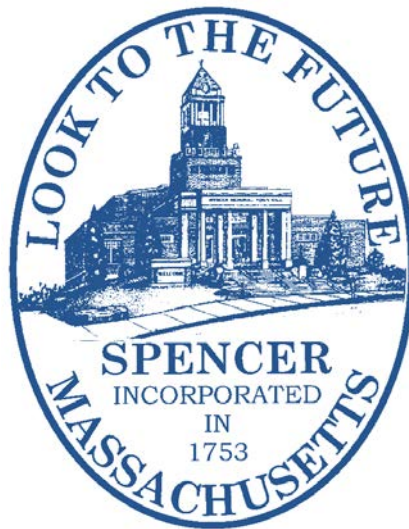


ANNUAL REPORT
OF THE
TOWN OFFICERS
OF THE
TOWN OF SPENCER



MASSACHUSETTS

FOR THE YEAR ENDING
DECEMBER 31, 2018

IN MEMORIAM

Richard A. Locke

July 24, 1956 - October 5, 2018

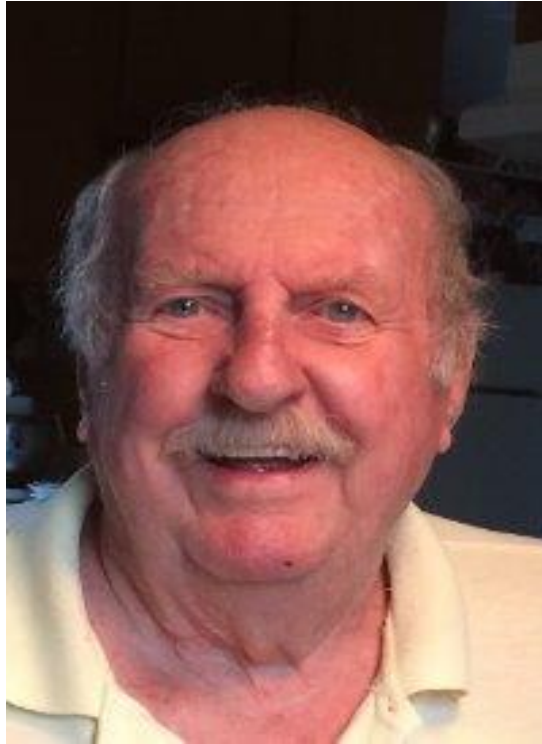


*In Grateful Appreciation
For Many Years of Service
As Firefighter
To the Town of Spencer*

IN MEMORIAM

Gerald "Jerry" Newell, III

March 25, 1929 - August 26, 2018



*In Grateful Appreciation
For Many Years of Service
As Volunteer Firefighter
To the Town of Spencer*



A BRIEF SKETCH OF SPENCER

Rich in history, Spencer is located in central Worcester County, twenty minutes west of Worcester via Route 9, and about forty-five minutes from Springfield via Routes 49, 20, and the Massachusetts Turnpike.

Largely residential, Spencer has been a supplier of workers for nearly every industry in the greater Worcester area. Ease of travel to all sections of the county makes Spencer a desirable area in which to live. Route 31 gives access in the north to Holden, Fitchburg, and Leominster; in the south to Charlton, Oxford, and Southbridge. Route 49 connects Route 9 with Route 20 which gives easy access to Sturbridge, Brimfield, Southbridge, the Mass. Turnpike, and Interstate 84 to Connecticut. Route 9 leads westerly through the Brookfields and Ware to the Amherst Campus of the University of Massachusetts, and easterly to Worcester, Shrewsbury, Northborough, and Westborough.

BACKGROUND

Settled in 1717 by Nathaniel Wood, Spencer was incorporated as a town in 1753, having been established as a district from a part of Leicester. Its name was assigned by Lieutenant Governor Spencer Phipps who signed the order establishing the district.

In 1784 Spencer was a major stopping place on the Old Boston Post Road's stage route between Boston and Hartford, and on to New York. Passengers changed stages in Spencer, as one coach would come from Boston and connect with one coming north from Hartford. Each stagecoach would turn around and return whence it came. Travelers often stopped off for the night at Jenk's Tavern in Spencer, as did George Washington in 1789.

The Howe family of Spencer did much to make the town famous in the annals of ingenious Americans. William Howe of Spencer developed a wooden truss bridge named for him, and his brother, Tyler Howe, patented a spring bed. Their nephew, Elias Howe, Jr., may well have eclipsed them when he invented the lockstitch sewing machine.



Town of Spencer
Office of the Board of Selectmen
&
Town Administrator

Board of Selectmen:
Wendy S. Berthiaume
Ralph E. Hicks
Warren A. Monette
Anthony D. Pepe
Gary E. Woodbury

Town Administrator:
Thomas M. Gregory

December, 2018

Dear Citizens of Spencer:

On behalf of the Board of Selectmen, I want to thank our residents for supporting the Town and commend our many dedicated volunteers who take tremendous pride in striving to improve the quality of life for all residents. I also want to thank Administrator Gregory, Town Department Heads, and all other dedicated staff who work together to make our accomplishments possible.

In January, by a unanimous vote of the Board, Thomas Gregory was selected as Spencer's new Town Administrator and officially came on board on March 12th. Mr. Gregory quickly demonstrated an understanding of the unique needs of Spencer and his effective leadership has earned the respect of the Board, his staff, and many others in Town. We are confident in his ability to support us with our mission to move Spencer forward.

Some of the more noteworthy developments that took place in 2018 include the Landfill Solar Project: the Town entered into a Solar Pilot Agreement with Citizens Energy and a lease agreement with Spencer Landfill Solar, LLC, to develop and operate a solar facility which is expected to generate over \$6 million in additional revenue over a twenty year period. This is one example of how the Board is working to generate additional funding to offset the financial impact to the tax base.

The Board authorized Administrator Gregory to enter into negotiations on some of the properties identified by the Building and Property Reuse Committee to be in serious need of repair and restoration. Negotiations are currently underway with Braven LLC, on their proposal to redevelop the Sugden Building and with the Women's Institute and MHPI on their proposal for the former Lake St. School property.

I am pleased to report that our mission to revitalize downtown Spencer is coming to fruition. The Main Street Reconstruction Project has greatly improved the downtown area and the recently approved Bylaw requiring the registration of vacant and abandoned buildings, brings us closer to a solution to improve blighted areas.

Utilities & Facilities Superintendent Steven Tyler's exceptional management of the Main Street construction and many other important projects, along with his efforts to obtain funding, will benefit Spencer for years to come. Mr. Tyler resigned from his position in June; we were sorry to see him leave and offer our sincere appreciation to him for his outstanding work on behalf of the Town.

The search for a new Superintendent began and in August, Billy Krukowski came on board as Spencer's next Utilities & Facilities Superintendent. Mr. Krukowski's background with the Metropolitan District in Connecticut provides the experience needed to continue moving existing projects forward and we are pleased to work with him.

As we search for ways to save on expenditures, we have begun the process of being designated as a Green Community and once that designation is attained, opportunities for additional grant funding will become available, along with savings in our energy expenditures.

We hit many milestones this past year and expect 2019 to be another busy year with many endeavors on the horizon, including Phase 2 of the \$19 million Comprehensive Roads Project which was approved by voters at the May 5, 2016 Annual Town Meeting. A \$5.6 million Bond Borrowing is being issued in 2019 for this project.

The Board of Selectmen serves as the Chief Policy Maker and Licensing Authority of the Town. Meetings are typically held on the second and fourth Monday of each month at 6:00 P.M. in the McCourt Social Hall at Town Hall. I encourage you to visit the Town website at www.spencerma.gov for the most current information.

The Board remains committed to providing high quality services while keeping in mind the financial impact to the community. We look forward to continued success in the coming year.

Respectfully,

Gary E. Woodbury

Gary E. Woodbury, Chairman

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FEDERAL, STATE & COUNTY OFFICIALS

UNITED STATES SENATORS

Edward J. Markey of Malden
Elizabeth A. Warren of Cambridge

REPRESENTATIVE IN CONGRESS

Second District
James P. McGovern of Worcester

COUNCILLOR

Seventh District
Jennie L. Caissie of Oxford

SENATOR IN GENERAL COURT

Worcester, Hampden, Hampshire & Middlesex District
Anne M. Gobi of Spencer

REPRESENTATIVE IN GENERAL COURT

Fifth Worcester District – Spencer - Pcts. 2, 3 & 4
Donald R. Berthiaume, Jr. of Spencer

Sixth Worcester District – Spencer - Pct. 1
Peter J. Durant of Spencer

DISTRICT ATTORNEY

Middle District
Joseph D. Early, Jr. of Worcester

CLERK OF COURTS

Dennis P. McManus of Worcester

REGISTER OF DEEDS

Kathryn A. Toomey of Worcester

REGISTER OF PROBATE

Stephanie K. Fattman of Webster

SHERIFF

Lewis G. Evangelidis of Holden

ELECTED TOWN OFFICERS & COMMISSIONERS

	Term Expires
MODERATOR	
William R. Shemeth III	2019
SELECTMEN	
John F. Stevens	2018
Anthony D. Pepe	2019
Gary E. Woodbury	2019
Ralph E. Hicks	2020
Warren A. Monette	2020
Wendy S. Berthiaume	2021
TOWN CLERK	
Laura J. Torti	2021
TREASURER/COLLECTOR	
Susan L. Lacaire	2020
ASSESSORS	
Jeremey L. Snow	2019
David R. Derosier	2018
Pamela L. Woodbury	2020
Nancy E. Herholz	2021
SPENCER-EAST BROOKFIELD REGIONAL SCHOOL DISTRICT COMMITTEE	
Spencer Representatives:	
Jason P. Monette	2019
Martha Berthiaume	2019
Wendy Pelchat	2021
Robert Ortiz	2020
Patricia Bergeron	2021
East Brookfield Representatives:	
Michael Ethier	2020
Heather Messier	2021
SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE	
Robert L. Zukowski	2020
Jesselyn Gaucher	2019

WATER COMMISSIONERS

Eben J. Butler	2021
Norman C. Letendre, Jr.	2020
Robert J. Ferreira	2019

PARK COMMISSIONERS

Martin A. German, Jr.	2019
William R. Shemeth, III	2020
Anthony F. Toscano	2021

LIBRARY TRUSTEES

Lynn Dobson	2018
Mary Anne Slack	2019
Amy Paul (resigned August 6, 2018)	2020
Rebekah Salamack (appointed Sept. 14, 2018)	2019

BOARD OF HEALTH

Rodney L. Foisy	2019
Daniel C. Shields	2020
Robert James Bradshaw Jr.	2018
Lee D. Jarvis	2021

TREE WARDEN

Raymond I. Holmes, Jr.	2020
------------------------	------

HOUSING AUTHORITY

Donna M Flannery	2021
Richard J. Leveillee	2019
Roger L. Gaudette	2018

SEWER COMMISSIONERS

Francis X. White	2021
Michael J. Mercadante	2019
Lawrence H. Dufault	2020

CONSTABLES

Arthur C. Tatro	2019
James F. Cervi	2019
Lee D. Jarvis	2019

**APPOINTED TOWN OFFICES
COMMISSIONS & COMMITTEES**

TOWN ADMINISTRATOR

William R. Ross, Interim *(September 11, 2017- March 12, 2018)*

Thomas M. Gregory *(March 12, 2018 to Present)*

EXECUTIVE ASSISTANT

Brenda Savoie

ACCOUNTANT

Sandra J. Buxton *(resigned June 30, 2018)*

Alaine Boucher *(July 1, 2018-June 30, 2019)*

ASSISTANT ACCOUNTANT

Lynne Porretti

PRINCIPAL ASSESSOR

Linda L. LeBlanc

TOWN COUNSEL

Stanley L. Weinberg 2019

AGRICULTURAL COMMISSION (5 Members/alternates)

Kristin Lapierre (Alternate.) 2018

Douglas Paul (Alternate.) 2019

Anthony Moschini 2019

Bonnie Booth (Alternate.) 2019

Warren A. Monette 2019

Richard Lapierre Jr. 2019

Evan Bercume 2018

AMERICANS WITH DISABILITIES COORDINATOR

William A. Klansek – Physical Plant

ANIMAL CONTROL

AND INSPECTION OFFICERS

Joelyn Durgin

Lynne Porretti (Alternate) 2019

Douglas Blood (Alternate) 2019

Katrina Klein (Alternate) 2019

ASSISTANT COLLECTOR/TREASURER

Rebecca M. Pedone

ASSISTANT CONSTABLE (3yr term)

Richard A. Lapierre	2021
---------------------	------

ASSISTANT TOWN CLERK

Brynn L. Johnson	
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BUILDING COMMISSIONER/Zoning Enforcement Officer (1yr term)

William A. Klansek	2019
Robert W. Lanciani, Alt. Bldg.Insp.	2019
William Cassanelli, Alt. Bldg. Insp.	2019

BUILDING AND PROPERTY REUSE COMMITTEE

(2 Selectmen, 1 finance Committee Rep. One Planning Board Rep., Utilities & Facilities Supt., Fire Chief, Five Citizens at Large—no expiration date)

Corey Lacaire
Steven Tyler
Carl Kwiatkowski
Robert Parsons
Christopher P. Bowen
Jason Ferreira
Robert J. Ferreira
Jonathan Thibault
Gary E. Woodbury
Anthony D. Pepe
Jonathan Viner
Bill Krukowski

BURNCOAT POND WATERSHED DISTRICT MANAGEMENT**SPENCER REPRESENTATIVE (1yr term)**

John T. Gagnon	
----------------	--

CAPITAL IMPROVEMENT PLANNING (1yr term regular, citizens at large 3yr term)

Finance Committee – Christopher Woodbury	2019
Select Board - Anthony D. Pepe	2018
Planning Board-Jonathan Viner	2019
Robert Ortiz	2021

CELEBRATIONS COMMITTEE (1yr term)

Donald R Berthiaume, Jr.	2018
David Darrin	2021

CENTRAL MASSACHUSETTS REGIONAL PLANNING COMMISSION (1yr term)

Shirley Shiver (Planning Board Delegate)	2019
Ralph E. Hicks (Selectmen Delegate)	2019
Warren A. Monette (Alternate Delegate)	2019

CENTRAL MASSACHUSETTS METROPOLITAN PLANNING ORGANIZATION

Gary E. Woodbury

September 30, 2018

CHARITABLE NEEDS (3yr term 5 members)

Barbara E. Grusell	2021
Paul Lamontagne	2021
Paulette LeBlanc	2019
David L. Ingalls (moved from town 2018)	2020
Karen Burke (deceased 6/27/18)	2018
Lois Shorten	2021
Claire Harding	2021

CHIEF OF POLICE

David B. Darrin	1/31/2022
-----------------	-----------

COMMISSIONERS OF OLD CEMETERY (3yr term 3 members)

Edward P. Foresteire	Permanent
Danielle Gebo	2021
Frank X. White	2021
Christopher L. Woodbury (alternate)	2021

CONSERVATION COMMISSION (3yr term 7 members)

Margaret Emerson	2018
Mary E. McLaughlin	2019
Warren B. Snow	2020
James Bouley Jr. (<i>Resigned June 27, 2018</i>)	2020
Heidi Olivo	2020
Chris Bellemer	2021

CONTRACT COMPLIANCE OFFICER

Thomas M. Gregory

COUNCIL ON AGING (3yr term 7-11 members)

Rose Hale (resigned 1/11/18)	2020
Christine E. Alessandro	2021
James W. Letendre	2021
Christine Mancini	2021
Susan Arsenault	2021
Joan Houston, Alternate	2019
Sheila Phoenix	2020
Martha Brunelle (resigned 1/10/18)	2018
Mary Williams	2019
Rachel Sugalski (Alternate)	2020
Lucinda Puchalski (Alternate)	2019
Sandra Fritze	2021

CULTURAL COUNCIL (3yr term 9 members)

Joan Eccleston*	2018
Cheryl Tutlis	2018
Elizabeth Small*	2018
Rachel Faugno	2021
Diane Johnson	2021
Denise Farmosa	2020
Janice Peters	2020
John Green Jr.	2020
(*2 nd consecutive term)	

DIRECTOR OF THE OFFICE OF DEVELOPMENT AND INSPECTIONAL SERVICES

Lee D. Jarvis, Acting Director (*Retired 1/18/2018*)

Paul Dell'Aquila

DIRECTOR OF OFFICE OF FINANCE

Alaine M. Boucher (*retired March 1, 2017*)

Susan L. Lacaire	2019
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DISABILITY COMMISSION (3yr term 5 members)

Jeanne M. Desmarais	2021
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DISASTER ANIMALS RESPONSE TEAM

VACANT

ECONOMIC DEVELOPMENT COMMITTEE

(9 Residents, 2 Selectmen, 1 Planning Board Member, 6 Representatives from the Business Community-5 year Terms)

Joseph M. Smith	2021
C. Michael Toomey	2020
Shirley Shiver	2021
Christopher L. Woodbury	2022

EEO OFFICER

Thomas M. Gregory

SPENCER EMERGENCY MANAGEMENT AGENCY (SEMA)

Robert P. Parsons (Fire Chief), Director	9/30/2020
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Sandra J. Fritze, Deputy	2018
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FAIR HOUSING (1yr term 3 members 2 alternates)

3 Vacancies

2 Alt. Vacancies

FENCE VIEWER (1yr term)

Robert H. Dewan	2019
-----------------	------

FINANCE COMMITTEE (3yr term 11 members)

Christopher P. Bowen	2021
Mary E. Braney	2021
Nancy Herholz	2018
Thomas F. Parker	2018
Paul E. McLaughlin	2019
William J. Wall, Jr.	2020
Paul G. Bouvier	2019
Christopher L. Woodbury	2020
B. Kerry Keefe	2020
Dennis O'Leary	2019
Edward Sproul	2021

FINANCIAL MANAGEMENT PLANNING COMMITTEE (1yr term 5 members)

John Stevens	(Selectmen)	2018
Anthony D. Pepe	(Selectmen)	2018
Thomas Parker	(Finance Committee)	2018

FIRE CHIEF

Robert P. Parsons, Fire Chief	9/30/2020
Robert P. Parsons, Forest Fire Warden	2019
William C. Locke, Deputy Forest Fire Warden	2019

HARBORMASTER (1yr term)

Douglas Blood	2019
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HAZARDOUS WASTE COORDINATOR (1yr term)

Robert P. Parsons	2018
-------------------	------

HEALTH AGENT

Lee D. Jarvis (*Resigned August 21, 2017-effective January 18, 2018*)
 Lisa Daoust

HIGHWAY SAFETY COMMITTEE (1yr term)

Russell B. Snow	2019
Steven J. Tyler	2018
Bill Krukowski	2019

HISTORICAL COMMISSION (3yr term 7 members)

Jean M. Desmarais	2021
Francis T. Lochner	2020
Kimberly A. Kates	2020
Anne M. Snow	2019
Mary Baker-Wood	2019
Virginia Davidson	2021
Jacquelyn F. Mushinsky	2021

HUMAN RESOURCES AND BENEFITS COORDINATOR

Sarah Gruhin

INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY (5yr term 5 members)**INSECT AND PEST CONTROL INSPECTOR (1yr term)**

Raymond I. Holmes, Jr. 2019

INSPECTOR OF GAS PIPING & APPLIANCES (1yr term)

James R. Bergeron 2019

Robert F. Wall, Alten. 2019

INSURANCE ADVISORY COMMITTEE *(1yr term, representatives from each collective bargaining unit, retiree, personnel bylaw, contract and elected positions)*

Mary Baker-Wood (retiree) 2018

Charles Nevue (highway/water/sewer) 2019

Steven J. Tyler (contract) 2018

Lisa Daoust (clerical) 2019

Laura J. Torti (elected) 2019

Holly M. Collette (dispatchers) 2019

Michael Befford (police) 2019

Lee D. Jarvis (personnel bylaw) 2018

Lynne Porretti (clerical) 2019

Bill Krukowski (contract) 2019

LANDFILL SOLAR DEVELOPMENT ADVISORY COMMITTEE

(2 Selectmen, One Finance Committee Rep., One Planning Board Rep., Utilities & Facilities Supt., Town Planner, Three Citizens at Large no term expiration)

Steven J. Tyler

Keith Crockett, Jr.

Brian Graeff

Gary E. Woodbury

John F. Stevens

Robert Ceppi

Kurt A. Nordquist

LOCAL COMMUNITY ADDICTION ADVISORY COMMITTEE *(7 Members: Chief of Police/Designee, Fire Chief/Designee, EMS Medical Director/Designee, Board of Health Agent/Designee, Superintendent of Schools/Designee, One Member of the Board of Selectmen, One Citizen at Large no term expiration)*

Therese Grogan (Citizen at Large)

Robert Parsons (Fire Chief)

Gary E. Woodbury (Board of Selectmen)

David B. Darrin (Chief of Police)

Lee D. Jarvis (Board of Health)

LOCAL EMERGENCY PLANNING COMMITTEE (1yr term 10 members)

David B. Darrin (Police)	2018
David B. Darrin (Police)	2019
Sandra Fritze, (SEMA)	2019
Lee D. Jarvis (Board of Health)	2018
Robert Parsons (Fire)	2018
James Laplante (Sewer)	2018
Paul Dell'Aquila (Planning Board)	2018
Steven J. Tyler (U&F)	2018
Margaret Emerson (Conservation)	2018
Darwin Irish (FlexCon)	2018
Bill Krukowski (U&F)	2019
Paul Haughey (Schools)	2019
Thomas M Gregory	2019

MUNICIPAL HEARINGS OFFICER**PARKING CLERK (1yr term)**

Kurt A. Nordquist	2019
-------------------	------

MUNICIPAL LIAISON TO STATE ETHICS COMMISSION

Thomas M. Gregory	2019
-------------------	------

PARKS AND RECREATION COMMISSION (Appointed)**(3yr term 4 members)**

Mark Lammi (<i>Resigned March 21, 2018</i>)	2019
Corinne Kennedy	2021
Dennis Brunnett (<i>Resigned August 13, 2018</i>)	2019
Robert Churchey	2020
Lynne Porretti	2019

PLANNING BOARD (3yr term, 5 members 1 alternate)

Shirley A. Shiver	2021
Maria H. C. Reed	2019
Robert J. Ceppi	2019
Jonathan Viner	2020
Jeffrey Butensky	2020

PUBLIC WEIGHER (1yr term)

Karen Hubacz-Kiley	2019
--------------------	------

PLUMBING INSPECTOR (1yr term)

Robert Wall	2019
James Bergeron, Alternate	2019

QUABOAG VALLEY BUS. ASST. COORD (1yr term)

John F. Stevens	2018
-----------------	------

REGISTRARS OF VOTERS (3yr term, 3 Registrars 1 Clerk)

Eleanor F. O'Connor	3/31/2020
Elizabeth T. McPherson	3/31/2018
Patricia Woods	3/31/2019
Laura J. Torti, Town Clerk	

SAFETY OFFICER (1yr term)

David B. Darrin, Police Chief	2019
-------------------------------	------

SCM ELDERBUS REPRESENTATIVE (1yr term)

Pamela Woodbury	2019
-----------------	------

SEALER OF WEIGHTS AND MEASURES (1yr term)

John A. Biancheria	2018
--------------------	------

SENIOR CENTER PROGRAM DIRECTOR/COORDINATOR

Pamela Woodbury

SEXUAL HARASSMENT COMPLAINT OFFICER (1yr term)

Thomas M. Gregory	2019
-------------------	------

SOLAR BYLAW REVIEW COMMITTEE

Jonathan Viner	2019
Paula Orcutt	2019
Tanya McAuley	2019
Matt Defosse	2019
Nancy Tame	2019
Ralph Hicks (BoS representative)	2019

SUPERINTENDENT OF SCHOOLS

Acting Supt. Jodi Bourassa <i>until June 30, 2018</i>	
Paul Haughey	2021

TAX TITLE CUSTODIAN (1yr term)

Susan L. Lacaire	2019
------------------	------

TOWN ADMINISTRATOR SEARCH COMMITTEE (dissolved March 19, 2018)

Christine Alessandro (Council on Aging Designee)
Donald Berthiaume (Citizens-at-Large)
Nancy Herholz (Capital Planning Designee)
Ralph Hicks (Board of Selectmen)
Mary E. Braney (Finance Committee)
Maria Reed (Planning Board Designee)
Frank White (Citizens-at-Large)
Christopher Woodbury (Alternate)

TOWN PLANNER

Paul Dell'Aquila	2019
------------------	------

TRANSPORTATION PLANNING ADVISORY GROUP (1yr term)

William J. Lehtola	2019
--------------------	------

TRANSPORTATION REPRESENTATIVE (1yr term)

William J. Lehtola	2019
--------------------	------

CHIEF PROCUREMENT OFFICER (1yr term)

Thomas M. Gregory	2019
-------------------	------

UTILITIES & HIGHWAY SUPERINTENDENT

Steven J. Tyler (<i>resigned March 26, 2018-effective June 25, 2018</i>)	7/17/2020
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Bill Krukowski	9/22/18 thru 9/22/21
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**VETERANS SERVICES DIRECTOR/AGENT &
VETERANS GRAVES REGISTRATION OFFICER (1yr term)**

Timothy Gagnon	2019
----------------	------

VETERANS MEMORIAL ISAAC PROUTY PARK ADVISORY COMMITTEE

(1 Selectman, 1 Parks & Rec Commissioner, 1 American Legion Member, U&F Supt., 3 Exchange Club Members)

Gary Herl	2019
-----------	------

Steven J. Tyler	2018
-----------------	------

Arnold Arsenault	2018
------------------	------

Patrick George	2019
----------------	------

Scott Conner	2019
--------------	------

Robert Churchey	2018
-----------------	------

WIRING INSPECTOR (1yr term)

Norman D. Bassett	2018
-------------------	------

Michael H. Sweet, Alternate	2018
-----------------------------	------

ZONING BOARD OF APPEALS (3 yr term 3 members 2 alternates)

Allan P. Collette	2021
-------------------	------

Stacey Langelier	2021
------------------	------

Steven J. Tyler	2021
-----------------	------

Mary Stolarczyk (<i>resigned June 12, 2018</i>)	2020
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Alan Stolarczyk (<i>resigned June 12, 2018</i>)	2020
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Alyce Johns	2020
-------------	------

Vacant alternate	
------------------	--

REPORT OF THE TOWN CLERK

The Office of the Town Clerk serves as a direct link between the residents of Spencer and their local government. Not sure who to call? Contact the Town Clerk and you will be directed to the appropriate municipal office.

The Town Clerk is responsible for preparing for and presiding over all local and state elections serving as the Chief Elections Official. Voter registration records are maintained by the Town Clerk's Office and voter registration can be done at the Town Hall anytime during regular business hours, with special additional hours for registration held prior to elections and town meetings.

2018 saw three elections this year: the Annual Town Election on May 8, the State Primary on September 4, and the State Election on November 6, which resulted in a near record voter turnout for a mid-term election.

As the Official Certifier of Records, the Town Clerk records and certifies all official acts of the Town including Town Meeting actions and appropriations, as well as Planning and Zoning Board decisions. As Town Archivist, the maintenance, disposition and preservation of municipal archival records (some of which are close to 300 years old) are in the custody of the Town Clerk. The Office also provides certified copies of vital records (births, marriages, deaths) and assists with genealogical research and can perform marriages.

The Town Clerk's Office also issues Dog Licenses, Underground Storage Licenses, Business Certificates, and Burial Permits as part of the Town's public health and safety requirements, and administers Oaths of Office and Notarizations.

Each year the Town Clerk's Office conducts the Annual Census which not only provides important statistical and demographic information but also is used to maintain active voter and street lists, and provides information to the State for the compilation of the Prospective Juror File Status Report which lists all potential jury candidates and is available at the Town Hall. Voter registration can be done at the Town Hall anytime during regular business hours with special hours of registration held prior to Elections and Town Meetings.

I would like to express my appreciation to Registrar Elizabeth McPherson, and Assistant Town Clerks, Brynn Johnson, Diane Ledoux and Karen Gaucher for their incredible assistance during my medical leave in June and July. Their help and support has been invaluable. Our Town is blessed to have such dedicated employees.

Laura J. Torti,
Town Clerk

2018 Revenue Report				
Marriage Intentions	\$1255.00		Copies	\$8.85
Births	\$4656.00		Misc.	\$0.00
Deaths	\$3466.00		Business List	\$0.00
Marriage Certificates	\$1550.00		Certifications	\$0.00
Street Listings	\$50.00		Physician Signature	\$0.00
Bylaw Booklets	\$0.00		Research	\$24.00
Auction/Raffle Permits	\$150.00		Pole Locations	\$300.00
WRTA Bus Passes	\$0.00		Postage	\$0.00
Notary	\$628.00		Dog Tag Replacement	\$4.00
Business Certificates	\$2980.00		Online Dog License	\$6.725.00
Dog License & Late Fees	\$20,511.00		Online Vital Records	\$1,335.00
Gas Storage	\$585.00		Credit Card Dog License	\$1.540.00
Extracts	\$0.00		Credit Card Vital Records	\$2.673.00
Total Revenue:	\$48,440.00			

**Board of Registrars Report
Voter Total Sheet as of 12/31/2018**

Ward	Precinct	A	AA	CC	D	H	J	K	L	O	Q	R	S	T	U	V	Z	Grand Totals
0	1	2	1	11	385	0	1	0	12	0	0	226	1	1	1260	0	1	1901
	2	2	1	17	379	0	2	0	5	1	1	248	1	1	1238	0	0	1896
	3	3	0	11	414	1	4	0	6	1	0	286	2	1	1280	1	0	2010
	4	0	0	10	417	0	1	1	9	1	0	273	3	1	1292	0	0	2008
Grand Totals		7	2	49	1595	1	8	1	32	3	1	1033	7	4	5070	1	1	7815

All Voters

A Conservative

H We The People

P Prohibition

W Veteran Party America

B Natural Law Party

J Green Rainbow

Q American Independent

X Pirate

C New World Council

K Constitution Party

R Republican

Y World Citizens Party

D Democrat

L Libertarian

S Socialist

Z Working Families

E Reform

M Timesizing Not Down

T Inter 3rd Party

AA Pizza Party

F Rainbow Coalition

N New Alliance

U Unenrolled

BB American Term Limits

G Green Party USA

O MA Independent Party

V America First Party

CC United Independent

Party

DD Twelve Visions Party

VITAL STATISTICS*

	Births	Marriages	Deaths
2008	102	73	97
2009	120	88	88
2010	114	77	77
2011	139	71	88
2012	114	77	120
2013	121	76	108
2014	114	59	106
2015	117	60	117
2016	123	46	132
2017	94	57	113
2018	114	57	126

*As of printing deadline.

**Town of Spencer
Annual Town Meeting
May 3, 2018
Memorial Town Hall**

The Meeting was called to order at 8:05 p.m. by Moderator, William R. Shemeth, III following the announcement of a quorum. The Reading of the Return of the Warrant was waived. The meeting was posted in accordance with the law.

The moderator reviewed the procedure for being recognized, amending articles, and how articles would be presented and voted upon, noting that the Town Meeting is governed with guidance from “Town Meeting Time: A Handbook of Parliamentary Procedure,” and that a copy was available at the podium for reference.

Selectman John F. Stevens led the attendees in the Pledge of Allegiance and the National Anthem was sung by James Pervier. The Moderator thanked Aaron Keyes, and Spencer Cable Access for providing the sound set up for the meeting. The Moderator reminded all in attendance that the Annual Town Election would be held on Tuesday, May 8th with polls open from 7am to 8pm.

Moderator Shemeth introduced the Selectmen; the Town Administrator, Thomas Gregory; Town Counsel, Stanley Weinberg; Town Clerk Laura Torti; and Chair of the Finance Committee, Mary Braney. Mrs. Braney then introduced the members of the Finance Committee. Mrs. Braney reported on the public forums and survey that the Finance Committee had conducted during the past year. She also asked for persons interested in serving on the Finance Committee to contact the Moderator.

A moment of silence was observed in honor of those residents who had passed away in the past year and for those who have served the Town: Philip Delongchamp, a long-time and compassionate teacher who touched the lives of countless students for the better; David O’Coin in grateful appreciation for an amazing 39 years of service as a water commissioner for the Town of Spencer; and Father Jim Hoey, whose service at Mary Queen of the Rosary touched the lives of many in the community.

The Moderator recognized the following individuals for their service to the Town of Spencer: Bill Ross in his service as interim town administrator which allowed for major projects and the flow of town and the public business to continue forward without a hitch;

Lee Jarvis for his twenty six years of faithful service as Health Agent, noting that Mr. Jarvis was well respected by all who have had the honor of working with him; Steve Tyler for his dedicated service as Utilities and Facilities Superintendent, whose expertise and dedication has allowed the various road improvements, Rail Trail, and other public works projects to move forward; his efforts will benefit the residents of Spencer for years to come. The Moderator also thanked John Stevens for his service as a Finance Committee Member and Selectmen whose efforts in bringing the community together is greatly appreciated, as well as Lisa Grenier for her service as school nurse and Cynthia Sprow for her service as a teacher.

The Moderator wished all those persons who have provided dedicated public service our thanks and best wishes for the future.

Selectman Ralph Hicks announced that Council on Aging Director Pamela Woodbury had received the Massachusetts COA Director of the Year Award. Mr. Hicks said that Mrs. Woodbury is one of only 24 Senior Center Directors to be certified as a Senior Center Director.

The Moderator invited the public to attend the upcoming Memorial Day ceremonies at the end of May to honor those who have given their lives to preserve our democratic way of life. He asked any interested persons to join in at Luther Hill Park on Sunday May 20th at 9 a.m. to help in a clean-up day in preparation for the reopening on June 24th of the beach at Luther Hill Park for the summer season for swimming lessons, and extended his thanks to all the groups and persons whose efforts have helped make this reopening a reality. The Moderator noted that swimming lessons would be given at Luther Hill Park and that flyers to sign up for swimming lessons were available at the Registrars' desk, and online. The Moderator announced that Summer Concerts would be held again this year at Powdermill Park and that a flyer with the scheduled concerts was also available at the Registrars' desk and online. He also recognized the Town Yard Sale Committee for their efforts in helping to bring the community together for worthy causes.

The Moderator noted that the Annual Town Report and Spring Newsletter were available online at www.spencerma.gov as so noted in the warrant book and that the Spring Newsletter was available outside the Town Clerk's Office. The Moderator informed those present that the purple books at the Registrar's table contained the warrant articles, town budget, finance committee recommendations, capital planning committee ranking list and revenue charts which would all be incorporated by reference into the official minutes and records of this meeting.

The Moderator announced that the Fire Department will be accepting sign ups for on-call positions "Feel the Pride" on July 1st.

The Moderator thanked Art Teacher Jennifer O'Brien for her work on the student art show and Barnstorm Cycles for their grant for the exhibit.

Moderator Shemeth shared the following comments:

Every day we make history in the conduction of our normal affairs. Tonight we will make history as we exercise our right to self determination to settle the affairs of our town government by consensus as a free and equal people in this the 295th year of our existence as a body politic. Thank you for your commitment to our democratic process. Our decisions will be chronicled and preserved. In future days, others will reflect on our actions through the lenses of time and judgment to discern the jewels worthy of inclusion into our combined experiences as a town, state, or nation. And yet, though we are the creators of this history, we often fail to recognize the historical significance of what we do. On this date in 1791 the constitution of May 3rd which was the first modern constitution in Europe was proclaimed by the Sejm of the Polish Lithuanian Commonwealth. On this date in 1802, Washington DC the site of our national experiment in federalism and cradle of our national liberty was incorporated as a city. On this date in 1915, John Macrae wrote the poem "In Flanders Fields" which is solemnly read each Memorial Day to

honor those who gave their lives to promote the cause of liberty. On this date in 1947, Japan's post war constitution granted all Japanese citizens the right to vote. Tonight and in the nights of future years, may we honor the spirit of these patriots by governing wisely in behalf of all people as we continue this grand experiment of governance of, by, and for the people.

The following articles were voted upon:

ARTICLE 1

The Finance Committee unanimously recommends approval of this article as written.

Article 1: *The Moderator declared a unanimous vote to amend its Fiscal Year 2018 Operating Budget by appropriating the sum of Two Hundred Thirty Six Thousand, Three Hundred Thirty Four Dollars and No Cents (\$236,334.00) to the following various accounts to cover additional expenses and further to transfer said sum from previously certified and available Free Cash to meet said appropriation:*

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Accounting Department Salaries	11135-51000	\$6,000.00
Accounting Department Expenses	11135-57000	\$7,150.00
Police Department Salaries	11210-51000	\$30,000.00
Police Department Expenses	11210-57000	\$5,000.00
Snow & Ice Expenses	11423-57000	\$173,684.00
Veterans' Agent Expenses	11543-57000	\$6,000.00
Reserve Fund	11132-57000	\$8,500.00
TOTAL		<u>\$236,334.00</u>

Or take any action in relation thereto.

ARTICLE 2

The Finance Committee unanimously recommends approval of this article as written.

Article 2: *The Moderator declared a unanimous vote to raise and appropriate or transfer from any available source of funds the sum of Three Hundred Seventy Six Dollars and Sixty Eight Cents (\$376.68) to pay an unpaid bill of prior year pursuant to Massachusetts General Laws Chapter 44, Section 64, specifically, the Town's portion of an out-of-state retiree's health insurance premium; or take any other action in relation thereto.*

ARTICLE 3

The Finance Committee unanimously recommends approval of this article as written.

Article 3: *The Moderator declared the motion carried* to approve a consent agenda consisting of the following actions, or take any action relative thereto. Such items may be voted as a block, or singly, or in any combination but however voted, will be treated for accounting and legislative purposes as if each item voted were voted as a separate article.

- A. Receive, in writing, the reports of the Town Officers and Committees.
- B. Appropriate the sum of money received or to be received from the Chapter 90 State Aid to Highways Program to be expended for construction and/or maintenance upon any state approved road, or for any other authorized purpose, for Fiscal Year 2019, with such funds to be reimbursed 100% from such Program.
- C. Authorize the Board of Selectmen to apply for, accept, and expend the following funds:
Community Development Block Grant funds;
Community Innovation Challenge Grant funds;
District Local Technical Assistance Grant funds; and
Other State and Federal grant-in-aid assistance, as appropriate and necessary.
- D. Appropriate the sum of 100% of all fines, penalties, and assessments received in Fiscal Year 2019 as payment under the provisions of Massachusetts General Laws, Chapter 148A, as amended by Chapter 304 of the Acts of 2004, to an account entitled "Building and Fire Code Enforcement Fines."
- E. Appropriate the sum of 50% of all monies received in Fiscal Year 2019 as payment for the so-called "products," "conveyance," "roll-back" or other such tax or payment, other than real estate taxes and related payments-in-lieu-of-taxes, under the provisions of Massachusetts General Laws, Chapter(s) 61, 61A, and 61B to the Land Acquisition Stabilization Fund and the sum of 100% of all monies received from the Commonwealth of Massachusetts as payments from the Forest Products Trust Fund to the Land Acquisition Stabilization Fund.
- F. Authorize the Town Treasurer/Collector to enter into a compensating balance agreement(s) for Fiscal Year 2019 pursuant to Massachusetts General Laws, Chapter 44, Section 53F, and further vote to authorize the Town Treasurer/Collector to borrow such sums of money as he/she may deem necessary, with the consent of the Finance Committee, in anticipation of revenue and/or reimbursements and to issue notes of the Town payable thereof in accordance with applicable law.
- G. Authorize the Board of Selectmen, in conformance with Section 11(m) of the Spencer Governmental Act and Chapter 40, Section 4 of Massachusetts General Laws, to enter into and negotiate the terms thereof, all contracts for the exercise of its corporate powers.

Or take any other action in relation thereto.

ARTICLE 4

The Finance Committee unanimously recommends approval of this article as written.

Article 4: *The Moderator declared the motion carried pursuant to the provisions of Chapter 44, Section 53E½ of the Massachusetts General Laws, as most recently amended, to establish fiscal year limitations on expenditures from the revolving funds established by the Town of Spencer General Bylaws “Revolving Funds”, approved under Article 7 of the May 4, 2017 Annual Town Meeting, with such expenditure limitations for FY2019 as shown below:*

FUND	SPENDING LIMIT
Planning Board	\$ 50,000
ODIS - Wiring Inspector	\$ 50,000
Parks & Recreation	\$ 100,000
Council on Aging	\$ 20,000
Celebrations Committee	\$ 50,000
Sugden Block	\$ 100,000
Stormwater Management	\$ 100,000

ARTICLE 5

The Finance Committee unanimously recommends approval of this article as written.

Article 5: *The Moderator declared the motion carried to appropriate the sum of Ten Thousand Dollars and No Cents (\$10,000.00) for the Sick Leave Buy Back Fund (Account #83000-39800) and to meet said appropriation by transferring from previously certified and available Free Cash; or take any other action in relation thereto.*

ARTICLE 6

The Finance Committee unanimously recommends approval of this article as written.

Article 6: *The Moderator declared the motion carried to accept the provisions of Chapter 32B, Section 20 of the Massachusetts General Laws, as amended by Chapter 218, Section 15 of the Acts of 2016, and to apply those provisions to the fund known as the Other Post- Employment Benefits Liability Trust, or “OPEB Fund,” as previously accepted under Article 9 at the May 6, 2010 Annual Town Meeting, or to take any other action in relation thereto.*

Finance Committee Chair Mary Braney spoke on this article.

ARTICLE 7

The Finance Committee unanimously recommends approval of this article as written.

Article 7: *The Moderator declared the motion carried to authorize the investment of any monies in the fund known as the Other Post-Employment Benefits Liability Trust, or “OPEB Fund,” in accordance with the prudent investor rule, as established in Chapter 203C of the Massachusetts General Laws, or take any other action in relation thereto.*

ARTICLE 8

The Finance Committee unanimously recommends approval of this article as written.

Article 8: *The Moderator declared the motion carried to raise and appropriate the sum of Fifty Thousand Dollars and No Cents (\$50,000.00) for the fund known as the Other Post-Employment Benefits Liability Trust, or “OPEB Fund” (Account #83000-39825); or take any other action in relation thereto.*

ARTICLE 9

The Finance Committee unanimously recommends approval of this article as written.

Article 9: *The Moderator declared the motion carried to raise and appropriate the sum of Fifty Thousand Dollars and No Cents (\$50,000.00) for the purpose of supplementing the General Stabilization Fund (Account #83000-39900), as authorized by Chapter 40, Section 5B of the Massachusetts General Laws; or take any other action in relation thereto.*

Selectman John F. Stevens spoke on this article.

ARTICLE 10

The Finance Committee unanimously recommends approval of this article as written.

Article 10: *The Moderator declared the motion carried, to fix or maintain the salaries of the elected officials for Fiscal Year 2019 as follows:*

Board of Selectmen	\$	0.00	Yearly
Moderator	\$	200.00	Yearly
Board of Assessors	\$	950.00	Yearly
Town Treasurer/Collector	\$	71,176.00	Yearly
Town Clerk	\$	69,101.00	Yearly
Water Commissioners	\$	725.00	Yearly
Sewer Commissioners	\$	725.00	Yearly
Board of Health	\$	725.00	Yearly

or take any other action in relation thereto.

ARTICLE 11

The Finance Committee recommends approval of this article as written (8-0-1).

Article 11: *The Moderator declared the motion carried, to amend the Personnel Bylaws by deleting Schedule A, Schedule B, Schedule C and Schedule D under “Section 2: Compensation” and substituting the following Schedule A, Schedule B and Schedule C:*

(Information Note: The rates in Schedule A generally go up around 2% each year)

Schedule A

Administrative Clerk (part time)	\$16.00	hourly
Animal Control & Inspection Officer	\$27,100.00	yearly
Animal Control & Inspection Officer-Alternate	\$5,202.00	yearly
Animal Control On-Call (per diem basis)	\$51.00	daily
Clerk-of-the-Works I	\$18.50	hourly
Clerk-of-the-Works II	\$20.25	hourly
Clerk-of-the-Works III	\$22.50	hourly
Clerk-of-the-Works IV	\$25.50	hourly
Clerk-of-the-Works V	\$30.00	hourly
COA Outreach Worker	\$15.80	hourly
Election Inspectors	\$11.25	hourly
Election Wardens / Clerks	\$12.30	hourly
Engineering Aide I	\$17.25	hourly
Engineering Aide II	\$19.50	hourly
Facilities Maintenance Worker	\$18.00	hourly
Gas Inspector	\$5,580.00	yearly
Harbormaster	\$1,020.00	yearly
Laborer (Seasonal)	\$12.30	hourly
Library Assistant	\$13.50	hourly
Library Page	\$11.25	hourly
Parks & Rec Waterfront Director	\$18.50	hourly
Parks & Rec Water Safety Instructor	\$15.30	hourly
Parks & Rec Lifeguard	\$13.50	hourly
Parks & Rec Parking Attendant	\$11.25	hourly
Parks & Rec Coordinator/Clerk	\$17.35	hourly
Plumbing Inspector	\$5,580.00	yearly
Police Dispatcher	\$19.40	hourly
Registrars	\$1,345.00	yearly
Sealer of Weights & Measures	\$4,638.00	yearly
SEMA, Director of Operations	\$2,420.00	yearly
SFD Deputy Chief	\$9,410.00	yearly
SFD Captain	\$19.80	hourly
SFD Lieutenant	\$18.40	hourly
SFD Firefighter - Full Time	\$42,750.00	yearly

SFD Firefighter - On-Call	\$16.80	hourly
Transfer Station Monitor	\$16.65	hourly
Transfer Station Senior Monitor	\$18.60	hourly

Schedule B

Compensation Grade	Job Title
Grade 1	Library Associate
Grade 1	Administrative Clerk
Grade 2	Tree Warden
Grade 3	Fire Department Office Manager
Grade 3	Wetland & Soils Specialist
Grade 3	Reference / Circulation Librarian
Grade 4	Human Resources Director
Grade 4	Executive Assistant - TA / BOS
Grade 4	Children's Librarian / Assistant Director
Grade 4	Assistant Town Accountant
Grade 4	Veterans Services Officer
Grade 5	Building Inspector / ZEO
Grade 5	Council on Aging Director
Grade 5	Health Agent
Grade 5	Town Planner
Grade 5	Chief Operator - Water Facility
Grade 6	Library Director
Grade 6	Principal Assessor
Grade 6	Superintendent - Wastewater Treatment Plant
Grade 6	Town Accountant
Grade 6	Town Clerk
Grade 6	Treasurer / Collector
Grade 7	Director - ODIS
Grade 7	Superintendent - Utilities & Facilities
Grade 8	Fire Chief
Grade 8	Police Chief

Schedule C

Grades	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
1	\$18.03	\$18.39	\$18.76	\$19.32	\$19.90	\$20.50	\$21.32	\$22.38
2	\$19.83	\$20.23	\$20.63	\$21.25	\$21.89	\$22.54	\$23.45	\$24.62
3	\$21.82	\$22.26	\$22.70	\$23.38	\$24.08	\$24.81	\$25.80	\$27.09

4	\$24.00	\$24.48	\$24.97	\$25.72	\$26.49	\$27.28	\$28.38	\$29.80
5	\$26.40	\$26.93	\$27.47	\$28.29	\$29.14	\$30.01	\$31.21	\$32.77
6	\$31.68	\$32.31	\$32.96	\$33.95	\$34.97	\$36.02	\$37.46	\$39.33
7	\$38.02	\$38.78	\$39.56	\$40.74	\$41.96	\$43.22	\$44.95	\$47.20
8	\$45.62	\$46.53	\$47.46	\$48.89	\$50.35	\$51.86	\$53.94	\$56.64

Kathryn Pike, 51 Thompson Pond Road, spoke on this article.

ARTICLE 12

The Finance Committee recommends approval of this article (8-0-1).

Article 12: The Moderator read out the motion, noting that the words High School should be read as School District in the portion related to Debt Service. *The Moderator declared the motion carried* as a block, provided that any amount stated herein shall be for the use of the Spencer-East Brookfield Regional School District for Fiscal Year 2019 in accordance with any conditions stated herein and further provided that any stated amount shall be reduced to any lesser amount which shall subsequently be certified by the school committee and certified to the Town, raise and appropriate the sum of Eight Million, Six Hundred Seventy Seven Thousand, Four Hundred Three Dollars and No Cents (\$8,677,403.00) for Fiscal Year 2019 for the following purposes:

Spencer-East Brookfield Regional School District Minimum Contribution Account #11300-56000	\$6,474,695
Spencer-East Brookfield Regional School District Additional Assessment Account #11300-56000	\$512,669
Spencer-East Brookfield Regional School District Transportation Assessment Account #11300-56000	\$1,466,957
Spencer-East Brookfield Regional School District Debt Service & Capital Assessment Account #11300-56010	\$223,082

or take any other action in relation thereto.

School Committee Chairman Jason Monette took this moment to thank the community, school committee members, Business Manager Gary Herl, Interim Superintendent Jodi Bourassa, Administrative Assistant Missy Farrow for their assistance and introduced incoming School Superintendent Dr. Paul Haughey whose contract will begin July 1, 2018.

ARTICLE 13

The Finance Committee unanimously recommends approval of this article as written.

Article 13: *The Moderator declared the motion carried to raise and appropriate the sum of One Million, Four Hundred Twenty One Thousand, Seven Hundred Three Dollars and No Cents (\$1,421,703.00) for Fiscal Year 2019 for the following purposes:*

Bay Path Regional Vocational Technical High School Minimum Contribution Account #11300-56000	\$1,190,305
Bay Path Regional Vocational Technical High School Additional Assessment Account #11300-56000	\$28,174
Bay Path Regional Vocational Technical High School Transportation Assessment Account #11300-56000	\$68,873
Bay Path Regional Vocational Technical High School Debt Serv. & Capital Assessment Account #11300-56010	\$134,351

or take any action in relation thereto.

ARTICLE 14

The Finance Committee recommends approval of this article as written (8-1-0).

Article 14: *The Moderator declared the motion carried to raise and appropriate the sum of Twenty Seven Thousand Dollars and No Cents (\$27,000.00) for Fiscal Year 2019 for the following purposes:*

Smith Vocational & Agricultural High School Non-Resident Tuition Account #11300-52000	\$18,000
Smith Vocational & Agricultural High School Non-Resident Transportation Account #11300-52100	\$9,000

or take any other action in relation thereto.

Gary Picard, 43 Buteau Road and Finance Committee Chair Mary Braney spoke on this article.

ARTICLE 15

The Finance Committee recommends approval of this article as written (7-2-0).

Article 15: *The Moderator declared the motion carried to raise and appropriate the sum of Thirteen Thousand Dollars and No Cents (\$13,000.00) for Fiscal Year 2019 for the following purposes:*

Tantasqua Regional School District Non-Resident Tuition
Account #11300-52000 \$10,000

Tantasqua Regional School District Non-Resident Transportation
Account #11300-52100 \$3,000

or take any other action in relation thereto.

ARTICLE 16

The Finance Committee recommends approval of this article as written (7-2-0).

Article 16: *The Moderator declared the motion carried to raise and appropriate the sum of Forty-Two Thousand, One Hundred Forty-Nine Dollars and No Cents (\$42,149.00) for Fiscal Year 2019 for the following purposes:*

Norfolk County Agricultural High School Non-Resident Tuition
Account #11300-52000 \$22,149

Norfolk County Agricultural High School Non-Resident Transportation
Account #11300-52100 \$20,000

or take any other action in relation thereto.

ARTICLE 17

The Finance Committee recommends approval of this article as written (8-0-1).

Article 17: *The Moderator declared the motion carried to establish, pursuant to General Laws, Chapter 40, Section 13E, a Special Education Reserve Fund, for expenses related to providing special education, or take any other action relative thereto.*

ARTICLE 18

The Finance Committee unanimously recommends approval of this article as written.

Article 18: *The Moderator declared the motion carried to raise and appropriate the sum of Nine Million, Two Hundred Forty Nine Thousand, Three Hundred Twenty Seven Dollars and No Cents (\$9,249,327.00) to pay for the operations of the General Government expenses for Fiscal Year 2019, and to meet said appropriation from a transfer of Ten Thousand Dollars and No Cents (\$10,000.00) from the Wetlands Protection Fund, from taxation, from available funds in the Treasury, and anticipated receipts as may be needed or decided necessary; or take any other action in relation thereto.*

Note: The proposed Fiscal Year 2019 Operating Budget can be found after the text of the Annual Town Meeting Warrant. The budget format contains the appropriation figures for each department and the Town Administrator's recommendations.

Board of Selectman Chair Anthony Pepe spoke on this article.

ARTICLE 19 Amended

The Finance Committee unanimously recommends approval of this article as amended.

Article 19: *The Moderator read the motion in its entirety and declared the Amended motion carried which changed the dollar amount in item 1 to \$1,320,755.00 and in item 2 to \$135,008.00:*

1. to appropriate the sum of One Million, Three Hundred Twenty Thousand, Seven Hundred Fifty-Five Dollars and No Cents (\$1,320,755.00) for the use of the Water Department for Fiscal Year 2019, and to fund said appropriation with a transfer from the receipts and revenue of the Water Enterprise Fund collected by the Water Department for said Fiscal Year;
2. to authorize Indirect Costs for Fiscal Year 2019 at One Hundred Thirty Five Thousand, Five Dollars and No Cents (\$135,008.00); and,
3. to have the Board of Water Commissioners set the Fiscal Year 2019 rates and fees to meet said appropriation and level of Indirect Costs;

or take any other action in relation thereto.

ARTICLE 20 Amended

The Finance Committee unanimously recommends approval of this article as amended.

Article 20: *The Moderator read the motion in its entirety and declared the Amended motion carried which changed the dollar amount in item 1 to \$1,173,878 and in item 2 to \$152,254.00:*

1. to appropriate the sum of One Million, One Hundred Seventy Three Thousand, Eight Hundred Seventy-Eight Dollars and No Cents (\$1,173,878.00) for the use of the Sewer Department for Fiscal Year 2019, and to fund said appropriation with the receipts and revenue of the Sewer Enterprise Fund collected by the Sewer Department for said Fiscal Year;
2. to authorize Indirect Costs for Fiscal Year 2019 at One Hundred Fifty Two Thousand, Two Hundred Fifty-Four Dollars and No Cents (\$152,254.00); and,

3. to have the Board of Sewer Commissioners set the Fiscal Year 2019 rates and fees to meet said appropriation and level of Indirect Costs;

or take any other action in relation thereto.

ARTICLE 21

The Finance Committee unanimously recommends approval of this article as written.

Article 21: *The Moderator declared the motion carried* to appropriate the sum of Fifty Eight Thousand Fifty Six Dollars and Sixty Cents (\$58,056.60) to the Water Capital Efficiency Plan Program Account (Account #15000-58860) for capital projects as approved by the Capital Improvements Planning Committee and to meet said appropriation by transferring the sum of Fifty Eight Thousand Fifty Six Dollars and Sixty Cents (\$58,056.60) from previously certified and available retained earnings of the Water Enterprise Fund, or take any other action in relation thereto.

ARTICLE 22

The Finance Committee unanimously recommends approval of this article as written.

Article 22: *The Moderator declared a unanimous vote* to appropriate the sum of Two Million Three Hundred Eighty Nine Thousand, One Hundred Seventy Five Dollars and No Cents (\$2,389,175.00) for construction, reconstruction, and other improvements of water mains, connections, and related appurtenances associated with water lines on and in the vicinity of Main Street and Greenville Street including engineering and all other related professional fees and expenses associated with the design of this project, and to meet said appropriation, to authorize the Board of Selectmen to borrow the same amount from the State Revolving Fund (SRF) Loan Program, or to take any other action in relation thereto.

Larry Dufault, 3 Cottage Street and Utilities and Facilities Superintendent Steven Tyler spoke on this article.

ARTICLE 23

The Finance Committee unanimously recommends approval of this article as written.

Article 23: *The Moderator declared the motion carried* to authorize the Board of Sewer Commissioners to transfer the sum of Two Hundred Thousand Dollars and No Cents (\$200,000.00) from the Sewer Enterprise Retained Earnings Account for the purpose of paying down principal and/or interest costs associated with the Sewer Department's Collection System and Wastewater Treatment Plant evaluation studies borrowing authorized under Article 20 of the May 4, 2017 Annual Town Meeting (Account #20300), or take any other action in relation thereto.

ARTICLE 24

The Finance Committee unanimously recommends approval of this article as written.

Article 24: *The Moderator declared the motion carried to appropriate the sum of One Hundred Thousand Dollars and No Cents (\$100,000.00) for Sewer Department capital improvements as approved by the Capital Improvements Planning Committee (CIPC), by transferring said sum to the existing Sewer Capital Improvement Account (#20000-58870), from previously certified and available Retained Earnings of the Sewer Enterprise Fund; or take any other action in relation thereto.*

ARTICLE 25

The Finance Committee unanimously recommends approval of this article as written.

Article 25: *The Moderator declared the motion carried to appropriate the sum of Sixty Thousand Seven Hundred Thirty Six Dollars and Four Cents (\$60,736.04) for the Highway Salt Storage Project, and to meet said appropriation by transferring said sum from the following unexpended capital accounts:*

60000-59126	Bridge Replacement	\$7,500.00
60000-59143	CSX Grant	\$4,625.54
60000-59145	Site Cleanup	\$16,334.74
60000-59261	Solar Land Consultant Services	\$1,600.00
60000-59284	Fire Electric Panels Replacement	\$22,042.62
60000-59285	Fire Gas Furnace Replacement	\$2,000.00
60000-59288	Highway 1-Ton Dump Truck	\$6,633.14
TOTAL:		\$60,736.04

or take any other action in relation thereto.

ARTICLE 26

The Finance Committee unanimously recommends approval of this article as written.

Article 26: *The Moderator declared the motion carried to appropriate the sum of Three Hundred Seventy One Thousand, Seven Hundred Twenty Six Dollars and No Cents (\$371,726.00) for a capital program of equipment purchases and improvements, as generally illustrated below, and to meet said appropriation by transferring said sum from previously certified and available Free Cash;*

<u>Department</u>	<u>Item</u>	<u>Amount</u>
Assessors	Triennial Evaluation	\$30,000.00
Fire	Gear Dryer	\$9,000.00
Fire	Radio Receive Sites	\$45,000.00
Fire	Extractor	\$7,617.00
Highway	Salt Storage Building	\$38,064.00
Highway	Roadside Mowing Tractor	\$45,000.00

Highway	Power Angle Snow Plow	\$12,500.00
Library	Replace HVAC System	\$60,000.00
Library	HVAC Design Specifications	\$25,000.00
Parks & Recreation	Powder Mill Park Upgrades	\$11,000.00
Parks & Recreation	Luther Hill Park Parking Bldg	\$7,500.00
Parks & Recreation	O’Gara Park Tractor	\$12,000.00
Police	Records Management Upgrade	\$29,045.00
Police	Cruiser Replacement	\$40,000.00
TOTAL:		\$371,726.00

or take any other action in relation thereto.

ARTICLE 27

The Finance Committee unanimously recommends approval of this article as written.

Article 27: *The Moderator declared a unanimous vote to authorize the Board of Selectmen to execute a lease for 19.2 +/- acres of land constituting the capped landfill, at 17 South Spencer Road, owned by the Town and shown on Assessors Map R22 as Parcel 2, to be leased by a commercial solar developer for the installation and operation of a solar photovoltaic facility for electric generation, for a period of up to twenty years upon such terms and conditions as determined by the Board of Selectmen, and to take any other action necessary or convenient for the implementation and administration of such agreement or take any other action in relation thereto.*

ARTICLE 28

The Finance Committee unanimously recommends approval of this article as written.

Article 28: *The Moderator declared the motion carried to authorize the Board of Selectmen to enter into an agreement for Payment In Lieu of Taxes (PILOT) pursuant to Massachusetts General Laws, Chapter 59, Section 38H(b), or any other enabling legislation, for taxes attributable to a solar photovoltaic facility installed or to be installed on property located at the following address, 17 South Spencer Road, and shown on Assessors Map R22 as Parcel 2, on such terms and conditions and for a term of years as the Board of Selectmen deems in the best interest of the Town, and to take any other action necessary or convenient for the implementation and administration of such agreement or take any other action in relation thereto.*

ARTICLE 29

The Finance Committee unanimously recommends approval of this article as written.

Article 29: *The Moderator declared a unanimous vote to acquire by gift the land and building(s) located at 18 Mechanic Street (Parcel U07-36), or take any other action in relation thereto.*

ARTICLE 30

The Finance Committee unanimously recommends approval of this article as written.

Article 30: *The Moderator declared a unanimous vote to authorize the Board of Selectmen to acquire by gift drainage easements on the following parcels of land:*

Property Address	Parcel ID
12 Jolicoeur Road	R10-19
40 Thompson Pond Road	U35-45
191 Paxton Road	R46-2
187 Paxton Road	R46-1
Paxton Road	U16-43
15 Paxton Road	U16-32
166 South Spencer Road	R10-24
167 South Spencer Road	R10-21
33 Clark Road	R15-2
Clark Road	R07-9
36 Clark Road	R07-9-2
166 Greenville Street	R25-53
4 Vine Street	U24-34
6 Vine Street	U24-33
18 William Casey Road	R10-18-2
Gauthier Road	R09-1
19 Bixby Road	U09-6-3

or take any other action in relation thereto.

ARTICLE 31

The Finance Committee unanimously recommends approval of this article as written.

Article 31: *The Moderator declared a unanimous vote to authorize the Board of Selectmen to acquire by gift water utility easements on the following parcels of land:*

Property Address	Parcel ID
Greenville Street	U05-25
25 Greenville Street	U05-26
33 Greenville Street	U05-27
35 Greenville Street	U05-28
302 Main Street	U05-5
19 Bixby Road	U09-6-3

or take any other action in relation thereto.

ARTICLE 32

The Finance Committee recommends approval of this article as written (7-0-2).

Article 32: *The Moderator declared the motion carried to accept General Laws Chapter 44, Section 53F³/₄, which establishes a special revenue fund known as the PEG Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, the fund to begin operation for Fiscal Year 2019, which begins on July 1, 2018, or take any other action in relation thereto.*

ARTICLE 33

The Finance Committee recommends approval of this article as written (6-0-2).

Article 33: *The Moderator declared the motion carried to raise and appropriate and/or transfer from the PEG Access and Cable Related Fund authorized by General Laws Chapter 44, Section 53F³/₄, the sum of One Hundred Eight Thousand Nineteen Dollars and Thirty Five Cents (\$108,019.35) as a grant to the Spencer Cable Access and PEG Channels, or take any other action in relation thereto.*

Board of Selectman Chair Anthony Pepe thanked outgoing Selectman John Stevens for his service to the Town of Spencer.

A motion to adjourn the meeting was made and seconded with the majority voting at 8:55 p.m. to dissolve the meeting. 102 registered voters attended.

Respectfully submitted,

Laura J. Torti
Town Clerk

Annual Town Election May 8, 2018

In accordance with the warrant, the polls opened at 7:00 a.m. and closed at 8:00 p.m.

The following were appointed election officers for Precinct #1

Warden:	Dianne Scanlon
Clerk:	Diane Ledoux
Inspectors:	Karen Gaucher, Diane Johnson, Casey Lacaire, Gail McInnes, Winifred Bouley, Brenda Savoie, Mary Baker-Wood

Deputy Inspectors: Cynthia Marshall, Louise Ethier

Ten absentee ballots were cast in this precinct. One hundred seventy-seven ballots were handed out by the inspectors. Of these, two were spoiled, making a total of one hundred eighty-five ballots cast. The ballot box registered one hundred eighty-five ballots cast at the closing of the polls.

The following were appointed election officers for Precinct #2

Warden: Peter McGinn
Clerk: Lucinda Puchalski
Inspectors: Ronald Fortin, John Wilson, A. Marie McDevitt, Barbara Braney,
Nancy Richardson, Sandra Fritze
Deputy Inspectors: Theresa Ethier, Donald Clough

Ten absentee ballots were cast in this precinct. One hundred eighty ballots were handed out by the inspectors. Of these, two were spoiled, making a total of one hundred eighty-eight ballots cast. The ballot box registered one hundred eighty eight ballots cast at the closing of the polls.

The following were appointed election officers for Precinct #3

Warden: William Lehtola
Clerk: Judith Fortin
Inspectors: Ann Austin, Nancy Richardson, Kathleen Beford, Irene Gadbois
Deputy Inspectors: Anne Snow, Sylvia Berthiaume, Louise Small

Twelve absentee ballots were cast in this precinct. One hundred and eighty ballots were handed out by the inspectors. Of these, three were spoiled, making a total of one hundred and eighty-nine ballots cast. The ballot box registered one hundred eighty-nine ballots cast at the closing of the polls.

The following were appointed elections officers for Precinct #4

Warden: Carol St. John
Clerk: Robert Gadbois
Inspectors: Mary Braney, Linda Wozniak, Richard Braney,
Rose Hale, Nancy Gouin, Barbara White
Deputy Inspectors: Carole Caissie, Betsy Arakelian

There were no absentee ballots were cast in this precinct. One hundred and seventy-five ballots were handed out by the inspectors. Of these, three were spoiled, making a total of one hundred seventy-two ballots cast. The ballot box registered one hundred and seventy-two at the closing of the polls.

Tabulators: Brynn Johnson and Casey Lacaire

The counting and tabulation was completed by 10:30 p.m.

Town of Spencer	Annual Town Election				5/8/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Board of Selectmen					
Blanks	1	4	0	2	7
Wendy S. Berthiaume	96	86	118	90	390
Christopher L. Woodbury	87	96	71	79	333
Write-ins:					0
James Pervier	1	1			2
Kurt Nordquist				1	1
Bill Shemeth		1			1
Total	185	188	189	172	734
Town of Spencer	Annual Town Election				5/8/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Town Clerk					
Blanks	19	29	25	25	98
Laura J. Torti	165	159	164	147	635
Write-ins:					0
Bo Fritze	1				1
					0
					0
Total	185	188	189	172	734
Town of Spencer	Annual Town Election				5/8/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Assessor					
Blanks	165	161	177	159	662
Write-ins:					0
Nancy Herholz	16	21	8	7	52
Jason Ferriera			1		1
Donna O'Handly			1		1
Jackson Paul			1		1
Debra White		1	1		2
Stan Davis	1				1
Larry Dufault	2				2
Ray Holmes	1				1
Kurt Nordquist				1	1
Matt Gregoire				1	1
Thomas Sullivan				1	1
Francis White				1	1
Wendy Herholz				1	1
Wilfred O'Coin		1			1

Fred O'Coin		1			1
Dick Gaucher		1			1
Michael Navickas		2			2
Herholz				1	1
Total	185	188	189	172	734
Town of Spencer	Annual Town Election				5/8/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Spencer-East Brookfield Regional School Committee - Spencer Rep - 3 Year					
Blanks	140	149	153	125	567
Wendy A. Pelchat	107	111	119	100	437
Patricia A. Bergeron	123	116	106	118	463
Write-ins:					0
Bob Cirba				1	1
					0
Total	370	376	378	344	1468
Town of Spencer	Annual Town Election				5/8/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Spencer-East Brookfield Regional School Committee - E Brookfield Rep - 3 Year					
Blanks	26	47	52	39	164
Heather M. Messier	157	140	137	132	566
Write Ins:					0
Kurt Nordquist	2	1			3
Bud Fahey				1	1
					0
Total	185	188	189	172	734
Town of Spencer	Annual Town Election				5/8/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Water Commissioner 3 year term					
Blanks	25	39	48	37	149
Eben J. Butler	156	144	140	135	575
Write-ins:					0
Dave Sanauskas	1	1	1		3
Stan Davis	1				1
Robert Ferreira	1				1
Ed Forreesteire	1				1
Kurt Nordquist		2			2

Kevin Symanous		1			1
					0
Total	185	188	189	172	733
Town of Spencer	Annual Town Election				5/8/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Water Commissioner 1 year term					
Blanks	173	171	181	163	688
Write-ins:					0
Donna O'Handly			1		1
Bill Schmidt			1		1
Steven Tyler			1		1
Bo			1		1
Dave Sanauskas		1	1	1	3
Kurt Nordquist		6			6
Corey Lacaire		1			1
Rick Belton		1			1
Francis White		1			1
Michael Navickas		2			2
Patrick Woodbury		1			1
Troy Allen			1		1
Bruce Guyan			1		1
Stan Davis	2	1			3
Adam German	3	1			4
Joseph Babineau	1				1
Robert Ferreira	5			3	8
Robert Krusas	1				1
Joe Herbert				1	1
James T Schneider				1	1
Matt Gregoire				1	1
Michael Gaudette				1	1
Chris Woodbury				1	1
Debra White		2	1		3
Total	185	188	189	172	734
Town of Spencer	Annual Town Election				5/8/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Park Commissioner					
Blanks	33	44	45	38	160
Anthony F. Toscano	152	143	144	134	573
Write-ins:					0
Kurt Doucette		1			1
Total	185	188	189	172	734

Town of Spencer	Annual Town Election				5/8/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Library Trustee					
Blanks	25	38	42	32	137
Lynn Dobson	160	150	147	140	597
Write-ins:					0
					0
Total	185	188	189	172	734
Town of Spencer	Annual Town Election				5/8/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Board of Health					
Blanks	29	36	35	29	129
Lee D. Jarvis	155	152	154	143	604
Write-ins:					0
Lisa	1				1
					0
Total	185	188	189	172	734
Town of Spencer	Annual Town Election				5/8/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Housing Authority					
Blanks	28	42	40	31	141
Roger L. Gaudette	157	145	148	140	590
Write-ins:					0
K. Kennedy			1		1
Gary Woodbury				1	1
Don Lacaire		1			1
					0
Total	185	188	189	172	734
Town of Spencer	Annual Town Election				5/8/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Sewer Commissioner					
Blanks	28	43	49	41	161
Francis X. White	156	145	140	130	571
Write-ins:					0
Belinda Pina	1				1
Kurt Nordquist				1	1

Total	185	188	189	172	734
Total Ballots Cast:	734				
Total Registered Voters:	7,738				
Total Voter Turnout:	9%				

**State Primary
September 4, 2018**

In accordance with the warrant, the polls opened at 7:00 a.m. and closed at 8:00 p.m.

The following election officers were appointed for Precinct #1:

Warden: Dianne Scanlon
 Clerk: Diane Ledoux
 Inspectors: Karen Gaucher, Winifred Bouley, Cynthia Marshall,
 Diane Johnson
 Deputy Inspectors: Betsy Arakelian, Louise Ethier

15 absentee ballots were cast in this precinct. 317 ballots were handed out by the Inspectors, of these, three were spoiled, making a total of 329 ballots cast. The ballot box registered 327 ballots cast at the closing of polls. Two ballots were hand counted making the total ballots cast 329.

The following election officers were appointed for Precinct #2:

Warden: Peter McGinn
 Clerk: Lucinda Puchalski
 Inspectors: John Wilson, Bruce Herholz, Nancy Richardson, Louise Small
 Barbara Braney, Casey Lacaire

Deputy Inspectors: Mary Baker-Wood, Donald Clough, Rose Hale

10 absentee ballots were cast in this precinct. 264 ballots were handed out by the Inspectors, of these 2 were spoiled, making a total of 272 ballots cast. The ballot box registered 267 ballots cast at the close of polls, four ballots were hand counted from the auxiliary compartment and one provisional ballot was later added to the total ballots cast.

The following election officers were appointed for Precinct #3:

Warden: William Lehtola
 Clerk: Judy Fortin
 Inspectors: Ann Austin, Mercie Vinton, Kathleen Beford,
 Nancy Herholz
 Deputy Inspectors: Sylvia Berthiaume, Theresa Ethier

Nine absentee ballots were cast in this precinct. 317 ballots were handed out by the Inspectors, of these, three were spoiled making a total of 314 ballots cast. The ballot box registered 323 ballots cast at the close of polls. One UOCAVA/specially qualified ballot was counted in the Town Clerk's Office after the close of polls as required by statute.

The following election officers were appointed for Precinct #4:

Warden: Lucia Provo
 Clerk: Carol St. John
 Inspectors: Ronald Fortin, Rich Braney, Geri Mandel, Barbara White
 Nancy Gouin, Linda Wozniak
 Deputy Inspectors: Mary Baker-Wood, Anne Snow

12 absentee ballots were cast in this precinct. 319 ballots were handed out by the Inspectors, of these, six were spoiled. The ballot box registered 320 ballots cast at the close of polls. 5 ballots were hand counted from the auxiliary compartment.

Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Senator In Congress - Democrat					
Blanks	26	24	21	19	90
Elizabeth A. Warren	119	97	119	146	481
Write-ins:					0
John Wonkler			1		1
Maura Healy			1		1
Donna O'Handell			1		1
C. Baker			1		1
Jimmy Driscoll		1			1
John Doe	1				1
John Kingman	1				1
Jeff Diehl				1	1
David Berthiaume				1	1
Mitchelle D. Gurk				1	1
					0
Total	147	122	144	168	581
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Governor - Democrat					
Blanks	19	24	35	31	109
Jay M. Gonzalez	79	59	65	84	287
Bob Massie	46	34	42	45	167
Write-ins:					0
Charlie Baker	3	5	2	8	18
Total	147	122	144	168	581
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Lieutenant Governor - Democrat					
Blanks	27	30	34	41	132
Quentin Palfrey	71	64	69	74	278

Jimmy Tingle	48	26	40	51	165
Write-ins:					0
Karen Poltio	1		1	1	3
Poltio		2		1	3
Total	147	122	144	168	581
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Attorney General - Democrat					
Blanks	15	14	15	20	64
Maura Healey	132	108	127	148	515
Write-ins:					0
Donna O'Handey			1		1
WM Galvin			1		1
Total	147	122	144	168	581
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Secretary of State - Democrat					
Blanks	7	4	4	9	24
William Francis Galvin	109	85	113	119	426
Josh Zakim	31	33	27	40	131
Write-ins:					0
					0
					0
Total	147	122	144	168	581
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Treasurer - Democrat					
Blanks	27	22	22	39	110
Deborah B. Goldberg	120	100	121	129	470
Write-ins:					0
Johanna Roman			1		1
					0
Total	147	122	144	168	581
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Auditor - Democrat					
Blanks	31	22	25	36	114
Suzanne M. Bump	116	100	118	132	466
Write-ins:					0

Johanna Roman			1		1
Total	147	122	144	168	581
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Representative in Congress - Democrat					
Blanks	12	15	19	20	66
James P. McGovern	135	107	125	148	515
Write-ins:					0
Total	147	122	144	168	581
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Councillor - Democrat					
Blanks	30	30	35	45	140
Paul M. DePalo	117	92	109	123	441
Write-ins:					0
Total	147	122	144	168	581
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Senator in General Court - Democrat					
Blanks	13	8	13	15	49
Anne M. Gobi	131	113	131	152	527
Write-ins:					0
Dan Lacroix		1			1
Lindsey Esser	1				1
Stephen Hall	1				1
John Doe	1				1
Mitchell D. Gurk				1	1
Total	147	122	144	168	581
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Representative in General Court - Democrat			5th District		
Blanks	140	23	26	33	222
Jean Anne Strauss		99	118	135	352
Write-ins:					0
Ronald Fortin	1				1
Peter Durant	2				2
D. Berthiaume	1				1
Harriet Gobi	1				1
Jean Anne Strauss	2				2
Total	147	122	144	168	581

Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
District Attorney - Democrat					
Blanks	19	15	24	27	85
Joseph D. Early, Jr.	127	106	119	140	492
Write-ins:					0
Appollo Roman			1		1
Blake Rubin	1	1		1	3
Total	147	122	144	168	581
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Clerk of Courts - Democrat					
Blanks	23	22	29	34	108
Dennis P. McManus	124	100	114	134	472
Write-ins:					0
Evil Roman			1		1
Total	147	122	144	168	581

Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Register of Deeds - Democrat					
Blanks	27	17	25	31	100
Kathryn A. Toomey	118	105	119	137	479
Write-ins:					0
Kate D. Campanale	1				1
Daigneault	1				1
Total	147	122	144	168	581

Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Senator In Congress - Republican					
Blanks	10	6	9	10	35
Geoff Diehl	74	62	85	65	286
John Kingston	56	47	52	53	208
Beth Joyce Lindstrom	41	28	34	27	130
Write-ins:					0
Shiva Ayaduria	1				1
Kurt Nordquist				1	1
Total	182	143	180	156	661
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Governor - Republican					
Blanks	2	1	4	0	7

Charles D. Baker	123	90	119	98	430
Scott D. Lively	57	52	57	58	224
Write-ins:					0
Total	182	143	180	156	661
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Lieutenant Governor - Republican					
Blanks	31	30	42	19	122
Karyn E. Polito	151	113	138	137	539
Write-ins:					0
					0
					0
					0
					0
					0
Total	182	143	180	156	661
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Attorney General - Republican					
Blanks	37	18	30	26	111
James R. McMahon, III	93	89	92	75	349
Daniel L. Shores	51	36	58	53	198
Write-ins:					0
Bill Curry	1				1
Jennifer Gaucher				1	1
Harvey Bordman				1	1
					0
Total	182	143	180	156	661
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Secretary of State - Republican					
Blanks	53	38	52	42	185
Anthony M. Amore	128	104	127	113	472
Write-ins:					0
Kennedy			1		1
William Francis Galvin		1		1	2
Suzanne Flake	1				1
					0
Total	182	143	180	156	661
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Treasurer - Republican					

Blanks	49	37	54	45	185
Keiko M. Orrall	133	106	126	111	476
Write-ins:					0
Total	182	143	180	156	661
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Auditor - Republican					
Blanks	48	37	57	51	193
Helen Brady	134	106	123	105	468
Write-ins:					0
Total	182	143	180	156	661
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Representative in Congress - Republican					
Blanks	22	21	34	27	104
Tracy Lyn Lovvorn	109	89	95	92	385
Kevin William Powers	50	33	50	36	169
Write-ins:					0
Gobi			1		1
Anne Gobi	1			1	2
Total	182	143	180	156	661
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Councillor - Republican					
Blanks	41	27	44	34	146
Jennie L. Caissie	141	116	135	121	513
Write-ins:					0
Rob Churchey			1		1
William Eckleberry				1	1
Total	182	143	180	156	661
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Senator in General Court - Republican					
Blanks	41	34	47	36	158
Steven R. Hall	141	109	133	120	503
Write-ins:					0
Total	182	143	180	156	661
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Representative in General Court - Republican			6th District		

Blanks	30				30
Peter J. Durant	152				152
Write-ins:					0
Total	182	0	0	0	182
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Representative in General Court - Republican			5th District		
Blanks		22	25	26	73
Donald R. Berthiaume, Jr.		120	155	128	403
Write-ins:					0
Kirk Doucette		1			1
Tyler Stearns				1	1
Scott Brown				1	1
Total	0	143	180	156	479
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
District Attorney - Republican					
Blanks	179	137	174	150	640
Write-ins:					0
Rick Rushton			1		1
Jos. Early			1		1
Mike Monopoli			1		1
Donald Trump			1		1
Early			1	1	2
Dave Courville			1		1
Dennise Lacroix		1			1
Matt Leteappese		1			1
Joe Early	1	2			3
James McManos		1			1
Leon Zitowitz		1			1
Alan Shea	1				1
Jesse Crockett-Sears	1				1
Kurt Nordquist				1	1
Jonathan Dan Gerously				1	1
Marcus Tonti				1	1
Abby Manfield				1	1
Thomas E. Sullivan				1	1
Total	182	143	180	156	661
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Clerk of Courts - Republican					
Blanks	45	41	52	43	181
Joanne E. Powell	137	102	128	112	479

Write-ins:					0
Jesse McCree				1	1
Total	182	143	180	156	661

Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Register of Deeds - Republican					
Blanks	5	10	12	10	37
Kate D. Campanale	145	114	130	120	509
Kevin J. Kuros	32	19	38	26	115
Write-ins:					0
Total	182	143	180	156	661

Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Senator In Congress - Libertarian					
Blanks	0	3	0	0	3
Write-ins:					0
Total	0	3	0	0	3
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Governor - Libertarian					
Blanks	0	1	0	0	1
Write-ins:					0
Baker		1			1
Dan Dirkman		1			1
Total	0	3	0	0	3
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Lieutenant Governor - Libertarian					
Blanks	0	2	0	0	2
Write-ins:					0
Polito		1			1
Total	0	3	0	0	3
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Attorney General - Libertarian					
Blanks	0	2	0	0	2
Write-ins:					0
Dick Danman		1			1
Total	0	3	0	0	3

Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Secretary of State - Libertarian					
Blanks	0	2	0	0	2
Write-ins:					0
Carl Benjamin		1			1
Total	0	3	0	0	3
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Treasurer - Libertarian					
Blanks	0	2	0	0	2
Write-ins:					0
Thomas Sullivan		1			1
Total	0	3	0	0	3
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Auditor - Libertarian					
Blanks	0		0	0	0
Daniel Fishman		3			3
Write-ins:					0
Total	0	3	0	0	3
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Representative in Congress - Libertarian					
Blanks	0	3	0	0	3
Write-ins:					0
Total	0	3	0	0	3
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Councillor - Libertarian					
Blanks	0	2	0	0	2
Write-ins:					0
Pinochet		1			1
Total	0	3	0	0	3
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Senator in General Court - Libertarian					
Blanks	0	3	0	0	3
Write-ins:					0

Total	0	3	0	0	3
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Representative in General Court - Libertarian					
Blanks	0	3	0	0	3
Write-ins:					0
Total	0	3	0	0	3
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
District Attorney - Libertarian					
Blanks	0	2	0	0	2
Write-ins:					0
Jack Johnson		1			1
Total	0	3	0	0	3
Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Clerk of Courts - Libertarian					
Blanks	0	2	0	0	2
Write-ins:					0
John Jackman		1			1
Total	0	3	0	0	3

Town of Spencer	State Primary Election				9/4/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Register of Deeds - Libertarian					
Blanks	0	3	0	0	3
Write-ins:					0
Total	0	3	0	0	3

TOTAL VOTES CAST 1,244
TOTAL # REG VOTERS 7,782
% OF VOTER TURNOUT 16%

STATE ELECTION
November 6, 2018

In accordance with the warrant, the polls opened at 7:00 AM and closed at 8:00 PM.

The following were appointed election officers for Precinct #1:

Warden: Diane Scanlon
Clerk: Diane Johnson
Inspectors: Nancy Herholz, Karen Gaucher, Robert Gadbois, Rose Hale,
Cynthia Marshall, Gail McInnes
Deputy Inspectors: Donald Clough, Casey Lacaire

1121 Ballots were cast. Of these 36 were Absentee ballots, 318 were Early Voting ballots and 21 were hand counted. The ballot box read 1098 at the close of polls. Two UOCAVA ballots were counted in the office after the polls closed as per state statute.

The following were appointed election officers for Precinct #2:

Warden: Peter McGinn
Clerk: Lucinda Puchalski
Inspectors: Bruce Herholz, John Wilson, Irene Gadbois, Winifred Bouley
Barbara Braney, Nancy Richardson
Deputy Inspectors: Theresa Ethier

1034 Ballots were cast. Of these 21 were Absentee ballots, 288 were Early Voting ballots and 9 were hand counted. The ballot box read 1022 at the close of polls. Two UOCAVA ballots and One FWAB ballot were counted in the office after the polls closed as per state statute.

The following were appointed election officers for Precinct #3:

Warden: William Lehtola
Clerk: Judith Fortin
Inspectors: Ann Austin, Mercie Vinton, Kathleen Beford, Barbara White,
Linda Wozniak
Deputy Inspectors: Sylvia Berthiaume, Betsy Arakelian

1211 Ballots were cast. Of these 28 were Absentee ballots, 321 were Early Voting ballots and 13 were hand counted. The ballot box read 1195 at the close of polls. Three UOCAVA ballots were counted in the office after the polls closed as per state statute.

The following were appointed election officers for Precinct #4:

Warden: Diane Ledoux
Clerk: Mary Baker-Wood
Inspectors: Ronald Fortin, Richard Braney, Nancy Gouin, A. Marie McDevitt,
Louise Small, Mary Braney
Deputy Inspectors: Louise Ethier

1201 Ballots were cast. Of these 32 were Absentee ballots, 372 were Early Voting ballots and 15 were hand counted. The ballot box read 1184 at the close of polls. One UOCAVA ballot was counted in the office after the polls closed as per state statute. One Provisional ballot was counted after the polls closed as per state statute.

Brynn Johnson and Rebecca Pedone served as Tabulators for this election.

The counting and tabulation were completed at 11:15 PM.

Laura J. Torti, Town Clerk

Town of Spencer	State Election				11/6/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Senator In Congress					
Blanks	12	28	19	15	74
Elizabeth A. Warren	472	423	445	523	1863
Geoff Diehl	577	518	691	609	2395
Shiva Ayyadurai	61	63	55	53	232
Write-ins:					
Aiden Gould			1		1
Chris Leck				1	1
Kurt Nordquist		1			1
Ray Purchase		1			1
Total	1122	1034	1211	1201	4568
Town of Spencer	State Election				11/6/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Governor & Lieutenant Governor					
Blanks	20	28	38	25	111
Baker and Polito	894	781	952	952	3579
Gonzalez and Palfrey	206	217	216	218	857
Write-ins:					0
Scott Lively	1	5	4	3	13
K Carr			1		1
Chris & Gary Woodbury				1	1
Mero Mero				1	1
Donald Trump				1	1
Trump		1			1
Jeff Lebowski		1			1
Howie Carr	1				1
					0
Total	1122	1033	1211	1201	4567
Town of Spencer	State Election				11/6/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Attorney General					
Blanks	17	27	20	21	85

Maura Healey	593	528	600	649	2370
James R. McMahon, III	511	478	591	531	2111
Write-ins:					0
Suzanne Flake	1				1
Total	1122	1033	1211	1201	4567
Town of Spencer	State Election				11/6/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Secretary of State					
Blanks	28	41	28	34	131
William Francis Galvin	637	559	649	673	2518
Anthony M. Amore	416	393	486	442	1737
Juan G. Sanchez, Jr.	41	39	48	52	180
Write-ins:					0
Trump		1			1
					0
Total	1122	1033	1211	1201	4567
Town of Spencer	State Election				11/6/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Treasurer					
Blanks	44	56	39	57	196
Deborah B. Goldberg	591	521	582	626	2320
Keiko M. Orrall	439	407	532	467	1845
Jamie M. Guerin	47	49	58	51	205
Write-ins:					0
Greg Rasum	1				1
Total	1122	1033	1211	1201	4567
Town of Spencer	State Election				11/6/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Auditor					
Blanks	43	61	43	65	212
Suzanne M. Bump	529	443	512	558	2042
Helen Brady	481	461	571	503	2016
Daniel Fishman	45	37	56	35	173
Edward J. Stamas	24	31	29	39	123
Write-ins:					0
Steph Ahearn				1	1
Total	1122	1033	1211	1201	4567
Town of Spencer	State Election				11/6/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Representative in Congress					
Blanks	27	38	16	33	114
James P. McGovern	624	544	606	645	2419
Tracy Lyn Lovvorn	471	451	589	523	2034
Write-ins:					0

Juwan Bradley		1			1
					0
Total	1122	1034	1211	1201	4568
Town of Spencer	State Election				11/6/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Councillor					
Blanks	34	58	33	61	186
Jennie L. Caissie	676	611	737	661	2685
Paul M. DePalo	412	363	441	478	1694
Write-ins:					0
Brett Kavanaugh				1	1
Wait Cooper		1			1
					0
					0
Total	1122	1033	1211	1201	4567
Town of Spencer	State Election				11/6/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Senator in General Court					
Blanks	15	23	15	24	77
Anne M. Gobi	659	603	673	735	2670
Steven R. Hall	448	407	523	442	1820
Write-ins:					0
Total	1122	1033	1211	1201	4567
Town of Spencer	State Election				11/6/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Representative in General Court					
			5th District		
Blanks		30	26	31	87
Donald R. Berthiaume, Jr.		620	773	710	2103
Jean Anne Strauss		383	412	459	1254
Write-ins:					0
David Derosier				1	1
Total	0	1033	1211	1201	3445
Town of Spencer	State Election				11/6/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Representative in General Court					
			6th District		
Blanks	221				221
Peter J. Durant	893				893
Write-ins:					0
Juan Sanchez Jr.	1				1
Robert Ferreira	1				1
Sarah Decoteau	1				1
Harriet Gobi	1				1
Gary Bush	1				1
Uarambe	1				1
Dominic Giardi	1				1
Adam Friedland	1				1

Total	1122	0	0	0	1122
Town of Spencer	State Election				11/6/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
District Attorney					
Blanks	42	51	49	45	187
Joseph D. Early, Jr.	694	615	702	721	2732
Blake J. Rubin	384	366	460	433	1643
Write-ins:					0
Bill Belichick				1	1
Brett Kavanaugh				1	1
Donny Patchen		1			1
Joseph Hamel	1				1
David Provencher	1				1
Total	1122	1033	1211	1201	4567
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Clerk of Courts					
Blanks	40	58	46	53	197
Dennis P. McManus	580	501	578	616	2275
Joanne E. Powell	502	474	587	532	2095
Write-ins:					0
Total	1122	1033	1211	1201	4567
Town of Spencer	State Election				11/6/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Register of Deeds					
Blanks	34	60	37	55	186
Kate D. Campanale	647	577	708	639	2571
Kathryn A. Toomey	440	396	466	507	1809
Write-ins:					0
Sarah Decoteau	1				1
Total	1122	1033	1211	1201	4567

Town of Spencer	State Election				11/6/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Question 1: Nurse patient limits					
Blanks	39	19	31	23	112
Yes	282	294	330	363	1269
No	801	720	850	815	3186
					0
Total	1122	1033	1211	1201	4567
Town of Spencer	State Primary Election				11/6/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Question 2: Citizen commission					
Blanks	39	20	38	39	136
Yes	701	626	731	805	2863
No	382	387	442	357	1568

Total	1122	1033	1211	1201	4567
Town of Spencer	State Primary Election				11/6/18
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Question 3: Gender Identity					
Blanks	26	21	28	26	101
Yes	582	534	630	684	2430
No	514	478	553	491	2036
Total	1122	1033	1211	1201	4567

TOTAL VOTES CAST 4,567
TOTAL # REG VOTERS 7,938
% OF VOTER TURNOUT 58%

**Special Town Meeting
November 27, 2018
Memorial Town Hall**

The meeting was called to order at 7:15 p.m. by Moderator William R. Shemeth, III after determining a quorum was present.

Reading of the Return of the Warrant was waived and the moderator noted that the meeting was posted in accordance with the law, following the postponement of the original meeting date of November 15, 2018 which was cancelled due to inclement weather. Selectman Wendy Berthiaume led the attendees in the Pledge of Allegiance followed by a moment of silence in honor of those residents who had passed away since Annual Town Meeting including Richard Locke who formerly served on the Fire Department, Gerald G. “Jerry” Newell who formerly served on the Fire Department and Spencer Rescue Squad, and Father Thomas Keating who formerly served as Abbot at St. Joseph’s Abbey. Mr. Shemeth noted that this month was the 100th anniversary of the end of World War I which is now commemorated by Veteran’s Day. Mr. Shemeth noted that Veteran’s Day was initially known as Armistice Day. Mr. Shemeth recognized the recent Town Veteran’s Day parade and the efforts of the American Legion in organizing it. Mr. Shemeth asked the people present to join him in thanking our veterans for their service to our country.

Mr. Shemeth introduced the Board of Selectmen, Town Administrator, Town Counsel and Town Clerk. Mrs. Braney, Chair of the Finance Committee, introduced those committee members present. Mr. Shemeth thanked Aaron Keyes of Spencer Cable Access for providing the sound system and for filming the proceedings. Mr. Shemeth. Mr. Shemeth thanked the Spencer Town Clerk’s office and the Registrars of Voters for having a smoothly run early voting program for the recent state election. Mr. Shemeth also thanked the Spencer Exchange Club for their warm clothes drive for those in need. Mr. Shemeth informed voters of upcoming events including the Holiday Parade, Holiday Craft Sale at the town hall to benefit Spencer Parks and Recreation and the Celebrations Committee, and the toy drive being held at the Spencer Fire Department. All these events were occurring during the first weekend in December.

Article 1: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO RESCIND A PREVIOUSLY APPROVED ARTICLE

The Moderator declared the motion carried to rescind Article 14 of the Warrant for the May 8, 2018 Annual Town Meeting, regarding Smith Vocational and Agricultural School tuition and transportation appropriations; or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 2: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO AMEND A PREVIOUSLY APPROVED ARTICLE

The Moderator declared the motion carried to amend Article 15 from the May 8, 2018 Annual Town Meeting in order to raise and appropriate an additional sum of Eleven Thousand Nine Hundred Seventy Two Dollars and No Cents (\$11,972.00) for additional Tantasqua Regional High School Tuition (Account #11300-52000), and to raise and appropriate an additional sum of Seventeen Thousand Three Hundred Eighty Four Dollars and No Cents (\$17,384.00) for Tantasqua Regional High School Transportation Assessment (Account #11300-52100) for Fiscal Year 2019; or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 3: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO AMEND A PREVIOUSLY APPROVED ARTICLE

The Moderator declared the motion carried to amend Article 16 from the May 8, 2018 Annual Town Meeting in order to raise and appropriate an additional sum of One Hundred Thirty Seven Dollars and No Cents (\$137.00) for additional Norfolk County High School Tuition (Account #11300-52000), and to raise and appropriate an addition sum of Eight Thousand Six Hundred Twenty Dollars and No Cents (\$8,620.00) for additional Norfolk County High School Transportation Assessment (Account #11300-52100) for Fiscal Year 2019; or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 4: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO RESCIND THE PREVIOUSLY APPROVED ARTICLE FOR THE FY2019 GENERAL GOVERNMENT OPERATING BUDGET

The Moderator declared the motion carried to rescind Article 18 from the May 8, 2018 Annual Town Meeting for the purposes of voting to approve the following Article #5 that will adjust the Fiscal Year 2019 General Government Operating Budget; said rescission is contingent upon the approval of Article #5; or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 5: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO APPROPRIATE THE REVISED FY2019 GENERAL GOVERNMENT OPERATING BUDGET

The Moderator declared the motion carried to raise and appropriate the sum of Nine Million Four Hundred Fifty One Thousand Eight Hundred Sixty Eight Dollars and No Cents (\$9,451,868.00) to pay for the operations of the General Government expenses for Fiscal Year 2019, and to meet said appropriation from a transfer of Ten Thousand Dollars and No Cents (\$10,000.00) from the Wetlands Account, and from taxation, from available funds in the Treasury, and anticipated receipts as may be needed or decided necessary; or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Note: *The amended Fiscal Year 2019 Operating Budget is attached separately to the Town Meeting hand-out and is available for viewing at the Town Clerk's office, the Public Library,*

and can also be viewed on the Town's website at www.spencerma.gov. As such these documents are incorporated by reference as part of the record of this special town meeting.

Article 6: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO TRANSFER MONIES TO A RESERVE FUND

The Moderator declared the motion carried to appropriate the sum of Ten Thousand Dollars and No Cents (\$10,000.00) to the Sick Leave Buy Back Fund (Account #083-83000-39800) and to meet said appropriation by transferring from previously certified and available Free Cash; or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 7: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO RAISE AND APPROPRIATE A SUM OF MONEY FOR THE OTHER POST-EMPLOYMENT BENEFITS LIABILITY TRUST FUND

The Moderator declared the motion carried to raise and appropriate the sum of Seventy Five Thousand Dollar and No Cents (\$75,000.00) for the fund known as the Other Post Employment Benefits Liability Trust, or "OPEB Fund" (Account #83000-39825); or take any other action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 8: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO TRANSFER MONIES TO SEWER ENTERPRISE FUND

The Moderator declared a unanimous vote to appropriate the sum of One Thousand Six Hundred Eighty Eight Dollars and No Cents (\$1,688.00) for Sewer Department training expenses, and to meet said appropriation by transferring said sum from previously certified and available Retained Earnings of the Sewer Enterprise Fund; or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 9: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO TRANSFER MONIES TO WATER ENTERPRISE FUND

The Moderator declared the motion carried to appropriate the sum of One Thousand Six Hundred Eighty Eight Dollars and No Cents (\$1,688.00) for Water Department training expenses, and to meet said appropriation by transferring said sum from previously certified and available Retained Earnings of the Water Enterprise Fund; or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 10: *Finance Committee unanimously recommended approval. The Capital Improvements Planning Committee also met and recommends approval.*

AUTHORIZATION TO TRANSFER MONIES TO FUND CAPITAL EXPENDITURES

The Moderator declared the motion carried to appropriate the sum of Three Hundred Sixty Four Thousand Dollars and No Cents (\$364,000.00) for capital equipment purchases and capital improvements, as generally illustrated below, and to meet said appropriation by transferring the sum of Three Hundred Sixty Four Thousand Dollars and No Cents (\$364,000.00) from previously certified and available Free Cash;

<u>Amount</u>	<u>Dept.</u>	<u>Item</u>
	Library / U&F	Boiler Installation Supplement
\$25,000.00		
	Parks / Recreation	Luther Hill Park Improvements
\$9,000.00		
	Parks / Recreation	O’Gara Park Improvements
\$5,000.00		
	Town Administrator	Appraisals for Lake St School & Sugden Block
\$10,000.00		
	Town Administrator	Conceptual Design for Sugden “Green”
\$5,000.00		
	Utilities & Facilities	Landfill Cap Modifications
\$100,000.00		
	Utilities & Facilities	Pleasant Street School Demolition
\$150,000.00		
	Utilities & Facilities	18 and 20-22 Mechanic St Demolition
\$50,000.00		
	Utilities & Facilities	Lake Street School UST Removal
\$10,000.00		
		Total:
		\$364,000.00

or take any action in relation thereto. *(Sponsored by the Capital Improvements Planning Committee, Board of Selectmen, and the Town Administrator)*

Article 11: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO PAY A BILL OF PRIOR YEAR

The Moderator declared a unanimous vote to raise and appropriate or transfer from any available source of funds the sum of Five Hundred Dollars and No Cents (\$500.00) to pay an unpaid bill of prior year pursuant to Massachusetts General Laws, Chapter 44, Section 64, specifically, for DEP compliance testing of the vapor recovery system at the highway gasoline dispensing facility; or take any other action in relation thereto. *(Sponsored by the Town Administrator)*

Article 12: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO AMEND THE PERSONNEL BYLAWS

The Moderator declared the motion carried to amend the Personnel Bylaws, becoming effective January 1, 2019, by deleting Schedule B in its entirety and inserting a new Schedule A as shown below; or take any action in relation thereto. *(Sponsored by the Town Administrator)*

SCHEDULE A

Clerk-of-the-Works I	\$18.50	hourly
Clerk-of-the-Works II	\$20.25	hourly
Clerk-of-the-Works III	\$22.50	hourly
Clerk-of-the-Works IV	\$25.50	hourly
Clerk-of-the-Works V	\$30.00	hourly
COA Outreach Worker	\$18.00	hourly
Election Inspectors	\$11.25	hourly
Election Wardens / Clerks	\$12.30	hourly
Engineering Aide I	\$17.25	hourly
Engineering Aide II	\$19.50	hourly
Facilities Maintenance Worker	\$18.00	hourly
Gas Inspector	\$5,580.00	yearly
Harbormaster	\$1,020.00	yearly
Laborer (Seasonal)	\$12.30	hourly
Library Assistant	\$13.50	hourly
Library Page	\$11.25	hourly
Parks & Rec Waterfront Director	\$21.00	hourly
Parks & Rec Water Safety Instructor	\$15.30	hourly
Parks & Rec Lifeguard	\$13.50	hourly
Parks & Rec Parking Attendant	\$11.25	hourly
Parks & Rec Coordinator / Clerk	\$17.35	hourly
Plumbing Inspector	\$5,580.00	yearly
Police Dispatcher	\$19.40	hourly
Registrars	\$1,345.00	yearly
Sealer of Weights & Measures	\$4,638.00	yearly
SEMA, Director of Operations	\$2,420.00	yearly
SFD Deputy Chief	\$9,410.00	yearly
SFD Captain	\$19.80	hourly
SFD Lieutenant	\$18.40	hourly
SFD Firefighter - Full Time	\$42,750.00	yearly
SFE Firefighter - On Call	\$16.80	hourly
Transfer Station Monitor	\$16.65	hourly
Transfer Station Senior Monitor	\$18.60	hourly

Article 13: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO AMEND THE PERSONNEL BYLAWS

The Moderator declared the motion carried to amend the Personnel Bylaws, becoming effective January 1, 2019, by deleting Schedule B in its entirety and inserting a new Schedule B as shown below; or take any action in relation thereto. *(Sponsored by the Town Administrator)*

SCHEDULE B

Compensation Grade	Job Title
Grade 1	Library Associate
Grade 1	Administrative Clerk
Grade 2	Tree Warden
Grade 3	Fire Department Office Manager
Grade 3	Wetland & Soils Specialist
Grade 3	Reference / Circulation Librarian
Grade 4	Human Resources Director
Grade 4	Executive Assistance - TA / BOS
Grade 4	Children's Librarian / Assistant Director
Grade 4	Assistant Town Accountant
Grade 4	Veterans Services Officer
Grade 5	Building Inspector / ZEO
Grade 5	Council on Aging Director
Grade 5	Health Agent
Grade 5	Chief Operator - Water Facility
Grade 6	ODIS Director / Town Planner
Grade 6	Library Director
Grade 6	Principal Assessor
Grade 6	Superintendent - Wastewater Treatment Plant
Grade 6	Town Accountant
Grade 6	Town Clerk
Grade 6	Treasurer / Collector
Grade 7	Superintendent - Utilities & Facilities
Grade 8	Fire Chief
Grade 8	Police Chief

Article 14: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO DISCONTINUE CERTAIN “PAPER” ROADS

The Moderator declared the motion carried to authorize the Board of Selectmen, pursuant to General Laws, Chapter 82, Section 21, to discontinue certain “paper” roads, as identified below, that are being used as private driveways;

Alta Crest Cross Road
Arsenault Drive
Fernbrook
High Ridge Road
Lake Street Extension
Oak Twin Drive
Skyview Drive
Sunberg Drive
Townhouse Court
Woodchuck Lane
Yesteryear Lane

or take any action in relation thereto. (*Sponsored by the Board of Selectmen and the Town Administrator*)

Article 15: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO PETITION THE GENERAL COURT TO AMEND CHAPTER 287 OF THE ACTS OF 1998

The Moderator declared the motion carried to authorize and direct the Board of Selectmen to petition the Massachusetts Great and General Court, in accordance with the Home Rule Amendment, for special legislation to amend Chapter 287 of the Acts of 1998 (An Act Authorizing the Establishment of the Burncoat Pond Watershed District in the Towns of Leicester and Spencer) in substantially the following respects, namely, by eliminating the Town of Spencer’s participation in said District; or to take any action in relation thereto. (*Sponsored by the Board of Selectmen and the Town Administrator*)

Article 16: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO ACCEPT A PERMANENT DRAINAGE EASEMENT

The Moderator declared a unanimous vote to accept by gift, purchase, or eminent domain a permanent drainage easement from Christine Reniere on her property located at 10 Blueberry Hill Drive, Spencer, Assessors Map R03, Lot 28, on such terms and conditions as the Board of Selectmen deems reasonable, appropriate, and in the best interests of the Town; or take any action in relation thereto. (*Sponsored by Board of Selectmen and the Town Administrator*)

Article 17: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO AMEND A SEWER UTILITY EASEMENT

The Moderator declared a unanimous vote to authorize the Board of Selectmen to amend an existing sewer utility easement on property located at 17 Bixby Road, Spencer, Assessors Map U09, Lot 627, recorded in the Registry of Deeds at Book 54377, Page 267, on such terms and conditions as the Board of Selectmen deems reasonable, appropriate, and in the best interests of the Town; or take any action in relation thereto. *(Sponsored by the Board of Selectmen, the Town Administrator, and the Board of Sewer Commissioners)*

Article 18: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO ACCEPT AN EASEMENT FOR RIGHT OF WAY PURPOSES

The Moderator declared a unanimous vote to authorize the Board of Selectmen to accept by gift, purchase, or eminent domain an easement for public roadway use from 62 Wall Street, LLC on the property located at 62 Wall Street, Spencer, Assessors Map U07, Lot 25, on such terms and conditions as the Board of Selectmen deems reasonable, appropriate, and in the best interests of the Town; or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 19: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO ENTER INTO PILOT AGREEMENT

The Moderator declared the motion carried to authorize the Board of Selectmen to enter into an agreement for Payment in Lieu of Taxes (PILOT) pursuant to Massachusetts General Laws, Chapter 59, Section 38H(b), or any other enabling legislation, for taxes attributable to a solar photovoltaic facility installed or to be installed on property located at the following address, 20 McCormick Road, and shown on Assessors Map R44-10, on such terms and conditions and for a term of years as the Board of Selectmen deems in the best interest of the Town, and to take any other action necessary or convenient for the implementation and administration of such agreement or take any other action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 20: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO ENTER INTO PILOT AGREEMENT

The Moderator declared the motion carried to authorize the Board of Selectmen to enter into an agreement for Payment in Lieu of Taxes (PILOT) pursuant to Massachusetts General Laws, Chapter 59, Section 38H(b), or any other enabling legislation, for taxes attributable to a solar photovoltaic facility installed or to be installed on property located at the following addresses, 32 McCormick Road, and shown on Assessors Map R47-18, on such terms and conditions and for a term of years as the Board of Selectmen deems in the best interest of the Town, and to take any other action necessary or convenient for the implementation and administration of such agreement or take any other action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 21: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO AMEND THE GENERAL BYLAWS

The Moderator declared the motion carried to amend the Town's General Bylaws by inserting the following new bylaw:

Article 18 – Treasurer / Collector

Section 1. Payment Agreements for Properties in Tax Title

- A. Pursuant to the provisions of Massachusetts General Laws, Chapter 60, Section 62A, the Treasurer / Collector will pursue and establish a written payment agreement with any person(s) entitled to redeem ownership of parcels taken by the Town for non-payment of real estate taxes (“redeemer”).
- B. Any property in tax title may be eligible for the establishment of a written payment agreement with the Treasurer / Collector.
- C. At the start of the agreement, the redeemer shall pay 25 percent of the total amount due.
- D. The agreement's maximum term shall be (5) five years.

or take any action in relation thereto. (*Petition of the Board of Selectmen and Town Administrator*)

Article 22: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO AMEND THE GENERAL BYLAWS

The Moderator declared the motion carried to accept Massachusetts General Laws Chapter 40, Section 57, as most recently amended by Chapter 218 of the Acts of 2016, and to amend Article 2, Section 8 of the Town's General Bylaws by changing the twelve month period to a six month period as shown below:

Article 2 – Town Administration

Section 8. Local Licenses and Permits – Failure to Pay Municipal Taxes or Charges

2. Certified List of Delinquent Property Owners & Service Users

The Town Collector of Taxes shall furnish to each department board, commission or division, hereinafter referred to as the licensing authority, that issues licenses or permits including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charge for not less than a six month

period, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board.

or take any action in relation thereto. (*Petition of the Board of Selectmen and Town Administrator*)

Article 23: *Finance Committee unanimously recommended approval but also recommended approval of a clarifying amendment should one be proposed.*

AUTHORIZATION TO AMEND THE GENERAL BYLAWS

The Moderator declared a vote of 37 in favor and 11 opposed to amend Article 23 by inserting the following text to Section B(1):

“Single family residential properties actively listed for sale shall be exempt from the registration fee provided there is compliance with the Maintenance Requirements of clause C of this bylaw.”

The Moderator declared a vote of 37 in favor and 11 opposed to the Amended article to amend the General Bylaws of the Town by inserting the following new Bylaw:

Article 10 – Planning and Zoning

Section 8. Registration of Vacant Buildings Required

A. Registration

- (1) Within thirty (30) days of a building becoming vacant, each owner of such building shall register said building with the Town of Spencer’s Building Inspector. All registrations must state the owner’s name, mailing address, telephone number and e-mail address if the individual has an e-mail address. The mailing address shall not be a post office box.
- (2) If none of the owner(s) has an address within the Commonwealth of Massachusetts, the registration shall also include the name, address, phone number, and e-mail address of a person who resides in the Commonwealth of Massachusetts, who shall be designated as the responsible local agent for purposes of notification in the event of an emergency affecting the public health, safety and welfare, and for service of any and all notices issued pursuant to this chapter.
- (3) The failure to timely register a vacant building shall be violation of this chapter.

B. Registration Fees

- (1) There shall be a one hundred dollar (\$100.00) fee associated with registering vacant buildings. Buildings which are in the process of foreclosure shall not be required to register until a foreclosure deed has been recorded at the Worcester

County Registry of Deeds and the building is vacant at the time of recording, at which time the 30-day registration requirement will commence.

- (2) On January first of each year subsequent to initial registration, provided the initial registration has remained in effect at least for one (1) calendar year, there shall be a one hundred dollar (\$100.00) fee to maintain such registration with the Town.
- (3) Failure to timely register or to maintain registration of any vacant building or shall be a violation of this chapter, and a one hundred dollar (\$100.00) fee shall be imposed as a municipal charges lien on the property in accordance with Massachusetts General Laws, Chapter 40, Section 58.

C. Maintenance Requirements

- (1) Properties subject to this section shall comply with 780 CMR 116.2, standards for making buildings safe or secure, and shall be maintained in accordance with all applicable sanitary codes, building codes, and local regulations;
- (2) The local owner or local agent must inspect and maintain the property on a monthly basis for the duration of the vacancy.
- (3) The property must contain a posting with the name and twenty-four hour contact phone number of the local owner or agent responsible for the maintenance. This sign must be posted at the front of the property and must be legible and clearly visible from the public way and / or street.

D. Once the property is no longer vacant or is sold, the owner must provide proof of sale or written notice of occupancy to the Building Inspector.

E. This section shall be enforced by the Building Inspector, the Health Inspector, the Police Chief, the Fire Chief and / or their designees.

F. Penalties.

(1) Each separate offense of this section shall be punishable of a fine of:

- a. First offense: \$100
- b. Second offense: \$200
- c. Third and each subsequent offense: \$300

(2) Each violation of any provision of this section shall be considered a separate offense, and each day that any violation continues shall constitute a separate offense.

G. Upon failure to comply with any order issued under this section, the Town may, in addition to other penalties and actions, bring civil or legal action against the owner to

require compliance with the order, including but not limited to seeking a court-appointed receiver for the property in violation.

The imposition of any fine shall not be construed to prevent the enforcement of other laws upon the premises or prevent the initiation of other enforcement measures or penalties. Failure to pay any fine arising from the enforcement of this section shall constitute a debt in favor of the Town. The Town may place a lien on the property for such debt and / or initiate a civil action against the owner in a court of competent jurisdiction to recover the debt.

or take any other action in relation thereto. (*Petition of the Board of Selectmen and Town Administrator*)

Article 24: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO AMEND THE GENERAL BYLAWS

The Moderator declared a vote of 48 in favor and 2 opposed to amend the General Bylaws of the Town by inserting the following new Bylaw:

Article 8 – Law Enforcement

Section 19. Engine Size Limitation for Watercraft Operating on Browning Pond

No person shall operate a boat or other watercraft using an internal combustion engine greater than twenty (20) horsepower on Browning Pond. Each separate offense of this section shall be punishable of a fine of:

- | | |
|---------------------------------------|-------|
| a. First offense: | \$50 |
| b. Second offense: | \$100 |
| c. Third and each subsequent offense: | \$150 |

or take any other action in relation thereto. (*Petition of the Board of Selectmen and Town Administrator*)

Article 25: *Finance Committee unanimously recommended approval.*

AUTHORIZTION TO ACCEPT THE STRETCH ENERGY CODE

The Moderator declared a vote of 48 in favor and 2 opposed to amend the General Bylaws of the Town by inserting the following new Bylaw, Stretch Energy Code, as set forth below, to adopt the “Stretch Energy Code” for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, including future editions, amendments and modifications thereto, with an effective date of July 1, 2019, a copy of which is on file with the Town Clerk

ARTICLE 11 – Miscellaneous

Section 6 – Stretch Energy Code

1. Definitions

The terms below shall have the following meanings for the purposes of this Article XXIII.

International Energy Conservation Code (IECC) - The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards.

Stretch Energy Code - Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the 8th edition Massachusetts Building Code, the Stretch Energy Code is an appendix to the Massachusetts Building Code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this Code.

2. Purpose

The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the Base Energy Code applicable to the relevant sections of the Building Code for both new construction and existing buildings.

3. Applicability

The Stretch Code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 13, 34, 51, as applicable.

4. Stretch Code

The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA, including any future editions, amendments or modifications, is herein incorporated by reference into these General Bylaws, Article XXIII.

5. Enforcement

The Stretch Code is enforceable by the Building Inspector, and is effective as of July 1, 2019.

or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 26: *Finance Committee unanimously recommended approval.*

AUTHORIZATION TO SELL OR LEASE THE LAKE STREET SCHOOL

The Moderator declared a unanimous vote to authorize the Board of Selectmen to sell or lease the Town owned real estate commonly known as Lake Street School, located at 17 Lake Street and 42 Highland Street, Spencer, and generally described as Parcel 1, Map U15 in the records of the Board of Assessors, including the land, buildings, structures and fixtures thereon, on such terms, conditions, and consideration as the said Board of Selectmen deems to be reasonable, appropriate and in the best interests of the Town, and further to authorize the Board of Selectmen to negotiate, execute, and deliver such deeds and other documents as may be necessary to carry out the purpose of this article; or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 27: *Finance Committee recommended approval with 7 in favor and 2 abstentions.*

AUTHORIZATION TO TRANSFER FUNDS TO SPENCER CABLE ACCESS

The Moderator declared the motion carried to raise and appropriate and/or transfer from the PEG Access and Cable Related Fund authorized by General Laws, Chapter 44, Section 53F³/₄, the sum of Sixty Five Thousand Dollars and No Cents (\$65,000.00), or any other sum, as a grant for capital expenditures to Spencer Cable Access; or take any other action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 28: *Finance Committee recommended approval with 7 in favor and 2 abstentions.*

AUTHORIZATION TO TRANSFER FUNDS TO SPENCER CABLE ACCESS

The Moderator declared the motion carried to raise and appropriate and/or transfer from the PEG Access and Cable Related Fund authorized by General Laws, Chapter 44, Section 53F³/₄, the sum of Fifty Thousand Five Hundred Ninety Dollars and No Cents (\$50,590.00), or any other sum, to Spencer Cable Access for sound system and studio improvements to Town Hall; or take any other action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

A motion to adjourn (Ralph Hicks/Kurt Nordquist) was unanimously approved and the meeting ended at 8:15 p.m.
160 Registered Voters were in attendance.

Respectfully Submitted,

Laura J. Torti,
Town Clerk

TOWN ACCOUNTANT

Alaine Boucher
Accountant

TOWN OF SPENCER MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUNDS TYPES AND ACCOUNT GROUP
June 30, 2018

	Governmental Fund Type			Proprietary Fund Type	Fiduciary Fund Type	Account Group	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long Term Debt	Memorandum Only
Assets							
Cash and Investments	\$ 1,654,168.66	\$ 1,191,272.10	\$ 6,887,266.68	\$ 1,717,589.70	\$ 1,309,718.84	\$ -	\$ 12,760,015.98
Cash in Custody of Others	3,500.00	-	-	-	-	-	3,500.00
Receivables:							
Property Taxes	109,259.98	-	-	-	-	-	109,259.98
Deferred Property	-	-	-	-	-	-	-
Excise Taxes	264,057.76	-	-	-	-	-	264,057.76
Tax Liens	362,162.32	-	-	-	-	-	362,162.32
Tax Foreclosures	110,262.62	-	-	-	-	-	110,262.62
User Charges	-	-	-	52,054.04	-	-	52,054.04
Other	198,678.93	139,255.18	-	-	-	-	337,934.11
Special Assessment	-	-	-	-	-	-	-
Special Assessment Not Yet Due	\$ 592.57	144,002.65	-	-	-	-	144,595.22
Less: Allowance for Abatements	(135,219.05)	-	-	-	-	-	(135,219.05)
Due From Other Governments	-	676,465.73	-	-	-	-	676,465.73
Amount to be Provided for the Payment of Notes/Debts	-	-	-	7,189,363.45	-	458,500.00	7,647,863.45
Total Assets	\$ 2,567,463.79	\$ 2,150,995.66	\$ 6,887,266.68	\$ 8,959,007.19	\$ 1,309,718.84	\$ 458,500.00	\$ 22,332,952.16
Liabilities and Fund Equity							
<i>Liabilities:</i>							
Employee Withholdings	\$ 40,373.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,373.22
Due to Others/Deposits	407.61	6,730.00	-	11,000.00	-	-	18,137.61
Due to Other Government	-	676,465.73	-	-	-	-	676,465.73
Deferred Revenue:							
Property Taxes	(25,959.07)	-	-	-	-	-	(25,959.07)
Other	925,099.22	283,257.83	-	52,054.04	-	-	1,260,411.09
Notes Payable	-	-	-	425,000.00	-	-	425,000.00
Bond Indebtedness	-	-	-	7,189,363.45	-	458,500.00	7,647,863.45
Total Liabilities	\$ 939,920.98	\$ 966,453.56	\$ -	\$ 7,677,417.49	\$ -	\$ 458,500.00	\$ 10,042,292.03
<i>Fund Equity:</i>							
Fund Balance:							
Reserved for Debt	\$ 135,625.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserved for Encumbrances	-	-	-	-	40,375.00	-	40,375.00
Reserved for Nonexpendable Trust Principle	-	-	-	-	-	-	-
Reserved for Capital	-	-	-	916,701.12	-	-	-
Unreserved:							
Designated for Subsequent Years Expenditures	90,266.69	-	-	71,387.00	-	-	71,387.00
Undesignated	1,401,650.49	1,184,542.10	6,887,266.68	293,501.58	1,269,343.84	-	9,634,654.20
Total Fund Equity	\$ 1,627,542.81	\$ 1,184,542.10	\$ 6,887,266.68	\$ 1,281,589.70	\$ 1,309,718.84	\$ -	\$ 12,290,660.13
Total Liabilities and Fund Equity	\$ 2,567,463.79	\$ 2,150,995.66	\$ 6,887,266.68	\$ 8,959,007.19	\$ 1,309,718.84	\$ 458,500.00	\$ 22,332,952.16

**TOWN OF SPENCER, MASSACHUSETTS
STATEMENT OF REVENUES AND EXPENDITURES -
BUDGETARY BASIS - (NON-GAAP) -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2018**

	Budgeted Amounts		Actual	Amounts	Variance with
	Original Budget	Final Budget	Budgetary Basis	Carried Forward to Next Year	Final Budget Positive (Negative)
Revenues:					
Property Taxes	\$ 14,128,789.00	\$ 14,128,789.00	\$ 14,051,422.95	\$ -	\$ (77,366.05)
State Receipts	2,571,285.00	2,571,285.00	2,606,926.00	-	35,641.00
Excise and Other Taxes	1,440,000.00	1,440,000.00	1,701,102.73	-	261,102.73
Licenses, Permits, Fees	669,213.00	669,213.00	835,895.81	-	166,682.81
Interest on Taxes	100,000.00	100,000.00	91,659.20	-	(8,340.80)
Interest on Investments	11,500.00	11,500.00	30,741.59	-	19,241.59
Total Revenues	18,920,787.00	18,920,787.00	19,317,748.28	-	396,961.28
Expenditures:					
Current:					
General Government	1,018,052.00	1,018,052.00	932,426.03	23,808.32	61,817.65
Protection of Persons and Property	3,093,891.00	3,093,891.00	3,066,397.37	-	27,493.63
Public Works	2,027,862.00	2,027,862.00	1,886,544.69	66,458.37	74,858.94
Education	9,858,270.00	9,858,270.00	9,811,831.75	-	46,438.25
Health and Human Services	358,091.00	358,091.00	342,817.06	-	15,273.94
Culture and Recreation	431,818.00	431,818.00	420,524.22	-	11,293.78
Insurance and Employee Benefits	2,035,480.00	2,035,480.00	1,910,274.52	-	125,205.48
State Assessments	129,996.00	129,996.00	119,185.00	-	10,811.00
Debt Service:					
Principal	100,000.00	100,000.00	100,000.00	-	-
Interest and Fiscal Charges	18,130.00	18,130.00	18,130.00	-	-
Total Expenditures	19,071,590.00	19,071,590.00	18,608,130.64	90,266.69	373,192.67
Excess of Revenues Over (Under) Expenditures	(150,803.00)	(150,803.00)	709,617.64	(90,266.69)	770,153.95
Other Financing Sources (Uses):					
Operating Transfers In	356,378.36	356,378.36	356,378.36	-	-
Operating Transfers (Out)	(748,663.71)	(748,663.71)	(748,663.71)	-	-
Total Other Financing Sources (Uses)	(392,285.35)	(392,285.35)	(392,285.35)		-
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(543,088.35)	(543,088.35)	317,332.29	-	896,099.74
Fund Balances, Beginning of Year	1,135,917.68	1,135,917.68	1,135,917.68		
Fund Balances, End of Year	\$ 592,829.33	\$ 592,829.33	\$ 1,453,249.97	\$ -	\$ 896,099.74

**TOWN OF SPENCER, MASSACHUSETTS
COMBINED BALANCE SHEET - ENTERPRISE FUNDS
JUNE 30, 2018**

	Proprietary Funds		Totals
	Water Enterprise	Sewer Enterprise	(Memorandum Only)
Assets			
Cash and Cash Equivalents	\$ 579,246.66	\$ 1,138,343.04	\$ 1,717,589.70
Accounts Receivable:			
User Charges, net of allowance for uncollectibles	12,816.96	39,237.08	52,054.04
Amount to be Provided for Notes/Bonds	5,594,363.45	1,595,000.00	7,189,363.45
Total Assets	\$ 6,186,427.07	\$ 2,772,580.12	\$ 8,959,007.19
Liabilities and Fund Equity			
Liabilities:			
Deferred Revenue	\$ 12,816.96	\$ 39,237.08	\$ 52,054.04
Due to Others	-	11,000.00	11,000.00
Notes Payable		425,000.00	425,000.00
Bonds Indebtedness	5,594,363.45	1,595,000.00	7,189,363.45
Total Liabilities	5,607,180.41	2,070,237.08	7,677,417.49
Fund Equity:			
Reserved for Encumbrances			-
Reserved for Subsequent Years Expenditures	61,360.42	10,026.58	71,387.00
Reserved for Capital	440,462.00	476,239.12	916,701.12
Unreserved:			
Undesignated	77,424.24	216,077.34	293,501.58
Total Fund Equity	579,246.66	702,343.04	1,281,589.70
Total Liabilities and Fund Equity	\$ 6,186,427.07	\$ 2,772,580.12	\$ 8,959,007.19

**TOWN OF SPENCER, MASSACHUSETTS
PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2018**

	Business-Type Activities Enterprise Funds		
	Water Fund	Sewer Fund	Total
Operating Revenues:			
Charges for Services	\$ 1,536,368.68	\$ 1,030,493.38	\$ 2,566,862.06
Intergovernmental			-
Other	42,492.21	538,408.03	580,900.24
Total Operating Revenues	1,578,860.89	1,568,901.41	3,147,762.30
Operating Expenses:			
Salaries & Wages	339,863.23	304,885.87	644,749.10
Operating Expenses	509,238.92	880,828.48	1,390,067.40
Depreciation			-
Total Operating Expenses	849,102.15	1,185,714.35	2,034,816.50
Operating Income (Loss)	729,758.74	383,187.06	1,112,945.80
Non-Operating Revenues (Expenses):			
Interest Income	4,244.04	10,568.60	14,812.64
Intergovernmental-ARRA			
Debt Principal Payment	(379,632.27)	(225,000.00)	(604,632.27)
Debt Interest Expense	(152,009.53)	(43,287.50)	(195,297.03)
Total Non-Operating Revenues (Expenses)	(527,397.76)	(257,718.90)	(785,116.66)
Income (Loss) Before Operating Transfers	202,360.98	125,468.16	327,829.14
Operating Transfers:			
Transfer In	-		-
Transfers (Out)	(140,360.00)	(160,295.00)	(300,655.00)
Total Operating Transfers	(140,360.00)	(160,295.00)	(300,655.00)
Change in Net Assets	62,000.98	(34,826.84)	27,174.14
Net Assets at Beginning of Year - As restated	754,114.99	678,022.70	1,432,137.69
Reinstatement - Capital Assets Removed from Fund Balance - Change in Format			-
Net Assets at End of Year	\$ 816,115.97	\$ 643,195.86	\$ 1,459,311.83
	236,869.31	(59,147.18)	177,722.13

TOWN OF SPENCER
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUNDS
NON-MAJOR GOVERNMENTAL FUNDS

	JUNE 30, 2018			
Fund Balances			Other Financing	Fund Balances
July 1, 2017	Revenues	Expenditures	Sources(Uses)	June 30, 2018
Special Revenue				
Federal & State Grants:				
Arts Lottery	\$ 4,017.58	\$ 6,173.74	\$ 3,405.00	\$ 6,786.32
Community Block Grant	\$ 50,420.80	\$ 65,760.99	\$ 187,219.66	\$ (71,037.87)
Community Innovation	\$ 77,561.27		\$ 69,469.18	\$ 8,092.09
Council on Aging Grants	\$ 1,737.42	\$ 23,428.08	\$ 24,697.90	\$ 467.60
Highway Grants	\$ (345,565.49)	\$ 585,503.69	\$ 669,031.24	\$ (429,093.04)
Library Grants	\$ 30,002.72	\$ 12,439.31	\$ 13,719.61	\$ 28,722.42
Public Safety Grants	\$ 10,750.30	\$ 108,741.93	\$ 126,344.71	\$ (6,852.48)
Other Grants	\$ 18,028.55			\$ 18,028.55
Other				\$ -
Animal Sterilization	\$ 5,544.80			\$ 5,544.80
We Care	\$ 5,594.00			\$ 5,594.00
Building & Fire Code Fines	\$ 2,902.50			\$ 2,902.50
Cable PEG Access Grant	\$ 39,483.86	\$ 12,002.15	\$ 896.00	\$ 50,590.01
Clock Restoration	\$ 5,270.00			\$ 5,270.00
Flexcon	\$ 1,998.26			\$ 1,998.26
Bond Premium	\$ 28,308.03		\$ (28,308.03)	\$ -
Wage & Classification	\$ 15,000.00		\$ 15,000.00	\$ -
Fire Arm Record Keeping	\$ 4,750.00			\$ 4,750.00
Conservation Commission	\$ 998,099.09	\$ 161,582.74	\$ 830,695.71	\$ 328,986.12
Council on Aging Revolving	\$ 8,966.87	\$ 9,548.50	\$ 6,593.21	\$ 11,922.16
Drug Enforcement	\$ 5,160.46	\$ 4,055.50	\$ 1,000.00	\$ 8,215.96
Gifts & Donation	\$ 63,179.42	\$ 19,481.07	\$ 25,587.68	\$ 57,072.81
Handicapped Parking Fines	\$ 2,103.96	\$ 630.00	\$ 53.75	\$ 2,680.21
Hastings Rd Bridge Damages	\$ 4,135.32			\$ 4,135.32
Off Duty Detail	\$ (25,122.13)	\$ 939,106.10	\$ 856,755.00	\$ 57,228.97
Planning Revolving	\$ 34,614.05	\$ 3,450.00	\$ 2,259.06	\$ 35,804.99
Planning Subdivisions	\$ 547,916.71	\$ 148,457.21	\$ 30,572.37	\$ 665,801.55
Excavations & Driveway Permits	\$ 42,600.00	\$ 18,000.00	\$ 21,000.00	\$ 39,600.00
Recreation Revolving	\$ 2,095.70	\$ 3,327.34	\$ 4,909.61	\$ 513.43
Septic Management	\$ 128,271.17	\$ 1,182.27	\$ 27,900.00	\$ 101,553.44
Betterment Fund	\$ 149,998.54	\$ 1,738.21	\$ 1,000.00	\$ 150,736.75
Sugden Revolving	\$ 109,085.79	\$ 52,636.85	\$ 73,195.41	\$ 88,527.23
Wire Inspector	\$ 11,166.12	\$ 30,124.15	\$ 41,290.27	\$ 0.00
Total Special Revenue Page 1	\$ 2,038,075.67	\$ 2,207,369.83	\$ 3,032,595.37	\$ (28,308.03)
				\$ 1,184,542.10

TOWN OF SPENCER
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUNDS
NON-MAJOR GOVERNMENTAL FUNDS

	JUNE 30, 2018				
	Fund Balances July 1, 2017	Revenues	Expenditures	Other Financing Sources(Uses)	Fund Balances June 30, 2018
Continued from page 1	\$ 2,800,947.98	\$ 2,243,845.07	\$ 3,860,250.95		\$ 1,184,542.10
Capital Projects:					
Capital Improvent Program FY 2006	\$ 2,235.00		\$ 2,235.00		\$ -
Capital Improvent Program FY 2007	\$ 492.38		\$ 492.38		\$ -
Capital Improvent Program FY 2008	\$ 32,998.00		\$ 419.22	\$ (28,460.28)	\$ 4,118.50
Capital Improvent Program FY 2009	\$ 130,000.00				\$ 130,000.00
Capital Improvent Program FY 2010	\$ 16,390.00				\$ 16,390.00
Capital Improvent Program FY 2011	\$ 1,685.44		\$ 1,685.44		\$ -
Capital Improvent Program FY 2012	\$ 7,956.55		\$ 7,956.55		\$ -
Capital Improvent Program FY 2015	\$ 29,935.17		\$ 15,514.11		\$ 14,421.06
Capital Improvent Program FY 2016	\$ 316,589.15		\$ 201,348.75	\$ (1,600.00)	\$ 113,640.40
Capital Improvent Program FY 2017	\$ 757,417.48		\$ 465,690.02	\$ 30,060.28	\$ 321,787.74
Capital Improvent Program FY 2018			\$ 151,423.22	\$ 687,535.00	\$ 536,111.78
David Prouty School Annex	\$ 5,245.00				\$ 5,245.00
School ASA Renovation	\$ 345.00				\$ 345.00
		\$ 6,073,215.55	\$ 328,008.35		\$ 5,745,207.20
Total Capital Projects	\$ 1,301,289.17	\$ 6,073,215.55	\$ 1,174,773.04	\$ 687,535.00	\$ 6,887,266.68
Other:					
Buy Back Sick Leave Fund	\$ 15,373.09	\$ 108.58	\$ 32,312.42	\$ 20,000.00	\$ 3,169.25
Police Equipment Fund	\$ 7,603.95	\$ 15,811.98	\$ 19,829.10		\$ 3,586.83
Spencer World War II Memorial	\$ 512.29	\$ 5.95			\$ 518.24
Unemployment Fund	\$ 26,207.65	\$ 303.98			\$ 26,511.63
Retire Health Liability	\$ 51,082.27	\$ 592.49			\$ 51,674.76
Waterways Improvement Fund	\$ 38,718.96	\$ 449.07			\$ 39,168.03
Total Special Revenue	\$ 139,498.21	\$ 17,272.05	\$ 52,141.52	\$ 20,000.00	\$ 124,628.74
Perpetual Permanent Funds:					
Cemetery Funds	\$ 25,575.00				\$ 25,575.00
Park Funds	\$ 6,000.00				\$ 6,000.00
Total Perpetual Permanent Funds	\$ 31,575.00	\$ -	\$ -	\$ -	\$ 31,575.00
Permanent Funds					
Cemetery Funds	\$ 37,925.28	\$ 736.57		\$ (500.00)	\$ 38,161.85
Park Funds	\$ 13,267.26	\$ 223.49			\$ 13,490.75
Total Permanent Funds	\$ 51,192.54	\$ 960.06		\$ (500.00)	\$ 51,652.60
Total Non-Major Governmental Fund	\$ 4,324,502.90	\$ 8,335,292.73	\$ 5,087,165.51	\$ 707,035.00	\$ 8,279,665.12

FUND	ORG	OBJ	ACCOUNT DESCRIPTION	TYPE	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET
010	10001	41100	PERSONAL PROPERTY TAXES	R	680,287	676,717.30	3,570
010	10001	41200	REAL ESTATE TAXES	R	13,448,502	13,302,927.13	145,575
010	10001	41220	ROLLBACK TAX REVENUE	R	0	12,074.38	-12,074
010	10001	41400	LOCAL MEALS EXCISE	R	135,000	150,186.32	-15,186
010	10001	41420	TAX LIENS REDEEMED	R	0	59,704.14	-59,704
010	10001	41500	MOTOR VEHICLE EXCISE	R	1,300,000	1,545,567.41	-245,567
010	10001	41600	BOAT EXCISE	R	5,000	5,349.00	-349
010	10001	41710	PENALTY/INT PROPERTY TAX	R	38,000	32,480.53	5,519
010	10001	41720	PENALTY/INT MV EXCISE	R	53,000	50,427.31	2,573
010	10001	41730	PENALTY/INT TAX LIEN	R	9,000	8,751.36	249
010	10001	41740	FEES - MARK FEES	R	13,500	17,680.00	-4,180
010	10001	41750	INTEREST & FEES-BETTERMNT	R	0	10.14	-10
010	10001	42455	FEES-TRANS.STA.STICKERS	R	82,000	80,825.00	1,175
010	10001	42465	FEES-TRANS.STA.BAG SALES	R	195,000	174,225.00	20,775
010	10001	42470	FEES-TRANSF.STAT-FLEXCON	R	10,000	12,419.57	-2,420
010	10001	42480	FEES-TRANSF.STAT-OTHER	R	10,000	13,006.00	-3,006
010	10001	42485	FEES-TRANS.STA.RECYCLED MATER	R	9,000	10,821.79	-1,822
010	10001	42700	FEES-SPD LOCK-UP	R	4,400	6,140.00	-1,740
010	10001	43210	FEES-MUNICIPAL LIENS	R	25,000	23,550.00	1,450
010	10001	43230	FEES-PERMIT-ODIS	R	114,000	192,824.59	-78,825
010	10001	43250	FEES-TOWN CLERK	R	12,000	15,212.35	-3,212
010	10001	43260	FEES-POLICE DEPT	R	1,800	200.00	1,600
010	10001	43270	FEES-SFD 21E	R	1,400	1,978.76	-579
010	10001	43290	FEES-HIGHWAY-GAS	R	10,000	13,120.88	-3,121
010	10001	43291	FEES-HIGHWAY DEPT.	R	11,500	16,308.40	-4,808
010	10001	43296	FEES-RENTAL SELECTMEN	R	2,500	2,500.00	0
010	10001	43600	FEES-LANDFILL SOLAR CITIZENS	R	0	10,000.00	-10,000
010	10001	44100	LIC/PER-ALCOHOLIC	R	16,000	12,300.00	3,700
010	10001	44200	LIC/PER-CABLE	R	1,613	0.00	1,613
010	10001	44210	LIC/PER-SELECTMEN	R	5,500	10,438.41	-4,938
010	10001	44215	LIC/PER-DOGS	R	23,000	32,031.00	-9,031
010	10001	44400	LIC/PER-BOARD OF HEALTH	R	68,500	69,307.18	-807
010	10001	44470	LIC/PER-FIRE DEPT	R	18,500	18,715.00	-215

010	10001	44500	LIC/PER-POLICE DEPT	R	7,000	7,912.50	-913
010	10001	46900	FINES-DMV	R	15,500	14,545.43	955
010	10001	46950	FINES-COURT	R	2,000	3,320.00	-1,320
010	10001	47750	FINES-PARKING	R	3,500	4,012.50	-513
010	10001	47755	FINES- SPD GEN	R	0	4,660.00	-4,660
010	10001	47760	FINES- SPD ANIM CONTROL	R	6,000	3,160.00	2,840
010	10001	47765	FINES- B.O.H.	R	0	375.00	-375
010	10001	47775	FINES-VIOLATIONS HIGHWAY	R	0	765.00	-765
010	10001	48000	EARNINGS-TITLE V	R	0	4,331.26	-4,331
010	10001	48160	EARNINGS-SHERMAN GROV	R	0	164.24	-164
010	10001	48185	EARNINGS-VALLEY VIEW	R	460	429.46	31
010	10001	48195	EARNINGS ROYS DRIVE	R	0	20,121.95	-20,122
010	10001	48200	EARNINGS-INVESTMENTS	R	11,040	30,147.89	-19,108
010	10001	48400	OTHER MISC.REVENUES	R	0	25,508.10	-25,508
010	10001	49990	SALE OF SURPLUS EQUIPMENT	R	0	13,570.00	-13,570
010	10002	46160	ABATEMENTS/VBS & ELDERLY	R	43,429	92,787.00	-49,358
010	10002	46200	SCHOOL AID CH.70	R	49,601	45,463.00	4,138
010	10002	46600	SCHOOL TRANSPORATION AID	R	0	2,470.00	-2,470
010	10002	46660	STATE OWNED LAND	R	71,749	71,749.00	0
010	10002	46670	VETERAN'S BENEFITS	R	146,937	135,466.00	11,471
010	10002	46710	UNRESTRICTED GEN GOVT AID	R	2,259,569	2,252,896.00	6,673
010	10002	46999	MISC REVENUE STATE	R	0	6,095.00	-6,095
010			Total 010 GENERAL FUND		18,920,787	19,317,748.28	-396,961
			Revenue Total		18,920,787	19,317,748.28	-396,961
			Expense Total		0	0.00	0
			Grand Total		18,920,787	19,317,748.28	-396,961

YEAR-TO-DATE BUDGET REPORT
JUNE 30, 2018

ORG	OBJ	ACCOUNT DESCRIPTION	TYPE	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% USED
10000	56370	ASSESSMENT RET MU TEACHER	E	23,806	21,824.00	1,982	91.70
10000	56400	ASSESSMENT-AIR POLLUTION	E	2,941	2,706.00	235	92.00
10000	56630	ASSESSMENT REG TRANSIT AU	E	86,149	78,980.00	7,169	91.70
10000	56990	RMV MON-RENEWAL SURCHARGE	E	17,100	15,675.00	1,425	91.70
Total Assessments				129,996	119,185	10,811	
Board of Selectmen							
11122	57000	OTHER CHARGES/EXPENSES	E	7,500	2,637.69	4,862	35.20
Town Administrator							
11123	51000	PERSONAL SERVICES	E	170,632	159,572.05	11,060	93.50
11123	57000	OTHER CHARGES/EXPENSES	E	8,800	4,124.60	4,675	46.90
Finance Committee							
11131	51000	PERSONAL SERVICES	E	200	0.00	200	0.00
11131	57000	OTHER CHARGES/EXPENSES	E	1,500	953.00	547	63.50
Town Accountant							
11135	51000	PERSONAL SERVICES	E	74,701	72,508.49	2,193	97.10
11135	57000	OTHER CHARGES/EXPENSES	E	36,400	35,631.39	769	97.90
Board of Assessors							
11141	51000	PERSONAL SERVICES	E	115,340	113,010.88	2,329	98.00
11141	57000	OTHER CHARGES/EXPENSES	E	33,640	32,396.55	1,243	96.30
Treasurer/Collector							
11145	51000	PERSONAL SERVICES	E	142,977	141,937.17	1,040	99.30
11145	57000	OTHER CHARGES/EXPENSES	E	26,685	26,474.36	211	99.20
Town Counsel							
11151	57000	OTHER CHARGES/EXPENSES	E	35,000	28,629.34	6,371	81.80
Information Technology							
11155	57000	OTHER CHARGES/EXPENSES	E	104,059	101,839.73	2,219	97.90
Tax Title							
11158	57000	OTHER CHARGES/EXPENSES	E	25,000	14,916.88	10,083	59.70
Town Clerk							
11161	51000	PERSONAL SERVICES	E	106,751	104,651.84	2,099	98.00
11161	57000	OTHER CHARGES/EXPENSES	E	29,150	21,727.55	7,422	74.50
Elections & Registration							
11162	51000	PERSONAL SERVICES	E	9,275	9,196.09	79	99.10
11162	57000	OTHER CHARGES/EXPENSES	E	12,440	9,578.19	2,862	77.00
Town Hall Maintenance							
11192	57000	OTHER CHARGES/EXPENSES	E	78,002	52,640.23	25,362	67.50
Total General Government				1,018,052	932,426	85,626	

YEAR-TO-DATE BUDGET REPORT
JUNE 30, 2018

ORG	OBJ	ACCOUNT DESCRIPTION	TYPE	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% USED
Police Department							
11210	51000	PERSONAL SERVICES	E	1,911,026	1,904,856.69	6,169	99.70
11210	57000	OTHER CHARGES/EXPENSES	E	194,373	193,306.76	1,066	99.50
Fire Department							
11220	51000	PERSONAL SERVICES	E	231,152	229,067.22	2,085	99.10
11220	57000	OTHER CHARGES/EXPENSES	E	494,431	494,394.38	37	100.00
ODIS							
11250	51000	PERSONAL SERVICES	E	234,551	221,458.18	13,093	94.40
11250	57000	OTHER CHARGES/EXPENSES	E	23,358	23,314.14	44	99.80
Traffic Lights							
11293	57000	OTHER CHARGES/EXPENSES	E	5,000	1,065.46	3,935	21.30
		Total Public Safety		3,093,891	3,067,463	26,428	
Education							
11300	52000	PURCHASE OF SERVICES	E	1,223,902	1,212,941.35	10,961	99.10
11300	52100	PURCHASE OF SERVICE BUS	E	63,900	28,422.40	35,478	44.50
11300	52500	VOCATIONAL EDU BUY IN	E	139,981	139,981.00	0	100.00
11300	56000	INTERGOVERNMENTAL	E	8,199,749	8,199,750.00	-1	100.00
11300	56010	DEBT CAPITAL PROJ 07	E	230,738	230,737.00	1	100.00
		Total Education		9,858,270	9,811,832	46,438	
Utilities & Facilities							
11405	51000	PERSONAL SERVICES	E	82,346	80,272.14	2,074	97.50
11405	57000	OTHER CHARGES/EXPENSES	E	50,561	44,166.10	6,395	87.40
Highway Department							
11422	51000	PERSONAL SERVICES	E	510,244	508,688.75	1,555	99.70
11422	57000	OTHER CHARGES/EXPENSES	E	430,724	337,893.27	92,831	78.40
Snow & Ice							
11423	51000	PERSONAL SERVICES	E	71,670	71,669.94	0	100.00
11423	57000	OTHER CHARGES/EXPENSES	E	317,014	328,459.18	-11,445	103.60
Street Lighting							
11424	57000	OTHER CHARGES/EXPENSES	E	95,750	90,268.60	5,481	94.30
Transfer Station							
11433	51000	PERSONAL SERVICES	E	80,525	77,836.44	2,689	96.70
11433	57000	OTHER CHARGES/EXPENSES	E	252,400	238,002.85	14,397	94.30
Tree Warden							
11494	51000	PERSONAL SERVICES	E	8,058	5,113.47	2,945	63.50
11494	57000	OTHER CHARGES/EXPENSES	E	18,570	10,873.42	7,697	58.60
Gas & Diesel							
11496	57000	OTHER CHARGES/EXPENSES	E	110,000	92,235.07	17,765	83.90
		Total Public Works		2,027,862	1,885,479	142,383	

YEAR-TO-DATE BUDGET REPORT

JUNE 30, 2018

ORG	OBJ	ACCOUNT DESCRIPTION	TYPE	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% USED
Board of Health							
11510	51000	PERSONAL SERVICES	E	67,766	63,459.66	4,306	93.60
11510	57000	OTHER CHARGES/EXPENSES	E	12,135	11,208.52	926	92.40
Council of Aging							
11541	51000	PERSONAL SERVICES	E	39,737	31,102.41	8,635	78.30
11541	57000	OTHER CHARGES/EXPENSES	E	35,300	35,100.88	199	99.40
Veteran's Services							
11543	51000	PERSONAL SERVICES	E	15,753	15,756.00	-3	100.00
11543	57000	OTHER CHARGES/EXPENSES	E	187,400	186,189.59	1,210	99.40
Total Public Health & Human Services				358,091	342,817	15,274	
Richard Sugden Library							
11610	51000	PERSONAL SERVICES	E	217,522	215,429.99	2,092	99.00
11610	54000	SUPPLIES	E	60,250	59,681.16	569	99.10
11610	57000	OTHER CHARGES/EXPENSES	E	107,115	111,327.87	-4,213	103.90
Parks & Recreation							
11640	51000	PERSONAL SERVICES	E	19,561	8,198.00	11,363	41.90
11640	57000	OTHER CHARGES/EXPENSES	E	25,100	25,100.00	0	100.00
11640	58000	OTHER CAPITAL OUTLAY	E	270	270.00	0	100.00
Historial Commission							
11691	57000	OTHER CHARGES/EXPENSES	E	500	0.00	500	0.00
Celebrations							
11699	57000	OTHER CHARGES/EXPENSES	E	1,500	517.20	983	34.50
Total Culture & Recreation				431,818	420,524	11,294	
Debt Services							
11710	59000	DEBT SERVICE	E	100,000	100,000.00	0	100.00
11710	59100	LONG TERM DEBT INTEREST	E	18,130	18,130.00	0	100.00
Total Debt Services				118,130	118,130	0	
Employee Benefits							
11800	57000	OTHER CHARGES/EXPENSES	E	1,787,345	1,695,128.52	92,216	94.80
General Insurance							
11900	57000	OTHER CHARGES/EXPENSES	E	248,135	215,146.00	32,989	86.70
Grand Total				19,071,590	18,608,130.64	463,459	

TOWN TREASURER

Susan L. Lacaire
Treasurer

Interest Bearing Checking Accounts:			
Eastern Bank-Vendor Account			132.12
Santander Bank-Escrow We Care			5,610.74
Santander Bank-Sullivan			31,056.24
Century Bank-Deer Run Phase I			9,211.69
Century Bank Deer Run phase II			198,038.11
Unibank Lock Box			284.33
Unibank-Payroll			7,149.38
Century lockbox			9,030.71
Cornerstone Bixby Trail Estates			36,355.12
Cornerstone Storm Water Bond			59,759.11
Total			\$356,627.55
Liquid Investments:			
Eastern Bank- Money Market			8,883.62
Santander Bank-Depository Account treas			342,779.44
Santander Bank-Depository Account coll			150,187.35
Hometown Bank money Market			413,004.46
Hometown Bank MM - Roads			3,084,350.32
CornerStone -RFP Sugden			5,000.17
CornerStone - RFP Lake St School			5,000.00
Century money market			261,079.36
Bartholomew-TitleV			74,182.32
Bartholomew-general cash			59,948.67
Unibank-Money Market			1,184,259.32
Total			\$5,588,675.03
Trust Funds:	Principal	Interest	Fund Total
Bartholomew-Benjamin Drury	500.00	3,024.93	3,524.93
Bartholomew-George S Wilson Cemetery	259.07	1,223.47	1,482.54
Batholomew-Howe Memorial	500.00	9,307.95	9,807.95
Bartholomew-isaac lothrop Prouty	5,063.75	7,877.41	12,941.16
Bartholomew-Old Cemetery General Care	5,923.00	697.63	6,620.63
Bartholomew-Old Cemetery perpetual Care	11,975.00	3,173.04	15,148.04
Bartholomew-old Cemetery perpetual W Curtis	1,000.00	1,536.22	2,536.22
Bartholomew-Quinn Scholarship	3,500.00	9,430.41	12,930.41
Bartholomew-Richard Sugden public park	1,000.00	5,656.25	6,656.25
Bartholomew-Silas Grout Decoration	1,200.00	4,470.03	5,670.03
Bartholomew-Buy Back Sick leave Fund			58,634.86
Bartholomew-Friends of old Cemetery			622.22

Bartholomew-Police Equipment Fund			4,555.61
Bartholomew-Unemployment			26,656.76
Bartholomew-War Veterans Account			521.08
Bartholomew-Waterways improvement			39,382.41
Bartholomew-old Cemetery G Henry Wilson			2,743.85
Bartholomew-retirement liability			176,977.41
Bartholomew-Community Development			786.88
Bartholomew-Cultural Council			3,460.57
Bartholomew-Sugden Block Revolving			102,727.23
Bartholomew-Betterment Fund			151,561.84
Bartholomew-Capital Stabilization			470.06
Bartholomew-land Acquisition Stabilization			2,031.91
Bartholomew Building Stabilization			406.83
Bartholomew General Stabilization			1,104,984.94
Century Bank-Sewer Enterprise Fund			1,170,439.84
Century Bank-Water Enterprise Fund			667,721.92
Sanander Bank-Treasurers' Benefit Account			4.15
Total			\$3,592,008.53
Total All Cash and Investments			\$9,537,311.11

TOWN COLLECTOR

Susan L. Lacaire
Collector

2018		
Personal Property and Real Estate	\$	14,342,896.21
Betterments	\$	25,297.30
Motor Vehicle & Boat Excise	\$	1,804,925.56
Water and Water Fees	\$	1,557,045.86
Sewer and Sewer Fees	\$	1,030,542.05
Interest & Fees & Demands	\$	103,660.74
Certificate of Municipal Liens	\$	25,450.00
Trash Bags	\$	175,000.00
Rent-Sudgen Block	\$	50,752.00
Tax Title and Fees	\$	90,251.30
Transfer Station Stickers	\$	8,675.00
Vitals	\$	2,724.00
Dog	\$	8,240.00
Hwy Gas	\$	15,524.41
Septic	\$	421,012.50
Off Duty	\$	725,641.40
Total Turned Over to Collector	\$	20,387,638.33

BOARD OF ASSESSORS

The Board meets on the second Monday of each month at 4:00 P.M. in the Assessor's Office at the Town Hall located at 157 Main Street. The Board of Assessors is available by appointment to discuss values.

In Fiscal year 2019 an interim year adjustment was conducted as mandated by the Mass. Dept. of Revenue. Market sales are the indicator of what values should be and analysis is done to determine updated values that are certified by the State Department of Revenue.

LOCAL EXPENDITURES

Appropriations	\$23,902,583.67	
Offsets		\$17,002.00
Snow and Ice		\$11,445.12
Debt and Interest Charges		\$363,215.33
State & County Charges		\$133,711.00
Overlay		\$128,951.25
TOTAL AMOUNT TO BE RAISED		\$24,556,908.37

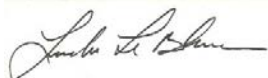
ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES

Cherry Sheet Estimated Receipts	\$2,630,142.00
Local Estimated Receipts	\$2,362,702.00
Enterprise Funds	\$3,065,712.60
Other Available Funds	\$294,345.39
Free Cash	\$992,936.68
TOTAL ESTIMATED RECEIPTS	\$9,345,838.67
NET AMOUNT TO BE RAISED	\$15,211,069.70

	CLASSIFIED PERCENTAGES	
	LEVY PERCENTAGE	LEVY BY CLASS
RESIDENTIAL	85.6107%	\$939,560,142
OPEN SPACE	0	
COMMERCIAL	5.9977%	\$65,823,906
INDUSTRIAL	3.8031%	\$41,738,127
PERSONAL PROPERTY	4.5885%	\$50,357,601
	100.00%	\$1,097,479,776

NET AMOUNT TO BE RAISED / TOTAL VALUATION	=	TAX RATE FY2019
\$15,211,069.70 / \$1,097,479,776	=	\$13.86

Respectfully submitted,



Linda LeBlanc, Assessor

Jeremey Snow, Nancy Herholz, Pamela Woodbury, Board of Assessors

BOARD OF SELECTMEN - LICENSING

The following categories of licenses were issued by the Office of the Board of Selectmen during 2018:

❖ Alcohol	18
❖ Alcohol – One-Day	5
❖ Automatic Amusement	41
❖ Common Victualler	39
❖ Entertainment	14
❖ Gravel Licenses	6
❖ Junk Dealer	4
❖ Lodging House	2
❖ Inn Holder	3
❖ Class I (Motor Vehicles)	4
❖ Class II (Motor Vehicles)	13
❖ Class III (Motor Vehicles)	1
Total Licenses issued in 2018:	<u>150</u>
Total License fees collected in 2018:	\$21,782.00

SPENCER CABLE ACCESS

Spencer Cable Access (SCA) is an independently operated 501(c)(3) corporation that implements public access television programming for the Town of Spencer. SCA continues to fulfill its mission to give the community a voice and a resource for sharing ideas, creativity, and a way to get connected with our town. SCA can be viewed on Charter Communications channels 191 (community bulletin board), 192 (public interest programming), and 194 (government programming). Recorded government meetings may also be viewed online live or on demand at SCATV.org.

SCA continues to broadcast Town Meetings and meetings of the Board of Selectmen, Finance Committee and Spencer-East Brookfield Regional School Committee as well as special town and school events. The Christmas Parade of Lights several events at Wire Village School, the Safety Complex dedication and open house are a few examples. SCA would like more people to get involved in order to cover more events.

SCA is leading a project to make needed audio improvements in the Great Hall. High-quality speakers and professional sound engineering equipment will be installed to allow all meetings and events held in the Great Hall to be heard clearly. In addition, SCA is building a communications control room at the Town Hall where meetings can be covered from McCourt Social Hall, Conference Room A, and the Great Hall. Meetings will also be broadcast and streamed live.

Our annual event, *Feeding Our Neighbors*, held on September 21, helped generate \$9,925 in financial contributions to the Spencer Food Pantry. This number includes a large donation made by customers of Klem's Department Store. In addition, the event helped raise 7,900 lbs of food including a substantial donation by the Spencer Big Y and Price Chopper.

Looking ahead to 2019, SCA and the Spencer-East Brookfield Regional School District are finding ways to work together on media education programs and workshops.

SCA welcomes any Spencer resident to produce their own programming and is always looking for new volunteers to help in a myriad of ways. Please contact the station at akeyes@scatv.org to find out how you can earn a stipend when you become a local TV producer or volunteer.

Follow Spencer Cable Access online at SCATV.org, Facebook.com/SpencerCableAccess, and YouTube.com/SpencerCableAccess.

Aaron Keyes
Station Manager

CHARITABLE NEEDS COMMISSION

The Spencer Charitable Needs Commission is a self-funded agency of the Town. It was established by Florence Harrington in memory of Melinda A. Prouty. The specific purpose of the commission is “to be devoted to the relief of poor and needy residents of Spencer Massachusetts”.

The commission is composed of five diverse residents of Spencer. The commission meets the first Monday of every month except July and August. In September we meet the day AFTER Labor Day (Tuesday). The commission tries to meet as many needs of those who come before the commission as possible. The commission helps with overdue rent, utilities, and any other catastrophic emergency as needed. The commission offers a hand up, not a hand out.

The Charitable Needs Commission was saddened by the loss of two of our members this year. Karen Burke was an active member helping the commission whenever needed to do extra special work. Karen lost a battle with cancer in June this year. She will be greatly missed for her cheery outlook and helpful nature. David Ingalls has moved from Spencer after many years of faithful service to the commission. Dave will be missed here at the Commission.

In 2018 the commission financially helped over 76 cases with various bills paying over 90 different vendors.

Commission Members
Barbara Grusell, Chairman
David Ingalls, Secretary
Paulette LeBlanc, Recording Secretary
Paul LaMontagne
Karen Burke (deceased)

COUNCIL ON AGING

The mission of the Spencer Council on Aging is to seek to enrich the lives of the community's senior population by providing educational programs, recreational activities, referral and social service assistance and to advocate for the seniors while educating the community on the needs of its elders.

The Council on Aging continues to increase its programming, services and activities. Our office and senior center hours are currently open 9:00 AM to 3:00 PM Monday through Thursday and Thursday evening from 4:00PM to 7:00PM. Our goal is to keep seniors in the community with an emphasis on wellness. We offer a wellness clinic and two blood pressure screenings monthly. We also provide yoga, exercise, low impact aerobics; beginners line dancing, advanced line dancing, tai chi and Zumba classes, as well as cribbage and bingo.

We provide referrals for many different senior needs as well as assistance with extra help for Medicare, applications for MassHealth, Prescription Advantage, Food Stamps, Housing, etc. for seniors. There are now over 3100 seniors in town. CoAs serve as the only public social service agency and assist numerous non-elders in accessing public benefits. They may also serve as a link to and support for elders, their families and others in case of local emergencies.

We have hot lunches on Tuesdays and Thursdays at 11:30 AM . The cost is a voluntary donation. If interested in lunch, you may call the center 48 hours in advance to make reservations. The menu can be found in the Grapevine Newsletter distributed monthly at different locations in town or by visiting our website at www.spencerma.gov and clicking on the Council on Aging under departments.

We have instituted a volunteer driver program to get seniors to their medical appointments. This is simply supplemental. SCM Elderbus is the main provider of this service. Elderbus goes into Worcester, Auburn and Holden on Monday, Wednesday and Friday. Our program will only run Tuesdays and Thursdays. If interested in driving or for more information call our office.

We are in the process of becoming a Dementia Friendly Community which insures people with dementia are treated with patience and respect at all times. If you are interested in this ongoing initiative, please call April or Pam for more information.

Please feel free to drop by the center at 68 Maple St. or call 508-885-7546 for help or information.

Pamela Woodbury, Director

April Caruso, Outreach Coordinator

CULTURAL COUNCIL

The mission of the Spencer Cultural Council is to promote the arts, sciences and humanities with the purpose of providing enhanced opportunities for the citizens of Spencer of all ages and backgrounds to participate in creative and educational experiences.

To accomplish this purpose the cultural council received a grant of \$7000.00 from the Massachusetts Cultural Council (MCC) for distribution in 2019. An additional \$222.00 was available for distribution as a carryover from FY 2018. For 2019 the council received 22 grant applications totaling \$18,760.00. Members reviewed each application, prioritizing proposals that reach a wide audience and enrich diverse populations of the community. Deliberations resulted in 6 denials and 16 full or partial awards.

On December 3, 2018 the cultural council awarded the following grants: \$1,420.00 to support various reading, historical and cultural programs for children, teens, and adults at the Richard Sugden Library; \$300.00 for programs at the Knox Trail Middle School and Wire Village School; \$680.00 for musical performances and other program for seniors and the community at the Senior Center and Senior Living at Prouty; \$700.00 in support of the annual Massasoit Art Guild Show; \$2000.00 for a community concert series sponsored by the Parks and Recreation Department; and \$1825.00 in support of the 100th Anniversary Centennial Celebration being coordinated by Spencer American Legion Gaudette-Kirk Post 138.

The council anticipates communication with town and community leaders and other town boards to assess the success of the grants awarded and to identify opportunities for cooperative projects and presentations in the future.

John J. Green Jr., Chair
Rachel Faugno, Secretary
Janice Peters, Member

Diane Johnson, Treasurer
Denise Famosa, Member

OFFICE OF DEVELOPMENT & INSPECTIONAL SERVICES
TOWN PLANNER/PLANNING BOARD
CONSERVATION COMMISSION
BOARD of HEALTH & BUILDING INSPECTOR

The Office of Development & Inspectional Services (ODIS) is comprised of the Board of Health and its Agent, the Building Inspector, the Town Planner/Economic Development Officer, the Conservation Commission and its Agent, the Zoning Board of Appeals, the Planning Board; Gas, Plumbing & Electrical Inspectors and the Sealer of Weights & Measures.

Major projects require a technical review with ODIS, Police, Fire, Water, Sewer, and the Utilities & Facilities Department, who work together to streamline applications and to clarify the requirements.

The following are the reports from the individual departments in ODIS:

TOWN PLANNER

2018 highlights included the following:

- Reviewed and prepared decisions for all Planning Board and Zoning Board of Appeals applications
- Began serving as full-time ODIS Director
- Successfully applied for and received a Mass Downtown Institute grant to create Design Guidelines for Downtown Spencer
- Received a technical assistance grant from Central Massachusetts Regional Planning Commission to study possible Gateway features at entries to Spencer and Downtown
- Successfully applied for Opportunity Zone designation for Downtown
- Coordinated RFP process for the sale and reuse of the Sugden Block and Lake Street School with the Economic Development Committee and Building & Property Reuse Committee.

Paul Dell'Aquila, AICP
Town Planner

PLANNING BOARD

The Planning Board held meetings on the 3rd Tuesday of each month during 2018. Special Planning Board Meetings were held on February 6 and August 13.

The Board received 8 new Site Plan Review applications in 2018:

8 Site Plan Reviews (Major or Minor)

<u>Project</u>	<u>Type</u>	<u>Applicant</u>	<u>Owner</u>
17 GH Wilson Road Solar	Major	ZPT Energy Solutions II	Scott & Joyce Cycz
Main Street Solar (behind 369 Main St.)	Major	ZPT Energy Solutions II	Main Street Realty Trust
Landfill Solar	Major	Spencer Landfill Solar LLC (Citizens Energy)	Town of Spencer
401 E. Main Street.	Minor	Todd & Jennifer Davis	JAD Realty Trust
460 Main Street.	Minor	Jeremy Ahearn	Ahearn Equipment, Inc.
20 McCormick Rd. Solar	Major	Independence Solar, LLC	Adgalanis Professional Services LLC
32 McCormick Rd. Solar	Major	Independence Solar, LLC	Adgalanis Professional Services LLC
5 Meadow Rd.	Amend	Steven Turner	Charlie's Diner

Carried over from 2017, Site Plans for 36 Cranberry Meadow Road solar (Forefront Power); 17 West Main St. (Doray Trucking); and No. Brookfield Rd. solar (Sunpin); were also approved in 2018. Also, the Board granted a Stormwater Permit and Major Site Plan extension request for the proposed solar array at 103 N. Spencer Rd., previously approved in 2010.

Additionally, 15 new ANR Plans were submitted and endorsed, resulting in 17 new lots (compared to 13 ANR's with 19 lots in 2017, ANR's with 16 lots in 2016, 12 ANR's with 16 lots in 2015, 20 lots in 2014, 12 in 2013 and only 2 in 2012):

2018 ANR Approvals

Date	Owner/Applicant	Location	Description	New Lots
2/20/2018	Carol Paquette	119 Charlton Road	Boundary Line Adjustment	
3/20/2018	Central Land Development Corp.	N'y of Windbrook Dr., W'y of Sycamore Dr & E'y of Lake Ave	Create New Lot	1
3/20/2018	Central Land Development Corp.	Clark Rd./Lake Ave.	Boundary Line Adjustment	
3/20/2018	Norman Bassett	35 Marble Rd.	Boundary Line Adjustment	
3/20/2018	George Watson, Jr.	Borkum Rd.	Create New Lots	1
4/17/18	Hinamie, LLC	Southerly Side of I Capen Road & Westerly Side of E. Charlton	Create New Lots	2
4/17/18	Hinamie, LLC	Southerly Side of I Capen Road & Westerly Side of E. Charlton	Create New Lots	2
4/17/18	David Wentworth	121 Charlton Road	Boundary Line Adjustment	
4/17/18	Paul & Susan Bouvier	Paxton Road	Create New Lot	1
5/15/18	Scott & Joyce Cycz/ZPT	17 GH Wilson Road	Boundary Line Adjustment	
6/19/18	Janet Chalifoux	Cooney Road	Create New Lots	3
6/19/18	Michael Aucoin	6 Woodland Lane	Create New Lots	2
10/16/18	Gibbons	William Casey Rd.	Create New Lots	2
10/16/18	Lavallee	No. Spencer Rd.	Create New Lots	3
11/20/18	James Berthiaume	77 Paxton Road	Boundary Line Adjustment	

No new residential subdivision applications were submitted in 2018.

The Board also heard and granted a request for a Special Permit Amendment (Common Driveway) on Bacon Hill Rd.; heard and granted a Stormwater Waiver request for the Spencer Agricultural Association's planned expanded parking area off Smithville Cross Road; and heard and continued a Special Permit application for a common driveway off North Spencer Rd. (Caruso).

The Planning Board extends their thanks to the other Boards and Commissions and Town staff and officials who have provided assistance and support in planning issues this past year.

Robert Ceppi, Chair
Jonathan Viner
Maria Reed
Shirley Shiver
Jeff Butensky

ZONING BOARD OF APPEALS

The Zoning Board of Appeals held meetings on the 2nd Tuesday of each month during 2018. No meetings were held in March or December. May's meeting was rescheduled to avoid conflicting with Town Elections. Two new members joined the Zoning Board of Appeals: Stacey Langelier and Alyce Johns, bringing Board back to full membership. Former U & F Superintendent Steve Tyler served as an alternate member.

12 Approved ZBA Applications (Special Permit/ Variance)

Location	Owner/Applicant	Purpose	Zoning Code Reference
116 Main Street	Dmitry Bykhovsky	Extension of previous special permit	4.9.3
30 Howe Road	Robert Moschini	Gravel Pit Renewal	4.2 (H.1) & 4.8.6
89 Cranberry Meadow Road	Leo Aucoin	Gravel Pit Renewal	4.2 (H.1) and 4.8.6
Cranberry Meadow Road	Bond Construction	Gravel Pit Renewal	4.2 (H.1) and 4.8.6
2 Garrette Lane	Patricia Karpowicz	Accessory Apartment	4.8.1 & 4.8.1.G
5 & 11 So. Spencer Rd.	FLEXcon	Modular unit for health center	4.4.G
29 School Street	Mary Williams	Variance for porch setbacks	7.3
2 Lyford Cross Rd.	Lauren & Kyle Curren	Accessory home-based salon	4.8.3.D
48 Smithville Rd.	Spencer Ag. Assoc.	Expand Smithville Cross Rd. parking	4.9.3.C
103 No. Spencer Rd.	ZPT Energy/ Wentworth Estate	Extend special permit granted on 7/13/10.	4.3.4
49 E. Charlton Rd.	Glenn Maffei	Parking vehicles over one ton	4.8.4
77 Chickering Rd.	Matthew Schold	Dimensional variance on addition	5.1 & 7.3

The ZBA denied a Special Permit to allow the renting of rooms in a single-family dwelling for 17 Debbie Drive.

The Board wishes to thank other Town Boards and Commissions and all Town staff and officials who provided assistance to during the year.

Allan Collette, Chair
 Stacey Langelier
 Alyce Johns
 Steven Tyler (alternate)

BOARD OF HEALTH

The Board of Health provides basic health services to the Town residents including senior blood pressure clinics, flu clinics, and inspectional services to food establishments, housing & nuisance complaints, septic plan reviews & compliance, and Emergency Public Health services during outbreaks & disasters. The following is a summary of inspections & compliance services during this calendar year.

❖ Food Service Inspections	65
❖ Mobile Food Truck Inspections	15
❖ Retail Food Inspections	42
❖ Food Related Complaints	12
❖ Housing Inspections	42
❖ Housing Court	8
❖ Receiverships takings	2
❖ Enforcement Letters	50
❖ Compliance Letters	35
❖ Percolation Tests Witnessed	31
❖ Septic Inspections	56
❖ Septic Plan Reviews	28
❖ Title 5 Report Reviews	61
❖ Bathing Beach Inspection report reviews	38
❖ Beach Inspections	6
❖ Beaver Permits Issued	14
❖ Nuisance Complaints	45
❖ Tobacco Compliance Inspections	22
❖ Gym Inspections	2
❖ Tattoo Parlor Inspections	2
❖ Pet Store Inspections	2
❖ Rabies Investigations	2
❖ Camp Inspections	4
❖ Seminars Attended	8
❖ Flu Clinic	1
❖ Well Permits Issued	12
❖ Public Well Report reviews	16
❖ As-Built Reviews	18
❖ Special Event Inspections and food trucks	20
❖ Spencer Fair Food Booths	43 (6 Inspections each -258)
❖ Offsite Meetings (Region 2)	8
❖ Tech Review Meetings	1
❖ BOH Meetings	6
❖ Emergency response to fires/Police Calls	5
❖ Public Records Requests	12
❖ EDS Drill	1

Total Revenue generated \$55,745.00

PUBLIC HEALTH NURSE REPORT

Disease Events and Classification for 2018

Bacterial	2
Gastro-intestinal	4
Hepatic	26
Respiratory	50
Zoonotic	41
Flu Clinic	1

Respectfully Submitted,
Board of Health
Lisa Daoust, Agent
Rodney L. Foisy, Chairman
Robert James Bradshaw Jr., Member
Lee Jarvis, Member
Daniel C. Shields, Member
Cheryl Rawinski-RN, Public Health Nurse

SEALER OF WEIGHTS & MEASURES

The Sealer of Weights & Measures for the calendar year 2018 has tested and sealed 182 devices and generated \$4,311.00 for the Town of Spencer.

Revenue generated \$4,311.00

Respectfully submitted,
John A. Biancheria-Sealer

BUILDING DEPARTMENT

William Klansek, Building Inspector

Building Permit Activity

Single Family Dwellings	18
Multi-Family Buildings	0
Commercial	28
Additions	3
Renovations/Alterations/Remodel	28
Sheet Metal	22
Insulation/Weatherization	28
Garages/Barns	8
Decks/Porches/ Stairs & Egress	19
Sheds	4
Roofing/Siding	88
Above Ground Pools	9
In Ground Pools	0
Signs	16
Solid Fuel Appliances	32
Windows/Doors	29
Demolitions	6
Temporary Trailers	0
Foundations	0
Certificate of Inspections	57
Solar Panels (rooftop)	35
Solar Panels (ground)	3
Miscellaneous	14
Total permits issued	447
Fees Collected	\$111,208.19
Occupancy Permits	18

Gas - James Bergeron, Inspector

Permits issued	116
Gas Inspections	85
Plumbing Inspections	
Fees Collected	\$9,065.00

Wiring - Norman Bassett, Inspector

Permits issued	216
Inspections	253
Fire Calls	3
Fees Collected	\$38,758.50

Plumbing - Bob Wall, Inspector

Permits issued	97
Inspections Plumbing	125
Inspections Gas	16
Fees Collected	\$10,371.25

CONSERVATION COMMISSION

Notice of Intent	31
Requests for Determinations	27
Orders of Conditions issued	30
Negative Determinations issued	22
Positive Determinations issued	3
Certificates of Compliance issued	10
Extensions issued	4
Notice of Violations	10
Enforcement Order issued	3
Total inspections	190

Margaret Washburn
Conservation Agent

FIRE & EMERGENCY SERVICES

We continue to provide first class service to our customers, the citizens and visitors to the Town of Spencer and to those neighboring communities looking for assistance in their time of need.

I have to thank the tireless dedication of all our firefighters and members of Emergency Management. Without them we are empty and cannot perform the tasks which we are expected to do. They put in a great deal of volunteer hours to train and better themselves and to lessen the financial burden to the community. A lot of volunteer hours are the basis of the Fire Department and Emergency Management since in the inception of each organization.

This past year we entered into a new realm for the Town and Fire Department. We hired the first full time firefighters for the Town of Spencer. They started on January 24th and have made a huge impact immediately to the community. We now have coverage 7 days a week from 6am to 6pm of two firefighters. Ending 2018 the full time firefighters were David Hoyt, Patrick Gorham, Patrick Murray and Thomas Parsons. The majority of the time they are the only staff available for day time calls. Not only are they responding to fire calls but they have been in the schools through the SAFE program and working with the elderly with the Senior SAFE program. The Senior SAFE program grant was only awarded since we have staff to provide the programs. This upcoming year we were awarded \$3754.00 for the SAFE program and \$2400.00 for Senior SAFE. Without these funds we would not be able to assist the youngsters and the elderly in the community.

This year saw us respond to areas that are unusual to us. We responded to the City of Lawrence as part of a Structural Task Force as they dealt with their gas emergencies throughout their City and in Andover and North Andover. We also responded to the Town of Uxbridge to cover their community while they were in Rhode Island at a Firefighters Funeral and to the City of Worcester twice. Once for a major water main break the where the Tanker provided coverage for the Tatnuck area and we also were honored to assist them and covered the Webster Square Station while Worcester firefighters attended the wake and funeral for Worcester Firefighter Christopher Roy who lost his life in a apartment building fire. The tanker was also deployed to the Town of Northbridge for a gasoline tanker accident. As emergencies get more complex, mutual aid, which is the backbone of the Fire Service, becomes more relevant and is moving pieces throughout the state. We rely on their assistance as do all of our neighbors.

We were able to purchase a used Rescue from the town of Santee California in the summer replacing our 1990 GMC rescue which we had outgrown years ago. A special bond today exists between the two communities and can be noticed if you follow us on social media where we tend to share and like items back and forth. We have a presence on Facebook and Twitter and are very active on both trying to keep the public informed of what is happening in the community and within our Department.

We are always looking for call firefighters to fill our ranks as people tend to move, retire or have too much going on in life and must resign. If you're looking to a fun and exciting challenge this is the place to be, stop in and fill out an application.

As part of the stamp out cancer in the fire service, the Town so graciously approved the purchase of a gear washer extractor and a gear dryer to clean and dry turnout gear when coming back from a fire. We need to rid the gear of the carcinogens that have been proven to be on our gear after a fire. We thank the community for supporting us whenever we had a need. This comes on the heels of the exhaust system that we received the previous year to remove diesel fumes from the building. We apply each year for any grants that come our way and have been successful throughout the years. We hope to continue with that trend.

Firefighter Michael Struppa comes back to us this year after being deployed with our military in Kosovo for the last year. We welcome him back and thank him for his service!

Current Roster:

Fire Chief: Robert Parsons

Deputy Chief: William Locke

SEMA Director of Operations: Sandra Fritze

Chaplain: Rev. Ralph DiChiaria

Clerk: Sandra Fritze

Custodian: Donald Churchey

Photographer: Tammie Gebo-Gadbois

Ladder 1: Captain Robert Churchey, Lt Jason Ferreira, Firefighter Brian Barber, Firefighter Albert Forand, Firefighter Adam German, Firefighter Travis Reilly, Firefighter Thomas Parsons, Firefighter Michael Stuppa, Firefighter Ryan Morton, Firefighter Keilena Johnson, Firefighter Michael Garcia

Engine 2: Captain Michael Gadbois, Lt. Brian Mathon, Firefighter David Hoyt, Firefighter Kevin Kennedy, Firefighter Patrick Gorham, Firefighter Anthony Gianfriddo, Firefighter Johnny Miller, Firefighter Thomas Da Silva, Firefighter Glen Sweeney, Firefighter Patrick Murray, Firefighter Aaron Palmer, Firefighter Nicole Thebeau

Engine 3: Captain Joshua Gaucher, Lt. Jonathan Thibault, Firefighter David Daoust, Captain Patrick Donohue, Firefighter Jeremy Levitan, Firefighter Joseph Brodmerkle, Firefighter Deliah Shader, Firefighter Joshua Prater, Firefighter Joseph Di Pilato, Firefighter Robyn Da Silva

Engine 4: Captain Corey Lacaire, Lt Joseph Nanigian, Firefighter Ralph Kirouac, Firefighter Glenn Maffei, Firefighter Corey Phoenix, Firefighter Christopher Wyman, Firefighter Angel Colon, Firefighter David Leite, Firefighter Michael Navickas

Per Diem Firefighters: Benjamin Locke, Matthew Langevin, Andrew Bellizzi, Zachary Spencer.

Spencer Emergency Management: Christine Gagne, John Gagne, Michael Hilow, Michael Natale, Sheri Kaiser, Suzanne Lavallee, Megan Mathon, Sheila Phoenix, Kathi Pratt, Al Roussin,

This past year we lost a valued member of Emergency Management Roseanne Inagalls, may she Rest in Peace.

The following left the Department through resignation or retirement. Robert Bradshaw retired after moving to North Brookfield. John Dymek resigned after moving to Rhode Island. Joshua Blodgett left us and went to North Brookfield. Jeremy Feldman moved to Southbridge and was appointed a full time firefighter for the Town of Auburn. Lee Churchey retired after 30 years on the Department.

Apparatus:

Name	Year	Condition
Ladder 1	2010 Smeal	Excellent
Engine 1	1987 Ford/Maxim	Good
Engine 2	2014 Smeal	Excellent
Engine 3	1986 Maxim	Good
Engine 4	1995 E-One/International	Good
Tanker 1	2005 4-Guys/International	Good
Rescue 1	2000 Piece Rescue	Good
Forestry 1	2005 Ford F-350	Good
Forestry 2	1984 GMC K30	Fair
Forestry 3	1986 AM General	Good
Car 1	2017 Ford Expedition	Excellent
Car 2	2005 Ford Explorer	Poor
CD1 SEMA	2004 Ford E-450	Good
Squad 1	2005 Ford F-450	Good

In closing I would like to thank all the town officials for their support and assistance throughout the year especially Town Administrator Adam Gaudette and Interim Administrator William Ross and our present Town Administrator Thomas Gregory and the Selectboard. Without their support we would not be able to continue to provide the outstanding quality of assistance to the community that we can provide. We work tirelessly with all the other Town Departments and have a great working relationship.

Fire & Emergency Services
January 1, 2018-December 31, 2019
Total alarms for service 497

FIRES

Building Fires	18
Cooking Fires	11
Chimney Fires	0
Passenger Vehicles Fires	5
Grass/Brush Fires	7
Other Fires	<u>7</u>
	48

RESCUE, EMS ASSIST

Medical assist EMS crew	54
Vehicle accident with injuries	9
Vehicle accident with no injuries	10
Extrications	4
Water/Ice Incident	1
Other Rescues	<u>2</u>
	80

HAZARDOUS CONDITIONS

Gas/Flammable liquids spills	14
Natural/LP gas leak	25
Accident cleanup	36
Chemical spill or leak	3
Power lines down	16
Arcing/shorted electrical equipment	5
Electrical/wiring problem	4
Carbon monoxide incidents	8
Other hazardous conditions	<u>5</u>
	116

SERVICE CALLS

Water Problems	6
Public Service Assistance	13
Unauthorized burning	19
Other service calls	<u>13</u>
	51

GOOD INTENT CALLS

Smoke scare/odor	19
Other good intent calls	<u>29</u>
	48

FALSE ALARM AND FALSE CALLS

System malfunction	13
Sprinkler activation	3
Smoke detector activation	54
Alarm sounded/malfunction	51
CO detector activations	25
Other false alarms	<u>0</u>
	146

SEVERE WEATHER STAND BY

Severe weather or natural disaster	<u>8</u>
	8

PERMITS/INSPECTIONS

929

Mutual Aid to other Communities:

Brookfield	1
Charlton	1
East Brookfield	1
Grafton	1
Lawrence	1
Leicester	6
North Brookfield	3
New Braintree	1
Northbridge	1
Rutland	2
Sturbridge	3
Uxbridge	1
West Brookfield	1
Worcester	2

Mutual Aid from other Communities:

Auburn	1
Charlton	1
Dudley	1
East Brookfield	6
Leicester	5
Paxton	1
Southbridge	1
Sturbridge	1

HOUSING AUTHORITY

The Spencer Housing Authority manages Projects 667-1 and 667-2 known as “Howe Village”. Our eighty-four 667-1 units were built in 1970 and 667-2 was added in 1975 providing an additional sixty units for a total of one hundred and forty-four one-bedroom units for the elderly and handicapped. Included in the 667-2 Project were four units especially designed for handicapped tenants. Also included is space for noontime meals and “meals on wheels” delivery provided by Tri-Valley Elder Services.

The Housing Authority opened Project 667-3 on 4/1/1989 known as “Depot Village” which is located at 40 Wall Street. The Project consists of twenty-four one bedroom elderly and handicapped units; two separate congregate housing units, one six bedroom unit and one four bedroom unit. The congregate units are managed by Tri-Valley Elder Services and have private bedrooms with shared facilities for kitchen and living room use. Also included is commercial space, which is currently vacant.

Project 689-1 was opened in January 1988 at 77 Maple Street. There are (2) two separate buildings with (4) four bedrooms in each unit. The buildings are currently leased and operated by the Glavin Center to provide housing & services for handicapped individuals. Project 705-1 was opened on 4/1/1989 on Lloyd Dyer Drive. There are (4) four duplexes for (8) eight families, including one handicapped unit.

The Housing Authority administers two rental assistance programs: the (MRVP) Massachusetts Rental Voucher Program formerly known as the 707 Program for low-income families currently has 5 units leased in the Spencer area. The other Program known as the (AHVP) Alternative Housing Voucher Program for non-elderly disabled applicants currently has 53 one-bedroom units leased in the state of Massachusetts.

The Spencer Housing Authority had several Projects during 2018:

Roofing Project @ 667-1 & 667-2 Howe Village

Concrete Repair @ 667- 1 & 667-2, Howe Village

Bathroom renovation @ 689-1, 77 Maple Street bldg.B

Exterior Posts & Siding repair in outside entryways @ 689, 77 Maple Street.

Apartment Renovation @ 705-1, Lloyd Dyer Dr.

Projects slated for year 2019:

Additional Roof Replacement @ 667-1&2 Howe Village

Courtyard Improvements @ 689-1, Maple Street

Bathroom sink replacement @ 667-1 & 667-2, Howe Village

The Housing Authority will continue to strive to provide safe and affordable housing to meet the elderly/handicapped and family needs of our area. We also serve as an informational & resource contact for services in the area.

Charlene Kaiser, Executive Director

PARKING CLERK

Please be advised that the annual Town-wide Winter Parking Ban is in effect from November 1st at 12:01 a.m. and continues through April 15th at 6:00 a.m. Violators of the winter parking ban are subject to a \$20.00 fine

Kurt Nordquist,
Parking Clerk

NO PARKING ON EITHER SIDE OF THE STREET:

Adams Street	Clark Street	Highland Street	Route 31 North
Chestnut Street	Elm Street	Main Street	Route 31 South
Church Street	Hastings Road	Maple Street	Sampson Street
(Between Maple & Mechanic)	High Street	Mechanic Street	Smithville Road
			Water Street

PARKING ALLOWED ON ODD NUMBERED SIDE OF THE STREET ONLY:

Bell Street	Grant Street	McDonald Street	Franklin Street
Lincoln Street	School Street	Summit Street (#3 to #27)	

PARKING ALLOWED ON EVEN NUMBERED SIDE OF THE STREET ONLY:

South Street	North Street (Between Main & Powers)	Summit Street (Main to #8)
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STREETS WITH SPECIAL RESTRICTIONS:

Cherry Street (From Mechanic to Maple) Parking allowed on the even numbered side of the street only.

Wall Street: Parking is allowed on the odd numbered side of the street from Mechanic to the beginning of the FlexCon Building.

Earley Street: Parking is allowed on the odd numbered side of the street from Chestnut to Church Street.

Temple Street: Parking is allowed on the odd numbered side of the street from Chestnut to Church Street.

STREETS WITH NO RESTRICTIONS:

Dustin Street

ALL OTHER STREETS:

No parking is allowed on the odd numbered side of the street, with the exception of those streets specifically named above where parking is allowed on the odd numbered side of the street.

No parking is allowed on sidewalks.

PARKS & RECREATION

After being closed to the public for several years, the beach at Luther Hill reopened for the summer season. The summer went off without any major issues. The season kicked off with a grand reopening with music, fun activities, and food which was well attended. With lifeguard coverage provided once again, Spencer residents were able to enjoy swimming and fun times at the beach. Swimming lesson sessions were also able to be reinstated. Once again Spencer youth can learn this essential safety skill as did generations of Spencer residents over the years. The community spirit which was shown by those who volunteered time, effort, money, and resources to get the beach ready to reopen displays the best of Spencer. Physical improvements at Luther Hill include new docks/rafts, replenished beach sand, refurbished boathouse, and updated bathroom facilities. Next spring work will be done on updating the parking attendant building. We thank the town for its financial support of this endeavor. We especially thank John Stevens for his commitment and leadership in laying the groundwork for the beach to reopen. We hope that we will be able to keep the beach open during the summer season for years to come.

One positive legacy of the work of John Stevens is the annual Summer Concert series at Powdermill Park. This year we had a variety of concerts which represented various cultural experiences and music genres. The performances by the bands Rhythm and the Bad Tickers were especially well attended and received. We look forward to expanding our offerings to include more family centered performances and activities at a variety of our park facilities.

Various groups used O’Gara Park over the past year. These included a dog trainer, youth football, men’s softball and women’s softball. Various events such as a family movie night, 3rd annual dog show, and playoff games were very well received. We are in the process of installing a security camera system to safeguard the park. Future plans include potential restoration of the grandstand, connecting O’Gara Park to the Rail Trail, and the building of a new concession/restroom building with meeting space. We look forward to continuing to improve the facilities and usage of O’Gara Park.

The Commission is in the process of developing and implementing a 10-year plan to improve and upgrade the playground and other facilities at Powdermill Park. With support from the town, we are pursuing grant opportunities to upgrade the toddler play area. Future plans include updating the older child play area, upgrading the pavilion, and bringing varied family programming to Powdermill Park.

Phase 2 of the grant funded work on the Rail Trail was completed this year, which resurfaced the trail to provide a smooth surface friendly to all who walk the trail. Phase 3 work will take place in 2019. This will include upgrade and adding amenities to improve the visitor experience along the trail. We will then explore a phase 4 grant to connect O’Gara and the Rail Trail and provide sufficient parking to access the Rail Trail. We would like to thank Steve Tyler for his continued support and expertise in improving the Rail Trail.

In fiscally challenging times, we continue to explore various means to seek additional consistent funding to improve the conditions of our existing park facilities and create new programming opportunities. We thank the Spencer Abbey, the Spencer Exchange Club, and the Spencer Fire Association for their continued support. Donations can be made to the Luther Hill Park Donation Account, O’Gara Park Donation Account, and for general park needs for use in any park to the Youth Commission Donation Account. We welcome any assistance from the public in gaining support to help us maintain and restore our recreational parks, facilities, and programming. Strong and vibrant park and recreation programming and facilitates is key to improving the quality of life for all Spencer residents and families.

Robert Churchey, Chairman
Martin German Jr.
Corinne Kennedy
Lynne Porretti
William Shemeth III
Anthony Toscano

POLICE DEPARTMENT

The Spencer Police Department continues to conduct policing on a proactive basis. In today's society, Police Officers can no longer just react to crime. They must instead, respond to the wide variety of issues and problems impacting the fear of crime and quality of life in our community.

The Spencer Police Department continues to participate in the Central Massachusetts Law Enforcement Council, which allows access to specialized assets including a SWAT Team along with K9, Motorcycle and Collision Reconstruction Units. The Spencer Police Department currently has one Officer assigned to the Collision Reconstruction Team.

The Spencer Police Department conducts a variety of community outreach programs, including: the deployment of our speed radar dolly; the installation and inspection of child safety seats; the participation in the Goods for Guns Buyback and Drug Take Back events; providing Civilian Response to Active Shooter Events (CRASE) Instruction to local businesses; the use of social media, Facebook & Twitter to keep the public informed.

The Spencer Police Department maintains affiliation with the following organizations: Worcester County Detectives; Worcester County Fraudulent Check Association; Street Violence Prevention Group; Tri-Valley Elder Task Force; District Attorney's Opioid Task Force; Worcester County Anti-Crime Task Force and the Massachusetts Financial Crimes Task Force.

Continued and comprehensive training of all Spencer Police Department personnel is of paramount importance in the areas of law enforcement and public safety. On an annual basis, Officers attend Firearms Qualification and Proficiency training. In addition Officers and Dispatchers participated in an internet based in-service training program provided by the Massachusetts Police Institute in accordance with standards promulgated by the Massachusetts Police Training Committee and State 911 Department.

What was new in 2018? There has been an upgrade to our 911 system which will allow for the reception of "Test Messages". The ALICE Program has been implemented in the Spencer/East Brookfield Regional School System. Alert, Lockdown, Inform, Counter, Evacuate, a series of protocols in response to an active shooter event. Participation in the MACCS Program, Motor Vehicle Automated Citation and Crash System. The State has provided and installed (one-time) printers in each of our cruisers, which will allow for the issuance of electronically generated citations and crash exchange forms. Lastly, I have instituted a Community Camera Registration to help us with the response to criminal activity and the apprehension of offenders.

There were several personnel changes in 2018. Detective James Murray was promoted to Sergeant, increasing our complement of first line supervisors to four. Joshua May was hired following the retirement of Sgt. George Edwards and Officer Randy Berg was promoted to Sergeant.

Whenever possible the Spencer Police Department makes application for Federal and State

grants. Grants are important, as they allow a community to address issues that may be beyond their financial resources. This year the Spencer Police Department was awarded a variety of grants, including: \$10,000 from the State 911 Department for Dispatch training; \$48,780 from the State 911 Department for Dispatch overtime; \$2,625 from the Executive Office of Public Safety and Security for Child Passenger Safety Seats; \$8,688.05 from the Executive Office of Public Safety and Security for traffic enforcement & equipment; \$20,327.13 from the Homeland Security Division of the Executive Office of Public Safety and Security for Active Shooter Training.

In closing, I wish to thank the members of the Spencer Police Department for their dedication and support. I also wish to thank the Town Administrator, Board of Selectmen, along with all other Town Officials, Boards and Departments for their assistance in providing the citizens of Spencer with exceptional public services.

David B. Darrin,
Chief of Police

ACTIVITY REPORT

ARRESTS/COMPLAINTS:

Murder	0
Rape	2
Armed Robbery	0
Unarmed Robbery	0
Assault & Battery	27
Assault w/Dangerous Weapon	14
Burglary	6
Larceny	25
Motor Vehicle Theft	0
Vandalism	15
Arson	0
Domestic A&B	42
Warrants	52
209A/HPO Violation	16
Misdemeanor – Miscellaneous	19
Felony – Miscellaneous	9
Motor Vehicle – Miscellaneous	55
Minor in Possession of Alcohol	0
Possession of Drugs	9
Distribution of Drugs	5
Disorderly Conduct	19
Protective Custody	50
OUI – Alcohol/Drugs	26
Mental Health 123-12	35
TOTAL	459

OFFENSES

Murder	0
Rape	3
Robbery	0
Assault	35
Burglary	11
Larceny	139
Motor Vehicle Theft	8
Vandalism	66
Total	262

SELECT CALLS

Accidents	519
911 Calls	4126
Medical Calls	1829
Fire Assists	294
Alarm Response	561
Detain Prisoners Others Depts.	114
Disturbances – General	438
Disturbances – Domestic	96

CALLS BY SHIFT:

11pm-7am	9821
7am-3pm	11881
3pm-11am	10942
Total	32644

ANIMAL CONTROL:

Calls	801
Impounds	25
Adopt/Transfer	19
Bylaw Violations	71

CITATIONS

Civil Infractions	58
Criminal	57
Warning	241
Arrest	37
Parking	222
Bylaw – Police	50
TOTAL	665

RICHARD SUGDEN LIBRARY

2018 was a year of discord and conflict in our country. We saw our share of negativity and disrespect coming from every direction. At times, it was difficult to remain upbeat and look forward to tomorrow. Thankfully, this was not the case at the library and in the town of Spencer. The reopening of Luther Hill Park inspired us to offer a pop up library on site; where adults and children could take a free book (or two!). Summer brought more changes: Deb Kirk, a devoted colleague in our Children's Room, retired after years of exceptional service to Spencer families. Fortunately, her spirit lives on, with her trusted sidekick, Katie Smith, stepping up to carry on Deb Kirk's legacy of both an outstanding children's collection and programming. A dedicated former volunteer and library board member, Amy Paul, joined the library staff and is a positive addition to our group of talented employees. Each of the librarians at Richard Sugden Library worked tirelessly to give useful and friendly help to our patrons. Side by side we provided services in spite of challenging circumstances.

The library's aged heating system failed, resulting in bone chilling temperatures and odors due to chemical leaks which made the building uncomfortable for users and staff. The community rallied and banded together: patrons and board members wrote letters and emails on our behalf, expressing concern for our wellbeing. The town administrators and selectmen responded, helping secure plans to update the building's heating and air conditioning. We are proud of and grateful to the townsfolk for agreeing to replace the system, keeping our library open and comfortable. This is an example of people caring for one another. We are better when we look beyond ourselves and consider our neighbors. What we accomplish together will shape our future.

It's important for us to care for and preserve the Richard Sugden Library: a place of peace and beauty in the heart of our community. The Historical Museum is committed to conserving Spencer's local history. Mary Baker-Wood spent many hours working in the museum; hoping to completely catalog the collection and eventually open the doors to the public on a regular basis. An intern and volunteers assisted Mary, ensuring the holdings are properly curated and archived. Much progress has been made to improve access to town treasures. Volunteer hours soared during 2018 with 45 hardworking volunteers logging in thousands of hours to keep our library running. We truly need one other to achieve success.

Tolerance and understanding combat discord and conflict. The library welcomes all and provides opportunities to learn and grow. A new program, "Pause", a morning meditation group, promoted personal wellness. Several book groups touched on issues including racism and economic status. We learned about how we differ, yet are the same: people share the desire for safety and shelter. Caring for one another continued to be a core value here at the library. We promoted compassion by supporting donation drives with various community partners.

We collaborated with organizations to provide opportunities to create. The library held several paint nights in our building and at the American Legion. The Massasoit Art Guild exhibited works by local artists which changed each month. They also aided us by restoring the beloved

dragon painting on the lower level of the library. A new work of art by Linda Spencer was donated to the library and shows children skating joyfully on Muzzy Pond.

One of the library's missions is to facilitate connecting. Along with services like free WiFi, we are also the place to visit for faxing, copying, printing, computer use and instruction. We have added Hotspots to our circulating items. The devices bring internet access to homes and are one of our most popular new offerings.

The library serves as a gathering place in Spencer. During the year we hosted an open house where citizens met local leaders, our new officials including the town administrator, superintendent and select board member. The coming year brings a continuation of using our space for important events when we partner with the Spencer Exchange Club to sponsor a legislative breakfast with Senator Anne Gobi.

The library staff, volunteers and board of trustees help us maintain a level of outstanding service for the community. In 2018 we were pleased to welcome Rebekah Salamack as the newest member of our board of trustees.

While traveling in France at the end of the year, I marveled at the grandeur of the Eiffel Tower. The iconic architectural wonder was dedicated in 1889, the same year as our beautiful library. Celebrating 130 years of lighting the way, both are incredible achievements. Let's continue to value and protect the Richard Sugden Library: a symbol of what we were, what we are and what we aspire to be.

Cheryl Donahue,
Library Director

SEWER DEPARTMENT

The Spencer Wastewater Treatment Plant is permitted for 1,080,000 gallons per day, but also has an annual average maximum influent flow of 860,000 gallons per day. Exceeding the maximum influent flow can trigger treatment plant expansion and/or collection system inflow & infiltration repairs. Our yearly average influent flow was 1,080,000 gallons per day.

The Spencer Board of Sewer Commissioners, Consulting Engineers Wright Pierce, and Superintendent have met several times with officials from the Massachusetts Department of Environmental Protection and Environmental Protection Agency to discuss the issuance of new NPDES Permit and future upgrade of Spencer Waste Water Treatment Facility.

The Environmental Protection Agency has completed the Final NPDES Permit, and is currently under review by the Mass. DEP with an anticipated release in February or March,

I&I Study the Sewer Department conducted a State mandated Inflow and Infiltration (I&I) study. The study has along with the SSES Project was performed to highlight possible areas of concern in the collection system by monitoring flows in both dry and wet weather scenarios.

SSES (Sewer System Evaluation Study) The Sewer Department conducted this study which included Dry and Wet weather flow monitoring throughout all sub sections of the collection system. The study also included day and night flow isolations, smoke testing, manhole evaluations, and video inspections. The SSES was intended to expand on the I&I study to locate, identify, and correct collections system issues.

CWMP (Comprehensive Wastewater Management Plan) was conducted with an agreement with Wright Pierce Engineering. The CWMP is a complete review of the Treatment Facility, and Collection System. This study will identify aging and outdated treatment processes, equipment, and infrastructure. This Program is near completion and will help us assess potential upgrades to meet a more stringent permit so that we will remain compliant to new nutrient levels that will be imposed with the issuance of our new permit.

Chestnut Steet Community Block Development Grant to replace Sewer mains, manholes, and structures has been completed.

Main St Roads Project Repaving of Main St from High St. to Water St. The Sewer Department had 11 manhole rehabilitations which included new frames, covers, and risers.

The Board of Sewer Commissioners, Facility staff and I wish to thank the residents for their continued support and understanding and I would like to thank all Town Departments, Boards, and Committees for their assistance, and cooperation during the past year. We look forward to our continued service to the community.

James T. LaPlante Jr., Superintendent

TREE WARDEN

I hereby submit my annual report for 2018.

I have removed twelve (12) large trees at various locations throughout the town.

Working within the limits of a small budget, I have been able to eliminate many potential hazards.

National Grid assisted me with the trimming and/or removal of trees. I enjoy a good working relationship with them.

Ray Holmes,
Tree Warden

VETERANS SERVICES

The Veterans Services Office is located in the Town Hall on Main St. The Office is open on Mondays and Tuesdays from 9 to 2 and on Wednesdays from 10 to 3. On the first and third Tuesdays of each month the Veterans Service Officer has hours at the Spencer Senior Center from 11:30-1:00. Walk-ins are welcome, however appointments are preferred.

The Spencer Veterans Department works with both the Massachusetts Department of Veterans Services and the Federal Department of Veterans Affairs, (VA) in assisting all eligible Veterans and their families who find themselves in need of services, E.g. VA disability applications, financial, housing, medical access, employment or help with funeral expenses. In 2018, a total of \$309,997 was paid out in Federal Veterans Administration benefits to Veterans, or their surviving families in Spencer.

The Town of Spencer has a large Veteran population representing conflicts covering the history of our Nation. The Rotunda in Town Hall contains the names of many of these Veterans. On Veterans Day 2016, a new portion of the Rotunda was dedicated honoring service men and women from the Gulf War, and post 911 Wars in Iraq and Afghanistan. Spencer Veterans from these conflicts will continue to be added to this memorial as they return home. Eligible veterans should contact this office with appropriate documentation in order that they may be added to this memorial.

The residents of Spencer have always honored the sacrifices of our neighbors who have served in the military and have been generous in both word and deed in the assistance they have provided to the Veterans in this community. The gratitude and appreciation felt by our Veterans for this assistance is expressed to me by Veterans or their families every day. As their Veterans Services Officer and on behalf of the people of Spencer, I try always to express the collective gratitude to them for their honorable service.

Veterans or their families can reach me at 508-885-7500 X115, or email TGagnon@spencerma.gov .

Timothy Gagnon,
Veterans' Services Officer

**UTILITIES & FACILITIES
HIGHWAY DEPARTMENT
WATER DEPARTMENT
TRANSFER STATION**

HIGHWAY DEPARTMENT

Highway Department (website: http://www.spencerma.gov/Pages/SpencerMA_Highway/index)

The Town of Spencer has a road network of over 125 miles. At current staffing this equates to over 30 lane miles per highway staff person to maintain and care for our roads and roadsides plus many more responsibilities, properties and facilities to manage and maintain including but not limited to Town owned buildings, parks and recreational facilities, being called upon to assist other Town Departments and the Spencer-East Brookfield Regional School District and many other properties and projects. Depending upon the roadway, facility or property this normal care may include grounds/landscape maintenance, plowing, roadside mowing and brush cutting, tree and limb removal and cleanup, patching, routine maintenance and repairs, annual and season traffic markings and line painting, street sweeping, catch basin and drainage system maintenance, repairs and cleaning. The Highway Department is also responsible for maintenance of all dams owned by or under the responsibility of the Town, weekly trash pickup from all Town Buildings and public parks, routine site and facility maintenance at the transfer station, supporting electronics collection days, elections/voting/meeting setup and oversight of contractors working on Town projects. Your Highway staff is heavily involved in constructing and upgrading closed and open country drainage systems, replacing failed culverts, aging and damaged bridge repairs, emergency storm response/cleanup and addressing numerous other infrastructure needs.

The Highway Department is now down to 9 full time dedicated highway men that service and maintain all of the above described infrastructure and more. In order to meet the needs of the Town it is important that the Town restores staffing to the Highway and other departments. It is just as important to fill much needed modernized equipment purchases and finance necessary capital expenditures so that we can increase productivity and not struggle to get by with limited resources, which is counterproductive.

Keeping aged and deteriorated infrastructure (i.e., roads, buildings, utilities, vehicles and equipment) in a reasonable state of good repair is not sustainable and will cost each and every taxpayer much more in both the short and the long term for necessary maintenance, repairs and reconstruction. It is imperative that future budgets include an increase to restore at least two Highway Department full-time positions. We must also cover the cost of inflation and include capital expenditures for new equipment, refurbishments and regular annual maintenance.

The great news is Spencer Highway Department employees are dedicated and experienced employees committed to getting the job done. Despite difficult winter storms and budget constraints, we were able to put our refurbished loader to good use replacing more than a half dozen culverts and restoring the Depot Rail Trail. We also upgraded some of our small-scale grounds maintenance equipment. The staff continues to do their best to keep up with increasing responsibilities and appreciates your understanding and patience with inevitable delays and the amount of time needed to complete lengthened plow routes.

Upcoming Roadway Reconstruction Projects

Several roadway projects are being developed for the coming year. With the assistance of the Pioneer Valley Planning Commission (PVPC) the Town is looking to continue its reconstruction efforts of the Downtown area. Community Development Block Grant (CDBG) funding is being sought for the Cherry St, Wall St and Lloyd Dyer Drive reconstruction.

In addition to CDBG funded work the Town will seek additional Complete Streets funding for the upper portion of Ash Street from Main Street to Cherry Street and Safe Routes to Schools funding for Ash Street from Cherry St to Knox Trail School.

FMPC Roads Project Bond

The FMPC Roads Project is underway. The \$19 million dollar project has made great progress this year, and we look to continue that into the next round of projects. Significant drainage work has been completed in 2018 and will continue into 2019. In addition to drainage work several paving and bridge rehabilitation projects are planned.

FMPC 2018 Completed Drainage Improvements and Culvert Replacement

- Paxton Road
- Thompson Pond Road
- Clark Road
- Borkum Road
- East Charlton Road
- Sundberg Road
- William Casey Road
- South Spencer Road
- GH Wilson Road
- Marble Road

FMPC 2018 Completed Paving Improvements

- Donnelly Road
- Chickering Road

FMPC 2018 Completed Bridge Safety

- South Spencer Road over Cranberry River (Bridge # S-23-019)
- Smithville Road of Seven Mile River (Bridge # S-23-004)
- Cooney Road over Seven Mile River (Bridge # S-23-013)
- Gold Nugget Road over Turkey Hill Brook (Bridge # S-23-006)

- Wire Village Road over Turkey Hill Brook (Bridge # S-23-005)
- Gauthier Road over Cranberry River (Bridge # S-23-023)
- Summit Street
- Old Main Street

FMPC 2019 Planned Drainage Improvements and Culvert Replacements

- Donnelly Cross Road
- Northwest Road
- Bacon Hill Road
- Brooks Pond Cross Road

FMPC 2019 Planned Road Paving

- Paxton Road (from Thompson Pond to #152 Paxton Rd)
- Clark Rd (from E. Charlton to Chickering Road)
- E. Charlton (from Bacon Hill to Charlton Town Line)
- Borkum Rd (from Clark Rd to Charlton Town Line)
- Marble Rd (from E. Charlton to Clark Rd)
- Sundburg Rd (from Charlton Rd to Gauthier Rd)
- William Casey Rd (from Joicoeur Rd to Charlton Town Line)
- South Spencer Rd (from 1900-ft north of Tom Casey to East Brookfield Town Line)
- Tom Casey Rd (from S. Spencer Rd to East Brookfield Town Line)

FMPC 2019 Bridge Repair

- Donnelly Cross Road Bridge over Shaw Brook
- Paxton Road Bridge over Shaw Brook
- Hastings Road over Turkey Hill Brook

In addition to FMPC Project, the Highway Department also has teamed up with regional planning agencies to secure available state resources to complete additional town wide improvements through the State TIP (Transportation Improvement Program). The State TIP program funded the work to reconstruct RT 31, Charlton Road saving the town millions of dollars in construction cost. The Town and CMMPO (Central Massachusetts Regional Planning Commission) are continuing to seek TIP project approval for work on Meadow Road. For more information on the Meadow Road Project please visit the project information page on our website, Meadow Road Project Information Page.

http://www.spencerma.gov/Pages/SpencerMA_Highway/meadowroadproject.

2018 Chapter 90 Summery

All towns in Massachusetts receive chapter 90 funding to improve the quality of local roads. Through this program, the Highway Department was able to complete additional paving work throughout the Town. The following roads or portions thereof were overlaid in 2018.

- Meadow Rd
- School Street
- Franklin Street
- Wire Village Road
- Pleasant Street
- Lake Street
- Highland Street
- North Road

In addition to paving, Chapter 90 funds are used for maintenance and stabilization activities. The Town has continued to execute a crack sealing program to prevent further deterioration to roads caused by water. The following roads or portions thereof have been crack sealed which is, a process of filling road cracks with a hot liquid rubber to prevent water from penetrating the road surface.

- Meadow Road
- Main Street (Town Hall to Spring St)
- Maple Street
- Pleasant Street
- Ash Street
- Adams Street
- Clark Street
- Lincoln St
- Grant St
- I. Capen Road
- Bixby Road
- Bay Path Road
- Old Farm Road
- Meadowbrook Road
- Pioneer Valley Road
- Maple Terrace
- Water Street
- Old Meadow Road

Highway Drainage Improvements

In addition to drainage work done through the FMPC program the Highway Department has made several repairs and replacements to the storm sewer conveyance system. Culverts and swales were rebuilt on Bond Street, and two hundred feet of new storm sewer main was installed on Paxton Road along with additional catch basin. These repairs and expansions will reduce road damage caused by water freeze thaw cycle, as the water is now being channeled away from the road edge.

Other Proposed Culvert Replacements and Drainage Improvement Projects

Due to Town budget cuts and cuts in Highway staffing over the past few years we are not able to address as many culvert replacements or drainage improvement projects ourselves resulting in 3 times or more higher in total costs to publically advertise and hire a MassDOT prequalified contractor to do that work instead of Town forces. Therefore, the culvert replacements we are able to do cost significantly more and we cannot do as many in a construction season. This problem is going to exacerbate in the upcoming years, therefore, it is critical that the Town increase Highway staff levels and budget for good fiscal stewardship of taxpayer monies and to better maximize the value received from each dollar spent.

Pavement Management Plan (PMP)

Spencer has maintained a pavement conditions index used for roadway project management since 2009. This system has been an important part of our decision making due to the limited resources Spencer has to invest in our roadway infrastructure. Our most recent Pavement Management (PM) Program database update was completed in September 2017. The PMP information was critical to the above described FMPC Roads Projects development and funding approval process.

In summary, our PMP findings and reports show that Spencer's roadway infrastructure conditions have been declining for some time. And that Spencer's roadway network conditions are now in a state of rapid and steep decline due to many years of inadequate funding and investments. In order to get this situation back under control a substantial re-investment in Spencer's roadway infrastructure is necessary. The approved local transportation funding bond (FMPC Roads Projects) has been put into place keep this situation from spiraling out of control which if allowed to continue would double or triple our cost to restore our roadway infrastructure assets in just a few years.

Driveway Drainage Maintenance Reminder

In order to prevent roadway flooding, homeowners should clean out their driveway culvert pipe openings at least twice annually, in the spring and fall. Branches, leaves and other debris block pipe inlets and cause rain water to buildup and flood the road. Keeping that pipe cleared of debris will go a long way in ensuring proper stormwater conveyance away from roads and into rivers, streams and wetlands. Remember that a pipe crossing your driveway is your responsibility to maintain so please do your part and remove all debris and do not dump any leaves or lawn clippings into gutters.

Snow & Ice Reminders

A reminder to homeowners that the Town of Spencer General By-Laws, (Article 6, section 3), Obstruction of Streets and Sidewalks states, "*No person shall place or cause to place in any of the public streets, sidewalks, or squares, any dirt, rubbish, wood, timber, snow or other material of any kind tending to obstruct the streets or sidewalks without written permission from the Highway Superintendent.*" Please keep in mind that our average snow plow route takes approximately 5 hours to complete in one direction only (up to 10 hours per route both directions/sides). Also, initial snow clearing operations focus on principal arterials and anti-slip treatments. A little bit of kindness, understanding and safe driving goes a long way. Help your neighbors and leave plenty of time to get to your destination. Please drive safely, fasten safety belts, stay alert and cautious at all times. Please limit your driving during snow and ice events.

Routine Roadside Maintenance

We made additional progress in our 2018 routine roadside brush cutting and maintenance that had fallen behind in past seasons. Routine roadside brush cutting is a critical element for roadway maintenance and public safety. The Spencer Highway Department retains all rights to maintain the roadway layout for the good of public safety and users of the road including, but not limited to, roadside cutting and maintenance operations. The edges of roads must be kept clear of vegetation and plant growth for many reasons including driver line of site visibility, and to prevent pavement degradation. Also, this routine maintenance helps prevent the growth that can lead to power outages and other concerns from heavy wind and snow storms. All too often roadway abutters encroach upon Town owned lands that are part of the roadway layout by installing shrubbery, trees, walls, gardens, flower beds, etc. In these instances where abutters have either knowingly or unknowingly encroached upon Town owned roadway layouts, it is standard policy that the Town as the owner of the roadway layout land that adjoins the paved surface, can remove or have the unlawful encroachments removed immediately as needed. At the very least, the Town cannot be held responsible for any damage that might occur to unlawful or unauthorized encroachments onto Town owned land. It is, therefore, imperative that we preserve our rights and authority to maintain all portions of our roadway layouts and right-of-ways, which typically extend well beyond the edge of pavement. Residents should be mindful that any vegetative growth, poles, fences, structures, walls, etc., within the Town owned roadway layout and/or within 5-10 feet of the existing edge of roadway are at risk to be cut or removed at any time and without prior notification, restoration or mitigation of any kind.

Spencer Depot Rail Trail Phase 2 Completion

We are pleased to announce that the Phase 2 Depot Rail Trail Restoration and Improvement project were completed in the fall of 2018 and the trail has been reopened to the public. It is beautiful!!! Please check it out and enjoy a wonderful day out. We would very much like to thank the DCR Recreational Trails 98 Program for the Phase 2 Grant and thank you very much to a host of workers and local volunteer organizations and individuals including the Spencer Trailways, the Snowbirds, the Spencer Conservation Commission, our contractor E.M. Thibault Excavation, Inc., and the Spencer Highway Department for all their hard work and exceptional efforts. The Phase 2 work included, restoring the trail surface, managing access to the trail, upgrading user amenities.

Building Demolition

The town owned property of 18 & 20 Mechanic Street is in the process of being demolished. All asbestos abatement has been completed and the building demolition activities are scheduled to begin in January 2019. Upon completion of the building demolition, the Town will commence design work to transform the area into greatly needed parking for downtown.

Spencer Construction Updates Email List

Regarding all planned and ongoing construction projects this office provides up to date notices using our construction updates email list. If you wish to be on our construction project status and updates email update list please send an email requesting to be placed on the Spencer Construction updates list to bkrukowski@spencerma.gov. Please include "*Spencer Construction Updates*" in your email subject line. A majority to all of our larger road and infrastructure (i.e., water and sewer) construction project updates will be made electronically using this email list. Also, we try to provide advanced notification of other utility projects (i.e., National Grid Gas) whenever possible.

WATER DEPARTMENT

As described below the Spencer Water Department continues to improve its operations and infrastructure to comply with ever growing regulations and permitting requirements. The water treatment and supply industry is one of the most regulated public service industries. Lead by an outstanding Chief Water Operator and supported by three equally exceptional and dedicated licensed water treatment plant operators the Spencer Water Department is a model water treatment plant with exceptional operations and QA/QC capabilities for a facility of its size or even many times larger. Potable drinking water from the Spencer Water Department to the customer tap costs only \$0.01 per gallon (yes, just one penny per gallon) and is therefore still one of the absolute best deals in Town.

The Water Department is refocusing efforts on the existing infrastructure with other planned system maintenance and upgrades such as replacing or upgrading aged or deficient water mains in advance of other planned roadway or development projects. The water utility infrastructure is literally a living system in its own way and must be maintained and cared for accordingly. The Spencer Water Department will continue to manage itself in the best interests of the Town and its water customers.

New Employee

The Water Department's most tenured employee Bruce Guyan retired after 22 years of employment to the Town of Spencer and the Water Department. After a long search the Town had hired a water treatment operator, formally employed by White Water, Carlos Santa. After only a short time Carlos decided to pursue other employment options. The search began again and the vacant position was filled with another highly qualified person, formally employed by the City of Manchester Water Department, Mr. Kenneth (Kenny) Deal.

Water System-wide Leak Detection

In an effort to keep our costs of annual unaccounted for water down (primarily attributed to unknown system leaks) we have instituted a bi-annual system-wide leak detection program. Undetected leaks in our water system are very expensive. The American Water Works Association (AWWA) quotes the national average cost for pumping 1,000,000 gallons of water per year is \$1,767. Following is a list of results from our most recently conducted system-wide leak detections:

2010 Leak Detection performed by Prowler Water Conservation Systems:

Estimated leakage – 11.40 (MGY) million gallons per year

AWWA estimated annual savings – \$20,485

2011-12 Leak Detection performed by Prowler Water Conservation Systems:

Results - No leaks Found.

2014 Leak Detection performed by Prowler Water Conservation Systems:

Estimated leakage – 7.36 (MGY) million gallons per year

AWWA estimated annual savings – \$15,014

2015 Leak Detection performed by Prowler Water Conservation Systems:

Results - No leaks Found.

Our next leak detection study is underway and we expect results in early 2019.

Standard practice for our Water Department is to repair all leaks found during the leak detection program. As you can see we have had significantly less leakage over subsequent years resulting in significant annual savings (primarily in unrealized costs). The above savings includes only leaks found during the leak inspection programs. Other leaks encountered or reported throughout year were also repaired immediately, however, their respective savings are not factored in to the above leak detection program savings. Our next system wide leak detection survey will be completed in 2020.

Water Department Capital Efficiency Plan (CEP)

The Water Department's Capital Efficiency Plan (CEP) is what we use to plan for necessary infrastructure improvements in the years ahead. The CEP identifies, much like the Pavement Management Report does for our public roads, the condition of our water distribution system and outlines a methodical prioritization plan for investing in future replacements based on sound evaluation criteria in order to maximize efficient use of rate payer's dollars. The following CEP projects were completed in 2018:

Main Street Looping Design between Greenville Street and Moose Hill Water Tank: Main Street Looping Water Main has finalized design and secured a State Revolving Fund loan for the project. The project will be put out to bid in early 2019, construction will commence in 2019 and is expected to be complete by the end of 2020.

Meadow Well Cleaning: Continuing the work from 2017 the Water Department will solicit cost proposals to treat iron and other minerals and particulate build-up in the well.

Update Water Department Rules and Regulations: Review and update Water Department rules and regulations to address inconsistencies, add technical specifications, required permits, and private hydrant flushing.

Repair Sewer Pipe Deficiencies at the Meadow Well Water Treatment Plant: Water Department staff working with our excavation contractor has installed a new sewer service to the rest rooms to alleviate a longstanding sewer problem.

Completed Work 2018

The Water Department replaced 700 Feet of failing pipe, and water services to the street line, on Early Street as part of the Capital Efficiency Plan. In addition the water department responded to water main breaks on Hastings Road and Cherry Street, making timely repairs to minimize service outages.

Working with the Highway Department, the Water Department relocated three hydrants to allow for construction activities on; Main Street @ Mill Street, Chestnut Street @ Valley Street and Maple St @ Demers Drive. These hydrant relocations allowed for the construction of new sidewalks that adhere to ADA standards.

2019 Anticipated Water Department Projects

In 2019, the Water Department will continue to progress on the above CEP projects started in 2018. The Water Department also plans to do water main replacements/improvements in advanced of a Community Development Block Grant project on Wall Street.

TRANSFER STATION

The Spencer Transfer Station is the best value in Town for your waste disposal and recycling needs. Now, thanks to funding provided in part by a grant from the MassDEP, our single-stream recycling compactors have been up and running for four full years allowing you to put accepted recyclables into one compactor. Trash and recyclable separation and management just got a whole lot easier. It is imperative to the present and future for everyone to understand and practice recycling and solid waste reduction to the greatest extent possible. Recycle Spencer! It is important for the environment and the future.

Upcoming Changes

With the continuing grant from MassDEP the Transfer Station is looking to expand its participation in grant eligible activities. The need for a convenient place to dispose of old electronics is an ongoing challenge. With technologies changing and upgrading so fast the rate at which we dispose of electronics is increasing. Those electronics have components that are very valuable and other components that are highly dangerous if disposed of incorrectly. In prior years the Transfer Station, with the help of the Highway Department, has coordinated two electronics disposal days annually. With available grant funds, the Town anticipates that it will be offering Electronics Disposal during normal business hours (Wed & Sat 7-5). There will still be a fee in place to cover operating costs, but you will no longer need to keep those items lying around, make sure to check out the fee schedule posted online. In addition to the electronics recycling, the Transfer Station is also planning to create a swap shop within the Transfer Station building which will also increase our grant funds. The swap shop is a place where you can drop off unwanted items in good condition where they can find a new home. Any item dropped off must be in good condition or it will be rejected.

Landfill Solar

The Town has contracted with Citizens Energy to lease land at the Transfer Station for the purpose of installing a photovoltaic array (Solar Panels). The land being leased is not usable, as it is the closed landfill cap area. Additional work, in order to get MassDEP major modification permit, is being conducted by the town. That work includes upgrading the Gas Venting system, and repairing water monitoring wells.

From time to time we all face the extreme conditions and hardships that come with major storms like hurricanes, tropical storms and rare, early-season blizzards. During these events I observed many good people ignoring their own difficult times so that they could help others. As the Superintendent of Utilities and Facilities I fiercely applaud the work ethic and efforts of the Highway and Water Departments. I have the same highest praise possible for the Fire and Police departments and am very thankful for the emergency response leadership provided by Police Chief David Darrin and the exceptional overall emergency management leadership and caring community effort continually provided by Fire Chief Robert Parsons. We are truly fortunate to have an outstanding group working together for you. Thank you all for your patience and understanding as we balance a significant backlog of deteriorating infrastructure conditions with a fiscally constrained budget to get the best overall benefit possible for the community as a whole. There is more infrastructure work and details to keep up than anyone who is not in this office on a daily basis can imagine as we face the difficult task of determining ever changing priorities. We are sure that anyone would be more than surprised at all the intricate details and the amount of work accomplished by each and every member of the Utilities and Facilities staff including the Water, Highway, Sewer and Transfer Station Departments. Also, I wish to similarly acknowledge the accomplishments of the other departments that we work closely with on a day to day basis including but not limited to Police, Fire, Planning, Conservation, Library, the Select Board, Water and Sewer Commissioners, the Town Administrator, Town Clerk and all the departments located at Town Hall, as well as the Financial and other committees and commissions. There are a lot of good people that care and work hard for the people of Spencer including employees and volunteers. The challenges of multitasking and changing priorities are

daunting to say the least; these people serve the residents of Spencer each and every day. So, thank you to all the employees and volunteers of Spencer for all your help and support. Also thank you to the people of Spencer for your patience, understanding and for caring about the community as well. Everything described in this bulletin we have or we will accomplish together as a community. Thank you and good luck to us all.

Feedback

Do you like what is happening with your Utilities & Facilities Office including Water Department, Highway Department, Town Properties and Transfer Station? We want to know. Get involved. Please address your concerns or words of praise to:

Utilities & Facilities Office
Bill Krukowski, P.E., Superintendent
3 Old Meadow Road
Spencer, MA 01562
Bkrukowski@spencerma.gov.

**BAY PATH REGIONAL SCHOOL DISTRICT
AUBURN/CHARLTON/DUDLEY NORTH BROOKFIELD/OXFORD
PAXTON/RUTLAND/SOUTHBRIDGE/SPENCER/WEBSTER**

Bay Path Regional Vocational Technical High School graduated a class of 245 students in June of 2018 and accepted a class of 315 freshmen in September of 2018. Our current enrollment has reached 1,131 students.

Of the 36 Spencer seniors who graduated, 9 are now gainfully employed in an occupation related to their training and 21 are now attending College. Currently, 144 students from Spencer are enrolled in one of our 22 vocational areas for the 2018-2019 school year. Thirty Spencer students are receiving extra services from our Special Education Department.

Whenever possible, we have continued our practice of utilizing our occupational programs to provide requested services to municipalities, non-profit organizations and residents from any of our ten district towns. During the 2017-2018 school year, our 22 vocational programs completed 1,026 work orders, of which, 60 were for residents of the Town of Spencer.

Our Hilltop Restaurant and Minuteman Shoppe are opened to the public Tuesday through Friday from 11:00am to 1:00pm. Our cosmetology program is also open to the general public. Appointments for cosmetology services must be made in advance by calling the school. Residents of the Bay Path district are encouraged to take advantage of the services provided by our students. These learning opportunities benefit not only the students but provide useful services at reasonable costs to in-district residents. We will continue this type of work whenever possible, keeping in mind that the projects must be of educational value for our students.

Our Evening School Program continues to serve the adult needs of our 10-town district, as well as an additional 20 surrounding towns. Our Spring and Fall programs had a combined enrollment of 1,646, in programs ranging from Business & Finance, Career/ Licensing; Computers; Cooking; Entertainment; Health & Fitness; Hobbies & Crafts; Home & Job; Language & Art; and Sports & Leisure. The program also offered a wide variety of over 400 online courses, including career certificate programs and courses to satisfy professional development requirements for teachers.

This year, the only "Out of District" students that have been accepted are students who began their high school education at Bay Path while residing in one of the Districts ten member towns and then subsequently moved out of the District before completing their high school education. It is important to note that the town where the students now reside must pay an out of district tuition for each student ranging in cost between \$15,315 and \$17,399. Those towns also pay the transportation costs for those students.

The Spencer-East Brookfield Regional School District continues to provide excellent cooperation for our recruiting program and we are thankful for their efforts. I believe that they share our feeling that all students must be given the right, the information, and the opportunity to make an informed school choice. We, at Bay Path, will continue to serve Spencer with the finest vocational education programs available for high school students and adults, and will, when at all possible, use our skills and facilities to further town projects as they add to our students' education.

Respectfully submitted,



John A. Lafleche, Superintendent-Director

SPENCER-EAST BROOKFIELD REGIONAL SCHOOL DISTRICT

FINANCIAL

The final FY19 Budget was set at \$25,993,184, a 2.42% increase over the FY18 Budget.

HIGHLIGHTS

- Jodi Bourassa served as Interim Superintendent of Schools until June 30, 2017. Dr. Paul Haughey was appointed as Superintendent on July 1, 2018.
- The District has approximately 62 students who are School Choice. As of December 31st, there were 1,102 Spencer students and 226 East Brookfield students enrolled in the school district.
- Grants continue to be written by district members bringing in extra funding for the schools.
- The After School Program began its 14th year and remains successful, as well as self-supporting.
- We continue to develop new special education programs that save the district money while educating these students locally in the least restrictive environment.

SCHOOL COMMITTEE

Current School Committee members are: Martha Berthiaume (Spencer), Heather Messier (East Brookfield), Jason Monette (Spencer), Michael Ethier (East Brookfield), Patricia Bergeron (Spencer), Robert Ortiz (Spencer), and Wendy Pelchat (Spencer).

Mr. Monette serves as the Chair and Mr. Ethier serves as the Vice Chair of the School Committee. There are two (2) positions up for election in Spencer.

DAVID PROUTY HIGH SCHOOL CLASS OF 2018

*+Emily Grace Anderson
Ryan Patrick Anderson
Kasandra Elizabeth Arcouette
*+Jacquelyn Michelle Bokis
Nicole Tala Burritt
Tyler David Carter
Tristen Douglas Casey
Tristan Nathaniel Colonese
Corey Robert Connors
Chantel Roy Croteau
Benjamin William Deane
Eryk Matthew DeCarolis
Hayley Beth Doane
*+Jayme Anna Dowd
+Michaela Elizabeth Duquette
Kyle Thomas Edwards
Alana Rose Falletti
Kenneth Jared Feyjoo
Cassandra Lynn Fitzpatrick
*+Kaylee Elizabeth Gallagher
Jacob William Gaudette
Elizabeth Lee Gebo
Samantha Ann Gibson
*+Christopher Allen Gleason
Robert Roy Hallenbrook
*+Mikayla Catherine Halloran
April Elizabeth Hidenfelter
Alyssa Lee Holland
Owen Nathan Huard
Derek Jay Ingalls
Darius Aaron Jones
Brandi Mae Kennedy
Michaela Brianna Harmony Kent
Madison Irene Kubasiak
Tyfanee Rachyl Whitenett

Michelle Ann Lamothe
Matthew Robert Marrino
Sage Michael Maryyanek
Tyreecha Joy McFadden
Nicholas Ryan McNamara
+Desiree Mercedes Melvin
Lourdes Kathryn Morales Vera
Randy Terrence Neeland
Nina Angelique Nieves-Santiago
Jada Marie Novia
*+Alice Hope Ordnung
Bernard Alexander Ortiz
*Nicole Ann Ouellette
Daniel Joseph Paradis
Antonio John Passarelli
*+Magdalen Snow Paul
Amanda Cheryl Pedjoe
*+Isaiah Samuel Perez
Kayli Loretta Perron
Rachel Elizabeth Perry
Karinna Radke
Eric Benjamin Risi
Hanna Elizabeth Rybicki
*Brian Chum Sarmiento
Sean Oum Sarmiento
*+Connor Allyn Scott
Cameron Bhasuad Serrano
Ethan Andrew Shaw
*+Evans Anesti Soter
Julia Ann Spotts
Alicia Ann Triggs
Amber Rose Vartabedian
Maraysa Deanna Volesky
Claudia Elizabeth White

***Graduating with Honors + National Honor Society**

Senior Class Advisors

President: Maggie Paul
Vice President: Emily Anderson
Treasurer: Michaela Duquette
Secretary: Kaylee Gallagher
Historians: Jackie Bokus and Mikayla Halloran

COMMUNITY INFORMATION

Meetings listed below are typically held as indicated. Please consult the Website calendar at www.spencerma.gov for the official posting and most up to date information.

Annual Town Meetings	1 st Thursday in May
Annual Town Election	2 nd Tuesday in May
Selectmen's Meetings	2 nd & 4 th Monday of month at 6:00 pm
Assessor's Meetings	3 rd Monday of month at 6:15 pm
Charitable Needs Commission	1 st Monday of month Sept. - June at 6:30 pm
Conservation Commission	2 nd & 4 th Wed. of month at 7:00 pm
Council on Aging	2 nd Tuesday of month at 6:00 pm
Finance Committee	3 rd Tuesday of month at 7:00 pm
Board of Health	1 st Monday of month at 6:30 pm
Historical Commission	3 rd Tuesday of month at 7:00 pm
Housing Authority	2 nd Thursday of month at 7:00 pm
Library Trustees	2 nd Monday of month at 7:00 pm
Parks & Recreation Committee	As posted at www.spencerma.gov
Planning Board	3 rd Tuesday of month at 7:00 pm
Regional School Committee	See School District website
Sewer Commission	2 nd Tuesday of month at 5:00 pm
Veteran's Agent	By appointment
Water Commission	1st Wednesday of month at 5:00 pm
ZBA	2 nd Tuesday of month at 7:15 pm

Town Offices are closed for the following holidays: New Year's Day, Martin Luther King Day, Presidents Day, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, and Christmas Day.

Transfer Stations Hours: Wednesday & Saturday 7 a.m. to 5 p.m.

RICHARD SUGDEN LIBRARY HOURS:

Monday & Thursday:	10 a.m.to 7 p.m.
Tuesday & Wednesday	10 a.m.to 5 p.m.

DUE DATES:

The following bills are paid at the Town Collector's Office:

Real Estate & Personal Taxes	Due Quarterly
Excise Taxes	Due 30 days after issuance
Water/Sewer Bills	Due Quarterly

The following bills are paid at the Town Clerk's Office:

Dog Licenses	Due June 30 th (late fee applies on July 1 st)
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The following bills are paid at the Town Assessor's Office:

List of Tangible Personal Property	Due March 1 st
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EMERGENCY INFORMATION

POLICE – AMBULANCE – FIRE EMERGENCY - DIAL 911

NON-EMERGENCY INFORMATION

POLICE 885-6333

AMBULANCE 885-4476

FIRE 885-3555

TOWN DIRECTORY:

Department/Office:	Services:	Telephone Number:
Administration	Administrator	508 885-7500 x155
	Board of Selectmen	508 885-7500 x155
Town Clerk	Vital Records	508 885-7500 x150
	Dog Licenses	508 885-7500 x150
	Elections	508 885-7500 x150
	Voting & Registration	508 885-7500 x150
	Business Certificates/Raffle Permits	
Town Accountant	Accounting	508 885-7500 x160
Town Assessors	Assessment	508 885-7500 x165
	House Numbering	508 885-7500 x165
Town Treasurer/Collector	Tax & Utility Collections	508 885-7500 x170
	Treasurer	508 885-7500 x170
Inspectional & Development Services	Building Inspector	508 885-7500 x180
	Building Permits	508 885-7500 x180
	Conservation	508 885-7500 x180
	Health Matters	508 885-7500 x180
	Inspections: Plumbing, Sanitary, Wiring, Zoning	508 885-7500 x180
	Planning Board	508 885-7500 x180
	Zoning Board	508 885-7500 x180
Veteran's Agent		508 885-7500 x115
Cultural Office		508 885-7500 x187
Historical Commission		508 885-7500 x186
Parks & Recreation		508 885-7500 x185
Fire Department	Fire Chief	508 885-3555
	Burning Permits	508 885-3555
	Oil Burner Permits	508 885-3555
	Civil Defense	508 885-3555
Library (Richard Sugden Library)		508 885-7513
Police	Police Chief	508 885-6333
	Dog Complaints	508 885-6333

Transfer Station		508 885-7539
Utilities & Facilities:	Drainage	508 885-7525
	Highway	508 885-7525
	Street Maintenance, Snow Removal	508 885-7525
	Sewer	508 885-7525
	Water	508 885-7525
Council on Aging	Drop-in Center	508 885-7546
	Senior Citizens Matters	508 885-7546
District Court		508 885-6305
Spencer Public Health Nurse		508 885-7500 x180
Fuel Assistance	Worcester Community Action Council	508 754-1176 x110
Housing Authority		508 885-3904
Post Office		800 275-8777
School Department	Superintendent of Schools	508 885-8500
Van Dispatcher	Elder Bus	508 867-9941
Welfare Office	Southbridge	508 765-2400

TTY Phone Numbers in the Town of Spencer:

Town Hall: 508 885-7503
Police Department: 508 885-2399
Fire Department: 508 885-2732
Utilities & Facilities: 508 885-7527

Schools:

District Office: 508 885-8500
David Prouty High: 508 885-8505
Knox Trail: 508 885-8550
Wire Village: 508 885-8524

2018 POPULATION:

10,367