

Several building projects were completed this year including installation of new carpeting and furnishings. The library reading and display areas were re-designed to be more comfortable and



flexible; we have seen an increase in the use of the main reading room and study areas as a result of the changes.

The Young Adult program serves young people from ages 13 to 18. The Teen Advisory Group (TAG) offers teens an opportunity to gain community service credits by developing and sponsoring monthly programs for their peers such as a monthly Teen Writers Group, Writer's Workshops, Saturday Movie Nights, and X-Box Kinect gaming after school. The Summer Reading theme this year was "Beneath the Surface" and included the following programs: "Meditation for Teens", "Make a Time Capsule" and "Who's There – A Masquerade Party". These programs were made possible by donations from the Friends of the Library, Mary Queen of the Rosary Parish, and Flexcon Company. The Young Adult program strives to give young people choices and activities that support their health and well-being as well as provide inviting and useful space for teen library users.

The Children's room offers year round programs that serve children from six months to sixth grade. During the school year there are morning Early Childhood Programs for babies, toddlers and preschoolers. These small groups meet weekly and are led by an early childhood professional. The class size is limited so pre-registration is required.

On two afternoons per week there are themed programs for school aged students. These programs bring to life science, math, history, and the arts with a book or two on the topic as well as fun activities. A favorite last year was the spring play put on by the children who participated in the theater program. The themes change monthly, are free, and do not require registration. In addition, every Tuesday evening here is either Lego club or the opportunity to play X-box Kinect. Mary Mason has generously gifted the children's program with some great Lego sets.

Once a month the children in the Spencer Head Start program and their teachers come for story hour. There are also informational tours for the Cub Scouts and the Girl Scouts. In April the Children's librarians visit the Kindergarten to read some stories and invite the children and their families to attend Kindergarten Open House at the library. This family night includes refreshments, a special performance and the opportunity to sign up for library cards.

In the summer the library makes available multiple copies of the school system's required summer reading conveniently on display by grade. Not required, but lots of fun is the popular summer reading program. The 2013 theme was "Dig Into Reading" with 532 participants enjoying weekly programs for six weeks. Some highlights were a "Super-cold Science" program from the Museum of Science, a visit from Creature Teachers with burrowing animals, and the final event, an ice cream social followed by a performance of "Awesome Robb's Pirate Show. These special events were made possible with help from the Spencer Savings Bank, the Spencer Cultural Council, the Friends of the Library and local businesses. In the spirit of this year's theme, Spencer Savings Bank agreed to donate to the food pantry in town if the children met the 1,000 book reading goal - which they did.

Along with our programs, the children's room is a friendly, social place to learn new skills and practice familiar ones. We provide a nurturing space for early reading and fine motor skills with our puppet theater, dollhouse, blocks, puzzles, and manipulatives. The children's room staff enjoys connecting kids and families with good books (and magazines, movies and CD's).

The library enjoys the services of many talented volunteers, Senior Program workers, and Project ABLE participants. Over 1800 hours were donated last year by volunteers who

processed books, helped with programs, maintained the popular coupon files, cataloged local history materials, and maintained our grounds. The Friends of the Richard Sugden Library sponsored their annual Book Sale in May and supported the library with funding for programs, museum passes, and furnishings.

Our elected Trustees were Lynn Dobson, Chair, Mary Anne Slack and Therese Y. Beckwith. The Library Trustees and Staff are grateful for the continued support of the Town Departments, library users and supporters, local businesses, the Spencer Cultural Council, and hard-working volunteers who keep our library at the heart of the community. Come visit us.

Mary Baker-Wood,  
Library Director

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## SEWER DEPARTMENT

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The Spencer Wastewater Treatment Plant is permitted for 1,080,000 gallons per day. Our yearly average incoming flow was 780,000 gallons per day. The previous year's flow was 630,000 gallons per day. The increase was due to infiltration and inflow from wet weather conditions.

Revenues for the fiscal year ending June 30, 2013 were:

Sewer Fees	\$924,369.49
Connection Fees	\$ 0.00
Other Department Revenue	\$280,135.00
Enterprise Fund Earnings	<u>\$ 3,624.07</u>
Total Revenue Collected	\$1,208,398.56

Total FY2013 expenses were \$1,141,368.91. Capital expenses of \$25,603.50 went for repairs to the treatment plant's influent screw pump P-12. Design services for the Meadow Road Pump Station and Wastewater Treatment plant upgrades totaled \$228,657.28. Debt service costs were \$201,002.72 and retained earnings were certified by MassDOR at \$178,442.00.

The Sewer Systems Upgrades bid results were above our budget of \$1,700,000. Our consultants are working to reduce the scope of work to bring the project costs to within our budget. The upgrades will now consist of new aeration blowers, controls and generator; a new final clarifier drive assembly and controls and the Meadow Road Pump Station replacement. We anticipate going out for rebidding in early 2014 and completing construction in late 2015.

The Board of Sewer Commissioners and staff wish to thank the residents for their continued support and understanding; and town departments, boards and committees for their assistance and cooperation during the past year.

Mark R. Robidoux,  
Superintendent

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## **SPENCER-EAST BROOKFIELD REGIONAL SCHOOL DISTRICT**

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I hereby submit the annual report of the Superintendent of Schools, the forty-sixth in the series.

Dr Edward Malvey  
Interim Superintendent

### **FINANCIAL**

The final capital and operating FY14 budget was ultimately set by the Massachusetts Department of Elementary and Secondary Education after unsuccessful attempts by the Spencer-East Brookfield Regional School Committee to adopt a FY14 Budget. The FY14 budget was set at \$23,451, 558, a decrease of 7.6% from the previous year's budget. The communities' contribution is Spencer at 81.34% and East Brookfield at 18.66%.

### **2013 HIGHLIGHTS**

- Dr. Reza Namin resigned from his position as Superintendent of Schools on February 25, 2013.
- Mrs. Debora Zablocki, Director of Teaching and Learning was appointed as Acting Superintendent of Schools until an Interim Superintendent was appointed.
- The School Committee appointed Dr. Edward Malvey as Interim Superintendent of Schools effective July 1, 2013.
- The district continues with School Choice and has approximately 63 students enrolled from other districts. As of October 1<sup>st</sup> there were 1455 Spencer students enrolled in the school district and 321 East Brookfield students
- Grants continue to be written by district members bringing in extra funding for the schools.
- The After School Program began its ninth year and remains successful, as well as self-supporting.
- This is the seventh year of the early morning component to the program at Lake Street School. The early morning program is available to all K-6 students within the district. The entire program is self-supporting and operates at no cost to the tax payer.
- We continue to develop new special education programs that save the district money while educating these students locally in the least restrictive environment.

## **SCHOOL COMMITTEE**

The May 2013 election saw the election of two new members to the Spencer-East Brookfield Regional School Committee. Incumbents, Paul Fournier and Matthew McCarthy did not seek re-election. Mr. Vincent Cloutier and Mr. Kevin Hayes were elected as two new Spencer representatives. We thank Mr. Fournier and Mr. McCarthy for their service while serving on the school committee, and wish Mr. Cloutier and Mr. Hayes success. The Committee reorganized in May, with John Howard being elected as the Chair and Mary Gershman was elected as the Vice-Chair.

John Howard, Chair  
Mary Gershman, Vice Chair  
Joshua Cote  
Vincent Cloutier  
Kevin Hayes  
Christopher King  
Kurt Nordquist

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**BAY PATH REGIONAL SCHOOL DISTRICT  
AUBURN/CHARLTON/DUDLEY  
NORTH BROOKFIELD/OXFORD/PAXTON  
RUTLAND/SOUTHBRIDGE/SPENCER/WEBSTER**

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Bay Path Regional Vocational Technical High School graduated a class of 238 students in June of 2013, and accepted a class of 305 freshmen in September of 2013. Our current enrollment has reached 1,111 students.

Of the 22 Spencer Seniors who graduated, 3 are now gainfully employed in an occupation related to their training and 14 are now attending College. Currently, 122 students from Spencer are enrolled in one of our 21 vocational areas.

Twenty-eight Spencer students are receiving extra services from our Special Education Department.

Whenever possible, we have continued our practice of utilizing our occupational programs to complete projects for our towns. This year we completed over 50 projects for the Town of Spencer and its residents, including a project for the Spencer Women's Softball Association. We will continue this type of work whenever possible, keeping in mind that the projects must be of educational value for our students.

Our Evening School Program continues to serve the adult needs of our 10 town District, as well as an additional 20 surrounding towns. Our Spring and Fall programs had a combined enrollment of 1963, in programs ranging from Business & Finance, Career/ Licensing; Computers; Cooking; Entertainment; Health & Fitness; Hobbies & Crafts; Home & Job; Language & Art; and Sports & Leisure. The program also offered a wide variety of over 400 online courses, including career certificate programs and courses to satisfy professional development requirements for teachers.

We are taking advantage of every opportunity to seek private, state and federal grants to help us lower our costs to the district towns. In the 2013-2014 school year, we are receiving approximately \$676,506 in various grants. As usual, state and federal money is received with stringent requirements and reporting responsibilities.

We, at Bay Path, will continue to serve Spencer with the finest vocational education programs available for high school students and adults, and will, when at all possible, use our skills and facilities to further town projects as they add to our students' education.

Respectfully submitted,



John A. Lafleche  
Superintendent-Director

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## **TREE WARDEN**

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I hereby submit my annual report for 2013.

I removed 12 hazardous trees and pruned / up branched 20 trees.

National Grid provided a tree crew for 3 days of work.

I would like to thank the highway department for their help throughout the year. They make my job much easier.

Ray Holmes,  
Tree Warden

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## VETERANS' SERVICES

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The Veterans' Services Office is located at the Spencer at the Town Hall and is open Monday morning from 8:30 am to 1:30 pm and Monday evenings from 6:00 to 8:00 pm and on Tuesday and Wednesday mornings from 8:30 am to 12:30 pm.

The Department of Veteran's Services is a State Agency committed to helping honorably discharged Veterans and their families who find themselves in irreconcilable medical or financial situations that they cannot manage without help from outside sources.

Benefits offered by this office include rental assistance, utility expenses, living allowances, shelter costs, medical expenses and funeral expenses. These benefits are available to veterans and their dependents who meet the established income and asset criteria. A veteran must be honorably discharged and have served a minimum of 90 consecutive days of active duty. Widows of veterans are equally eligible for all these benefits.

While the military action in the Middle East is coming to an end, the impact to many of our Veterans remains a serious issue, coupled with the lagging economy and high unemployment the needs of our soldiers have yet to be met. The demands placed on these Veterans and their families have been enormous.

To you the citizens of Spencer, I offer my sincerest appreciation for your continued support. Your actions clearly say "thank you" to these men and women who placed themselves in harm's way when their Nation called. They are most grateful for all that this community does for them and their families. You do make a difference in their lives.

My name is Peter Rock and I am your Veteran's Service Officer, also known as the Veterans' Agent. If you or someone you know needs help, please call me at 508-885-7500 x115. We can never fully repay the Veteran's time and his sacrifices, but let us help as much as we can.

Peter M. Rock,  
Veterans' Service Officer/Agent



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**UTILITIES & FACILITIES  
HIGHWAY DEPARTMENT  
WATER DEPARTMENT  
TRANSFER STATION**

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Do you like what is happening with your Utilities & Facilities Office including Water Department, Highway Department, Town Buildings/Properties and Transfer Station? We want to know. Get involved. Please address your concerns or words of praise to:

Utilities & Facilities Office  
Steven J. Tyler, P.E., Superintendent  
3 Old Meadow Road  
Spencer, MA 01562  
[styler@spencerma.gov](mailto:styler@spencerma.gov)

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**HIGHWAY DEPARTMENT**

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Spencer has over 125 miles of Roads. At current staffing this equates to approximately 27 lane miles per highway staff person to maintain and care for our roads. Depending upon the roadway, normal road care may include plowing, roadside mowing and brush cutting, tree and limb cleanup, patching, routine maintenance and repairs, street sweeping, catch basins/drainage maintenance, repairs and cleaning. In addition to normal maintenance operations, your highway staff is heavily involved in constructing and upgrading closed and open country drainage systems and other infrastructure needs. Due to current budget restraints we have been reduced from a staff of 10 highway employees to 9 in 2013. New equipment purchases and needed capital expenditures were also postponed and other setbacks came with the February 2013 storm clean-up. Due to its size and scope this storm required unforeseen costs and long term clean-up, which strained the highway staff, taking them away from normal daily responsibilities.

In spite of difficult storms and budget deficits, the staff working for the Spencer Highway Department continues to excel at a very difficult job for the residents of Spencer.

**Spencer Construction Updates**

If you wish to be on our project status email update list please email [styler@spencerma.gov](mailto:styler@spencerma.gov) and include “*Spencer Construction Updates*” in the email subject line. A majority of the road construction project updates will be made electronically using this email list.

### **Downtown Revitalization – Main Street Reconstruction Project**

The project has been accepted and programmed for construction funding in FY2016. Links to the plans, meetings minutes, documents and reports are available on the Town web site at [www.spencerma.gov](http://www.spencerma.gov) and look for the “Main Street Project” link under “Current Projects” or on the Highway Department web page by clicking on the “Main Street Project Page” link.

The Main Street project will reconstruct and revitalize downtown Spencer and includes roadway resurfacing; traffic and signal coordination improvements; bicycle accommodations; pedestrian sidewalk reconstruction inclusive of all necessary handicap accessibility upgrades; ramps and crosswalks; streetscape enhancements; and utility systems infrastructure (water and sewer) upgrades. The total estimated construction cost for this project is \$3.6 million dollars, to be paid by State/Federal Transportation funds.

Because of outstanding participation and involvement in the public discussion process from the citizens and businesses of Spencer we completed the critical step of selecting a preferred design alternative for the project in June 2012. The regional significance of the project has also been recognized by the Central Massachusetts Transportation Improvement Program (TIP) Committee as evidenced by its programming for construction, and we continue to work with our designer and the project stakeholders. We met with MassDOT project staff in December 2012, completed the required Roadway Safety Audit (RSA) in January 2013, refined the preferred design to address MassDOT and RSA Committee comments, received conceptual approval from the MassDOT Boston and Worcester offices, and authorized the design consultant to proceed with the 25% preliminary design in April 2013. We met with the Spencer Historical Commission in July 2013 to discuss areas of concern and to gain input. A preliminary historical resources and streetscape improvement design plan was prepared for public presentation before the Spencer Historical Commission on August 20, 2013. The complete 25% design submission was made by our design consultant (VHB) in November 2013.

At least one more public design review hearing will be held upon completion of the 25% design, expected to occur in the Fall/Winter of 2014. If all goes as planned construction should begin in the spring of 2016 and will last for approximately 2 years.

### **Water Street Utility and Drainage Improvements**

The Town of Spencer, in association with National Grid Gas, completed the remaining utility upgrades needed on Water Street including the installation of a new gas main and drainage system. Water Street residents and users have had to deal with a lot of construction activity; fortunately the road is now ready for resurfacing and we hope it will be complete in 2014 pending funding availability.

### **Mechanic Street, Adams Street, Clark Street, Prospect Street, Elm Street and McDonald Street Utility Upgrades**

The Highway Department, through coordination with National Grid, realized the installation of new gas mains on Mechanic, Adams, Clark, Prospect, Elm and McDonald Streets. This work completes the advance utility preparation needed prior to resurfacing of these roads. These roads combined with Water Street are our current high priority roadway maintenance and resurfacing contracts. Funds are limited at this time and we hope to be able to complete these projects during the 2014 to 2015 construction seasons. Available funds will dictate what we accomplish.

### **Repairs to Bridge No. S-23-017 Thompson Pond Road over Thompson Pond**

Through coordination with residents, DCR, MassDOT Divers and the Spencer Highway Department we were able to complete necessary scour and erosion repairs to the abutments and substructure for Bridge No. S-23-017 on Thompson Pond Road. Special thanks to MassDOT Underwater Bridge Inspection Divers for their assistance which allowed the Highway Department to complete the underwater repairs at a tremendous cost savings and sooner than we otherwise would have been able to do. We plan to repair a small section at the bridge joint to alleviate the existing “bump” conditions. Timing for the completion of this work will depend upon funding availability.

### **Other Roadway, Bridge and Sidewalk Projects**

Cherry Street Sidewalk Improvements planned for 2013 were postponed due to school and town budget concerns. We hope to be able to proceed with those in 2014.

Greenville Street Drainage Improvements: In 2013 we obtained necessary easements and completed the design and permitting to install a new cross culvert at a current icing concern location. Subject to available funding, we hope to complete this project during the Summer of 2014. Reshaping of the Greenville Street roadside drainage swales was completed in 2013 and has made a big improvement in alleviating icing problems.

Thompson Pond Road Drainage Improvements: In 2013 we obtained necessary easements and completed the design and permitting to install a new cross culvert at a current icing concern location on the easterly end of Thompson Pond Road. Subject to available funding we hope to complete this project during the Summer of 2014.

Crack Sealing Roadway Maintenance – All or portions of East Charlton Road, Smithville Road, Treadwell Road, Cornfield Road, Treadwell Terrace, Smithville Crossroad and Terkanian Drive, were crack sealed during the Summer/Fall of 2013. Crack sealing is an important part of our ongoing roadway maintenance program that we will be performing again in 2014. Please be alert and drive safely around all road crews.

### **Planned Culvert Replacements and Other Small Projects**

Several existing locations were identified as in critical need of culvert replacements but had to be put on hold due to School and Town budgeting concerns. The following culvert replacement projects are ready for construction in 2014 and will all be replaced as soon as possible subject to need, urgency, available funding and manpower. Please watch for construction notices so that you can be aware of delays or detours in advance.

1. Replace existing culvert on S. Spencer Rd. (Near Spencer-East Brookfield Town Line.)
2. Replace existing culvert on I. Capen Rd.
3. Replace existing culvert on Clark Rd. (near Borkum Rd)
4. Replace and extend drainage outfall pipe on Lincoln St. (Pending ROW)
5. Greenville Street Drainage Improvements (Near #218 and #219)
6. Replace existing culvert on Clark Rd. (near Chickering Rd)
7. Replace existing culvert on R Jones Rd. (near 63 R Jones Rd)

8. Replace existing culvert on Tom Casey Rd.
9. N. Spencer Road (Route 31) Drainage Improvement (Near #126) (Pending ROW)
10. Thompson Pond Road Drainage Improvements (Near #62)
11. Repair/Stabilize Fire Dept. Training Site at Spencer Fairground Parking Lot

### **Mechanic Street Improvements Included Under CDBG Grant Application**

As part of our Community Development Block Grant (CDBG) program the Town received grant award funding assistance for design of roadway and sidewalk improvements along Mechanic Street, from Main Street to Chestnut Street. Survey, base plan preparation, and design for the Mechanic Street work was completed in 2013 following the public CDBG design hearing. CDBG funds were also used for a comprehensive Spencer Southside Neighborhood Infrastructure Improvement Project (SNIIP). Our current CDBG grant request includes funding to construct the Mechanic Street improvements presented at the 2013 design hearing.

The CDBG program also includes funds for private property improvements that must be applied for by property owners. Contact Chris Dunphy at the Pioneer Valley Planning Commission at (413) 781-6045 for further information.

### **Pavement Management Plan (PMP)**

We have numerous streets, roads and sidewalks throughout Spencer in a state of serious disrepair. These include local roads, private ways and even major collectors and arterials such as Paxton Road and Charlton Road (Route 31). The existing available roadway budget is incapable of addressing these conditions. We are working with the Spencer Finance Committee to identify funding needs for a Pavement Management Plan that will restore the overall condition of our public roads to a more manageable state of repair. Unfortunately those plans have stalled due to school budget issues. In the near future we hope to reopen public finance and roadway budget planning meetings to address these roadway concerns and financial funding issues. Hopefully this will lead to a funding article to be presented for citizen vote and approval at a future Town meeting. Your support and participation at these meetings and for the forthcoming Pavement Management Plan (PMP) is needed and much appreciated. Spencer's current Pavement Management Plan is available on the town website at [www.spencerma.gov](http://www.spencerma.gov) under the Highway Department webpage. An updated PMP report will be posted in the summer of 2014 that will include current road conditions, a history of expenditures, a list of roadways, as well as several approaches to improve their condition. This document, updated as frequently as possible, is used to develop our planned highway improvements to ensure effective and efficient use of your tax dollars.

### **Other Highway Department Project Planning for 2014 - 2015**

Other important planned roadway and sidewalk improvement projects in 2014 include using a portion of our Chapter 90 highway funding to resurface portions of McDonald, Charron, Langevin and Adams Streets and for sidewalk reconstruction and improvements at selected poor condition locations subject to funding availability. Some of this work was delayed in 2013 awaiting completion of necessary underground utility improvements by others. Projects will be developed and implemented in these locations as funding becomes available.

### **Routine Roadside Maintenance**

We made significant progress on some of our routine roadside brush cutting and maintenance that had fallen behind in past seasons. Roadside brush cutting is a critical element for roadway maintenance and public safety. The Spencer Highway Department retains all rights to maintain the roadway layout for the good of public safety and users of the road including, but not limited to, roadside cutting and maintenance operations. The edges of roads must be kept clear of vegetation and plant growth for many reasons including driver line of site visibility, safety and to prevent pavement degradation. This routine maintenance helps prevent the growth that can lead to power outages and other concerns from heavy wind and snow storms. All too often roadway abutters encroach upon Town owned lands that are part of the roadway layout by installing shrubbery, trees, walls, gardens, flower beds, etc. The Town cannot be held responsible for any damage that might occur to unlawful or unauthorized encroachments onto Town owned land. Residents should keep in mind that any vegetative growth, poles, fences, structures, walls, etc. within the Town owned roadway layout and/or within 5-10 feet of the existing edge of roadway may be cut or removed at any time by our highway maintenance operations with no notification, restoration or mitigation of any kind required.

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## WATER DEPARTMENT

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The Spencer Water Department continues to improve its operations and infrastructure to comply with ever growing regulations and permitting requirements. The water treatment and supply industry is one of the most regulated public service industries. Led by an outstanding Chief Water Operator and supported by three equally exceptional and dedicated licensed water treatment plant operators, the Water Department is an exceptional water treatment plant model of operations and QA/QC capabilities for a facility of its size. Potable drinking water from the Spencer Water Department to the customer tap costs only \$0.01 per gallon.

The recent article in the December 2013 issue of the New England Water Works Association (NEWWA) entitled "*Town of Spencer, Massachusetts Two-Zone Pressure System Project*" has been posted on the website at [www.spencerma.gov](http://www.spencerma.gov) under the Water Department page.

With the completion of major system upgrades, we are now refocusing our efforts on existing infrastructure with other planned system maintenance and upgrades such as replacing or upgrading aged or deficient water mains in advance of other planned roadway or development projects.

### Water System-Wide Leak Detection

In an effort to keep our costs of annual unaccounted for water down (primarily attributed to unknown system leaks) we have instituted an annual system-wide leak detection program. Undetected leaks in our water system are very expensive. The American Water Works Association (AWWA) quotes the national average cost for pumping 1,000,000 gallons of water per year is \$1,767. Following is a list of results from our most recently conducted system-wide leak detections:

2005 Leak Detection performed by Heath Consultants:

Estimated leakage - 29.95 (MGY) million gallons per year

AWWA estimated annual savings - \$52,937

2009 Leak Detection performed by Prowler Water Conservation Systems:

Estimated leakage – 27.86 (MGY) million gallons per year

AWWA estimated annual savings - \$49,228

2010 Leak Detection performed by Prowler Water Conservation Systems:

Estimated leakage – 11.40 (MGY) million gallons per year

AWWA estimated annual savings – \$20,485

2011-12 Leak Detection performed by Prowler Water Conservation Systems:

Results - No leaks Found.

Standard practice for our Water Department is to repair all leaks found during the leak detection program. We have had significantly less leakage over subsequent years resulting in considerable annual savings. Our next system wide leak detection survey is scheduled to occur in 2014.

### 2013 MassDEP Mandates

In 2013 the Water Department received several mandates from MassDEP which require additional operating and capital improvements. The mandates include additional efforts to reduce unaccounted for water as well as costs to clean and restore the backwash lagoons on Meadow Road, increasing progress on our Capital Efficiency Plan (CEP), including replacing aged and problematic pipes and improving low pressures on Paxton Road. We are currently evaluating options to meet these requirements. Depending upon the selected option for Paxton Road it could require substantial capital investment in that area. Due to normal consumer price index materials and services inflation, increases to our normal operating budget, and the above mentioned added expenses and capital costs, we will be doing a rate study in 2014 to determine if Water Department rate increases will be necessary.

### Water Department Capital Efficiency Plan (CEP)

The Water Department, with assistance from our outside contractors, has developed a Capital Efficiency Plan (CEP) to plan for necessary infrastructure improvements in the years ahead. This report identifies the status of our water distribution system and suggests a methodical prioritization plan for investing in future replacements based on sound evaluation criteria in order to maximize efficient use of rate payers' dollars.

### Langevin Street and Chestnut Street Water Main Upgrades

The existing Langevin Street water main was upgraded/replaced in 2013. The upgrades included running new service connections from the street to each abutting property curb stop. In addition, we upgraded the water mains in the Chestnut Street and Mechanic Street intersection. The rest of Mechanic Street's water main is in good condition. We plan to complete the Chestnut Street water main upgrades in 2014.

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## TRANSFER STATION

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The Utilities and Facilities Office, with the assistance of the Massachusetts Department of Environmental Protection (MassDEP), completed a study to identify areas for improvement at the Transfer Station. Several alternatives for improvement have been presented at Select Board meetings. Recycling will change in 2014 and essential to this effort will be for all residents to increase recycling by separating recyclable material from the solid waste stream which will reduce disposal volumes and costs for both the individual and the Town.

Increased recycling efforts will help families and individuals offset forthcoming increases in bag and sticker fees that are needed to fill the widening budget gap between Transfer Station operating income and operating costs, as well as bringing other beneficial impacts to the environment.

The transfer station study and the proposed changes address improving operations and reducing overall costs to the taxpayers.

***Recycle Spencer!*** It is important for the environment and for each and every one of us now and for the future.



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## DAVID PROUTY HIGH SCHOOL CLASS OF 2013

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John David Aust  
\*Marissa Lauren Bean  
Rachel Cheri Beauchene  
Samantha Lynn Bertini  
Courtney Reeves Bonardi  
Erin Victoria Bonnevie  
\*Laura Michele Bouvier  
Riley Jeffrey Brown  
Cody Richard Buteau  
Sarah Abigail Button  
Joshua Frederick Cantillon  
\*George Simeon Chatzopoulos  
Katelyn-Rose Church  
Jack Andrew Coackley  
Cassidy Michelle Coggeshall  
Ashley Marie Colby  
Esther Jean Commans  
Brittany Elizabeth Corbin  
Alexandre James Courmoyer  
Kathryn Charlotte Dainys  
John William Delisle  
Nicholas Joseph DeMarco  
\*Megan Lynn Desplaines  
Toni Lois Doldo  
Nicholas Austin Dubey  
Matthew Lloyd Dyer  
\*Ryan Kevin Fahey  
Nicole Ann Floria  
\*Amy Elizabeth Gebo  
John Paul Gervais  
Jonathan Robert Goodrich  
Robert James Hallihan  
Collin James Hart  
Jacob Kevin Alan Hayes

Alex Paul Hebert  
Jacquelyn Christina Hicks  
Joel William Howard  
Marcus Allen King  
Nicholas Alexander King  
Nicholas Ilija Krackovic  
Emily Rae LaFleche  
Kourtney Nicole LaFlower  
\*Angela Marie LaFountain  
Eric Reino Lammi  
Sean Owen Lammi  
\*Holly Amelia Lamoureux  
Marc Richard Lamoureux  
\*Samantha Rose Laney  
Samuel James Legasey  
\*Alexandra Gabriel Lowell  
Joshua Robert Lowell  
\*Andrew Joseph Lowkes  
Tabitha Susan MacNeil  
Brittany Proungady Malakham  
Nicholas Joseph Manos  
Corey William Marshall  
Kaitlyn Karen Martin  
Jonathan Michael Martinez  
Page Marie Maryyanek  
Kolbi Joy Maurello  
Jillian Marie McCarthy  
Jeremy Israel Medina  
Alexa Lauren Miranda  
Micaela Ann Mondor  
Ashley Ann Mongeon  
Zachary Clarence Mongeon  
Miranda Rose Montville  
Brooke Dee Mulhearn

Brandon Joseph Murphy  
Michael John Murphy  
Suriyan Arvind Narayana  
\*Ashley Jean O'Hara  
Ashley Rose Olsen  
Kaitlyn Nicole Ostrout  
Anthony Joseph Paquette  
Joielle Margaux Pepin  
Enjoli Paige Pescheta  
\*Gina Marie Petruzzi  
Tabbatha Raquel Prescott  
\*Kayla Marie Pugliese  
Tori Rae Ramsey  
\*Maria Ann Romano  
Jonathan Wesley Roushia  
Jacquelyn Bernice Sadowski  
Jaclyn MacKensie Sasseville  
Allen Joseph Savage  
Chelsea Lisa Scannell  
David Robert Shea  
Kelsie Elizabeth Shedden  
Melissa Ann Sherry  
Kiley Rachel Simonovitch  
Samuel Mark Smith  
Jackie Lee St. Charles  
Olivia Taylor Sullivan  
Melissa Marie Thurlow  
Dustin Robert Todt  
Olivia Paris Trudell  
Cameron Zachary Tytula  
\*Christopher Andrew Wallace  
Taylor Michael Wescott  
Jonathan William Wytas

**\*Gold Tassels** – Graduating with Honors

**Class Advisors:** Mrs. Diana Ford-Mr. Joseph Ford-Mr. Charles Fahey, Jr.

**President:** Christopher Andrew Wallace

**Vice President:** Holly Amelia Lamoureux

**Secretary:** Maria Ann Romano

**Treasurer:** Samantha Rose Laney

**Historians:** Laura Michele Bouvier - Marissa Lauren Bean

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## COMMUNITY INFORMATION

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Annual Elections	2 <sup>nd</sup> Tuesday in May
Annual Town Meetings	1 <sup>st</sup> Thursday in May
Selectmen's Meetings	2 <sup>nd</sup> & 4 <sup>th</sup> Monday of month at 6:00 P.M.
Assessor's Meetings	Monday Evenings 6:00 to 8:00 P.M.
Charitable Needs Commission	4 <sup>th</sup> Monday Sept. - June at 7:00 P.M.
Conservation Commission	2 <sup>nd</sup> & 4 <sup>th</sup> Wed. of month at 7:00 P.M.
Council on Aging	Varies
Finance Committee	3 <sup>rd</sup> Tuesday of month at 7:00 P.M.
Board of Health	1 <sup>st</sup> Monday of month at 6:30 P.M.
Historical Commission	Varies
Housing Authority	2 <sup>nd</sup> Thursday of month at 7:00 P.M.
Library Trustees	2 <sup>nd</sup> Monday of month at 7:00 P.M.
Parks & Recreation Committee	1 <sup>st</sup> Thursday of month at 6:00 P.M.
Planning Board	3 <sup>rd</sup> Tuesday of month at 7:00 P.M.
Regional School Committee	Varies
Sewer Commission	2 <sup>nd</sup> Tuesday of month at 5:00 P.M.
Veteran's Agent	By appointment
Water Commission	2 <sup>nd</sup> Wednesday of month at 5:30 P.M.
ZBA	2 <sup>nd</sup> Tuesdays of month at 7:15 P.M.

**Town Meetings posted on Website Calendar at [www.spencerma.gov](http://www.spencerma.gov)**

**Transfer Stations Hours:** Tuesday, Thursday, & Saturday 7 a.m. to 5 p.m

### **Holidays**

Town Offices are closed for the following holidays: New Years Day, Martin Luther King's Day, President's Day, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. If a holiday falls on a Tuesday, Thursday or Saturday, the Transfer Station is also closed.

### **RICHARD SUGDEN LIBRARY HOURS:**

Monday thru Thursday:	10 <sup>AM</sup> to 7 <sup>PM</sup>
Saturday:	10 <sup>AM</sup> to 2 <sup>PM</sup>
Friday and Sunday:	Closed

### **DUE DATES:**

The following bills are paid at the Town Collector's Office:

Real Estate & Personal Taxes	Due Quarterly
Excise Taxes	Due 30 days after issuance
Water/Sewer Bills	Due Quarterly

The following bills are paid at the Town Clerk's Office:

Dog Licenses	Due April 1 <sup>st</sup> Late Fee after June 30 <sup>th</sup>
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The following bills are paid at the Town Assessor's Office:

List of Tangible Personal Property	January 1 <sup>st</sup>
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## **EMERGENCY INFORMATION**

POLICE – AMBULANCE – FIRE EMERGENCY - DIAL 911

## **NON-EMERGENCY INFORMATION**

POLICE 885-6333

AMBULANCE 885-4476

FIRE 885-3555

## **TOWN DIRECTORY:**

<b>Department/Office:</b>	<b>Services:</b>	<b>Telephone Number:</b>
<b>Administration</b>	Administrator	508 885-7500 x155
	Board of Selectmen	508 885-7500 x155
<b>Town Clerk</b>	Birth Certificates	508 885-7500 x150
	Death Certificates	508 885-7500 x150
	Dog Licenses	508 885-7500 x150
	Elections	508 885-7500 x150
	Marriage Licenses	508 885-7500 x150
	Voting & Registration	508 885-7500 x150
<b>Town Accountant</b>	Accounting	508 885-7500 x160
<b>Town Assessors</b>	Assessment	508 885-7500 x165
	House Numbering	508 885-7500 x165
<b>Town Treasurer/Collector</b>	Tax & Utility Collections	508 885-7500 x170
	Treasurer	508 885-7500 x170
<b>Inspectional &amp; Development Services</b>	Building Inspector	508 885-7500 x180
	Building Permits	508 885-7500 x180
	Conservation	508 885-7500 x180
	Health Matters	508 885-7500 x180
	Inspections: Plumbing, Sanitary, Wiring, Zoning	508 885-7500 x180
	Planning Board	508 885-7500 x180
	Zoning Board	508 885-7500 x180
<b>Veteran's Agent</b>		508 885-7500 x115
<b>Cultural Office</b>		508 885-7500 x187
<b>Historical Commission</b>		508 885-7500 x186
<b>Parks &amp; Recreation</b>		508 885-7500 x185
<b>Fire Department</b>	Burning Permits	508 885-3555
	Fire Chief	508 885-3555
	Oil Burner Permits	508 885-3555
	Civil Defense	508 885-3555
<b>Library (Richard Sugden Library)</b>		508 885-7513
<b>Police</b>	Dog Complaints	508 885-6333
	Police Chief	508 885-6333

<b>Transfer Station</b>		508 885-7539
<b>Utilities &amp; Facilities:</b>	Drainage	508 885-7525
	Highway	508 885-7525
	Street Maintenance, Snow Removal	508 885-7525
	Sewer	508 885-7525
	Water	508 885-7525
<b>Council on Aging</b>	Drop-in Center	508 885-7546
	Senior Citizens Matters	508 885-7546
<b>District Court</b>		508 885-6305
<b>Spencer Public Health Nurse</b>		508 885-7500 x180
<b>Fuel Assistance</b>	Worcester Community Action Council	508 754-1176 x110
<b>Housing Authority</b>		508 885-3904
<b>Post Office</b>		800 275-8777
<b>School Department</b>	Superintendent of Schools	508 885-8500
<b>Van Dispatcher</b>	Elder Bus	508 867-9941
<b>Welfare Office</b>	Southbridge	508 765-2400

#### **TTY Phone Numbers in the Town of Spencer:**

Town Hall: 508 885-7503  
Police Department: 508 885-2399  
Fire Department: 508 885-2732  
Utilities & Facilities: 508 885-7527

#### **Schools:**

District Office: 508 885-8502  
David Prouty High: 508 885-8511  
Knox Trail Jr. High: 508 885-8557  
Lake St. School: 508 885-8517  
Wire Village: 508 885-8524

**2013 POPULATION: 10,483**