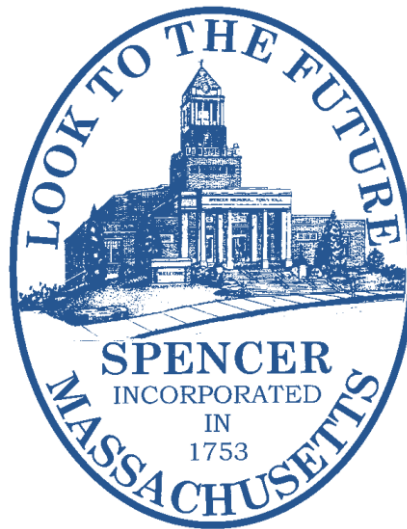


ANNUAL REPORT
OF THE
TOWN OFFICERS
OF THE
TOWN OF SPENCER



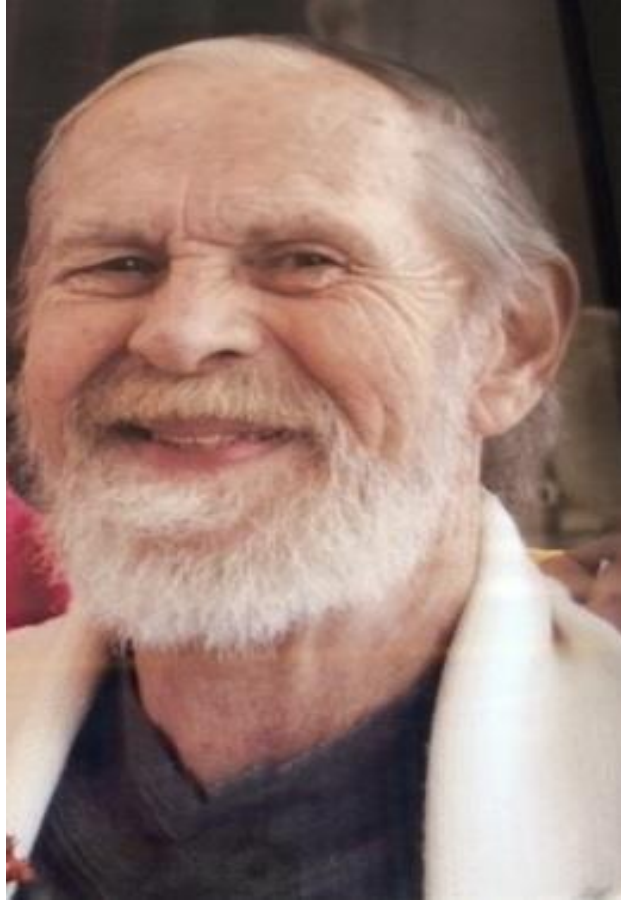
MASSACHUSETTS

FOR THE YEAR ENDING
DECEMBER 31, 2019

IN MEMORIAM

Robert B McPherson

December 12, 1939 ~ October 7, 2019



*Recipient of Spencer's Leadership Hall Award
in Recogniziton of his
Exceptional Contributions,
Guidance & Leadership
to the Town of Spencer*



A BRIEF SKETCH OF SPENCER

Rich in history, Spencer is located in central Worcester County, twenty minutes west of Worcester via Route 9, and about forty-five minutes from Springfield via Routes 49, 20, and the Massachusetts Turnpike.

Largely residential, Spencer has been a supplier of workers for nearly every industry in the greater Worcester area. Ease of travel to all sections of the county makes Spencer a desirable area in which to live. Route 31 gives access in the north to Holden, Fitchburg, and Leominster; in the south to Charlton, Oxford, and Southbridge. Route 49 connects Route 9 with Route 20 which gives easy access to Sturbridge, Brimfield, Southbridge, the Mass. Turnpike, and Interstate 84 to Connecticut. Route 9 leads westerly through the Brookfields and Ware to the Amherst Campus of the University of Massachusetts, and easterly to Worcester, Shrewsbury, Northborough, and Westborough.

BACKGROUND

Settled in 1717 by Nathaniel Wood, Spencer was incorporated as a town in 1753, having been established as a district from a part of Leicester. Its name was assigned by Lieutenant Governor Spencer Phipps who signed the order establishing the district.

In 1784 Spencer was a major stopping place on the Old Boston Post Road's stage route between Boston and Hartford, and on to New York. Passengers changed stages in Spencer, as one coach would come from Boston and connect with one coming north from Hartford. Each stagecoach would turn around and return whence it came. Travelers often stopped off for the night at Jenk's Tavern in Spencer, as did George Washington in 1789.

The Howe family of Spencer did much to make the town famous in the annals of ingenious Americans. William Howe of Spencer developed a wooden truss bridge named for him, and his brother, Tyler Howe, patented a spring bed. Their nephew, Elias Howe, Jr., may well have eclipsed them when he invented the lockstitch sewing machine.



Town of Spencer
Office of the Board of Selectmen
&
Town Administrator

Board of Selectmen:
Wendy S. Berthiaume
Ralph E. Hicks
Warren A. Monette
Anthony D. Pepe
Gary E. Woodbury

Town Administrator:
Thomas M. Gregory

December 31, 2019

Dear Citizens of Spencer:

On behalf of the Board of Selectmen, I want to thank the citizens of Spencer for supporting the Town and commend our many dedicated volunteers who play a crucial role in its operations. I also want to thank Town Administrator Thomas Gregory, Town Department Heads, and all of our dedicated staff who diligently work to help make Spencer operate smoothly.

2019 was a year of many advancements; the Board and the Administrator worked together with Town Staff throughout the year and some of the more noteworthy initiatives are highlighted in this report.

As we continue to revitalize downtown Spencer, we have taken advantage of several opportunities, including grant award funding, with the goal of improving economic development. The Community Development Block Grant (CDBG) funds are available for a building façade improvement program with the goal of engaging business owners to partner with the Town to further improve the Downtown area. We also received the Downtown Initiative Technical Assistance Award which provides funding for consulting services to analyze additional public parking on Mechanic Street.

A federal tax program known as the Opportunity Zone Program is designed to improve economically disadvantaged areas and allow individuals to invest in a designated zone and receive economic incentives which may be combined with other tax credits. This program is being studied for use in the Town in the future.

Road paving and drainage improvements continued throughout Town as part of Phase 2 of the \$19 million Comprehensive Roads Project, previously approved by voters at the May 5, 2016 Annual Town Meeting. These improvements will continue throughout 2020.

The Board and the Administrator have been working with the Women's Institute for Housing and Economic Development and Mainstay Living/MHPI on a redevelopment project for the Lake Street School. The plan is to build a new three-story building with forty-one senior housing units beginning in 2021.

The Sugden building was officially sold to Peter Venuto of Braven, LLC in June. Mr. Venuto and his team plan to refurbish the Mexicali Grille and create apartments for seniors on the upper floors. The decision to sell this building will save the Town from increased maintenance costs and other significant expenses involved in bringing the building into code compliance.

As we continue to explore ways to obtain creative funding and save on expenses, the Town received notice from the Central Mass Regional Planning Commission (CMRPC) that the Green Community designation is in process for final approval and once the designation is attained, opportunities for additional grant funding will become available, along with reductions in energy expenditures.

The year was not without its challenges. In November, the Board was notified of a building code occupancy issue concerning the Senior Center at 68 Maple Street. The change in use of the former Maple St. School from an educational use to an assembly use, necessitated a sprinkler system be installed per State Statute in order for the Senior Center to operate at their current capacity in that building. A Special Town Meeting is being held in early 2020 to request funding for a code compliant sprinkler system design study. There will be more to come on this in 2020.

There were some great celebrations held in 2019, beginning with the American Legion's 100th Anniversary celebration hosted by the Gaudette-Kirk Post 138 to honor the organization's first century of service with a grand parade and a celebration at the Fairgrounds. A Street Party took place in August to celebrate the downtown area and showcase local talent in the Mechanic, Wall, and Main Street areas. In addition to the festive Christmas Parade of Lights, the first annual Holiday Tree Lighting Ceremony was held on the Sugden Green. Be sure to watch the Town website for dates in 2020 for these events and more that you will not want to miss!

The Board of Selectmen serve as the Chief Policy Maker and Licensing Authority of the Town. Meetings are typically held on two Mondays each month at 6:00 P.M. in the McCourt Social Hall at Town Hall. Please visit the Website at www.spencerma.gov for the most current information.

Respectfully,

Anthony D. Pepe

Anthony D. Pepe, Chairman

TABLE OF CONTENTS

Federal, State & County Officials	8
Town Offices & Committees	9
Office of the Town Clerk	
Report of the Town Clerk	20
Town Clerk Revenue Report	21
Board of Registrars Report	21
Vital Statistics	22
Annual Town Meeting	23
Annual Town Election	40
Special Town Meeting	45
Report of the Town Accountant	53
Report of the Treasurer	64
Report of the Collector	65
Reports of Town Departments, Boards & Committees	
Board of Assessors	67
Board of Selectmen-Licensing	68
Spencer Cable Access	69
Charitable Needs Commission	70
Council on Aging	71
Cultural Council	72
Office of Development & Inspectional Services:	
Town Planner	73
Planning Board	74
Zoning Board of Appeals	76
Board of Health	77
Building Department	79
Conservation Commission	81
Fire & Emergency Services	82
Housing Authority	86
Parking Clerk	87
Parks & Recreation	88
Police Department	90

<u>Richard Sugden Library</u>	<u>94</u>
<u>Sewer Department</u>	<u>96</u>
<u>Tree Warden</u>	<u>98</u>
<u>Veteran's Services</u>	<u>99</u>

Utilities & Facilities

<u>Highway Department</u>	<u>100</u>
<u>Water Department</u>	<u>108</u>
<u>Transfer Station</u>	<u>111</u>

Schools

<u>Bay Path Regional Vocational Technical High School</u>	<u>113</u>
<u>Spencer East Brookfield Regional School District</u>	<u>115</u>
<u>David Prouty High School Class of 2017</u>	<u>116</u>

<u>Community Information</u>	<u>117</u>
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FEDERAL, STATE & COUNTY OFFICIALS

UNITED STATES SENATORS

Edward J. Markey of Malden
Elizabeth A. Warren of Cambridge

REPRESENTATIVE IN CONGRESS

Second District
James P. McGovern of Worcester

COUNCILLOR

Seventh District
Jennie L. Caissie of Oxford

SENATOR IN GENERAL COURT

Worcester, Hampden, Hampshire & Middlesex District
Anne M. Gobi of Spencer

REPRESENTATIVE IN GENERAL COURT

Fifth Worcester District – Spencer - Pcts. 2, 3 & 4
Donald R. Berthiaume, Jr. of Spencer

Sixth Worcester District – Spencer - Pct. 1
Peter J. Durant of Spencer

DISTRICT ATTORNEY

Middle District
Joseph D. Early, Jr. of Worcester

CLERK OF COURTS

Dennis P. McManus of Worcester

REGISTER OF DEEDS

Anthony J. Vigliotti of Worcester

REGISTER OF PROBATE

Stephanie K. Fattman of Webster

SHERIFF

Lewis G. Evangelidis of Holden

ELECTED TOWN OFFICERS & COMMISSIONERS

	Term Expires
MODERATOR	
William R. Shemeth III	5/9/2022

SELECTMEN	
Anthony D. Pepe	2022
Gary E. Woodbury	2022
Ralph E. Hicks	2020
Warren A. Monette	2020
Wendy S. Berthiaume	2021

TOWN CLERK	
Laura J. Torti	2021

TREASURER/COLLECTOR	
Susan L. Lacaire (retired 1/31/19)	2020
Rebecca M. Forand (interim appointed 1/31/19 -6/30/19, elected 5/14/19)	

ASSESSORS	
Jeremey L. Snow	2019
Pamela L. Woodbury	2020
Nancy E. Herholz	2021
Robert Ortiz	2022

SPENCER-EAST BROOKFIELD REGIONAL SCHOOL DISTRICT COMMITTEE

Spencer Representatives:	
Jason P. Monette	2022
Martha Berthiaume	2022
Wendy Pelchat	2021
Robert Ortiz	2020
Patricia Bergeron	2021

East Brookfield Representatives:	
Michael Ethier	2020
Heather Messier	2021

SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE

Robert L. Zukowski	2020
Jesselyn Gaucher	2019

WATER COMMISSIONERS

Eben J. Butler	2021
Norman C. Letendre, Jr.	2020
Robert J. Ferreira (appointed 2/21/18; elected 5/8/18)	2019
Steven J. Tyler	2022

PARK COMMISSIONERS

Martin A. German, Jr.	2022
William R. Shemeth, III	2020
Anthony F. Toscano	2021

LIBRARY TRUSTEES

Lynn Dobson	2021
Mary Anne Slack	2022
Rebekah Salamack (appointed 9/14/18, elected 5/14/19)	2020

BOARD OF HEALTH

Rodney L. Foisy	2022
Daniel C. Shields	2020
Lee D. Jarvis	2021

TREE WARDEN

Raymond I. Holmes, Jr.	2020
------------------------	------

HOUSING AUTHORITY

Donna M Flannery	2021
Richard J. Leveillee	2024
Roger L. Gaudette	2023

SEWER COMMISSIONERS

Francis X. White	2021
Michael J. Mercadante	2022
Lawrence H. Dufault	2020

CONSTABLES

James F. Cervi	2019
Lee D. Jarvis	2022
Gerald E. Perron, Sr.	2022
Arthur C. Butch Tatro	2022

**APPOINTED TOWN OFFICES
COMMISSIONS & COMMITTEES**

TOWN ADMINISTRATOR

Thomas M. Gregory (*March 12, 2018 to Present*)

EXECUTIVE ASSISTANT

Brenda Savoie

ACCOUNTANT

Alaine Boucher 2020

ASSISTANT ACCOUNTANT

Lynne Porretti

PRINCIPAL ASSESSOR

Linda L. Leblanc

TOWN COUNSEL

Stanley L. Weinberg 2019
KP Law, Janelle M. Austin

AGRICULTURAL COMMISSION (5 Members/up to 3 alternates)

Anthony Moschini 2022
Bonnie Booth 2022
Warren Monette 2019
Richard Lapierre Jr. 2019
Kurt Nordquist 2022
Douglas Paul 2022

AMERICANS WITH DISABILITIES COORDINATOR

William Cassanelli – Interim
Duane Amos – Physical Plant

**ANIMAL CONTROL
AND INSPECTION OFFICERS**

Joelyn Durgin 2020
Lynne Porretti (Alternate) 2020
Douglas Blood (Alternate) 2020
Katrina Klein (Alternate) 2019

ASSISTANT COLLECTOR/TREASURER

Rebecca M. Pedone (term ended 6/30/19)
Jill S. Gallagher

ASSISTANT CONSTABLE (3yr term)

Richard A. Lapierre	2021
---------------------	------

ASSISTANT TOWN CLERK

Brynn L. Johnson	
------------------	--

BUILDING COMMISSIONER/Zoning Enforcement Officer (1yr term)

William A. Klansek	2019
William Cassanelli, Alt. Bldg. Insp./Zoning Enforcement Officer	2020
Brianna Skowyra, Alt. Bldg. Insp.	2019
Duane Amos, Local Inspector	2023

BUILDING AND PROPERTY REUSE COMMITTEE -no expiration date

Corey Lacaire
Carl Kwiatkowski
Robert Parsons
Christopher Bowen
Jason Ferreira
Robert Ferreira
Jonathan Thibault
Gary Woodbury
Anthony Pepe
Bill Krukowski

CAPITAL IMPROVEMENT PLANNING (1yr term regular, citizens at large 3yr term)

Select Board - Anthony D. Pepe	2020
Planning Board-Jonathan Viner	2019
Planning Board-Shirley Shiver	2020
Finance Committee – Christopher Woodbury	2020
Citizen at Large - Robert Ortiz	2020
Citizen at Large - vacant	

CELEBRATIONS COMMITTEE (1yr term)

David Darrin	2020
Lynne Porretti	2022
Wendy Berthiaume	2022
Warren Monette	2022

CENTRAL MASS EMS CORP

Arnold Arsenault
Robert Parsons

CENTRAL MASSACHUSETTS REGIONAL PLANNING COMMISSION (1yr term)

Warren Monette (Select Board Alternate Delegate)	8/31/2020
Jonathan Viner (Selectmen Board Delegate)	8/31/2020
Robert Ceppi (Planning Board Delegate)	8/31/2020

CHARITABLE NEEDS (3yr term 5 members)

Barbara E. Grusell	2021
Paul Lamontagne	2021
Paulette LeBlanc (resigned 3/1/19)	2019
Lois Shorten	2021
Claire Harding	2021
Kurt Nordquist	2022

CHIEF OF POLICE

David B. Darrin	1/31/2022
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COMMISSIONERS OF OLD CEMETERY (3yr term 3 members)

Edward P. Foresteire	Permanent
Danielle Gebo	2021
Frank X. White	2021
Christopher L. Woodbury (alternate)	2021

CONSERVATION COMMISSION (3yr term 7 members)

Margaret Emerson	2021
Mary E. McLaughlin	2022
Warren B. Snow	2020
Charles Bellemer	2021
Robert Perry	2020

CONSERVATION AGENT

George Russell

CONTRACT COMPLIANCE OFFICER

Thomas M. Gregory

COUNCIL ON AGING (3yr term 7-11 members)

James W. Letendre	2021
Christine Mancini	2021
Susan Arsenault	2020
Joan Houston, Alternate	2019
Sheila Phoenix	2020
Mary Williams	2019
Rachel Sugalski (Alternate)	2020
Lucinda Puchalski	2022
Sandra Fritze	2021
John Howard	2022

CULTURAL COUNCIL (3yr term 9 members)

Rachel Faugno*	2021
Diane Johnson*	2021
Denise Farmosa	2020
Janice Peters	2020

John Green Jr.	2020
Paul M. Gleason	2022
Mercedes Villegas	2022
(*2 nd consecutive term)	

DIRECTOR OF THE OFFICE OF DEVELOPMENT AND INSPECTIONAL SERVICES

Paul Dell'Aquila

DIRECTOR OF OFFICE OF FINANCE

Alaine M. Boucher	2020
Susan L. Lacaire (<i>term ended 6/30/19</i>)	

DISABILITY COMMISSION (3yr term 5 members)

Jeanne M. Desmarais	2021
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DISASTER ANIMALS RESPONSE TEAM

VACANT

ECONOMIC DEVELOPMENT COMMITTEE

(9 Residents, 2 Selectmen, 1 Planning Board Member, 6 Representatives from the Business Community-5 year Terms)

Joseph M. Smith	2021
C. Michael Toomey	2020
Shirley Shiver	2021
Christopher L. Woodbury	2022
Anthony D. Pepe	2023
Wendy Beauvais	2021
John F. Stevens	2024
Marc Seguin	2021
Warren Monette	2021
Brain Graeff	2021

EEO OFFICER

Thomas M. Gregory

SPENCER EMERGENCY MANAGEMENT AGENCY (SEMA)

Robert Parsons (Fire Chief), Director

FAIR HOUSING (1yr term 3 members 2 alternates)

3 Vacancies
2 Alt. Vacancies

FENCE VIEWER (1yr term)

Robert H. Dewan	2020
-----------------	------

FINANCE COMMITTEE

Christopher P. Bowen	2021
Mary E. Braney	2021

Paul E. McLaughlin	2020
William J. Wall, Jr.	2020
Paul G. Bouvier	2022
Christopher L. Woodbury	2020
Dennis O’Leary	2022
Edward Sproul	2021
William R. Shemeth, III (ex officio member)	2021

FINANCIAL MANAGEMENT PLANNING COMMITTEE (1yr term 5 members)

Anthony D. Pepe (Selectman)	2020
Thomas Parker (Finance Committee)	2020
Paul McLaughlin (Finance Committee)	2020
Gary E. Woodbury (Selectman)	2020
Christopher Woodbury (Capital Improvement Planning Committee)	2020

FIRE CHIEF

Robert P. Parsons, Fire Chief	
Robert P. Parsons, Forest Fire Warden	
William C. Locke, Deputy Forest Fire Warden	2020

HARBORMASTER (1yr term)

Douglas Blood	2020
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HAZARDOUS WASTE COORDINATOR (1yr term)

Robert Parsons

HEALTH AGENT

Lisa Daoust

HIGHWAY SAFETY COMMITTEE (1yr term)

Russell B. Snow	2020
Bill Krukowski	2020

HISTORICAL COMMISSION (3yr term 7 members)

Anna Marie Hughes (honorary member, moved from town)	
Jean M. Desmarais	2021
Francis T. Lochner	2020
Kimberly A. Kates	2020
Anne M. Snow	2022
Mary Baker-Wood	2022
Virginia Davidson	2021
Jacquelyn F. Mushinsky	2021

HUMAN RESOURCES AND BENEFITS COORDINATOR

Sarah Gruhin

INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY (5yr term 5 members) - Vacant

INSECT AND PEST CONTROL INSPECTOR (1yr term)

Raymond I. Holmes, Jr.

INSPECTOR OF GAS PIPING & APPLIANCES (1yr term)

James R. Bergeron 2020

Robert F. Wall, Alt. 2020

INSURANCE ADVISORY COMMITTEE (1yr term, representatives from each collective bargaining unit, retiree, personnel bylaw, contract and elected positions)

Mary Baker-Wood (retiree) 2020

Charles Nevue (highway/water/sewer) 2020

Lisa Daoust (personnel bylaw) 2020

Laura Torti (elected) 2020

Holly M. Collette (dispatchers) 2020

James Murray (police) 2020

Kim Snyder (clerical) 2020

Bill Krukowski (contract) 2020

LOCAL COMMUNITY ADDICTION ADVISORY COMMITTEE (7 Members: Chief of Police/Designee, Fire Chief/Designee, EMS Medical Director/Designee, Board of Health Agent/Designee, Superintendent of Schools/Designee, One Member of the Board of Selectmen, One Citizen at Large no term expiration, One Citizen at Large no term expiration)

Therese Grogan (Citizen at Large)

Paul Haughey (Superintendent of Schools)

Robert Parsons (Fire Chief)

Gary Woodbury (Board of Selectmen)

David Darrin (Chief of Police)

Lee Jarvis (Board of Health)

LOCAL EMERGENCY PLANNING COMMITTEE (1yr term 10 members, all staff)

David B. Darrin (Police)

Sandra Fritze, SEMA

Lisa A. Daoust (Board of Health)

Robert P. Parsons (Fire)

James Laplante (Sewer)

Paul Dell'Aquila (Planning Board)

Paul Haughey (Supt. of Schools)

Thomas Gregory (Town Administrator)

Darwin Irish (FlexCon)

Bill Krukowski (U&F)

George Russell (Conservation Agent)

MUNICIPAL HEARINGS OFFICER**PARKING CLERK (3yr term)**

Kurt A. Nordquist 2022

MUNICIPAL LIAISON TO STATE ETHICS COMMISSION

Thomas M. Gregory

PARKS AND RECREATION COMMISSION (Appointed)**(3yr term 4 members)**

Corinne Kennedy	2021
Robert Churchey	2020
Lynne Porretti	2022
Jason Ferreira	2022

PLANNING BOARD (5yr term, 3 members 2 alternate)

Shirley A. Shiver	2021
Maria H. C. Reed	2023
Robert J. Ceppi	2022
Jonathan Viner	2020
Jeffrey Butensky	2020

PUBLIC WEIGHER (1yr term)

Karen Hubacz-Kiley	2020
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PLUMBING INSPECTOR (1yr term)

Robert Wall	2020
James Bergeron, Alt.	2020

QUABOAG VALLEY BUS. ASST. COORD (1yr term)

John F. Stevens	2020
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REGISTRARS OF VOTERS (3yr term, 3 Registrars 1 Clerk)

Eleanor F. O'Connor	3/31/2020
Elizabeth T. McPherson	3/31/2021
Patricia Woods	3/31/2022
Laura J. Torti, Town Clerk	

SAFETY OFFICER

David B. Darrin

SCM ELDERBUS REPRESENTATIVE (1yr term)

Pamela Woodbury	2020
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SEALER OF WEIGHTS AND MEASURES (1yr term)

John Biancheria	2020
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SEMA

Robert Parsons

SEMA Director of Operations (1 yr term)

Sandra Fritze	2020
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SENIOR CENTER PROGRAM DIRECTOR/COORDINATOR

Pamela Woodbury

SEXUAL HARASSMENT COMPLAINT OFFICER (1yr term)

Thomas M. Gregory

SOLAR BYLAW REVIEW COMMITTEE

Jonathan Viner	2019
Paula Orcutt	2019
Tanya McAuley	2019
Matt Defosse	2019
Nancy Tame	2019
Ralph Hicks (BoS representative)	2019

SUPERINTENDENT OF SCHOOLS

Dr. Paul Haughey

TAX TITLE CUSTODIAN (1yr term)

Susan L. Lacaire (resigned 1/31/2019)	2019
Rebecca M. Forand	2020

TOWN PLANNER

Paul Dell'Aquila

TRANSPORTATION PLANNING ADVISORY GROUP (1yr term)

William J. Lehtola	2020
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TRANSPORTATION REPRESENTATIVE (1yr term)

William J. Lehtola	2020
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CHIEF PROCUREMENT OFFICER

Thomas M. Gregory

UTILITIES & HIGHWAY SUPERINTENDENT

Bill Krukowski

**VETERANS SERVICES DIRECTOR/AGENT &
VETERANS GRAVES REGISTRATION OFFICER (1yr term)**

Timothy Gagnon	2020
----------------	------

WIRING INSPECTOR (1yr term)

Norman D. Bassett	2020
Michael H. Sweet, Alt.	2020

ZONING BOARD OF APPEALS (3yr term 3 members 2 alternates)

Allan P. Collette	2021
Stacey Langelier (<i>Resigned May 3, 2019</i>)	2021

Steven J. Tyler (<i>Alternate</i>)	2021
Alyce Johns	2020
C. Robert Emerson	2021

REPORT OF THE TOWN CLERK

The Office of the Town Clerk serves as a direct link between the residents of Spencer and their local government. Not sure who to call? Contact the Town Clerk and you will be directed to the appropriate municipal office.

The Town Clerk is responsible for preparing for and presiding over all local and state elections serving as the Chief Elections Official. Voter registration records are maintained by the Town Clerk's Office and voter registration may be done at the Town Hall anytime during regular business hours, with special additional hours for registration held prior to elections and town meetings.

As the Official Certifier of Records, the Town Clerk records and certifies all official acts of the Town including Town Meeting actions and appropriations, as well as Planning and Zoning Board decisions. As Town Archivist, the maintenance, disposition and preservation of municipal archival records (some of which are close to 300 years old) are in the custody of the Town Clerk. The Office also provides certified copies of vital records (births, marriages, deaths) and assists with genealogical research.

The Town Clerk's Office issues Dog Licenses, Underground Storage Licenses, Business Certificates, and Burial Permits as part of the Town's public health and safety requirements.

Each year the Town Clerk's Office conducts the Annual Census which not only provides important statistical and demographic information but is also used to maintain active voter and street lists, and provides information to the State for the compilation of the Prospective Juror File Status Report which lists all potential jury candidates and is available at the Town Hall. In anticipation of the 2020 Federal Census, we also attended multiple training sessions and prepared document reviews for the Federal government for the Federal Census which will be completed by April 2020.

New for 2019 was the "Real ID" which generated a huge increase in requests for Birth and Marriage records. While the additional income generated was welcome, our office staff was extended to its maximum capacity as we assisted residents and others with researching records, correcting old errors and locating missing information from decades ago.

Governor Baker appointed the Town Clerk as a Justice of the Peace in late 2018 and beginning in 2019 several marriage ceremonies have been performed, bringing an additional service to the residents of Spencer.

I would like to express my deepest appreciation to my staff: Assistant Town Clerks Brynn Johnson, Karen Gaucher, Diane Ledoux; and the Board of Registrars, Elizabeth McPherson, Eleanor O'Connor, and Patricia Woods, I am blessed with a wonderful team.

Laura J. Torti,
Town Clerk

2019 Revenue Report				
Marriage Intentions	\$1080.00		Copies	\$2.40
Births	\$4050.00		Misc.	\$50.00
Deaths	\$3660.00		Business List	\$0.00
Marriage Certificates	\$2000.00		Certifications	\$0.00
Street Listings	\$50.00		Physician Signature	\$0.00
Bylaw Booklets	\$0.00		Research	\$50.00
Auction/Raffle Permits	\$170.00		Pole Locations	\$540.00
WRTA Bus Passes	\$57.00		Postage	\$0.00
Notary	\$613.00		Dog Tag Replacement	\$0.00
Business Certificates	\$2866.00		Online Dog License	\$6200.00
Dog License & Late Fees	\$25155.00		Online Vital Records	\$1425.00
Gas Storage	\$600.00		Credit Card Dog License	\$2525.00
Extracts	\$0.00		Credit Card Vital Records	\$1300.00
Total Revenue:	\$52,393.40			

**Board of Registrars Report
Voter Total Sheet as of 12/31/2019**

Ward	Precinct	A	AA	CC	D	DD	J	K	L	O	Q	R	S	T	U	V	Z	Grand Totals
0	1	1	1	8	392	1	3	0	15	0	2	242	1	1	1252	0	1	1920
	2	1	1	16	381	0	1	0	7	4	1	265	0	2	1262	0	0	1941
	3	2	0	7	397	0	4	1	9	1	1	295	2	2	1295	1	0	2017
	4	1	0	8	424	0	1	1	13		0	270	3	1	1296	0	0	2018
Grand Totals		7	2	39	1594	1	9	2	44	5	4	1072	6	6	5105	1	1	7896

All Voters

A Conservative	H We The People	P Prohibition	W Veteran Party America
B Natural Law Party	J Green Rainbow	Q American Independent	X Pirate
C New World Council	K Constitution Party	R Republican	Y World Citizens Party
D Democrat	L Libertarian	S Socialist	Z Working Families
E Reform	M Timesizing Not Down	T Inter 3 rd Party	AA Pizza Party
F Rainbow Coalition	N New Alliance	U Unenrolled	BB American Term Limits
G Green Party USA	O MA Independent Party	V America First Party	CC United Independent Party
			DD Twelve Visions Part

VITAL STATISTICS*

	Births	Marriages	Deaths
2008	102	73	97
2009	120	88	88
2010	114	77	77
2011	139	71	88
2012	114	77	120
2013	121	76	108
2014	114	59	106
2015	117	60	117
2016	123	46	132
2017	94	57	113
2018	115	57	126
2019	111	45	136

*As of printing deadline

**Town of Spencer
Annual Town Meeting Minutes
May 2, 2019
Memorial Town Hall**

- I. Call the meeting to order 7:06 p.m.
 - a) Announcement of a quorum.
 - b) Waive the Reading of the Return of the Warrant.
 - c) Declare that the meeting was posted in accordance of the law.
- II. Review the procedure for being recognized, amending articles, and how articles would be presented and voted upon, noting that the Town Meeting is governed with guidance from “Town Meeting Time: A Handbook of Parliamentary Procedure,” and that a copy is available at the podium for reference.
- III. Pledge of Allegiance led by Chairman of the Selectboard Gary Woodbury.
- IV. National Anthem led by James Pervier
- V. Moment of Silence for Tom Hopkins, Dorothy Woodward, Roseanne Ingalls, Clorina Menard Watters, Pauline Allen and Anthony Pepe, Jr.
- VI. Thanks to the following for their service to the Town:
 - a) Retired Treasurer/Collector Susan L. Lacaire whose service to the town began in 1971 as an election worker, continued as a warden under Town Clerk Betty Noga, served as water meter replacement coordinator in 2007 as Utilities and Facilities Clerk in 2008, Assistant Treasurer in 2012 and as elected Treasurer/Collector from 2014 to January 2019.
 - b) Retirees from Regional School district: Paula Dawson, Kathy Flynn, Diana Ford, Peter McNeaney, Vicky Zaring, Patricia Monfette, Patricia Simonovith and Pat Murray.
 - c) Extend thanks to all of those who helped during Spencer Clean-Up Day at various sites throughout town on April 27th to help improve the quality of Spencer’s natural environment.
 - d) Extend thanks to the Spencer Exchange Club for their efforts to clean up, improve and preserve Powdermill and Isaac Prouty Parks
- VII. Meritorious Service Award presented posthumously to Kenneth R. Wheeler and in person to William J. Lehtola
- VIII. Leadership Hall Inductee Hank Grenier
- IX. Introductions of Town Staff
- X. Special Announcements
 - a) Annual Town Report and Spring Newsletter available online www.spencerma.gov
 - b) Warrant booklets at the Registrar’s table contain warrant articles, town budget and Finance Committee Recommendations, Planning Board Report, Capital Improvements Planning

Committee Report with ranking list and revenue charts and Sewer Department Special Report all incorporated by reference into the official minutes and records of this meeting

- c) Please attend this years' Memorial Day Services. While there will not be a parade, the annual ceremony commemorating the sacrifices of those who gave their lives to preserve our freedoms will take place at Isaac Prouty Park.
- d) Come out to Camp Marshall on May 4th from 11-3 to help celebrate Public Safety Day. Let's show our support for the efforts of our first responders.
- e) On May 23rd Knox Trail Middle School Students will honor our veterans with a breakfast and recognition program.
- f) Please take time to recognize the efforts of some of our local high school art students whose work is displayed in the hallway and rotunda areas.
- g) Downtown design guidelines and comment cards are on display and available at the back of the Great Hall

XI. Moderator's Remarks

Every day we make history in the conduct of our normal affairs. Tonight, we exercise our right of self-determination to settle the affairs of our town government by consensus as a free and equal people in this, the 299th year of our existence as a body politic. Tonight, we make history as we participate in the first live broadcast of town meeting proceedings. We extend our thanks to Aaron Keyes and all the staff of Spencer Cable Access for covering tonight's proceedings and making this historic live broadcast possible. Thank you for your commitment to our democratic process. Our decisions will be chronicled and preserved. In future days, others will reflect on our actions through the lenses of time and judgement to discern the jewels worthy of inclusion into the lore of our combined experiences as a town, state, or nation. And yet, though we are the creators of history, we often fail to recognize the historical significance of what we do. On this date in 1776, France and Spain agreed to provide weapons to support our struggle for independence from Great Britain in order to secure our liberties. On this date in 1908, our national pastime of baseball became part of American folklore through the publishing of the immortal song "Take Me Out to the Ballgame". On this date in 1994, the spirit of freedom spread to South Africa as Nelson Mandela claimed victory in the wake of South Africa's first democratic elections. Tonight and in the nights of future years, may we honor the spirit of these patriots by governing wisely on behalf of all people as we continue the grand experiment of governance of by and for the people.

Article 1: *The Moderator declared the motion carried* to amend its Fiscal Year 2019 Operating Budget by appropriating the sum of Two Hundred Forty One Thousand Dollars and No Cents (\$241,000.00) to the following various accounts to cover additional expenses and further to transfer said sum from previously certified and available Free Cash to meet said appropriation:

Department	Account	Amount
Town Counsel	11151-57000	\$25,000
Snow and Ice Control Expenses	11423-57000	\$100,000
Police Department Salaries	11210-51000	\$25,000
Police Department Expenses	11210-57000	\$5,000
Fire Department Expenses	11220-57000	\$50,000
Utilities & Facilities Expenses	11405-57000	\$36,000
TOTAL		\$241,000

or take any action in relation thereto. *(Sponsored by the Town Administrator)*

Finance Committee recommends approval as printed. (Unanimous)

Article 2: ***The Moderator declared the motion carried*** to approve a consent agenda consisting of the following actions or take any action relative thereto. Such items may be voted as a block, or singly, or in any combination but however voted, will be treated for accounting and legislative purposes as if each item voted were voted as a separate article.

- A. Receive, in writing, the reports of the Town Officers and Committees.
- B. Appropriate the sum of money received or to be received from the Chapter 90 State Aid to Highways Program to be expended for construction and/or maintenance upon any state approved road, or for any other authorized purpose, for Fiscal Year 2020, with such funds to be reimbursed 100% from such Program.
- C. Authorize the Board of Selectmen to apply for, accept, and expend the following funds:
Community Development Block Grant funds;
Community Innovation Challenge Grant funds;
District Local Technical Assistance Grant funds; and
Other State and Federal grant-in-aid assistance, as appropriate and necessary.
- D. Appropriate the sum of 100% of all fines, penalties, and assessments received in Fiscal Year 2020 as payment under the provisions of Massachusetts General Laws, Chapter 148A, as amended by Chapter 304 of the Acts of 2004, to an account entitled “Building and Fire Code Enforcement Fines.”
- E. Appropriate the sum of 50% of all monies received in Fiscal Year 2020 as payment for the so-called “products,” “conveyance,” “roll-back” or other such tax or payment, other than real estate taxes and related payments-in-lieu-of-taxes, under the provisions of Massachusetts General Laws, Chapter(s) 61, 61A, and 61B to the Land Acquisition Stabilization Fund and the sum of 100% of all monies received from the Commonwealth of Massachusetts as payments from the Forest Products Trust Fund to the Land Acquisition Stabilization Fund.
- F. Authorize the Town Treasurer/Collector to enter into a compensating balance agreement(s) for Fiscal Year 2020 pursuant to Massachusetts General Laws, Chapter 44, Section 53F, and further vote to authorize the Town Treasurer/Collector to borrow such sums of money as he/she may deem necessary, with the consent of the Finance Committee, in anticipation of revenue and/or reimbursements and to issue notes of the Town payable thereof in accordance with applicable law.
- G. Authorize the Board of Selectmen, in conformance with Section 11(m) of the Spencer Governmental Act and Chapter 40, Section 4 of Massachusetts General Laws, to enter into and negotiate the terms thereof, all contracts for the exercise of its corporate powers.

or take any other action in relation thereto. *(Sponsored by the Town Administrator)*

Finance Committee recommends approval as printed. (Unanimous). The Moderator noted that the supplemental report submitted by the Sewer Dept. has been incorporated by reference into the minutes.

Article3: *The Moderator declared the motion carried to* pursuant to the provisions of Chapter 44, Section 53E½ of the Massachusetts General Laws, as most recently amended, establish fiscal year limitations on expenditures from the revolving funds established by the Town of Spencer General Bylaws “Revolving Funds”, approved under Article 7 of the May 4, 2017 Annual Town Meeting, with such expenditure limitations for FY2020 as shown below:

Fund	Spending Limit
Planning Board	\$50,000
ODIS - Wiring Inspector	\$50,000
Parks & Recreation	\$100,000
Council on Aging	\$20,000
Celebrations Committee	\$50,000
Sugden Block	\$100,000
Stormwater Management	\$100,000

or take any other action in relation thereto. *(Sponsored by the Town Administrator)*
Finance Committee recommends approval as printed. (Unanimous)

Article 4: *The Moderator declared the motion carried to*, as a block, to fix or maintain the salaries of the elected officials for Fiscal Year 2020 as follows:

Board of Selectmen	\$	0.00	Annually
Moderator	\$	200.00	Annually
Board of Assessors	\$	950.00	Annually
Town Treasurer/Collector	\$	72,600.00	Annually
Town Clerk	\$	70,483.00	Annually
Water Commissioners	\$	725.00	Annually
Sewer Commissioners	\$	725.00	Annually
Board of Health	\$	725.00	Annually

or take any other action in relation thereto. *(Sponsored by the Town Administrator)*
Finance Committee recommends approval as printed. (Unanimous)

Article 5: *The Moderator declared the motion carried to*, as a block, to amend the Personnel Bylaws by deleting Schedule A, Schedule B, Schedule C and Schedule D under “Section 2: Compensation” and substituting the following Schedule A, Schedule B and Schedule C:

(Information Note: The rates in Schedule A generally go up around 2% each year)

Schedule A

Administrative Clerk (part time)	\$16.50	hourly
Animal Control & Inspection Officer	\$37,100.00	annually
Animal Control On-Call (per diem basis)	\$100.00	daily
Clerk-of-the-Works I	\$18.90	hourly
Clerk-of-the-Works II	\$20.70	hourly
Clerk-of-the-Works III	\$23.00	hourly
Clerk-of-the-Works IV	\$26.00	hourly
Clerk-of-the-Works V	\$30.60	hourly
COA Outreach Worker	\$18.50	hourly
Election Inspectors	\$12.00	hourly
Election Wardens / Clerks	\$12.55	hourly
Engineering Aide I	\$17.60	hourly
Engineering Aide II	\$19.90	hourly
Facilities Maintenance Worker	\$18.50	hourly
Gas Inspector	\$5,696.00	annually
Harbormaster	\$1,040.00	annually
Laborer (Seasonal)	\$15.00	hourly
Library Assistant	\$14.00	hourly
Library Page	\$12.00	hourly
Parks & Rec Waterfront Director	\$21.50	hourly
Parks & Rec Water Safety Instructor	\$15.75	hourly
Parks & Rec Head Lifeguard	\$15.75	hourly
Parks & Rec Lifeguard	\$14.00	hourly
Parks & Rec Parking Attendant	\$12.00	hourly
Parks & Rec Coordinator/Clerk	\$18.00	hourly
Plumbing Inspector	\$5,696.00	annually
Police Dispatcher	\$20.00	hourly
Registrars	\$1,372.00	annually
Sealer of Weights & Measures	\$4,732.00	annually
SEMA, Director of Operations	\$2,468.00	annually
SFD Deputy Chief	\$9,600.00	annually
SFD Captain	\$20.50	hourly
SFD Lieutenant	\$19.00	hourly
SFD Firefighter - Full Time	\$50,232.00	annually
SFD Firefighter - On-Call	\$17.50	hourly
Transfer Station Monitor	\$17.00	hourly
Transfer Station Senior Monitor	\$19.00	hourly

Schedule B

Compensation Grade	Job Title
Grade 1	Library Associate
Grade 1	Administration Clerk
Grade 2	Tree Warden
Grade 3	Fire Dept Office Manager
Grade 3	Wetland & Soils Specialist
Grade 3	Reference/Circulation Librarian
Grade 4	Human Resources Director
Grade 4	Executive Assistant - TA/BoS
Grade 4	Assistant Town Accountant
Grade 4	Children's Librarian / Asst Director
Grade 4	Veteran Services Officer
Grade 5	Building Inspector / ZEO
Grade 5	Council on Aging Director
Grade 5	Health Agent
Grade 5	Chief Operator - Water Facility
Grade 6	ODIS Director / Town Planner
Grade 6	Library Director
Grade 6	Principal Assessor
Grade 6	Superintendent - WWTP
Grade 6	Town Accountant
Grade 6	Town Clerk
Grade 6	Town Treasurer / Collector
Grade 7	Superintendent - Utilities & Facilities
Grade 8	Fire Chief
Grade 8	Police Chief

Schedule C

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
1	\$18.39	\$18.76	\$19.14	\$19.71	\$20.30	\$20.91	\$21.75	\$22.83
2	\$20.23	\$20.63	\$21.04	\$21.68	\$22.33	\$22.99	\$23.92	\$25.11
3	\$22.26	\$22.71	\$23.15	\$23.85	\$24.56	\$25.31	\$26.32	\$27.63
4	\$24.48	\$24.97	\$25.47	\$26.23	\$27.02	\$27.83	\$28.95	\$30.40
5	\$26.94	\$27.47	\$28.02	\$28.86	\$29.72	\$30.61	\$31.83	\$33.43

6	\$32.31	\$32.96	\$33.62	\$34.63	\$35.67	\$36.74	\$38.21	\$40.12
7	\$38.78	\$39.56	\$40.35	\$41.55	\$42.80	\$44.08	\$45.85	\$48.14
8	\$46.53	\$47.46	\$48.41	\$49.87	\$51.36	\$52.90	\$55.02	\$57.77

(Sponsored by the Town Administrator)

Finance Committee recommends approval as printed. (6 in favor; 1 abstention)

Article 6: *The Moderator declared the motion carried* to raise and appropriate and/or transfer from the PEG Access and Cable Related Fund authorized by General Laws Chapter 44, Section 53F¾, the sum of One Hundred Eleven Thousand, Four Hundred Forty-two Dollars and Thirty One Cents (\$111,442.31) as a grant to the Spencer Cable Access and PEG Channels, or take any other action in relation thereto. *(Sponsored by the Board of Selectmen)*

Finance Committee recommends approval as printed. (6 in favor; 1 abstention)

Article 7: *The Moderator declared the motion carried to*, as a block, provided that any amount stated herein shall be for the use of the Spencer-East Brookfield Regional School District for Fiscal Year 2020 in accordance with any conditions stated herein and further provided that any stated amount shall be reduced to any lesser amount which shall subsequently be certified by the school committee and certified to the Town to raise and appropriate the sum of Nine Million, Two Thousand, Three Hundred Forty-five Dollars and No Cents (\$9,002,345.00) for Fiscal Year 2020 for the following purposes:

Spencer-East Brookfield Regional School District Minimum Contribution
Account #11300-56000 \$6,899,385

Spencer-East Brookfield Regional School District Additional Assessment
Account #11300-56000 \$366,127

Spencer-East Brookfield Regional School District Transportation Assessment
Account #11300-56000 \$1,372,785

Spencer-East Brookfield Regional High School Debt Service & Capital Assessment
Account #11300-56010 \$364,048

or take any other action in relation thereto. *(Sponsored by the Board of Selectmen)*

Finance Committee recommends approval as printed. (6 in favor; 1 abstention) Chairman of the School Committee Jason Monette and Superintendent of Schools Paul Haughey spoke on this article.

Article 8: *The Moderator declared the motion carried* to approve the Spencer East Brookfield Regional School District Amended Regional Agreement as presented by the School Committee dated March 14, 2019, which is on file at the Spencer Town Clerk's Office, the Superintendent of Schools Office and the Spencer Public Library, or take any other action in relation thereto. *(Sponsored by the Board of Selectmen)*

Finance Committee recommends approval as printed. (Unanimous) Superintendent of Schools Paul Haughey spoke on this article.

Article 9: *The Moderator declared the motion carried* to raise and appropriate the sum of One Million Three Hundred Forty-Six Thousand Three Hundred Thirty Dollars and No Cents (\$1,346,330.00) for Fiscal Year 2020 for the following purposes:

Bay Path Regional Vocational Technical High School Minimum Contribution	
Account #11300-52000	\$1,158,130

Bay Path Regional Vocational Technical High School Additional Assessment	
Account #11300-52000	\$8,978

Bay Path Regional Vocational Technical High School Transportation Assessment	
Account #11300-52000	\$50,289

Bay Path Regional Vocational Technical High School Debt Serv. & Capital Assessment	
Account #11300-52000	\$128,933

or take any action in relation thereto. *(Sponsored by the Board of Selectmen)*

Finance Committee recommends approval as printed. (Unanimous)

Article 10: *The Moderator declared the motion carried* to raise and appropriate the sum of Twenty Four Thousand, Eight Hundred Eighty-five Dollars and No Cents (\$24,885.00) for Fiscal Year 2020 for the following purposes:

Tantasqua Regional School District Non-Resident Tuition	
Account #11300-52000	\$14,885

Tantasqua Regional School District Non-Resident Transportation	
Account #11300-52100	\$10,000

or take any other action in relation thereto. *(Sponsored by the Board of Selectmen)*

Finance Committee recommends approval as printed. (Unanimous)

Article 11: *The Moderator declared the motion carried* to raise and appropriate the sum of Ten Million Nine Hundred Sixty Two Thousand, Eight Hundred Sixty-one Dollars and No Cents (\$10,962,861) to pay for the operations of the General Government expenses for Fiscal Year 2020, and to meet said appropriation from a transfer of Ten Thousand Dollars and No Cents (\$10,000.00) from the Wetlands Protection Fund, from taxation, from available funds in the Treasury, and anticipated receipts as may be needed or decided necessary; or take any other action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Note: The proposed Fiscal Year 2020 Operating Budget can be found after the text of the Annual Town Meeting Warrant. The budget format contains the appropriation figures for each department and the Town Administrator's recommendations.

Finance Committee recommends approval as printed. (Unanimous)

Article 12: ***The Moderator declared the motion carried:***

1. to appropriate the sum of One Million Three Hundred Forty Six Thousand, Nine Hundred Fifty-six Dollars and No Cents (\$1,346,956.00) for the use of the Water Department for Fiscal Year 2020, and to fund said appropriation with a transfer from the receipts and revenue of the Water Enterprise Fund collected by the Water Department for said Fiscal Year;
2. to authorize Indirect Costs for Fiscal Year 2020 at One Hundred Twenty Three Thousand, Three Hundred Twenty Nine Dollars and No Cents (\$123,329.00); and,
3. to have the Board of Water Commissioners set the Fiscal Year 2020 rates and fees to meet said appropriation and level of Indirect Costs;

or take any other action in relation thereto. *(Sponsored by the Board of Water Commissioners)*

Finance Committee recommends approval as printed. (Unanimous)

Article 13: ***The Moderator declared the motion carried:***

1. to appropriate the sum of One Million One Hundred Sixty One Thousand, Nine Hundred Fifteen Dollars and No Cents (\$1,161,915.00) for the use of the Sewer Department for Fiscal Year 2020, and to fund said appropriation with the receipts and revenue of the Sewer Enterprise Fund collected by the Sewer Department for said Fiscal Year;
2. to authorize Indirect Costs for Fiscal Year 2020 at One Hundred Sixty Thousand, Five Hundred Eighty-three Dollars and No Cents (\$160,583); and,
3. to have the Board of Sewer Commissioners set the Fiscal Year 2020 rates and fees to meet said appropriation and level of Indirect Costs;

or take any other action in relation thereto. *(Sponsored by the Board of Sewer Commissioners)*

Finance Committee recommends approval as printed. (Unanimous)

Article 14: ***The Moderator declared the motion carried*** to appropriate the sum of Seventy Seven Thousand, Four Hundred Twenty-four Dollars and Zero Cents (\$77,424.00) to the Water Capital Efficiency Plan Program Account (Account #15000-58860) for capital projects as approved by the Capital Improvements Planning Committee (CIPC) and to meet said appropriation by transferring the sum Seventy Seven Thousand Four Hundred Twenty-four Dollars and Zero Cents (\$77,424.00) of from previously certified and available retained earnings of the Water Enterprise Fund, or take any other action in relation thereto. *(Sponsored by the Board of Water Commissioners and the Capital Improvements Planning Committee)*

Finance Committee recommends approval as printed. (Unanimous)

Article 15: ***The Moderator declared the motion carried*** to appropriate the sum of One Hundred Sixteen Thousand, Five Hundred Seventy Dollars and No Cents (\$116,570.00), and to meet said appropriation by

transferring to the Water Capital Efficiency Plan Program Account (#15000-58860) for capital projects as approved by the Capital Improvements Planning Committee (CIPC) said sum from the following unexpended capital account:

<u>Account</u>	<u>Item</u>	<u>Amount</u>
#15000-58910	Main Street TIP Water Upgrade	\$116,570.00

or take any other action in relation thereto. *(Sponsored by the Board of Water Commissioners and the Capital Improvements Planning Committee)*

Finance Committee recommends approval as printed. (Unanimous)

Article 16: *The Moderator declared the motion passed unanimously* to appropriate the sum of Two Million Three Hundred Eighty Nine Thousand, One Hundred Seventy Five Dollars and No Cents (\$2,389,175.00) for construction, reconstruction, and other improvements of water mains, connections, and related appurtenances associated with water lines on and in the vicinity of Main Street and Greenville Street, including engineering and all other related professional fees and expenses associated with the design and construction of this project, and to meet said appropriation, to authorize the Treasurer with the approval of the Board of Selectmen to issue bonds and notes therefor, including through the State Revolving Fund (SRF) Loan Program, under G.L. c.44, G.L. c.29C and/or any other enabling authority; and further to rescind the borrowing authority of a like amount authorized by the Town for this project under Article 22 of the May 3, 2018 Annual Town Meeting; or to take any other action relative thereto. *(Sponsored by the Board of Water Commissioners and the Capital Improvements Planning Committee)*

Finance Committee recommends approval as printed. (Unanimous)

Article 17: *The Moderator declared the motion carried* to authorize the Board of Sewer Commissioners to transfer the sum of Fifty Five Thousand, Four Hundred Five Dollars and No Cents (\$55,405.00) from the Sewer Enterprise Retained Earnings Account for the purpose of paying down principal and/or interest costs associated with the Sewer Department's Collection System and Wastewater Treatment Plant evaluation studies borrowing authorized under Article 20 of the May 4, 2017 Annual Town Meeting (Account #20300), or take any other action in relation thereto. *(Sponsored of the Board of Sewer Commissioners)*

Finance Committee recommends approval as printed. (Unanimous)

Article 18: *The Moderator declared the motion carried* to appropriate the sum of One Hundred Sixty Thousand, Six Hundred Seventy Two Dollars and No Cents (\$160,672.00) to the Sewer Capital Account (Account #20000-58870) for capital projects as approved by the Capital Improvements Planning Committee (CIPC) and to meet said appropriation by transferring the sum of One Hundred Sixty Thousand, Six Hundred Seventy Two Dollars and No Cents (\$160,672.00) of from previously certified and available retained earnings of the Sewer Enterprise Fund, or take any other action in relation thereto. *(Sponsored by the Board of Sewer Commissioners and the Capital Improvements Planning Committee)*

Finance Committee recommends approval as printed. (Unanimous)

Article 19: *The Moderator declared the motion carried* to appropriate the sum of Thirty Eight Thousand, Seven Hundred Thirty Five Dollars and No Cents (\$38,735.00) for the Salt Storage Building, and to meet said appropriation by transferring said sum from the following unexpended capital accounts:

<u>Account</u>	<u>Item</u>	<u>Amount</u>
60000-59241	Fuel Pump Card Reader	\$4,935.00
60000-59277	Main Street Reconstruction	\$6,269.00
60000-59279	Lake Street Feasibility Study	\$25,000.00
60000-59289	Library Slate Roof Replacement	\$1,131.00
60000-59282	Browning Pond Boat Ramp	\$1,400.00
TOTAL:		\$38,735.00

or take any other action in relation thereto. (*Sponsored by the Board of Selectmen and the Capital Improvements Planning Committee*)
Finance Committee recommends approval as printed. (Unanimous)

Article 20: *The Moderator declared the motion carried* to appropriate the sum of Five Hundred Fifty Six Thousand, Nine Hundred Sixty Five Dollars and No Cents (\$556,965.00) for a capital program of equipment purchases and improvements, as generally illustrated below, and to meet said appropriation by transferring said sum from previously certified and available Free Cash:

<u>Department</u>	<u>Item</u>	<u>Amount</u>
Assessor	Revaluation Services	\$30,000.00
Cemetery	Tree Trimming	\$5,200.00
Highway	20-ton Truck / Plow / Sander (yr1)	\$64,000.00
Highway	Salt Storage Building	\$61,265.00
Parks	O’Gara Fieldhouse Improvements	\$7,000.00
Police	Patrol Vehicle	\$42,500.00
Police	Mobile Data Terminals	\$20,000.00
Utilities & Facilities	Town Hall Painting	\$45,000.00
Utilities & Facilities	LED Streetlight Replacement	\$282,000.00
TOTAL:		\$556,965.00

or take any other action in relation thereto. (*Sponsored by the Board of Selectmen and the Capital Improvements Planning Committee*)
Finance Committee recommends approval as printed. (Unanimous)

Article 21: *The Moderator declared the motion carried* to appropriate the sum of Seven Thousand, Five Hundred Dollars and No Cents (\$7,500.00) for site amenities and related appurtenances for the Mechanic Street parking lot construction project and to meet said appropriation by transferring said sum from previously certified and available Free Cash, or take any other action in relation thereto. (*Sponsored by the Board of Selectmen and the Town Administrator*)
Finance Committee recommends approval as printed. (Unanimous) Selectman Ralph Hicks and Town Administrator Thomas Gregory spoke on this article.

Article 22: *The Moderator declared the motion carried* to appropriate the sum of Sixteen Thousand, Two Hundred Fifty Dollars and No Cents (\$16,250.00) for the purpose of renewing the Town’s Open Space and

Recreation Plan (OSRP), and to meet said appropriation by transferring said sum from previously certified and available Free Cash, or take any other action in relation thereto. (*Sponsored by the Conservation Commission and Planning Board*)

Finance Committee recommends approval as printed. (Unanimous)

Article 23: ***The Moderator declared the motion carried*** to accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 54, added by Chapter 159, Section 114 of the Acts of 2000, and to establish \$5,000 as the minimum value of personal property subject to taxation effective Fiscal Year 2020, or take any other action in relation thereto. (*Sponsored by the Board of Assessors*)

Finance Committee recommends approval as printed. (Unanimous)**Town Administrator Thomas Gregory spoke on this article.**

Article 24: ***The Moderator declared the motion carried*** to authorize the Board of Selectmen to enter into an agreement for Payment In Lieu of Taxes (PILOT) pursuant to Massachusetts General Laws, Chapter 59, Section 38H(b), or any other enabling legislation, for taxes attributable to a solar photovoltaic facility installed or to be installed on property located at the following address, 369 Main Street, and shown on Assessors Map R35-1-3, on such terms and conditions and for a term of years as the Board of Selectmen deems in the best interest of the Town, and to take any other action necessary or convenient for the implementation and administration of such agreement or take any other action in relation thereto. (*Sponsored by the Board of Selectmen*)

Finance Committee recommends approval as printed. (Unanimous)**Matthew Defosse, 7 Pauls Drive, spoke on this article.**

Article 25: ***The Moderator declared the motion carried*** to authorize the Board of Selectmen to enter into an agreement for Payment In Lieu of Taxes (PILOT) pursuant to Massachusetts General Laws, Chapter 59, Section 38H(b), or any other enabling legislation, for taxes attributable to a solar photovoltaic facility installed or to be installed on property located at the following address, 17 GH Wilson Road, and shown on Assessors Map R17-16, on such terms and conditions and for a term of years as the Board of Selectmen deems in the best interest of the Town, and to take any other action necessary or convenient for the implementation and administration of such agreement or take any other action in relation thereto. (*Sponsored by the Board of Selectmen*)

Finance Committee recommends approval as printed. (Unanimous)

Article 26: ***The Moderator declared the motion carried*** to authorize the Board of Selectmen to enter into an agreement for Payment In Lieu of Taxes (PILOT) pursuant to Massachusetts General Laws, Chapter 59, Section 38H(b), or any other enabling legislation, for taxes attributable to a solar photovoltaic facility installed or to be installed on property located at the following address, 103 North Spencer Road, and shown on Assessors Map R49-1-1, on such terms and conditions and for a term of years as the Board of Selectmen deems in the best interest of the Town, and to take any other action necessary or convenient for the implementation and administration of such agreement or take any other action in relation thereto. (*Sponsored by the Board of Selectmen*)

Finance Committee recommends approval as printed. (Unanimous)

Article 27: ***The Moderator declared the motion carried*** to authorize the Board of Selectmen to enter into an agreement for Payment In Lieu of Taxes (PILOT) pursuant to Massachusetts General Laws, Chapter 59, Section 38H(b), or any other enabling legislation, for taxes attributable to a solar photovoltaic facility installed or to be installed on property located at the following address, 36 Cranberry Meadow Road, and shown on

Assessors Map R12-4, on such terms and conditions and for a term of years as the Board of Selectmen deems in the best interest of the Town, and to take any other action necessary or convenient for the implementation and administration of such agreement or take any other action in relation thereto. (*Sponsored by the Board of Selectmen*)

Finance Committee recommends approval as printed. (Unanimous)

Article 28: *The Moderator declared the motion passed unanimously to* authorize the Board of Selectmen to acquire by gift drainage easements on the following parcels of land:

Property Address	Parcel ID
200 Northwest Road	R61-16
197 Northwest Road	R61-2
2 Dowgielewicz Road	R61-3
171 Northwest Road	R91-1-8
172 Northwest Road	R61-9
161 Northwest Road	R61-1-3
17 Brooks Pond Cross Road	R60-37
130 Northwest Road	R52-1-1
131 Northwest Road	R521-25
113 Northwest Road	R51-21-3
116 Northwest Road	R52-4
160 Greenville Street	R25-33
57 Donnelly Cross Road	U34-37-1
166 Greenville Street	R25-53

or take any other action in relation thereto. (*Sponsored by the Board of Selectmen*)

Finance Committee recommends approval as printed. (Unanimous)

Article 29: *The Moderator declared the motion passed unanimously to* authorize the conveyance of a utility easement to National Grid on parcel R22-2 as the Board of Selectmen deems necessary and appropriate and in the best interest of the Town, and to authorize the Board of Selectmen to negotiate, execute, and deliver any and all instruments required to make such conveyance, or take any action in relation thereto. (*Sponsored by the Board of Selectmen*)

Finance Committee recommends approval as printed. (Unanimous)

Article 30: *The Moderator declared the motion carried* to amend Article 5, Section 3 of the General Bylaws in the following manner, with the proposed changes to the current bylaw highlighted in bold:

Article 5

Section 3. Capital Improvement Planning Committee

1. There shall be established a committee to be known as the Capital Improvement Planning Committee (hereafter, the “Committee”) composed of **the following Spencer registered voters:**

one (1) member of the SelectBoard,

one (1) member of the Finance Committee,
one (1) member of the Planning Board,
two (2) at-large inhabitants of the Town of Spencer,

The Town Administrator and one person to be selected by the Town Administrator from among the Board of Assessors, Town Accountant, Town Collector and Town Treasurer, will also serve on the Committee, ex-officio, without voting privileges. **A member appointed by the Spencer-East Brookfield School Superintendent, in consultation with the School Committee, may also serve in an ex-officio capacity.**

Neither of the two (2) at-large inhabitants of the Town of Spencer, above designated, may be employed by the Town of Spencer or serve the Town in any other elective or appointive capacity or have members of their immediate family who are so employed or so serve. Immediate family is defined to mean the inhabitant, his or her spouse or spousal equivalent, parents, children, brothers and sisters.

The SelectBoard, Finance Committee and Planning Board members will serve initially until the following June 30th and thereafter for one-year terms to expire on June 30th of each succeeding year. One at-large inhabitant member will serve initially until the second June 30th date following appointment and thereafter for three-year terms. The second at-large inhabitant member will serve initially until the third June 30th date following appointment and thereafter for three-year terms.

The committee will choose its own officers at such times as it will determine by majority vote.

2. The Committee will study the proposed capital projects and improvements involving tangible assets and projects which (1) have a useful life of not less than five years and (2) cost over \$10,000 [or such other sum which conforms with Statement #34 of the Governmental Accounting Standards Board (GASB 34) or such future equivalent capitalization schedules]. All officers, boards and committees of the Town, including the School District, Water Department, Sewer Department and any enterprise fund department, will give to the Town Administrator by ~~November 1st~~ **January 15th** of each year, on forms prescribed by the Committee, information and requests concerning all of its anticipated projects requiring Town Meeting action during the ensuing ~~six~~ **ten** years. On or before the following ~~December 1st~~ **March 1st**, the Town Administrator will assemble the information and requests submitted to him or her and present the same to the Committee for its deliberation and action. The Committee will consider the relative need, impact, timing and cost of these expenditures and the effect each will have on the financial position of the Town and thereafter render its Report and recommendations to the Town Administrator as set forth in Section 3 hereof.

No appropriation at **an Annual** Town Meeting will be voted for a capital improvement purchase or project requested by a department, board or commission unless the proposed capital improvement is considered in the Committee's Report (as set forth below) or the Committee has submitted a report to the Town Administrator explaining the omission. It is the intent of this paragraph that no capital improvement purchase or project will be made or undertaken unless the same has been previously considered by the Committee. This provision is not applicable to any capital improvements placed on the town meeting warrant by citizen petition, as governed by the Massachusetts General Laws.

In the case of an unusual, unanticipated or emergency capital improvement request that arises after the ~~December 1st~~ **March 1st** deadline, such request will be submitted to the Committee for consideration. The Committee will make its recommendation to the Town Administrator as to what further action may be necessary.

3. The Committee will prepare an annual report recommending a Capital Improvement Budget for the next fiscal year and a Capital Improvement Program, including therein its recommended capital improvements for the following ~~five~~ **ten** years. ~~On or before January 15th of each year,~~ The Report will be submitted to the Town Administrator for his or her consideration and approval, after consultation with the SelectBoard. The Town Administrator will thereafter submit his or her approved Capital Budget to the Annual Town Meeting for adoption, in whole or in part, by the Town.

4. Such Capital Improvement Program, after its approval by the Town Administrator, will permit the expenditure on projects included therein from departmental budgets for preliminary or ancillary matters relating to the project or purchase, such as for surveys, architectural or engineering advice, options or appraisals; but no such expenditure will be incurred which have not been so approved by the Town through the appropriation of sums in the current fiscal year or in prior years, or for preliminary planning for projects to be undertaken more than five years in the future.

5. The Committee's Report and the Town Administrator's recommended Capital Budget will be published and made available in a manner consistent with the distribution of the Finance Committee Report. The Committee will deposit its original Report with the Town Clerk.

6. No appropriation at a Special Town Meeting will be voted for a capital improvement purchase or project requested by a department, board, or commission unless the proposed capital improvement has been presented to the Committee for its consideration.

or take any other action in relation thereto. *(Sponsored by the Capital Improvements Planning Committee and the Board of Selectmen) The Moderator noted that the Capital Improvement Planning Committee had met and approved this article.*

Finance Committee recommends approval as printed. (Unanimous) Selectman Ralph Hicks spoke on this article.

Article 31: The Moderator read the motion in its entirety and declared the motion carried with a vote of 101 in favor and 1 opposed to amend Article 4.2, Use Table/Principal Uses, of the Town's Zoning Bylaw by inserting the following new uses "Renewable Energy Research & Development" and "Manufacture of Renewable Energy Components," and to add the following definitions to Section 2.2 – Definitions:

"Renewable Energy Research & Development: A use primarily for research, development and/or testing of innovative information, concepts, methods, processes, materials, or products related to Renewable or Alternative Energy development. This can include the design, development, and testing of biological, chemical, electrical, magnetic, mechanical, and/or optical components in advance of product manufacturing. The accessory development, fabrication, and light manufacturing of prototypes, or specialized machinery and devices integral to research or testing may be associated with this use. Commercial energy generation is not considered part of this use.

Manufacture of Renewable Energy Components: The manufacture or assembly of a Renewable Energy Component, including processing, blending, fabrication, assembly, treatment and packaging of said Component(s). Commercial energy generation is not considered part of this use.

Renewable and Alternative Energy: A form of energy generation including Solar (photovoltaic and thermal; Wind; Biomass power conversion or thermal technologies (including R&D related to, or the manufacture of, wood pellets); Ultra low emissions high efficiency wood pellet boilers and furnaces; Low Impact Hydro (electric and kinetic); Geothermal; Landfill Gas; Fuels Cells that use Renewable Energy; Advanced biofuels; Combined Heat and Power; and Electric and hydrogen powered vehicles and associated technologies (including advanced batteries and recharging stations”
and, to allow both new uses by right in the I-Industrial Zoning District. (*Sponsored by the Planning Board*)

The Finance Committee voted to approve this article. The Moderator noted that a hearing was held by the Planning Board and the Planning Board submitted a recommendation to the Board of Selectmen.

Article 32: *The Moderator read the motion in its entirety and declared the motion carried unanimously* to amend Article 4.2, Use Table / Principal Uses, of the Town’s Zoning Bylaw by inserting the following new use “Microbrewery” and, to add the following definition to Section 2.2 – Definitions:

“*Microbrewery:* A facility that prepares handcrafted beer intended for retail and/or on premise tasting and consumption”

and, to allow said use by Special Permit in the TC – Town Center and C-Commercial Zoning Districts.
(*Sponsored by the Planning Board*)

The Finance Committee voted to approve this article. The Moderator noted that a hearing was held by the Planning Board and the Planning Board submitted a recommendation to the Board of Selectmen.

Article 33: *The Moderator declared the motion carried unanimously* to amend Article 4.5.4, Temporary Uses, of the Town’s Zoning Bylaw as shown below, with the proposed changes to the current bylaw highlighted in bold:

Article 4.5.4 – Placement and occupancy of a mobile home on the same parcel during reconstruction of an existing single-family destroyed by fire or other natural **holocaust disaster** is allowed for a period of one year (12 months) upon obtaining a building permit from the Building Inspector. Any such mobile home shall be subject to the State Sanitary Code. Placement and occupancy of a mobile home on the same parcel during reconstruction or an existing single-family destroyed by fire or other natural **holocaust disaster** for a period greater than one year (12 months) requires a Special Permit from the Special Permit Granting Authority. The SPGA may authorize placement of the mobile home within the required setbacks if necessary.

or take any other action in relation thereto (*Sponsored by the Planning Board*)

Finance Committee recommends deferring to the recommendation of the Planning Board. (Unanimous)
The Moderator noted that a hearing was held by the Planning Board and the Planning Board submitted a recommendation to the Board of Selectmen.

Article 34: (By Petition) The Moderator read the motion made by Jonathan Viner, 34 Donnelly Cross Road and seconded by Corey Lacaire, 2 Salem Street “To see if the town will vote to establish the sense of the meeting regarding the proposed intent of Article 34 as written in the warrant” and declared the motion defeated by a vote of 9 in favor and 43 opposed.

To see if the Town will vote to amend Article 26 of the 1963 Annual Town Meeting to read as follows:

“To establish a Planning Board in accordance with the provisions of M.G.L. Chapter 41, Section 81A through Section 81GG, to consist of five (5) members to be elected at the next town election following approval of this article and shall serve as follows: The first, in order of votes received, shall serve a term of 5 years. The second, in order of votes received, shall serve a term of 4 years. The third, in order of votes received, shall serve a term of 3 years. The fourth, on order of votes received, shall serve a term of 2 years. The fifth, in order of votes received, shall serve a term of 1 year. Subsequent to this first election, the term of 1 member shall expire each year, and their successors shall be elected for terms of 5 years; and that upon qualification of the elected members, the term of all currently appointed Planning Board members shall expire.”

Or take any action relating thereto; and

To amend the General By-laws by adding Article 5 – Planning Board, as follows:

“Section 1. Membership, Terms of Office, Officers, and Vacancies

- 1.1 –The Planning Board shall consist of five members, each with a five year term. One Planning Board member shall be elected every year.
- 1.2 – Term of office shall commence on the July 1st of the year so elected and expire on June 30th in the year for which the term at issue was warned.
- 1.3 – The officers of the Planning Board shall be a Chairperson and a Vice- Chairperson, elected annually by the Planning Board members for one year terms beginning at the first meeting in July.
- 1.4 – In the event a vacancy of an elected member occurs, a new member shall be appointed in accordance with M.G.L., Ch. 41, Section 81A.

Section 2. Planning Board Personnel

- 2.1 – The Planning Board shall appoint necessary staff positions such as Town Planner, Planning Clerk, and any other position that is deemed necessary and approved through the appropriate Town process to accommodate department needs.
- 2.2 – The Town Planner’s primary responsibilities are to manage the administrative and planning operations of the Planning Board office as directed by the Planning Board, and to carry out the duties and responsibilities identified in the approved job description for this position.
- 2.3 – The Planning Clerk’s primary role is to assist the Planning Board with processing and tracking applications, overseeing the day to day financial and communication operations of the Planning Board and carrying out the duties and responsibilities as identified in the approved job description for this position. This position reports directly to the Town Planner.

Section 3. Adoption & Amendments Regarding Rules of Procedure

3.1 – The Planning Board shall create Rules of Procedure to be duly adopted and amended from time to time, effective immediately upon the majority vote of the Planning Board.

3.2 – These Rules of Procedure shall be retained in the Planning Board office and a copy filed with the Town Clerk.”

Or take any action in relating thereto.

Finance Committee defers making a recommendation pending the receipt of information from Town Counsel at or before the Town Meeting. (Unanimous)

Jonathan Viner and Town Counsel Stanley Weinberg spoke on this article.

A motion was made to adjourn the meeting (Hicks/Woodbury). The meeting concluded at 9:06p.m.

110 Registered voters attended this meeting.

Respectfully submitted,

Laura J. Torti

Town Clerk

Annual Town Election May 14, 2019

Town of Spencer	Annual Town Election				5/14/19
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Moderator					
Blanks	14	11	18	14	57
William R. Shemeth	64	60	83	66	273
Write-ins:					0
Ed Bemis			1		1
Jason Jammolowitz		1			1
Gregory Rosum				1	1
Trump				1	1
Total	78	72	102	82	334
Town of Spencer	Annual Town Election				5/14/19
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Board of Selectmen 3 year term					
Blanks	29	27	39	36	131
Anthony D. Pepe	61	57	82	62	262
Gary E. Woodbury	63	56	83	62	264
Write-ins:					0
Jason Jammolowitz		1			1
Chris Woodbury	2	3			5

John Stevens	1				1
Trump				1	1
Pence				1	1
Paul Tinsley				1	1
Conal Owens				1	1
Total	156	144	204	164	668
Town of Spencer	Annual Town Election				5/14/19
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Treasurer					
Blanks	9	10	11	21	51
Rebecca Forand	66	59	89	59	273
Write-ins:					0
Gregory Rosum	3	3	2	1	9
Trump				1	1
Total	78	72	102	82	334
Town of Spencer	Annual Town Election				5/14/19
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Assessor					
Blanks	17	11	16	17	61
Robert Ortiz	61	61	86	64	272
Write-ins:					0
Trump				1	1
Total	78	72	102	82	334
Town of Spencer	Annual Town Election				5/14/19
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Spencer-East Brookfield Regional School Committee - Spencer Rep - 3 Year					
Blanks	24	31	37	26	118
Martha Berthiaume	66	55	83	67	271
Jason Paul Monette	66	57	84	69	276
Write Ins:					0
Chris Woodbury		1			1
Trump				1	1
Pence				1	1
Total	156	144	204	164	668
Town of Spencer	Annual Town Election				5/14/19
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Southern Worc. County Regional School Dist.					
Blanks	13	14	19	19	65

Jesselyn Gaucher	65	58	83	62	268
Write-ins:					0
Trump				1	1
Total	78	72	102	82	334
Town of Spencer	Annual Town Election				5/14/19
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Water Commissioner 3 year term					
Blanks	68	53	86	75	282
Write-ins:					0
Bo Fritze		4	4		8
Donna O'Handley			1		1
Steven Tyler	1	2	3	3	9
Scott Urekew		1	2		3
Gerry Robertson			1		1
Ronald Fortin		1	1		2
Carl Kwiatkowski			1		1
M Torte			1		1
Pam Woodbury			1		1
Bruce Guyan			1		1
Kurt Nordquist	3	5			8
Jason Jammolowitz		1			1
Roger Witt		1			1
Conrad Goodrow		1			1
Al Forand		1			1
Marty German		1			1
W R Shemeth		1			1
Sue Lacaire	1				1
Jason Bolack	1				1
Adam German	2				2
David Caputo	1				1
Robert Kausas	1				1
Trump				1	1
Normand Letendre				1	1
Thomas Sullivan				1	1
Joe Hebert				1	1
Total	78	72	102	82	334
Town of Spencer	Annual Town Election				5/14/19
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Park Commissioner					
Blanks	14	11	20	17	62
Martin A. German, Jr.	64	61	82	64	271
Write-ins:					0
Trump				1	1

Total	78	72	102	82	334
Town of Spencer	Annual Town Election				5/14/19
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Library Trustee					
Blanks	17	13	18	16	64
Mary Anne Slack	61	59	84	65	269
Write-ins:					0
Trump				1	1
Total	78	72	102	82	334
Town of Spencer	Annual Town Election				5/14/19
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Library Trustee 1 Yr					
Blanks	16	14	14	22	66
Rebekah Salamack	62	58	88	59	267
Write-ins:					0
Trump				1	1
Total	78	72	102	82	334
Town of Spencer	Annual Town Election				5/14/19
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Board of Health					
Blanks	14	8	15	25	62
Rodney Foisy	64	64	87	56	271
Write-ins:					0
Trump				1	1
Total	78	72	102	82	334
Town of Spencer	Annual Town Election				5/14/19
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Housing Authority					
Blanks	9	11	18	21	59
Richard Leveille	68	61	84	60	273
Write-ins:					0
Jason Bolack	1				1
Trump				1	1
Total	78	72	102	82	334
Town of Spencer	Annual Town Election				5/14/19
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total

		2	3	4	
Sewer Commissioner					
Blanks	19	15	23	26	83
Michael Mercadante	58	56	79	55	248
Write-ins:					0
Bo Fritze		1			1
Josh Gaucher	1				1
Trump				1	1
Total	78	72	102	82	334
Town of Spencer	Annual Town Election				5/14/19
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Constable					
Blanks	32	28	37	43	140
James F. Cervi, Jr.	35	40	56	44	175
Lee D. Jarvis	53	42	70	62	227
Arthur C. Butch Tatro	59	58	82	52	251
Gerald Perron	55	48	61	43	207
Write Ins:					0
Trump				1	1
Pence				1	1
Total	234	216	306	246	1002
Town of Spencer	Annual Town Election				5/14/2019

Total Ballots Cast: 334
Total Registered Voters: 7,483
Total Voter Turnout: 4%

**Town of Spencer
Special Town Meeting Minutes
November 7, 2019
Memorial Town Hall**

- XII. The Moderator called the meeting to order at 7:12 p.m.
d) Announced there was a quorum.
e) Waived the Reading of the Return of the Warrant.
f) Declared that the meeting was posted in accordance of the law.
- XIII. Pledge of Allegiance led by Dr. Ralph Hicks.
- XIV. Moment of Silence for
Linda Beardsley, Robert McPherson, Thomas Hopkins, Ruth King, Gerald Sullivan, John Mitchell, Raymond Bosse, Richard Bemis, Wendell Constantine, June Foisy, Earl Martin, Jr., and Lorraine George.
- XV. Thanks to the following for their service to the Town:

Recently Retired: Bruce Guyan, Water Dept. 22 years, George Edwards, 39 years Police Dept., Deborah Kirk 14 years Library, Lee Churchey 30 years Fire Dept.
- XVI. Thanks to Spencer Cable Access for their continued service in broadcasting Town Meetings
- XVII. The Moderator announced various upcoming events of public interest:
- a) Town Office are closed on Monday, November 11th in honor of Veterans' Day
 - b) The American Legion Veterans Day Parade will be held on Monday, November 11th at 6:30 p.m. Lineup for participants is at 6:00 p.m.
 - c) The second Annual Olde Fashioned Holiday Craft Fair will be held at the Spencer Memorial Town Hall on Saturday, December 7th from 10a.m. to 4p.m. All proceeds to benefit the Celebrations Committee
 - d) On Sunday, November 10th at Powdermill Park, there will be a ceremony in memory of Lionel Wilfred Lescault who was born in Spencer, and one of the first to have died in World War II. He died while serving our country as a sailor aboard the USS Oklahoma during the attack on Pearl Harbor. His name will be added to the memorial in the rotunda of town hall next spring.
 - e) The 2019 Spencer Christmas Parade of Lights sponsored by the Spencer Celebration Committee will be held on Saturday, December 7th at 7:00 p.m. The snow date will be Sunday December 8th.
 - f) The Bay Path Education Foundation is sponsoring a Santa Claus Pancake Breakfast on Saturday December 7th from 7:30-10:30 a.m. at Bay Path Regional Vocational High School.
 - g) Operation Undercover will continue under the service of Beth McPherson and Laura Torti. Thanks to Bob and Carol McPherson for their years of service to this effort. Donations will be accepted from November 4th through December 10th.
 - h) Application for the annual Spencer Toys for Kids drive are now being accepted until Monday December 2nd
 - i) The First Annual Town of Spencer Tree Lighting Ceremony will be held on the green next to the Sugden block near the Library on Saturday, November 30th from 5-8p.m. Music by the

David Prouty High School Band and Chorus and a reading by the Spencer Selectboard of 'Twas the Night Before Christmas will be featured

- j) ODIS is seeking community input on parking issues and concerns Downtown as part of a grant funded Downtown Parking Study.
- k) The Town of Spencer is drafting a new Open Space and Recreation Plan. A Survey to help determine Community Priorities will be available on the town website and at the library and town hall until December 1st.

XVIII. Introductions of Town Staff by the Moderator, and Finance Committee introduced by Vice Chair Paul McLaughlin

XIX. McPherson Presentation by Past and Present Moderators and Town Clerks: As a special tribute to honor the service of former Town Moderator Robert B. McPherson who recently passed away, a special ceremony was held as part of the opening of Town Meeting. Dr. Ralph Hicks made comments on behalf of the Spencer Board of Selectmen. Comments from Mary Braney were read on behalf of the Spencer Finance Committee and Spencer Cable Access Board of Directors. Former Town Moderator Peter Adams and Town Moderator William Shemeth paid tribute to Mr. McPherson through their remarks. Speakers noted Mr. McPherson's knowledge of the details of town meeting procedure and his fair and equitable treatment of all town meeting attendees. Mr. McPherson's commitment to broadcasting town meetings and other governmental meetings and public events through Spencer Cable Access was noted as was his commitment and service to the Spencer Finance Committee. Mr. McPherson's commitment to helping those in need with his wife Carol through Operation Undercover was noted. All speakers noted that Spencer as a community and quality of Spencer Town Government as responsive to Spencer citizens is better for Bob's service. Former Town Clerk Jean Mulhall, Town Clerk Laura Torti, Former town Moderator Peter Adams, and Town Moderator William Shemeth presented the McPherson family with a framed Norman Rockwell Freedom of Speech print from the Four Freedoms series.

XX. Moderator Remarks: Mr. Shemeth noted on this date in history in 1916 Jeanette Rankin from Montana became the first woman elected to the US House of Representatives and on this day in 1805, Lewis and Clark first sighted the Pacific Ocean which truly brought Americans from sea to shining sea. He further noted that on this day in history in 1918 Robert Goddard first demonstrated tube launched solid propellant rockets, heralding the age of space travel. The Moderator recognized the efforts of the Spencer Celebration Committee in sponsoring the successful annual Halloween party at the town hall and also recognized the efforts of the Spencer Economic Development Committee in running a successful Spencer Downtown Street Party to promote a sense of community and celebrate create businesses and people in and near Spencer. Mr. Shemeth thanked the Spencer Exchange Club for their efforts in revitalizing and improving the playground pavilion and other facilities at Powdermill Park. The moderator noted the taste of the town fundraiser sponsored by the Spencer Exchange Club which highlighted a variety of local businesses while raising funds to help improve facilities at Powdermill Park.

XXI. The Moderator Reviewed the procedure for being recognized, amending articles, and how articles would be presented and voted upon, noting that the Town Meeting is governed with guidance from "Town Meeting Time: A Handbook of Parliamentary Procedure," and that a copy is available at the podium for reference.

Article 1: *Finance Committee Recommended Approval.*

AUTHORIZATION TO TRANSFER MONIES BETWEEN ACCOUNTS

The moderator declared the motion carried to transfer the sum of Eight Thousand Two Hundred Thirteen Dollars and No Cents (\$8,213.00) from General Insurance Expenses (Account #11900-57000) to Tantasqua Regional High School Tuition (Account #11300-52000), and to transfer the sum of Twenty Two Thousand Eight Hundred Sixty Two Dollars and No Cents (\$22,862.00) from General Insurance Expenses (Account #11900-57000) to Tantasqua Regional High School Transportation Assessment (Account #11300-52100); or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 2: *Finance Committee Recommended Approval.*

AUTHORIZATION TO TRANSFER MONIES BETWEEN ACCOUNTS

The moderator declared the motion carried to transfer the sum of One Thousand Five Hundred Dollars and No Cents (\$1,500.00) from General Insurance Expenses (Account #11900-57000) to Information Technology Expenses (Account #11155-57000) for the purpose of acquiring enhanced network security protection, including all incidental and related expenses; or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 3: *Finance Committee Recommended Approval.*

AUTHORIZATION TO RAISE AND APPROPRIATE A SUM OF MONEY FOR THE OPEB TRUST

The moderator declared the motion (made by Wilson Dobson and seconded by Lynn Dobson) failed by a vote of 56 in favor and 80 against to amend Article 3 to raise and appropriate the sum of Forty Thousand Dollars and No Cents (\$40,000.00) for the fund known as the Other Post-Employment Benefits Liability Trust, or “OPEB Fund” (Account #83000-39825.

Note: The vote count was affirmed by the assistance of tellers appointed by the Moderator,
The moderator declared the motion carried to raise and appropriate the sum of Fifty Thousand Dollars and No Cents (\$50,000.00) for the fund known as the Other Post-Employment Benefits Liability Trust, or “OPEB Fund” (Account #83000-39825); or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 4: *Finance Committee Recommended Approval.*

AUTHORIZATION TO APPROVE BORROWING BY THE SPENCER-EAST BROOKFIELD REGIONAL SCHOOL DISTRICT

The moderator declared the motion carried to approve the \$450,000 borrowing authorized by the Spencer-East Brookfield Regional School District Committee, for the purpose of paying the costs of a feasibility study for the renovation and/or construction or reconstruction of the David Prouty High School, located at 302 Main Street, Spencer, Massachusetts, including the payment of all costs incidental or related thereto, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee; that the Town

acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any feasibility study costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; any grant the District may receive from the MSBA for the feasibility study shall be as set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA.

Note: the letter informing the Town of Spencer of the borrowing action and use of E&D funds by the Spencer East Brookfield Regional School Committee was received within the time period required by statute.

Article 5: *Finance Committee Recommended Approval.*

AUTHORIZATION TO ESTABLISH A REGIONAL SCHOOL STABILIZATION FUND

The moderator declared the motion carried to in accordance with the provisions of General Laws, Chapter 71, Section 16G½, to approve the establishment of a Spencer-East Brookfield Regional School District Stabilization Fund, which fund may be expended by a two-thirds vote of the entire Regional School District Committee for any purposes for which the District could borrow, or otherwise as authorized by the Secretary of Education, or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 6: *Finance Committee Recommended Approval.*

AUTHORIZATION TO PAY A BILL OF PRIOR FISCAL YEAR

The moderator declared the motion carried unanimously to transfer from certified and available Free Cash One Hundred Eighty One Dollars and Nine Cents (\$181.09) to Fire Department Expenses (Account # 11220-57000) to pay an unpaid bill of prior fiscal year pursuant to General Laws Chapter 44, Section 64, specifically, for the purchase of equipment identification tags.

Article 7: *Finance Committee Recommended Approval.*

AUTHORIZATION TO TRANSFER MONIES TO SEWER ENTERPRISE FUND

The moderator declared the motion carried to appropriate the sum of Two Thousand One Hundred Thirty Dollars and No Cents (\$2,130.00) for a Sewer Department seasonal part-time employee, and to meet said appropriation by transferring said sum from previously certified and available Retained Earnings of the Sewer Enterprise Fund to Sewer Salaries & Wages (Account #20000-51000); or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Board of Sewer Commissioners)*

Article 8: *Finance Committee Recommended Approval. The Capital Improvement Planning Committee reviewed and approved this request in accordance with Town Bylaws.*

AUTHORIZATION TO TRANSFER MONIES FOR SEWER CAPITAL ACCOUNT

The moderator declared the motion carried to appropriate the sum Thirty Seven Thousand, Two Hundred Ninety Nine Dollars and Eighty Six Cents (\$37,299.86) for capital projects previously approved by the

Capital Improvements Planning Committee, and to meet such appropriation by transferring said sum from the following unexpended capital accounts to the Sewer Capital Account (#20000-58870):

<u>Account</u>	<u>Item</u>	<u>Amount</u>
20000-58570	Maple Street Improvement	\$26,453.00
20000-58575	WWTP Project	\$8,252.00
20000-58875	Clarifier Project	\$2,594.86
Total		\$37,299.86

or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Board of Sewer Commissioners)*

Article 9: *Finance Committee Recommended Approval. The Capital Improvement Planning Committee reviewed and approved this request in accordance with Town Bylaws.*

AUTHORIZATION TO TRANSFER MONIES TO WATER CAPITAL EFFICIENCY ACCOUNT

The moderator declared the motion carried to appropriate Three Hundred Forty One Thousand, Three Hundred Eleven Dollars and No Cents (\$341,311.00) to the Water Capital Efficiency Plan Program Account (#15000-58860) for capital projects as approved by the Capital Improvements Planning Committee, and to meet said appropriation by transferring said sum from previously certified and available Retained Earnings of the Water Enterprise Fund; or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 10: *Finance Committee Recommended Approval. The Capital Improvement Planning Committee reviewed and approved this request in accordance with Town Bylaws.*

AUTHORIZATION TO ENTER INTO LEASE PURCHASE FINANCING AGREEMENTS

The moderator declared the motion carried unanimously to authorize the Board of Selectmen to enter into lease purchase financing agreements, pursuant to General Laws, Chapter 44, Section 21C, that may be financed by the issuance of debt under this chapter or otherwise authorized by law, including by raising and appropriating or transferring from available funds a sum of money for the first payment of such agreement, for a term up to the useful life of the property, for the purpose of acquiring and equipping communication equipment for the Police Department, a utility terrain vehicle (UTV) for the Fire Department; and a cruiser for the Fire Department to be procured as determined by the Board of Selectmen, or take any other action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Article 11: *Finance Committee Recommended Approval. The Capital Improvement Planning Committee reviewed and approved this request in accordance with Town Bylaws.*

AUTHORIZATION TO APPROPRIATE MONIES TO FUND CAPITAL EXPENDITURES

The moderator declared the motion carried by a vote of 130 in favor and 5 opposed to appropriate the sum of Three Hundred Eighty Five Thousand Dollars and No Cents (\$385,000.00) for capital equipment purchases and capital improvements, as generally illustrated below, including equipping any vehicles, and all other

incidental and related expenses, and to authorize the Town to enter into lease purchase agreements for periods up to and in excess of three years; and, further, to meet said appropriation by transferring the sum of Three Hundred Eighty Five Thousand Dollars and No Cents (\$385,000.00) from previously certified and available Free Cash:

<u>Department</u>	<u>Item</u>	<u>Amount</u>
Library / U&F	Library AC and Controls Upgrade	\$150,000.00
Highway Department	Salt Shed Replacement	\$150,000.00
Highway Department	Temp Repairs North Spencer Rd Bridge	\$50,000.00
Highway Department	Muzzy Pond Drawdown Gate	\$20,000.00
Fire Department	Cruiser (Yr. 1)	\$15,000.00
Total:		\$385,000.00

or take any action in relation thereto. *(Sponsored by the Capital Improvements Planning Committee, Board of Selectmen, and the Town Administrator)*

Article 12: *Finance Committee Recommended Approval. The Capital Improvement Planning Committee reviewed and approved this request in accordance with Town Bylaws.*

AUTHORIZATION TO TRANSFER MONIES TO FUND CAPITAL EXPENDITURES

The moderator declared the motion carried to appropriate the sum of Twenty Two Thousand Three Hundred One Dollars and Six Cents (\$22,301.06) for building improvements to the South Spencer Community Center, including all incidental and related expenses, and to meet said appropriation by transferring said sum from the following unexpended capital accounts:

<u>Account</u>	<u>Item</u>	<u>Amount</u>
60000-59266	Building Study – Lake St School	\$371.40
60000-59291	Police Cruiser Replacement	\$64.50
60000-59313	Highway – Angle Snow Attachment	\$1,365.16
60000-59319	Police Records Management Upgrade	\$100.00
60000-59320	Police Cruiser Replacement	\$100.00
60000-59324	Appraisals – Sugden / Lake St School	\$100.00
60000-59325	Sugden Green Design	\$200.00
60000-59296	Wire Village School Building Study	\$20,000.00
TOTAL:		\$22,301.06

or take any action in relation thereto. *(Sponsored by the Capital Improvements Planning Committee, Board of Selectmen, and the Town Administrator)*

Article 13: *Finance Committee Recommended Approval.*

AUTHORIZATION TO TRANSFER A SUM OF MONEY TO A REGIONAL FIRE TRAINING FACILITY

***The moderator declared the motion carried to** appropriate the sum of Four Thousand Three Hundred Thirty Eight Dollars and No Cents (\$4,338.00) for the purpose of constructing a Regional Fire Training Facility, including all incidental and related expenses, and to meet this appropriation to transfer the said sum from previously certified and available Free Cash, said amount to represent the Town's contribution among ten other communities; or take any action in relation thereto. (Sponsored by the Board of Selectmen and the Town Administrator)*

Article 14: *Finance Committee Recommended Approval.*

AUTHORIZATION TO AMEND A LICENSE AGREEMENT

***The moderator declared the motion carried to** authorize renewal of a License Agreement with Massachusetts Electric Company / National Grid for parking purposes on the easterly side of Elm Street, on such terms and conditions as the Board of Selectmen deems to be reasonable, appropriate and in the best interests of the Town, and further to authorize the Board of Selectmen to negotiate, execute, and deliver such documents as may be necessary to carry out the purpose of this article, and further to appropriate the sum of Seven Hundred Dollars and No Cents (\$700.00) as the annual license fee from Utilities and Facilities Expenses (Account #11405-57000); or take any action in relation thereto. (Sponsored by the Board of Selectmen and the Town Administrator)*

Article 15: *Finance Committee Recommended Approval.*

AUTHORIZATION TO ENTER INTO PILOT AGREEMENT

***The moderator declared the motion carried to** authorize the Board of Selectmen to negotiate and enter into Payment in Lieu of Taxes (PILOT), also known as a "PILOT Agreement" pursuant to General Laws, Chapter 59, Section 38H(b), or any other enabling authority, in a form as is acceptable to the Board of Selectmen, between the Town of Spencer and Spencer Solar Farm, LLC, its successor, assignee or affiliate, as negotiated by the Board of Selectmen for payment of for taxes attributable to a solar photovoltaic facility installed or to be installed on property located at North Brookfield Road as shown on Assessors Map R39-14, on land owned by Sunpin Solar Development, LLC, on such terms and conditions and for a term of years as the Board of Selectmen deems in the best interest of the Town, but not to exceed twenty (20) years, and further to take any other action necessary or convenient for the implementation and administration of such agreement to carry out the vote taken hereunder; or take any action in relation thereto. (Sponsored by the Board of Selectmen and the Town Administrator)*

Article 16: *Finance Committee Recommended Approval.*

AUTHORIZATION TO AMEND THE GENERAL BYLAWS

***The moderator declared the motion carried to** amend Article 2, Section 12 (Town Administration - Employment Contracts) of the Town's General Bylaws by adding the position of Police Lieutenant to the list of employees with whom the Town Administrator may enter into contracts, so that the first sentence of Section 12 shall now read as follows, with addition in bold: "The Town Administrator may negotiate and execute an employment contract for a period of time not to exceed three years to provide for the performance standards, salary, fringe benefits, and other conditions of employment, including but not limited to, severance pay, relocation expenses, reimbursement for expenses incurred in the performances of duties of office,*

liability insurance, performance standards, and leave for all department heads, the Town Accountant, the Inspector of Buildings, **and the Police Lieutenant.**”; or take any action in relation thereto. (*Sponsored by the Board of Selectmen and Town Administrator*)

Article 17: *Finance Committee Recommended Approval.*

AUTHORIZATION TO AMEND THE GENERAL BYLAWS

The moderator declared the motion carried to amend Article 9, Section 8 (Animal Control – Boarding Rate) of the General Bylaws by deleting the current text of said section and inserting in place thereof the following text: “The boarding rate for impoundment of dogs and cats shall be \$15.00 per day or any portion thereof,” or take any action in relation thereto. (*Sponsored by the Board of Selectmen and Town Administrator*)

Article 18: *Finance Committee Recommended Approval.*

AUTHORIZATION TO AMEND THE GENERAL BYLAWS

The moderator declared the motion carried to, in accordance with General Laws, Chapter 44, Section 53E½, to amend the General Bylaws, Article 2, Section 15, entitled “Departmental Revolving Funds”, by deleting the row for the revolving fund entitled “Sugden Block” in the table following Section 5 of said bylaw, thereby eliminating such revolving fund, and, further, to transfer all remaining funds to the General Fund, or take any action in relation thereto. (*Sponsored by the Board of Selectmen and the Town Administrator*)

Article 19: *The Finance Committee announced their deferment to the vote of town meeting.*

AUTHORIZATION TO ESTABLISH A CONSERVATION FUND

(BY PETITION)

The moderator declared the motion failed by a vote of 44 in favor and 63 opposed to establish a sense of the meeting regarding the intent to appropriate from the tax levy an amount equal to 10% of tax revenue or payments in lieu of taxes from all commercial solar installations within the Town of Spencer to a Conservation Fund account under G.L. c.40, s. 8C to be used as approved by the Conservation Commission such terms and conditions as they determine in the best interests of the Town, or take any action relating thereto.

A motion to adjourn was made by Mr. Woodbury seconded by Dr. Hicks.

The meeting adjourned at 8:50 p.m.

A total of 170 registered voters attended this meeting

Respectfully submitted,

Laura J. Torti
Town Clerk

TOWN ACCOUNTANT

Alaine Boucher

TOWN OF SPENCER MASSACHUSETTS COMBINED BALANCE SHEET - ALL FUNDS TYPES AND ACCOUNT GROUP June 30, 2019

	Governmental Fund Type			Proprietary Fund Type	Fiduciary Fund Type	Account Group	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long Term Debt	Memorandum Only
Assets							
Cash and Investments	\$ 1,544,985.52	\$ 1,483,722.62	\$ 9,065,180.10	\$ 1,775,837.56	\$ 1,503,398.48	\$ -	\$ 15,373,124.28
Cash in Custody of Others	3,500.00	-	-	-	-	-	3,500.00
Receivables:							
Property Taxes	145,728.21	-	-	-	-	-	145,728.21
Deferred Property	-	-	-	-	-	-	-
Excise Taxes	266,758.49	-	-	-	-	-	266,758.49
Tax Liens	341,384.71	-	-	-	-	-	341,384.71
Tax Foreclosures	85,051.68	-	-	-	-	-	85,051.68
User Charges	-	-	-	71,157.35	-	-	71,157.35
Other	200,877.16	46,286.68	-	-	-	-	247,163.84
Special Assessment	-	-	-	-	-	-	-
Special Assessment Not Yet Due	-	123,155.25	-	-	-	-	123,155.25
Less: Allowance for Abatements	(157,975.13)	-	-	-	-	-	(157,975.13)
Due From Other Governments	193,805.00	190,751.22	-	-	-	-	384,556.22
Amount to be Provided for the Payment of Notes/Debts	-	-	10,620,000.00	6,610,037.22	-	330,600.00	17,560,637.22
Total Assets	\$ 2,624,115.64	\$ 1,843,915.77	\$ 19,685,180.10	\$ 8,457,032.13	\$ 1,503,398.48	\$ 330,600.00	\$ 34,444,242.12
Liabilities and Fund Equity							
<i>Liabilities:</i>							
Employee Withholdings	\$ 40,583.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,583.12
Due to Others/Deposits	407.61	6,730.00	-	11,000.00	-	-	18,137.61
Due to Other Government	-	190,751.22	-	-	-	-	190,751.22
Deferred Revenue:							
Property Taxes	(12,246.92)	-	-	-	-	-	(12,246.92)
Other	883,555.63	169,441.93	-	71,157.35	-	-	1,124,154.91
Notes Payable	-	-	-	235,000.00	-	-	235,000.00
Bond Indebtedness	-	-	10,620,000.00	6,610,037.22	-	330,600.00	17,560,637.22
Total Liabilities	\$ 912,299.44	\$ 366,923.15	\$ 10,620,000.00	\$ 6,927,194.57	\$ -	\$ 330,600.00	\$ 19,157,017.16
<i>Fund Equity:</i>							
Fund Balance:							
Reserved for Debt	\$ 116,250.63	-	-	-	-	-	\$ 116,250.63
Reserved for Encumbrances	-	-	-	-	-	-	-
Reserved for Nonexpendable Trust Principle	-	-	-	-	9,501.25	-	9,501.25
Reserved for Capital	-	-	-	801,028.19	-	-	801,028.19
Unreserved:							
Designated for Subsequent Years Expenditures	96,688.93	-	-	7,025.00	-	-	7,025.00
Undesignated	1,498,876.64	1,476,992.62	9,065,180.10	721,784.37	1,493,897.23	-	12,757,854.32
Total Fund Equity	\$ 1,711,816.20	\$ 1,476,992.62	\$ 9,065,180.10	\$ 1,529,837.56	\$ 1,503,398.48	\$ -	\$ 15,287,224.96
Total Liabilities and Fund Equity	\$ 2,624,115.64	\$ 1,843,915.77	\$ 19,685,180.10	\$ 8,457,032.13	\$ 1,503,398.48	\$ 330,600.00	\$ 34,444,242.12

**TOWN OF SPENCER, MASSACHUSETTS
STATEMENT OF REVENUES AND EXPENDITURES -
BUDGETARY BASIS - (NON-GAAP) -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019**

	Budgeted Amounts		Actual	Amounts	Variance with
	Original Budget	Final Budget	Budgetary Basis	Carried Forward to Next Year	Final Budget Positive (Negative)
Revenues:					
Property Taxes	\$ 15,211,069.00	\$ 15,211,069.00	\$ 15,011,799.57	\$ -	\$ (199,269.43)
State Receipts	2,613,140.00	2,613,140.00	2,395,504.50	-	(217,635.50)
Excise and Other Taxes	1,543,968.00	1,543,968.00	1,813,865.67	-	269,897.67
Licenses, Permits, Fees	685,400.00	685,400.00	749,853.86	-	64,453.86
Interest on Taxes	101,000.00	101,000.00	124,755.33	-	23,755.33
Interest on Investments	12,960.00	12,960.00	73,427.08	-	60,467.08
Sale of Property			329,758.29	-	329,758.29
Misc Revenue	19,375.00	19,375.00	7,355.69	-	(12,019.31)
Total Revenues	20,186,912.00	20,186,912.00	20,508,117.89	-	319,205.89
Expenditures:					
Current:					
General Government	1,130,434.00	1,130,434.00	1,019,639.63	7,152.53	103,841.84
Protection of Persons and Property	3,235,174.00	3,235,174.00	3,207,588.32	400.00	27,185.68
Public Works	2,097,894.00	2,097,894.00	1,902,641.94	77,059.83	118,182.23
Education	10,182,368.00	10,182,368.00	10,122,815.58	-	69,552.42
Health and Human Services	365,441.00	365,441.00	353,864.95	-	11,576.05
Culture and Recreation	515,075.00	515,075.00	464,994.52	12,066.57	38,013.91
Insurance and Employee Benefits	2,170,720.00	2,170,720.00	2,042,469.98	-	128,250.02
State Assessments	133,711.00	133,711.00	133,711.00	-	-
Debt Service:					
Principal	390,000.00	390,000.00	390,000.00	-	-
Interest and Fiscal Charges	242,111.00	242,111.00	242,111.00	-	-
Total Expenditures	20,472,928.00	20,472,928.00	19,879,836.92	96,688.93	496,402.15
Excess of Revenues Over (Under) Expenditures	(286,016.00)	(286,016.00)	626,281.07	(96,688.93)	815,608.14
Other Financing Sources (Uses):					
Operating Transfers In	446,637.00	446,637.00	446,637.00	-	-
Operating Transfers (Out)	(1,163,073.66)	(1,163,073.66)	(1,163,073.66)	-	-
Total Other Financing Sources (Uses)	(716,436.66)	(716,436.66)	(716,436.66)	-	-
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(1,002,452.66)	(1,002,452.66)	(90,155.59)	-	896,099.74
Fund Balances, Beginning of Year	1,401,650.49	1,401,650.49	1,401,650.49		
Fund Balances, End of Year	\$ 399,197.83	\$ 399,197.83	\$ 1,311,494.90	\$ -	\$ 896,099.74

**TOWN OF SPENCER, MASSACHUSETTS
COMBINED BALANCE SHEET - ENTERPRISE FUNDS
JUNE 30, 2019**

	Proprietary Funds		Totals
	Water Enterprise	Sewer Enterprise	(Memorandum Only)
Assets			
Cash and Cash Equivalents	\$ 784,122.58	\$ 991,714.98	\$ 1,775,837.56
Accounts Receivable:			
User Charges, net of allowance for uncollectibles	9,782.40	61,374.85	71,157.35
Amount to be Provided for Notes/Bonds	5,235,037.22	1,375,000.00	6,610,037.22
Total Assets	\$ 6,028,942.20	\$ 2,428,089.93	\$ 8,457,032.13
Liabilities and Fund Equity			
Liabilities:			
Deferred Revenue	\$ 9,782.40	\$ 61,374.95	\$ 71,157.35
Due to Others	-	11,000.00	11,000.00
Notes Payable		235,000.00	235,000.00
Bonds Indebtedness	5,235,037.22	1,375,000.00	6,610,037.22
Total Liabilities	5,244,819.62	1,682,374.95	6,927,194.57
Fund Equity:			
Reserved for Encumbrances			-
Reserved for Subsequent Years Expenditures	7,025.00		7,025.00
Reserved for Capital	435,786.22	365,241.97	801,028.19
Unreserved:			
Undesignated	341,311.36	380,473.01	721,784.37
Total Fund Equity	784,122.58	745,714.98	1,529,837.56
Total Liabilities and Fund Equity	\$ 6,028,942.20	\$ 2,428,089.93	\$ 8,457,032.13

**TOWN OF SPENCER, MASSACHUSETTS
PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2019**

	Business-Type Activities Enterprise Funds		
	Water Fund	Sewer Fund	Total
Operating Revenues:			
Charges for Services	\$ 1,579,186.57	\$ 1,030,321.14	\$ 2,609,507.71
Intergovernmental			-
Other	50,174.31	475,880.25	535,854.56
Total Operating Revenues	<u>1,639,360.88</u>	<u>1,506,001.39</u>	<u>3,145,362.27</u>
Operating Expenses:			
Salaries & Wages	345,366.83	314,812.53	660,179.16
Operating Expenses	469,557.35	561,040.42	1,030,597.77
Depreciation			-
Total Operating Expenses	<u>814,923.98</u>	<u>875,852.95</u>	<u>1,690,776.93</u>
Operating Income (Loss)	<u>824,436.90</u>	<u>630,148.44</u>	<u>1,454,585.34</u>
Non-Operating Revenues (Expenses):			
Interest Income	8,499.18	13,340.00	21,839.18
Intergovernmental-ARRA			-
Debt Principal Payment	(359,326.23)	(410,000.00)	(769,326.23)
Debt Interest Expense	(133,725.93)	(37,862.50)	(171,588.43)
Total Non-Operating Revenues (Expenses)	<u>(484,552.98)</u>	<u>(434,522.50)</u>	<u>(919,075.48)</u>
Income (Loss) Before Operating Transfers	<u>339,883.92</u>	<u>195,625.94</u>	<u>535,509.86</u>
Operating Transfers:			
Transfer In	-	-	-
Transfers (Out)	(135,008.00)	(152,254.00)	(287,262.00)
Total Operating Transfers	<u>(135,008.00)</u>	<u>(152,254.00)</u>	<u>(287,262.00)</u>
Change in Net Assets	<u>204,875.92</u>	<u>43,371.94</u>	<u>248,247.86</u>
Net Assets at Beginning of Year - As restated	<u>816,115.97</u>	<u>643,195.86</u>	<u>1,459,311.83</u>
Reinstatement - Capital Assets Removed from Fund Balance - Change in Format			-
Net Assets at End of Year	<u>\$ 1,020,991.89</u>	<u>\$ 686,567.80</u>	<u>\$ 1,707,559.69</u>
	236,869.31	(59,147.18)	177,722.13

TOWN OF SPENCER
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUNDS

	NON-MAJOR GOVERNMENTAL FUNDS			Other Financing	Fund Balances
	Fund Balances	Revenues	Expenditures	Sources(Uses)	June 30, 2019
	July 1, 2018		JUNE 30, 2019		
Special Revenue					
Federal & State Grants:					
Arts Lottery	\$ 6,786.32	\$ 7,060.34	\$ 6,788.79		\$ 7,057.87
Community Block Grant	\$ (71,037.87)	\$ 820,498.64	\$ 748,669.96		\$ 790.81
Community Innovation	\$ 8,092.09	\$ 82,071.02	\$ 90,163.11		\$ -
Council on Aging Grants	\$ 467.60	\$ 29,256.00	\$ 28,793.22		\$ 930.38
Highway Grants	\$ (429,093.04)	\$ 987,578.51	\$ 601,019.53		\$ (42,534.06)
Library Grants	\$ 28,722.42	\$ 12,731.42	\$ 8,970.29		\$ 32,483.55
Public Safety Grants	\$ (6,852.45)	\$ 255,112.31	\$ 253,121.30		\$ (4,861.44)
Other Grants	\$ (42,325.39)	\$ 65,303.95			\$ 22,978.56
Other					
Animal Sterilization	\$ 5,544.80				\$ -
We Care	\$ 5,594.00	\$ 22.69			\$ 5,544.80
Building & Fire Code Fines	\$ 2,902.50				\$ 5,616.69
Ride Share		\$ 694.50			\$ 2,902.50
Lake St RFP		\$ 5,000.00			\$ 694.50
Cable PEG Access Grant	\$ 50,590.01	\$ 123,824.79	\$ 162,032.32		\$ 5,000.00
Clock Restoration	\$ 5,270.00				\$ 12,382.48
Flexcon	\$ 1,998.26				\$ 5,270.00
Wetlands Protection	\$ 27,588.78	\$ 5,352.50		\$ (20,000.00)	\$ 1,998.26
Fire Arm Record Keeping	\$ 7,203.30	\$ 24,400.00	\$ 25,390.80		\$ 12,941.28
Conservation Commission	\$ 360,098.23	\$ 135,647.67	\$ 267,175.73		\$ 6,212.50
Council on Aging Revolving	\$ 11,922.16	\$ 7,141.00	\$ 6,341.70		\$ 228,570.17
Drug Enforcement	\$ 8,215.96		\$ 3,000.00		\$ 12,721.46
Gifts & Donation	\$ 57,072.63	\$ 31,979.88	\$ 15,423.86		\$ 5,215.96
Handicapped Parking Fines	\$ 2,680.21	\$ 615.00	\$ 200.00		\$ 73,628.65
Hastings Rd Bridge Damages	\$ 4,135.32				\$ 3,095.21
Off Duty Detail	\$ 57,228.97	\$ 556,112.36	\$ 590,488.00		\$ 4,135.32
Planning Revolving	\$ 35,526.67	\$ 1,771.09	\$ 4,817.93		\$ 22,853.33
Planning Subdivisions	\$ 665,330.17	\$ 152,424.83	\$ 237,664.65		\$ 32,479.83
Excavations & Driveway Permits	\$ 39,600.00	\$ 27,000.00	\$ 7,500.00		\$ 580,090.35
Recreation Revolving	\$ 463.03	\$ 14,309.73	\$ 667.56		\$ 59,100.00
Septic Management	\$ 101,553.44	\$ 49,292.39	\$ 27,900.00		\$ 14,105.20
Betterment Fund	\$ 150,736.75	\$ 1,745.37			\$ 122,945.83
Sugden Revolving	\$ 88,527.23	\$ 44,380.07	\$ 42,746.79		\$ 152,482.12
Wire Inspector	\$ -	\$ 43,751.00	\$ 43,751.00		\$ 90,160.51
Total Special Revenue Page 1	\$ 1,184,542.10	\$ 3,485,077.06	\$ 3,172,626.54	\$ (20,000.00)	\$ 1,476,992.62

TOWN OF SPENCER
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUNDS
NON-MAJOR GOVERNMENTAL FUNDS
JUNE 30, 2019

	Fund Balances July 1, 2018	Revenues	Expenditures	Other Financing Sources(Uses)	Fund Balances June 30, 2019
Capital Improvment Program FY 2008	\$ 4,118.50		\$ 3,895.99		\$ 222.51
Capital Improvment Program FY 2009	\$ 130,000.00				\$ 130,000.00
Capital Improvment Program FY 2010	\$ 16,390.00		\$ 9,000.00		\$ 7,390.00
Capital Improvment Program FY 2015	\$ 14,421.06		\$ 1,061.53	\$ (4,935.00)	\$ 8,424.53
Capital Improvment Program FY 2016	\$ 107,371.40		\$ 84,614.16	\$ 7,500.00	\$ 30,257.24
Capital Improvment Program FY 2017	\$ 395,770.00		\$ 79,306.29	\$ (33,800.00)	\$ 282,663.71
Capital Improvment Program FY 2018	\$ 468,048.00		\$ 241,787.49	\$ 150,000.00	\$ 376,260.51
Capital Improvment Program FY 2019			\$ 78,476.58	\$ 825,950.00	\$ 747,473.42
David Prouty School Annex	\$ 5,245.00				\$ 5,245.00
School ASA Renovation	\$ 345.00				\$ 345.00
Road Project	\$ 5,745,207.20	\$ 5,663,572.20	\$ 3,932,231.75		\$ 7,476,547.66
Total Capital Projects	\$ 6,886,916.16	\$ 5,663,572.20	\$ 4,430,373.79	\$ 944,715.00	\$ 9,064,829.58
Other:					
Buy Back Sick Leave Fund	\$ 3,169.25	\$ 230.71	\$ 4,591.88	\$ 10,000.00	\$ 8,808.08
Police Equipment Fund	\$ 3,586.83	\$ 4,419.24	\$ 4,028.15		\$ 3,977.92
Spencer World War II Memorial	\$ 518.24	\$ 5.45			\$ 523.69
Unemployment Fund	\$ 26,511.63	\$ 278.10			\$ 26,789.73
Retire Health Liability	\$ 51,674.76	\$ 1,185.46		\$ 125,000.00	\$ 177,860.22
Waterways Improvement Fund	\$ 39,168.03	\$ 12,588.52			\$ 51,736.55
Total Special Revenue	\$ 124,628.74	\$ 18,687.48	\$ 8,620.03	\$ 135,000.00	\$ 269,696.19
Perpetual Permanent Funds:					
Cemetery Funds	\$ 22,004.93	\$ 230.77			\$ 22,235.70
Park Funds	\$ 12,870.72	\$ 135.00			\$ 13,005.72
Total Perpetual Permanent Funds	\$ 34,875.65	\$ 365.77	\$ -	\$ -	\$ 35,241.42
Permanent Funds					
Cemetery Funds	\$ 3,300.00				\$ 3,300.00
Private Purpose	\$ 6,201.25				\$ 6,201.25
Total Permanent Funds	\$ 9,501.25	\$ -	\$ -	\$ -	\$ 9,501.25
Total Non-Major Governmental Fund	\$ 7,055,921.80	\$ 5,682,625.45	\$ 4,438,993.82	\$ 1,079,715.00	\$ 9,379,268.44

YEAR-TO-DATE BUDGET REPORT FY 2019

GENERAL FUND REVENUE

ORG	OBJ	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED BUDGET	YTD ACTUAL	AVAILABLE BUDGET	% USED
10001	41100	010 -000-001-41100 -	PERSONAL PROPERTY TAXES	R	-697,956	-694,689.03	-3,267	99.50
10001	41200	010 -000-001-41200 -	REAL ESTATE TAXES	R	-14,513,113	-14,315,007.01	-198,106	98.60
10001	41220	010 -000-001-41220 -	ROLLBACK TAX REVENUE	R	0	-2,103.53	2,104	100.00
10001	41400	010 -000-001-41400 -	LOCAL MEALS EXCISE	R	-138,000	-159,669.00	21,669	115.70
10001	41420	010 -000-001-41420 -	TAX LIENS REDEEMED	R	0	-118,882.04	118,882	100.00
10001	41500	010 -000-001-41500 -	MOTOR VEHICLE EXCISE	R	-1,400,767	-1,531,989.13	131,222	109.40
10001	41600	010 -000-001-41600 -	BOAT EXCISE	R	-5,200	-3,416.50	-1,784	65.70
10001	41710	010 -000-001-41710 -	PENALTY/INT PROPERTY TAX	R	-38,000	-32,928.45	-5,072	86.70
10001	41720	010 -000-001-41720 -	PENALTY/INT MV EXCISE	R	-54,000	-67,758.68	13,759	125.50
10001	41730	010 -000-001-41730 -	PENALTY/INT TAX LIEN	R	-9,000	-24,068.20	15,068	267.40
10001	41740	010 -000-001-41740 -	FEES - MARK FEES	R	-14,000	-20,000.00	6,000	142.90
10001	42455	010 -000-001-42455 -	FEES-TRANS.STA-STICKERS	R	-82,000	-79,025.00	-2,975	96.40
10001	42465	010 -000-001-42465 -	FEES-TRANS.STA.BAG SALES	R	-197,000	-173,475.00	-23,525	88.10
10001	42470	010 -000-001-42470 -	FEES-TRANSF.STAT-FLEXCON	R	-10,000	-12,565.87	2,566	125.70
10001	42480	010 -000-001-42480 -	FEES-TRANSF.STAT-OTHER	R	-10,000	-16,354.80	6,355	163.50
10001	42485	010 -000-001-42485 -	FEES-TRANS.STA.RECYCLED MATER	R	-10,000	-10,324.31	324	103.20
10001	42700	010 -000-001-42700 -	FEES-SPD LOCK-UP	R	-4,500	-11,624.00	7,124	258.30
10001	43210	010 -000-001-43210 -	FEES-MUNICIPAL LIENS	R	-25,000	-24,200.00	-800	96.80
10001	43230	010 -000-001-43230 -	FEES-PERMIT-ODIS	R	-125,000	-178,371.55	53,372	142.70
10001	43250	010 -000-001-43250 -	FEES-TOWN CLERK	R	-13,000	-21,285.90	8,286	163.70
10001	43260	010 -000-001-43260 -	FEES-POLICE DEPT	R	-1,800	-180.00	-1,620	10.00
10001	43270	010 -000-001-43270 -	FEES-SFD 21E	R	-1,500	-3,603.00	2,103	240.20
10001	43290	010 -000-001-43290 -	FEES-HIGHWAY-GAS	R	-10,000	-14,412.95	4,413	144.10
10001	43291	010 -000-001-43291 -	FEES-HIGHWAY DEPT.	R	-11,500	-8,525.00	-2,975	74.10
10001	43296	010 -000-001-43296 -	FEES-RENTAL SELECTMEN	R	-2,500	-2,500.00	0	100.00
10001	43600	010 -000-001-43600 -	FEES-LANDFILL SOLAR CITIZENS	R	0	-10,000.00	10,000	100.00
10001	43610	010 -43610 -	FEES- VACANT BUILDINGS REGISTR	R	0	-100.00	400	100.00
10001	44100	010 -000-001-44100 -	UC/PER-ALCOHOLIC	R	-16,000	-16,363.84	364	102.30
10001	44200	010 -000-001-44200 -	UC/PER-CABLE	R	-1,600	0.00	-1,600	0.00
10001	44210	010 -000-001-44210 -	UC/PER-SELECTMEN	R	-5,500	-6,055.00	555	110.10
10001	44215	010 -000-001-44215 -	UC/PER-DOGS	R	-23,000	-25,866.00	2,866	112.50
10001	44400	010 -000-001-44400 -	UC/PER-BOARD OF HEALTH	R	-70,000	-64,217.26	-5,783	91.70
10001	44470	010 -000-001-44470 -	UC/PER-FIRE DEPT	R	-18,500	-20,001.00	1,501	108.10
10001	44500	010 -000-001-44500 -	UC/PER-POLICE DEPT	R	-7,000	-9,825.00	2,825	140.40
10001	46900	010 -000-001-46900 -	FINES-DMV	R	-15,500	-9,781.88	-5,718	63.10
10001	46950	010 -000-001-46950 -	FINES-COURT	R	-2,000	-1,310.00	-690	65.50
10001	47750	010 -000-001-47750 -	FINES-PARKING	R	-3,500	-3,995.50	496	114.20
10001	47755	010 -000-001-47755 -	FINES- SPD GEN	R	-1,000	-2,350.00	1,350	235.00
10001	47760	010 -000-001-47760 -	FINES- SPD ANIM CONTROL	R	-4,000	-2,550.00	-1,450	63.80

YEAR-TO-DATE BUDGET REPORT FY 2019

ORG	OBJ	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED BUDGET	YTD ACTUAL	AVAILABLE BUDGET	% USED
10001	47765	010-000-001-47765-	FINES- B.O.H.	R	0	-150.00	150	100.00
10001	47775	010-000-001-47775-	FINES-VIOLATIONS HIGHWAY	R	0	-100.00	100	100.00
10001	47780	010-000-001-47780-	FINES/VIOLATIONS FIRE	R	0	-150.00	150	100.00
10001	48000	010-000-001-48000-	EARNINGS-TITLE V	R	0	0.00	0	0.00
10001	48185	010-000-001-48185-	EARNINGS-VALLEY VIEW	R	-460	-636.34	176	138.30
10001	48195	010-000-001-48195-	EARNINGS ROY'S DRIVE	R	0	0.00	0	0.00
10001	48200	010-000-001-48200-	EARNINGS-INVESTMENTS	R	-12,500	-72,790.74	60,291	582.30
10001	48400	010-000-001-48400-	OTHER MISC.REVENUES	R	-19,375	-7,355.69	-12,019	38.00
10001	48422	010-000-001-48422-	SALE OF TOWN PROPERTY	R	0	-321,686.29	321,686	100.00
10001	49990	010-000-001-49990-	SALE OF SURPLUS EQUIPMENT	R	0	-8,070.00	8,070	100.00
			Total 10001 GENERAL FUND REVENUE		-17,573,772	-18,110,613.49	536,842	103.10
10002	46160	010-000-002-46160-	ABATEMENTS/VBS & ELDERLY	R	-41,938	-6,435.00	-35,503	15.30
10002	46200	010-000-002-46200-	SCHOOL AID CH.70	R	-41,511	0.00	-41,511	0.00
10002	46660	010-000-002-46660-	STATE OWNED LAND	R	-71,749	-65,769.00	-5,980	91.70
10002	46670	010-000-002-46670-	VETERAN'S BENEFITS	R	-119,288	-130,367.50	11,080	109.30
10002	46710	010-000-002-46710-	UNRESTRICTED GEN GOVT AID	R	-2,338,654	-2,192,933.00	-145,721	93.80
			Total 10002 STATE FUND REVENUE		-2,613,140	-2,395,504.50	-217,636	91.70

GENERAL EXPENDITURES

ORG	OBI	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED BUDGET	YTD ACTUAL	AVAILABLE BUDGET	% USED
10000	56370	010-000-000-56370-	ASSESSMENT RET MU TEACHER	E	25,061	25,061.00	0	100.00
10000	56400	010-000-000-56400-	ASSESSMENT-AIR POLLUTION	E	3,004	3,004.00	0	100.00
10000	56630	010-000-000-56630-	ASSESSMENT-REG TRANSIT AU	E	88,546	88,546.00	0	100.00
10000	56990	010-000-000-56990-	RMV MON-RENEWAL SURCHARGE	E	17,100	17,100.00	0	100.00
			Total GENERAL FUND STATE ASSESSMENTS		133,711	133,711.00	0	100.00
11122	57000	010-100-122-57000-	OTHER CHARGES/EXPENSES	E	7,500	2,773.86	4,726	37.00
			Total 11122 SELECT BOARD		7,500	2,773.86	4,726	37.00
11123	51000	010-100-123-51000-	PERSONAL SERVICES	E	177,324	175,477.51	1,846	99.00
11123	57000	010-100-123-57000-	OTHER CHARGES/EXPENSES	E	8,800	4,333.01	4,467	49.20
			Total 11123 ADMINISTRATOR		186,124	179,810.52	6,313	96.60
11131	51000	010-100-131-51000-	PERSONAL SERVICES	E	200	200.00	0	100.00
11131	57000	010-100-131-57000-	OTHER CHARGES/EXPENSES	E	1,500	904.80	595	60.30
			Total 11131 FINANCE COMMITTEE		1,700	1,104.80	595	65.00
11135	51000	010-100-135-51000-	PERSONAL SERVICES	E	69,607	67,093.57	2,513	96.40
11135	57000	010-100-135-57000-	OTHER CHARGES/EXPENSES	E	31,963	28,490.96	3,472	89.10
			Total 11135 TOWN ACCOUNTANT		101,570	95,584.53	5,985	94.10
11141	51000	010-100-141-51000-	PERSONAL SERVICES	E	120,992	118,332.55	2,659	97.80
11141	57000	010-100-141-57000-	OTHER CHARGES/EXPENSES	E	40,990	32,660.70	8,329	79.70
			Total 11141 ASSESSORS		161,982	150,993.25	10,989	93.20
11145	51000	010-100-145-51000-	PERSONAL SERVICES	E	149,344	129,721.07	19,623	86.90
11145	57000	010-100-145-57000-	OTHER CHARGES/EXPENSES	E	26,685	23,486.14	3,199	88.00
			Total 11145 TREASURER/COLLECTOR		176,029	153,207.21	22,822	87.00
11151	57000	010-100-151-57000-	OTHER CHARGES/EXPENSES	E	65,000	62,752.20	2,248	96.50
			Total 11151 TOWN COUNSEL		65,000	62,752.20	2,248	96.50
11155	57000	010-100-155-57000-	OTHER CHARGES/EXPENSES	E	109,149	108,016.83	1,132	99.00
			Total 11155 INFO TECHNOLOGY		109,149	108,016.83	1,132	99.00
11158	57000	010-100-158-57000-	OTHER CHARGES/EXPENSES	E	25,000	16,826.64	8,173	67.30
			Total 11158 TAX TITLE EXPENSE		25,000	16,826.64	8,173	67.30
11161	51000	010-100-161-51000-	PERSONAL SERVICES	E	124,356	121,167.99	3,188	97.40
11161	57000	010-100-161-57000-	OTHER CHARGES/EXPENSES	E	30,884	23,977.25	6,907	77.60
			Total 11161 TOWN CLERK		155,240	145,145.24	10,095	93.50
11162	51000	010-100-162-51000-	PERSONAL SERVICES	E	21,130	12,660.63	8,469	59.90
11162	57000	010-100-162-57000-	OTHER CHARGES/EXPENSES	E	21,008	19,529.93	1,478	93.00
			Total 11162 ELECTIONS & REGISTRATIO		42,138	32,190.56	9,948	76.40
11192	57000	010-100-192-57000-	OTHER CHARGES/EXPENSES	E	99,002	71,233.99	27,768	72.00
			Total 11192 TOWN HALL MAINTENANCE		99,002	71,233.99	27,768	72.00

YEAR-TO-DATE BUDGET REPORT FY 2019

ORG	OBI	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED BUDGET	YTD ACTUAL	AVAILABLE BUDGET	% USED
11210	51000	010-200-210-51000-	PERSONAL SERVICES	E	1,936,610	1,936,602.48	8	100.00
11210	57000	010-200-210-57000-	OTHER CHARGES/EXPENSES	E	190,102	189,634.61	467	99.80
			Total 11210 POLICE DEPARTMENT		2,126,712	2,126,237.09	475	100.00
11220	51000	010-200-220-51000-	PERSONAL SERVICES	E	311,459	299,371.58	12,087	96.10
11220	57000	010-200-220-57000-	OTHER CHARGES/EXPENSES	E	526,260	526,088.13	172	100.00
			Total 11220 SF/EMERGENCY SVCS		837,719	825,459.71	12,259	98.50
11250	51000	010-100-250-51000-	PERSONAL SERVICES	E	239,227	227,519.28	11,708	95.10
11250	57000	010-100-250-57000-	OTHER CHARGES/EXPENSES	E	26,516	26,433.36	83	99.70
			Total 11250 ODIS		265,743	253,952.64	11,790	95.60
11293	57000	010-200-293-57000-	OTHER CHARGES/EXPENSES	E	5,000	1,938.88	3,061	38.80
			Total 11293 TRAFFIC LIGHTS		5,000	1,938.88	3,061	38.80
11300	52000	010-300-300-52000-	PURCHASE OF SERVICES	E	1,465,961	1,409,638.76	56,322	96.20
11300	52100	010-300-300-52100-	PURCHASE OF SERVICE BUS	E	49,004	35,773.82	13,230	73.00
11300	56000	010-300-300-56000-	INTERGOVERNMENTAL	E	8,454,321	8,454,321.00	0	100.00
11300	56010	010-300-300-56010-	DEBT CAPITAL PROJ 07	E	223,082	223,082.00	0	100.00
			Total 11300 SCHOOL DEPARTMENT		10,192,368	10,122,815.58	69,552	99.30
11405	51000	010-400-405-51000-	PERSONAL SERVICES	E	67,481.34	67,481.34	27,969	70.70
11405	57000	010-400-405-57000-	OTHER CHARGES/EXPENSES	E	103,421	65,221.78	38,199	63.10
			Total 11405 UTILITIES & FACILITIES		198,871	132,703.12	66,168	66.70
11422	51000	010-400-422-51000-	PERSONAL SERVICES	E	516,819	513,308.54	3,510	99.30
11422	57000	010-400-422-57000-	OTHER CHARGES/EXPENSES	E	495,615	433,996.06	61,619	87.60
			Total 11422 HIGHWAY DEPT.- MAINT.		1,012,434	947,304.60	65,130	93.60
11423	51000	010-400-423-51000-	PERSONAL SERVICES	E	55,000	64,451.07	-9,451	117.20
11423	57000	010-400-423-57000-	OTHER CHARGES/EXPENSES	E	260,000	248,687.81	11,312	95.60
			Total 11423 HIGHWAY DEPT.-SNOW & IC		315,000	313,138.88	1,861	99.40
11424	57000	010-200-424-57000-	OTHER CHARGES/EXPENSES	E	95,750	85,412.78	10,337	89.20
			Total 11424 STREET LIGHTING		95,750	85,412.78	10,337	89.20
11433	51000	010-500-433-51000-	PERSONAL SERVICES	E	85,902	84,562.59	1,339	98.40
11433	57000	010-500-433-57000-	OTHER CHARGES/EXPENSES	E	260,356	215,878.63	44,477	82.90
			Total 11433 TRANSFER STATION/SANITA		346,258	300,441.22	45,817	86.80
11494	51000	010-400-000-51000-	PERSONAL SERVICES	E	4,771	4,835.12	-64	101.30
11494	57000	010-400-000-57000-	OTHER CHARGES/EXPENSES	E	24,810	24,737.80	72	99.70
			Total 11494 TREE WARDEN		29,581	29,572.92	8	100.00
11496	57000	010-200-496-57000-	OTHER CHARGES/EXPENSES	E	100,000	94,068.42	5,932	94.10
			Total 11496 GAS & DIESEL FUEL		100,000	94,068.42	5,932	94.10
11510	51000	010-500-510-51000-	PERSONAL SERVICES	E	55,420	53,409.64	2,010	96.40
11510	57000	010-500-510-57000-	OTHER CHARGES/EXPENSES	E	10,635	10,615.35	20	99.80
			Total 11510 BOARD OF HEALTH		66,055	64,024.99	2,030	96.90
11541	51000	010-600-541-51000-	PERSONAL SERVICES	E	54,466	53,750.07	716	98.70
11541	57000	010-600-541-57000-	OTHER CHARGES/EXPENSES	E	43,300	35,244.00	8,056	81.40
			Total 11541 COUNCIL ON AGING		97,766	88,994.07	8,772	91.00

YEAR-TO-DATE BUDGET REPORT FY 2019

ORG	OBI	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED BUDGET	YTD ACTUAL	AVAILABLE BUDGET	% USED
11543	51000	010 -700-543-51000 -	PERSONAL SERVICES	E	18,720	18,000.00	720	96.20
11543	57000	010 -700-543-57000 -	OTHER CHARGES/EXPENSES	E	182,900	182,845.89	54	100.00
			Total 11543 VETERAN'S DEPARTMENT		201,620	200,845.89	774	99.60
11610	51000	010 -800-610-51000 -	PERSONAL SERVICES	E	234,286	230,857.75	3,428	98.50
11610	54000	010 -800-610-54000 -	SUPPLIES	E	65,600	65,080.25	520	99.20
11610	57000	010 -800-610-57000 -	OTHER CHARGES/EXPENSES	E	110,241	87,572.43	22,669	79.40
			Total 11610 RICHARD SUGDEN LIBRARY		410,127	383,510.43	26,617	93.50
11640	51000	010 -800-640-51000 -	PERSONAL SERVICES	E	64,668	43,675.40	20,993	67.50
11640	57000	010 -800-640-57000 -	OTHER CHARGES/EXPENSES	E	38,280	37,518.69	761	98.00
			Total 11640 PARKS & RECREATION		102,948	81,194.09	21,754	78.90
11691	57000	010 -800-691-57000 -	OTHER CHARGES/EXPENSES	E	500	0.00	500	0.00
			Total 11691 HISTORICAL COMMISSION		500	0.00	500	0.00
11699	57000	010 -800-699-57000 -	OTHER CHARGES/EXPENSES	E	1,500	290.00	1,210	19.30
			Total 11699 CELEBRATIONS		1,500	290.00	1,210	19.30
11710	59000	010 -900-710-59000 -	DEBT SERVICE	E	390,000	390,000.00	0	100.00
11710	59100	010 -900-710-59100 -	LONG TERM DEBT INTEREST	E	242,111	242,111.30	0	100.00
			Total 11710 MATURING DEBT		632,111	632,111.30	0	100.00
11800	57000	010 -000-800-57000 -	OTHER CHARGES/EXPENSES	E	1,936,340	1,816,009.70	120,330	93.80
			Total 11800 EMPLOYEE BENEFITS		1,936,340	1,816,009.70	120,330	93.80
11900	57000	010 -800-900-57000 -	OTHER CHARGES/EXPENSES	E	234,380	226,461.00	7,919	96.60
			Total 11900 GENERAL INSURANCE		234,380	226,461.00	7,919	96.60
			Revenue Total		-20,186,912	-20,506,117.99	319,206	101.60
			Expense Total		20,472,929	19,879,837.94	593,091	97.10

TOWN TREASURER

Rebecca Forand
Treasurer

December 31, 2019

Interest Bearing Checking Accounts:

Eastern Bank-Vendor Account	49.88
Santander Bank-Escrow We Care	5,621.93
Santander Bank-Sullivan	31,118.41
Century Bank-Deer Run Phase I	9,327.50
Century Bank Deer Run phase II	200,527.81
Unibank Lock Box	489.40
Unibank-Payroll	2,011.37
Century lockbox	3,311.21
Cornerstone Bixby Trail Estates	36,446.01
Cornerstone Storm Water Bond	60,028.01
Total	\$348,931.53

Liquid Investments:

Eastern Bank- Money Market	10,650.20
Santander Bank-Depository Account treas	389,144.99
Santander Bank-Depository Account coll	20,289.85
Hometown Bank money Market	417,153.47
Hometown Bank MM - Roads	4,006,754.21
CornerStone -RFP Sugden	45,100.58
CornerStone - RFP Lake St School	5,000.00
Century money market	900,581.03
Bartholomew-Title V	75,057.08
Bartholomew-general cash	78,617.39
Unibank-Money Market	1,719,285.12
Total	\$7,667,633.92

Trust Funds:

	Principal	Interest	Fund Total
Bartholomew-Benjamin Drury	500.00	3,066.51	3,566.51
Bartholomew-George S Wilson Cemetery	259.07	1,240.94	1,500.01
Bartholomew-Howe Memorial	500.00	9,423.60	9,923.60
Bartholomew-Isaac Lothrop Prouty	5,063.75	8,030.02	13,093.77
Bartholomew-Old Cemetery General Care	5,923.00	775.70	6,698.70
Bartholomew-Old Cemetery Perpetual Care	11,975.00	7,369.30	4,605.70

Bartholomew-Old Cemetery Perpetual W Curtis	1,000.00	1,566.12	2,566.12
Bartholomew-Quinn Scholarship	3,500.00	9,582.86	13,082.86
Bartholomew-Richard Sugden public park	1,000.00	5,734.75	6,734.75
Bartholomew-Silas Grout Decoration	1,200.00	4,536.85	5,736.85
Bartholomew-Buy Back Sick Leave Fund			8,867.71
Bartholomew-Friends of old Cemetery			629.57
Bartholomew-Police Equipment Fund			4,736.14
Bartholomew-Unemployment			26,971.12
Bartholomew-War Veterans Account			527.23
Bartholomew-Waterways improvement			39,846.79
Bartholomew-old Cemetery G Henry Wilson			2,776.17
Bartholomew-retirement liability			179,064.38
Bartholomew-Community Development			796.18
Bartholomew-Cultural Council			7,256.67
Bartholomew-Sugden Block Revolving			92,815.68
Bartholomew-Betterment Fund			153,349.12
Bartholomew-Capital Stabilization			475.64
Bartholomew-land Acquisition Stabilization			2,055.87
Bartholomew Building Stabilization			411.66
Bartholomew General Stabilization			1,168,473.80
Century Bank-Sewer Enterprise Fund			1,296,119.64
Century Bank-Water Enterprise Fund			940,476.00
Santander Bank-Treasurers' Benefit Account			4.15
Total			\$3,993,162.39
Total All Cash and Investments			\$12,009,727.84

TOWN COLLECTOR

Rebecca Forand
Collector

2019 COLLECTOR'S REPORT

Personal Property and Real Estate	\$	15,660,145.76
Betterments	\$	17,645.42
Motor Vehicle & Boat Excise	\$	1,573,016.22
Water and Water Fees	\$	1,633,775.99
Sewer and Sewer Fees	\$	1,271,118.83
Interest & Fees & Demands	\$	109,938.34
Certificate of Municipal Liens	\$	26,120.00
Trash Bags	\$	186,562.50
Rent-Sudgen Block	\$	18,200.00
Tax Title and Fees	\$	95,314.25
Transfer Station Stickers	\$	10,150.00
Hwy Gas	\$	14,659.40
Septic	\$	369,907.50
Off Duty	\$	658,293.16
 Total Turned Over to Treasurer	 \$	 21,644,847.37

BOARD OF ASSESSORS

The Board meets on the second Monday of each month at 4:00 P.M. in the Assessor's Office at the Town Hall located at 157 Main Street. The Board of Assessors is available by appointment to discuss values. In Fiscal year 2020, an interim year adjustment was conducted as mandated by the Mass. Dept. of Revenue. Market sales are the indicator of what values should be and analysis is done to determine updated values that are certified by the State Department of Revenue.

LOCAL EXPENDITURES

Appropriations	\$26,065,091.37
Offsets	\$17,770.00
State & County Charges	\$140,833.00
Overlay	\$142,735.14
TOTAL AMOUNT TO BE RAISED	\$26,366,429.51

ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES

Cherry Sheet Estimated Receipts	\$2,708,577.00
Local Estimated Receipts	\$2,531,295.00
Enterprise Funds	\$3,429,725.00
Other Available Funds	\$331,623.37
Free Cash	\$1,211,234.00
TOTAL ESTIMATED RECEIPTS	\$10,212,454.37
NET AMOUNT TO BE RAISED	\$16,153,975.14

CLASSIFIED PERCENTAGES

	LEVY PERCENTAGE	LEVY BY CLASS
RESIDENTIAL	85.6107%	\$989,804,263
OPEN SPACE	0	
COMMERCIAL	5.6992%	\$65,202,122
INDUSTRIAL	3.6595%	\$41,866,227
PERSONAL PROPE	4.1237%	\$47,176,619
	100.00%	\$1,144,049,231

NET AMOUNT TO BE RAISED / TOTAL VALUATION	=	TAX RATE FY2020
\$16,153,975.14	/	\$1,144,049,231
	=	\$14.12

Respectfully submitted,



Linda LeBlanc, Assessor

Jeremey Snow, Nancy Herholz, Pamela Woodbury, Board of Assessors

BOARD OF SELECTMEN - LICENSING

The following categories of licenses were issued by the Office of the Board of Selectmen during 2019:

❖ Alcohol	17
❖ Alcohol – One-Day	15
❖ Automatic Amusement	37
❖ Common Victualler	37
❖ Entertainment	16
❖ Gravel Licenses	5
❖ Junk Dealer	4
❖ Lodging House	2
❖ Inn Holder	2
❖ Class I (Motor Vehicles)	5
❖ Class II (Motor Vehicles)	15
❖ Class III (Motor Vehicles)	1

Total Licenses issued in 2019:	<u>156</u>
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Total License fees collected in 2019:	<u>\$22,418.00</u>
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SPENCER CABLE ACCESS

Spencer Cable Access (SCA) is an independently operated 501(c)(3) corporation that implements public access television programming for the Town of Spencer. SCA continues to fulfill its mission to give the community a voice and a resource for sharing ideas, fostering creativity, and connecting with our town. SCA can be viewed on Charter Communications channels 191 (community bulletin board), 192 (public interest programming), and 194 (government programming). Recorded government meetings may also be viewed online live or on-demand at SCATV.org.

SCA continues to broadcast Town Meetings and meetings of the Board of Selectmen, Finance Committee and Spencer-East Brookfield Regional School Committee as well as special town and school events.

This year, the production capabilities at the town hall were enhanced to broadcast and stream meetings taking place in McCourt Social Hall, the Great Hall, and Conference Room A (Finance Committee) live in real-time. Live meetings can be seen on Spectrum channel 194 and streamed live on SCA's Facebook page at Facebook.com/SpencerCableAccess. The new production room was built outside of McCourt Social Hall and Conference Room A and was named "Big Al's Shed" after long-time SCA volunteer Al Shedyak.

In addition, SCA completed an audio system installation in the Great Hall. The new system was designed to work with the exact specifications of the room. This was a challenge because of the reverberation and acoustics present in the space. The new system sounds crystal clear.

Our annual event, *Feeding Our Neighbors*, held on September 21, 2019 helped generate over \$7,500 in financial contributions to the Spencer Food Pantry. This number includes a large donation made by customers of Klem's Department Store. In addition, the event helped raise over 5,000 pounds of food.

SCA welcomes any Spencer resident to produce their own programming and is always looking for new volunteers to help in a myriad of ways. Please contact the station at akeyes@scatv.org to find out how you can earn a stipend when you become a local TV producer or volunteer .

Aaron Keyes
Station Manager

CHARITABLE NEEDS COMMISSION

The Spencer Charitable Needs Commission is a self-funded agency of the Town. It was established by Florence Harrington in memory of Melinda A. Prouty. The specific purpose of the commission is “to be devoted to the relief of poor and needy residents of Spencer Massachusetts”.

The Commission is composed of five diverse residents of Spencer and meets the first Monday of every month from October through June, and on the Tuesday following Labor Day in September. There are no meetings in July or August.

Three new members were added in 2019: Claire Harding, Kurt Nordquist, and Lois Shorten. These new members bring a variety of experience and knowledge. We welcome them and look forward to a meaningful year as we work to meet as the needs of those who come before us with overdue rent, utilities, and other catastrophic emergencies as needed, by offering a hand up, not a hand out.

In 2019, over seventy-seven cases were helped by the Commission with payments to over 89 different vendors.

Commission Members:

Barbara Grusell, Chairman

Claire Harding

Paul LaMontagne

Kurt Nordquist

Lois Shorten, Recording Secretary

COUNCIL ON AGING

The mission of the Spencer Council on Aging is to seek to enrich the lives of the community's senior population by providing educational programs, recreational activities, referral and social service assistance and to advocate for the seniors while educating the community of the needs of its elders.

The Senior Center continues to increase its programming, services and activities. Our office and senior center hours are currently open 9:00 AM to 3:30 PM Monday through Wednesday and Thursday from 9:00AM to 6:00PM. If you need help beyond these hours of operation, please call to schedule an appointment. Our goal is to keep seniors in the community with an emphasis on wellness. We offer a wellness clinic and two blood pressure screenings monthly. We also provide yoga, exercise, low impact aerobics, beginners line dancing, advanced line dancing, tai chi and Zumba classes, as well as cribbage, bingo, both day and evening and a quilting class.

We have hot lunches on Tuesdays and Thursdays at 11:30 AM. The cost is a voluntary donation. If interested in lunch, you may call the center 48 hours in advance to make reservations. The menu is provided weekly in the New Leader.

We provide referrals for many different senior needs as well as assistance with extra help for Medicare, applications for MassHealth, Prescription Advantage, Food Stamps, Housing, etc. for seniors. There are now over 3100 seniors in town. CoA's serve as the only public social service agency and assist numerous non-elders in accessing public benefits. They may also serve as a link to and support for elders, their families and others in case of local emergencies.

We are in the process of becoming a Dementia Friendly Community which insures people with dementia are always treated with patience and respect. If you are interested in this ongoing initiative, please call April or Pam for more information. You can become a dementia friend by going online to <https://www.dementiafriendsma.org/> and following the prompts.

April Caruso and I are Certified to teach the UCLA Memory Training program, teaching techniques and exercises to use to improve your memory. We will conduct at least two sessions per year consisting of a two-hour class during four consecutive weeks. The charge for the class will be minimal, but the participant needs to commit to the four weeks. We are also working to obtain certification to host a class on balance.

Pamela Woodbury, Director
April Caruso, Outreach Coordinator

CULTURAL COUNCIL

The mission of the Spencer Cultural Council is to promote the arts, sciences and humanities with the purpose of providing enhanced opportunities for the citizens of Spencer of all ages and backgrounds to participate in creative and educational experiences. To accomplish this purpose the cultural council received a grant of \$8000.00 from the Massachusetts Cultural Council (MCC) for distribution in 2020. An additional \$182.00 was available for distribution as a carryover from FY 2019. For 2020 the council received 34 grant applications totaling \$15,225. Members reviewed each application, prioritizing proposals that reach a wide audience and enrich diverse populations of the community. Deliberations resulted in 25 full or partial awards.

On November 12, 2019 the Cultural Council awarded grants to support musical, reading, historical and cultural programs for children, teens, and adults at the Richard Sugden Library and other venues such as Senior Living at Prouty. In coordination with the Massachusetts Cultural Council, we elected for the first time, to choose the option of distributing funds to recipients prior to the execution of the project. Among the projects funded was \$200.00 in support of the annual Massasoit Art Guild show, \$750.00 to support the Unified Special Olympics with music from the Berkshire Music Academy and \$1,622.00 to the Spencer Parks and Recreation for the 2020 Concert series and other programs for seniors and the community at the Senior Center and Senior Living at Prouty.

The council is anticipating communication with town and community leaders and other town boards to assess the success of the grants awarded and to identify opportunities for cooperative projects and presentations in the future.

John J. Green Jr., Chair
Rachel Faugno, Secretary
Joan Eccleston, Member

Diane Johnson, Treasurer
Denise Farmosa, Member
Janice Peters, Member

OFFICE OF DEVELOPMENT & INSPECTIONAL SERVICES
TOWN PLANNER/PLANNING BOARD
CONSERVATION COMMISSION
BOARD of HEALTH & BUILDING INSPECTOR

The Office of Development & Inspectional Services (ODIS) is comprised of the Board of Health and its Agent, the Building Inspector, the Town Planner/Economic Development Officer, the Conservation Commission and its Agent, the Zoning Board of Appeals, the Planning Board; Gas, Plumbing & Electrical Inspectors and the Sealer of Weights & Measures.

Major projects require a technical review with ODIS, Police, Fire, Water, Sewer, and the Utilities & Facilities Department, who work together to streamline applications and to clarify the requirements.

The following are the reports from the individual departments in ODIS:

TOWN PLANNER

2019 highlights included the following:

- Reviewed and prepared decisions for all Planning Board and Zoning Board of Appeals applications
- Worked with and staffed Economic Development Committee
- Kicked off Open Space and Recreation Plan update process
- Organized the Inaugural “Spencer Street pARTy” street fair Downtown
- Successfully applied for and received a Mass Downtown Institute grant to perform a Downtown parking analysis and study
- Successfully applied for AARP grant to install active & passive recreational equipment on greenspace adjacent to the Richard Sugden Library and Sugden Block.

Paul Dell’Aquila, AICP
Town Planner

PLANNING BOARD

The Planning Board held regular meetings on the 3rd Tuesday of each month during 2019. The December meeting was cancelled due to a winter storm. Special Planning Board Meetings were also held on March 19 and April 16. The Planning Board also adopted revised Rules & Procedures on November 19, 2019.

The Board received 3 new Site Plan Review applications in 2019, all of which are still under Board review:

3 Site Plan Reviews (Major or Minor)

<u>Project</u>	<u>Type</u>	<u>Applicant</u>	<u>Owner</u>
22 Norcross Solar	Major	Sunpin Solar Development	Peter & Carol Gaucher
103 N. Spencer Road Solar (amendment to approved plan)	Major	ZPT Energy Solutions II	Demeter Realty Trust
Ash Street Solar	Major	Spencer Solar LLC	Ash Spencer Realty LLC

Carried over from 2018, a Minor Site Plan for 460 Main Street (Ahearn) was also approved.

Additionally, the Board granted Special Permits for a common driveway serving two new homes off No. Spencer Road (near Barclay Rd.); for a Rear Lot Subdivision/Common Driveway at 37 Chickering Road; and for a small-scale ground-mounted solar array at 138 Wilson Street.

The Board approved a surety bond for 17 West Main St. (Doray Trucking) and Decommissioning Bonds for the solar projects at 17 GH Wilson Road, off 369 Main Street, 17 So. Spencer Road, 16 North Brookfield Road, 20 McCormick Road, and 32 McCormick Road.

The Board granted Scenic Road permits to National Grid for tree work and equipment upgrades on Borkum Road and to the Town of Spencer for tree work and removal on Borkum Road and East Charlton Road as part of a street repaving project.

Additionally, 10 new ANR Plans were submitted and endorsed, resulting in 13 new lots (compared to 15 ANR's with 17 lots in 2018, 13 ANR's with 19 lots in 2017, ANR's with 16 lots in 2016, 12 ANR's with 16 lots in 2015, 20 lots in 2014, 12 in 2013 and only 2 in 2012).

2019 ANR Approvals

Date	Owner/Applicant	Location	Description	New Lots
2/19/2019	John Flint/Taze Picard	66 Bacon Hill Road	Boundary Line Adjustment	
2/19/2019	Town of Spencer	117 Main Street	Create New Lots	2
3/19/2019	John J. Kennedy	I Capen Road	Create New Lots	2
5/21/19	Greg Kimball	50 Donnelly Road	Create New Lot	1
3/20/2018	Robert Perry	Wilson Street	Create New Lot	1
4/17/18	Paul Bernard	96 Greenville Street	Create New Lot	1
6/18/19	Matt Schold	Easterly side of Lake Ave & Wildwood Ave.	Create New Lots	4
7/16/19	Elizabeth Maki	149 E. Charlton Road	Boundary Line Adjustment	
10/15/19	Laureldale Family Trust	170 Paxton Road (R45-7)	Create New Lot	1
10/15/19	Laureldale Family Trust	170 Paxton Road (R45-10)	Create New Lot	1

No new residential subdivision applications were submitted in 2019, although the Board reopened the Sunset/Holmes subdivision approval to address incomplete roadwork.

The Planning Board extends their thanks to the other Boards and Commissions and Town staff and officials who have provided assistance and support on planning issues this past year.

Jonathan Viner, Chair
 Jeff Butensky
 Robert Ceppi
 Maria Reed
 Shirley Shiver

ZONING BOARD OF APPEALS

The Zoning Board of Appeals (ZBA) held meetings on the 2nd Tuesday of each month during 2019. No meetings were held in January, February, August, September and November. May's meeting was rescheduled to the first week of the month avoid conflicting with Town Elections.

A new member, Robert Emerson joined the ZBA in June, taking the place of former member Stacey Langelier.

The ZBA also adopted revised Rules & Procedures on December 10, 2019.

The Board received 9 Special Permit/Variance applications in 2019:

7 Approved ZBA Applications (Special Permit/ Variance)

Location	Owner/Applicant	Purpose	Zoning Code Reference
389 East Main Street	Barnstorm/Doug Cutler	Allow Motor Vehicle Sales & Display	4.3.22
30 Howe Road	Robert Moschini	Gravel Pit Renewal	4.8.6
89 Cranberry Meadow Road	Leo Aucoin	Gravel Pit Renewal	4.8.6
Cranberry Meadow Road	Bond Construction	Gravel Pit Renewal	4.8.6
101 Clark Road	Ricci & Bree Hall	Variance (lot size & setbacks)	4.9.2.A.3
407 Main Street	Spencer Veterinary	Special Permit for Veterinary use	4.3.13
123 Smithville Rd.	John & Theresa Agnew	Special Permit for Accessory Apt.	4.8.1

The ZBA denied a Variance request to allow a single-family home on a substandard lot at 71 Borkum Road. Additionally, the ZBA had received a Special permit request for a dental office at 48 Pleasant Street, but that application was later withdrawn by the applicant.

The Board wishes to thank other Town Boards and Commissions and all Town staff and officials who have provided assistance to the Board during the year.

Allan Collette, Chair
Alyce Johns
Robert Emerson
Steven Tyler (alternate)

BOARD OF HEALTH

Lisa Daoust, Health Agent Board of Health Members-Lee Jarvis, Rodney Foisy, Dan Shields	
Food Service Inspections	55
Retail Food Inspections	14
Food Related Complaints	9
Housing Inspections	40
Housing Court	4
Receiverships takings	0
Enforcement Letters	42
Compliance Letters	22
Percolation Tests Witnessed	26
Septic Inspections	61
Septic Plan Reviews	23
Title 5 Report Reviews	71
Bathing Beach Inspection report reviews	41
Beach Inspections	9
Beaver Permits Issued	10
Nuisance Complaints	43
Tobacco Compliance Inspections	24
Gym Inspections	2
Tattoo Parlor Inspections	2
Pet Store Inspections	2
Rabies Investigations	4
Camp Inspections	4
Seminars Attended	4
Flu Clinic	1

Well Permits Issued	10
Public Well Report reviews	13
As-Built Reviews	15
Special Event Inspections and food trucks (Street pARTy, American Legion parade, Food Trucks, etc.)	35
Spencer Fair Food Booths - 43 (6 Inspections each)	258
Offsite Meetings (Region 2)	7
Tech Review Meetings	7
BOH Meetings	8
Emergency response to fires/Police Calls	4
Public Records Requests	17
EDS Drill	1
Revenue generated	\$ 63, 654.00

BUILDING DEPARTMENT

BUILDING PERMIT ACTIVITY – 2019

Building Inspector (William Klansek, William Cassanelli, <i>alt.</i>, Breanna Skowyr, <i>alt.</i>)	
Single Family Dwellings	20
Multi-Family Buildings	0
Commercial	22
Additions	8
Renovations/Alterations/Remodel	51
Sheet Metal	25
Insulation/Weatherization	53
Garages/Barns	11
Decks/Porches/ Stairs & Egress	26
Sheds	4
Roofing/Siding	117
Above Ground Pools	15
In Ground Pools	2
Signs	2
Solid Fuel Appliances	21
Windows/Doors	28
Demolitions	19
Temporary Trailers	1
Foundations	3
Certificate of Inspections	62
Solar Panels (rooftop)	30
Solar Panels (ground)	4
Miscellaneous	16
Total permits issued	540
Fees Collected	\$155,193.78
Occupancy Permits	26
<u>Gas (James Bergeron)</u>	
Permits issued	140
Gas Inspections	100
Plumbing Inspections	1
Fees Collected	\$10,536.00

<u>Wiring (Norman Bassett)</u>	
Permits issued	284
Inspections	406
Fire Calls	5
Fees Collected	\$62,895.00

<u>Plumbing (Bob Wall)</u>	
Permits issued	125
Inspections Plumbing	140
Inspections Gas	22
Fees Collected	\$12,250.00

CONSERVATION COMMISSION

George Russell, AICP, joined Spencer as Conservation Agent on July 2, 2019, taking over for Margaret Washburn, Wetland Soil Scientist, who left at the end of May 2019.

Notices of Intent	31
Orders of Conditions	28
Amended Orders of Conditions	3
Negative Determinations	23
Positive Determinations	0
Certificates of Compliance	25
Extensions	9
Notices of Violation	24
Emergency Certificates	4
Enforcement Orders	3
Total inspections	298

FIRE & EMERGENCY SERVICES

We continue to provide first class service to our customers, the citizens and visitors to the Town of Spencer and to those neighboring communities looking for assistance in their time of need.

I have to thank the tireless dedication of all our firefighters and members of Emergency Management. Without them we are empty and cannot perform the tasks which we are expected. They put in a great deal of volunteer hours to train and better themselves and to lessen the financial burden to the community. A lot of volunteer hours are the basis of the Fire Department and Emergency Management since the inception of each organization.

This past November we entered into a new realm for the Fire Department during the F/T staff hours of 6am-6pm by responding as first responders to all medical requests in town instead of the Police Department. We understand the Police are out straight each and every day and they asked us to help them out with this responsibility to ease their load. We started responding to medicals on November 19th and responded to 128 calls for medicals up to December 31st in 2019.

We were able to purchase a Polaris UTV this past winter from generous donations from area businesses and Foundations as well as EMPG grants from MEMA (\$6,200.00). This vehicle will be used by the Fire and Police Departments in the course of their duties.

We have a presence on Facebook and Twitter and are very active on both trying to keep the public informed of what is happening in the community and within our Department. We try to be as proactive in the community as possible.

We are always looking for call firefighters to fill our ranks as people tend to move, retire or have too much going on in life and must resign. If you're looking to a fun and exciting challenge this is the place to be, stop in and fill out an application. All prospective applicants must pass a CORI check, physical and successful completion of the call/volunteer recruit class.

As part of the stamp out cancer effort we were fortunate to receive a grant (\$2,280.00) from the Department of Fire Services at the end of the year as well for hoods and gloves which was the push from DFS to change out. Even though the grant was not large we still were able to purchase 12 hoods and 12 pairs of gloves to replace those that are worn out.

We continue to pursue any and all grants that we can apply for. Other grants in which we were successful this year was the SAFE grant (\$3,754.00) for our school children and a Senior SAFE grant (\$2,400.00) for our elderly population. We also partnered up with the Red Cross to provide smoke and CO detectors for the elderly that have single family homes. We will continue to provide these at no cost to the individual as well as the Knox key boxes for their homes. EMPG grant (\$3,000.00) this past year also went to the purchase of 6 ballistic vests and 6 helmets.

Current Roster:**Fire Chief:** Robert Parsons**Deputy Chief:** William Locke**SEMA Director of Operations:** Sandra Fritze**Chaplain:** Rev. Ralph DiChiaria**Clerk:** Sandra Fritze**Custodian:** Donald Churchey**Photographer:** Tammie Gebo-Gadbois

Ladder 1: Captain Robert Churchey, Lt Jason Ferreira, Firefighter Brian Barber, Firefighter Albert Forand, Firefighter Adam German, Firefighter Travis Reilly, Firefighter Thomas Parsons, Firefighter Jonathan Crago, Firefighter Ryan Morton, Firefighter Keilena Johnson

Engine 2: Captain Michael Gadbois, Lt. Brian Mathon, Firefighter David Hoyt, Firefighter Kevin Kennedy, Firefighter Patrick Gorham, Firefighter Anthony Gianfriddo, Firefighter Johnny Miller, Firefighter Thomas Da Silva, Firefighter Patrick Murray, Firefighter Aaron Palmer, Firefighter Nicole Thebeau

Engine 3: Captain Joshua Gaucher, Lt. Jonathan Thibault, Firefighter David Daoust, Firefighter Joseph Brodmerkle, Firefighter Joshua Prater, Firefighter Joseph Di Pilato, Firefighter Robyn Da Silva. Firefighter Nicholas Stevens, Firefighter Timothy Plouffe

Engine 4: Captain Corey Lacaire, Lt Joseph Nanigian, Firefighter Ralph Kirouac, Firefighter Glenn Maffei, Firefighter Corey Phoenix, Firefighter Christopher Wyman, Firefighter David Leite, Firefighter Michael Navickas, Firefighter Christopher Wynot

Per Diem Firefighters: Benjamin Locke, Matthew Langevin, Andrew Bellizzi, Zachary Spencer, John Goncalves

Spencer Emergency Management: Christine Gagne, John Gagne, Michael Hilow, Michael Natale, Sheri Kaiser, Suzanne Lavallee, Megan Mathon, Sheila Phoenix, Kathi Pratt, Al Roussin,

The following individuals left the Department through resignation or retirement. Patrick Donohue left us after 21 years of service. Jeremy Levitan, Michael Garcia, Angel Colon, Deliah Shader, Michael Struppa all resigned in 2019.

Apparatus:

Name	Year	Condition
Ladder 1	2010 Smeal	Excellent
Engine 1	1987 Ford/Maxim	Good
Engine 2	2014 Smeal	Excellent
Engine 3	1986 Maxim	Fair
Engine 4	1995 E-One/International	Fair
Tanker 1	2005 4-Guys/International	Good
Rescue 1	2000 Piece Rescue	Good
Forestry 1	2005 Ford F-350	Good
Forestry 2	1984 GMC K30	Fair
Forestry 3	1986 AM General	Good
Car 1	2017 Ford Expedition	Excellent
Car 2	2005 Ford Explorer	Poor
CD1 SEMA	2004 Ford E-450	Good
Squad 1	2005 Ford F-450	Good

In closing, I would like to thank all the Town officials for their support and assistance throughout the year especially Town Administrator Thomas Gregory and the Select Board. Without their support we would not be able to continue to provide the outstanding quality of assistance to the community that we can provide. We work tirelessly with all the other Town Departments and have a great working relationship.

Robert Parsons, Fire Chief

Fire and Emergency services
Annual Report
January 1, 2019-December 31, 2019
Total alarms for service 692

FIRES

Building Fires	16
Cooking Fires	14
Chimney Fires	2
Oil burner	3
Trash or rubbish fires	12
Passenger Vehicles Fires	4
Grass/Brush Fires	7
Other Fires	<u>3</u>
	61

RESCUE, EMS ASSIST

Medical assist EMS crew	203
Vehicle accident with injuries	9
Vehicle accidents with pedestrians	2
Vehicle accident with no injuries	19
Search for a person	1
Extrications	8
Water/Ice Incident	2
Other Rescues	<u>2</u>
	246

HAZARDOUS CONDITIONS

Gas/Flammable liquids spills	5
Natural/LP gas leak	14
Accident cleanup	30
Chemical spill or leak	3
Power lines down	15
Arcing/shorted electrical equipment	1
Electrical/wiring problem	7
Carbon monoxide incidents	10
Other hazardous conditions	<u>1</u>
	86

SERVICE CALLS

Water Problems	9
Public Service Assistance	13
Unauthorized burning	23
Other service calls	<u>18</u>
	63

GOOD INTENT CALLS

Smoke scare/odor	18
Other good intent calls	<u>43</u>
	61

FALSE ALARM AND FALSE CALLS

System malfunction	2
Sprinkler activation	2
Smoke detector activation	112
Alarm sounded/malfunction	38
CO detector activations	7
Other false alarms	<u>9</u>
	170

SEVERE WEATHER STAND BY

Severe weather or natural disaster	<u>5</u>
	5

PERMITS/INSPECTIONS 951**Mutual Aid to other Communities:**

Auburn	1
Charlton	2
East Brookfield	1
Leicester	3
North Brookfield	1
New Braintree	1
Paxton	1
Rutland	2
Southbridge	2
Sturbridge	3
Upton	1
Worcester	2

Mutual Aid from other Communities:

Charlton	1
East Brookfield	4
Leicester	2
North Brookfield	1
Oakham	1
Paxton	3
DCR Forest Fire	1

HOUSING AUTHORITY

The Spencer Housing Authority manages Projects 667-1 and 667-2 known as “Howe Village”. Our eighty-four 667-1 units were built in 1970 and 667-2 was added in 1975 providing an additional sixty units for a total of one hundred and forty-four one-bedroom units for the elderly and handicapped. Included in the 667-2 Project were four units especially designed for handicapped tenants. Also included is space for noontime meals and “meals on wheels” delivery provided by Tri-Valley Elder Services.

On December 1, 2014, a contract with Tri-Valley Elder Services for a Supportive Housing Program was signed. The program will provide Howe village residents with 24-hour homemaker/personal care staffing, thereby allowing them to live independently while having access to the support they need. The program has been in place five years now and doing well.

The Housing Authority opened Project 667-3 on 4/1/1989 known as “Depot Village” which is located at 40 Wall Street. The Project consists of twenty-four one-bedroom elderly and handicapped units; two separate congregate housing units, one six-bedroom unit and one four-bedroom unit. The congregate units include private bedrooms and shared facilities for kitchen and living room use and is overseen by Tri-Valley Elder Services.

Project 689-1 was opened in January 1988 at 77 Maple Street. There are (2) two separate buildings with (4) four bedrooms in each unit. The buildings are currently leased and operated by the Glavin Center to provide housing & services for handicapped individuals. Project 705-1 was opened on 4/1/1989 on Lloyd Dyer Drive. There are (4) four duplexes for (8) eight families, including one handicapped unit.

The Housing Authority administers two rental assistance programs: the (MRVP) Massachusetts Rental Voucher Program) formerly known as the 707 Program for low-income families currently has 5 units leased in the Spencer area. The other Program known as the (AHVP) Alternative Housing Voucher Program for non-elderly disabled applicants currently has 53 one-bedroom units leased in the state of Massachusetts.

The Spencer Housing Authority had several Projects during 2019:

Roofing Project @ 667-1 & 667-2 Howe Village

Lighting Upgrade @ 667-1&2 Howe Village

Roofing Project @ 667-3 Depot Village

Lighting Upgrade @ 667-3 Depot Village

Furnace Replacement @ 667-3 Depot Village

Projects slated for year 2020:

Bathroom Renovation @ 689-1, 77 Maple Street

Handicap bathroom Renovation @ 667-2, Howe Village

Additional Roof Replacement @ 667-1&2, Howe Village

Courtyard Improvements @ 689-1, Maple Street

Bathroom sink replacement @ 667-1 & 667-2, Howe Village

Window & Door Replacement @ 705-1, Lloyd Dyer Drive

Siding Replacement @ 705-1, Lloyd Dyer Drive

Charlene Kaiser, Executive Director

PARKING CLERK

Please be advised that the annual Town-wide Winter Parking Ban is in effect from November 1st at 12:01 a.m. and continues through April 15th at 6:00 a.m. Violators of the winter parking ban are subject to a \$20.00 fine

Kurt Nordquist,
Parking Clerk

NO PARKING ON EITHER SIDE OF THE STREET:

Adams Street	Clark Street	Highland Street	Route 31 North
Chestnut Street	Elm Street	Main Street	Route 31 South
Church Street	Hastings Road	Maple Street	Sampson Street
(Between Maple & Mechanic)	High Street	Mechanic Street	Smithville Road
			Water Street

PARKING ALLOWED ON ODD NUMBERED SIDE OF THE STREET ONLY:

Bell Street	Grant Street	McDonald Street	Franklin Street
Lincoln Street	School Street	Summit Street (#3 to #27)	

PARKING ALLOWED ON EVEN NUMBERED SIDE OF THE STREET ONLY:

South Street	North Street (Between Main & Powers)	Summit Street (Main to #8)
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STREETS WITH SPECIAL RESTRICTIONS:

Cherry Street (From Mechanic to Maple) Parking allowed on the even numbered side of the street only.

Wall Street: Parking is allowed on the odd numbered side of the street from Mechanic to the beginning of the FlexCon Building.

Earley Street: Parking is allowed on the odd numbered side of the street from Chestnut to Church Street.

Temple Street: Parking is allowed on the odd numbered side of the street from Chestnut to Church Street.

STREETS WITH NO RESTRICTIONS:

Dustin Street

ALL OTHER STREETS:

No parking is allowed on the odd numbered side of the street, except for those streets specifically named above where parking is allowed on the odd numbered side of the street.

No parking is allowed on sidewalks.

Please note: Violations of the Winter Parking Ban are subject to a \$20.00 fine

PARKS & RECREATION

The beach at Luther Hill opened for the second consecutive summer season. The summer went off without any major issues. The season kicked off with a grand reopening with music, fun activities, and food which was well attended. With lifeguard coverage provided once again, Spencer residents were able to enjoy swimming and fun times at the beach. Swimming lesson sessions were also well received. Once again Spencer youth can learn this essential safety skill as did generations of Spencer residents over the years. The community spirit shown by those who volunteered time, effort, money, and resources to get the beach ready to reopen displays the best of Spencer. Physical improvements at Luther Hill include new docks/rafts, replenished beach sand, refurbished boathouse, updated parking attendant building and updated bathroom facilities. We will be seeking funds to improve and expand the playground area at Luther Hill Park and to expand our security camera systems. We thank the town for its financial support of this endeavor. We especially thank John Stevens for his commitment and leadership in laying the groundwork for the beach to reopen. We hope that we will be able to keep the beach open during the summer season for years to come.

One positive legacy of the work of John Stevens is the annual Summer Concert series at Powdermill Park. This year we had a variety of concerts which represented various cultural experiences and music genres. The performances by the bands Rhythm and the Bad Tickers were especially well attended and received. The Spencer Exchange club sponsored a very successful all-day music festival to close the summer concert season. We look forward to expanding our offerings to include more family centered performances and activities at a variety of our park facilities. We are working with Pat George and the Exchange Club to expand the offerings at the concert series. We thank them for their support. The Park Commission will also look to expand concert offerings at Luther Hill Park as well.

Various groups used O’Gara Park over the past year. These included a dog trainer, youth football, men’s softball and women’s softball. One of the major successful events was the dog show which brought people from all over the country to Spencer. We extend our thanks to John Horeau for all his efforts to upkeep and make small improvements to O’Gara Park. Various events such as a family movie night, tournaments, and playoff games were very well received. We are in the process of installing a security camera system to safeguard the park. Future plans include potential restoration of the grandstand, connecting O’Gara Park to the Rail Trail, the building of a new concession/restroom building with meeting space, and developing a viewing area above the field near the Rail Trail with various amenities. We look forward to continuing to improve the facilities and usage of O’Gara Park.

The Commission is in the process of developing and implementing a 10-year plan to improve and upgrade the playground and other facilities at Powdermill Park. We wish to extend our deep appreciation to the Spencer Exchange Club. Through a taste of the towns event, funds have been raised to improve the playground areas and other portions of Powdermill Park. The Spencer Exchange Club also sponsored clean-up days down at the park. The Cole William Victor Memorial Pavilion has been refurbished and renovated through the efforts of George Victor and Victor Contracting. Several local businesses, volunteers, and the Spencer Exchange Club supported this effort. This project celebrates the life of Cole Victor while improving Powdermill Park. We also extend our thanks to Morrison Fencing for their donation of fencing repairs. With support from the town, we are pursuing grant opportunities to upgrade the toddler play area. Future plans include updating the older child play area, upgrading the pavilion, and bringing varied family programming to Powdermill Park.

We extend our thanks to the Spencer Exchange Club and the Spencer American Legion post for their continued efforts to upkeep and upgrade Isaac Prouty Park in honor of our veterans and those who have made the ultimate sacrifice in defense of our nation and freedoms.

Phase 2 of the grant funded work on the Rail Trail was completed this year, which resurfaced the trail to provide a smooth surface friendly to all who walk the trail. Phase 3 work will take place in 2020. This will include upgrade and adding amenities to improve the visitor experience along the trail. We will then explore a phase 4 grant to connect O’Gara and the Rail Trail and provide sufficient parking to access the Rail Trail. We would like to thank Steve Tyler for his continued support and expertise in improving the Rail Trail.

In fiscally challenging times, we continue to explore various means to seek additional consistent funding to improve the conditions of our existing park facilities and create new programming opportunities. We thank the Spencer Abbey, the Spencer Exchange Club, the Cutler Association, Barnstorm Cycles, John Young, and the Spencer Fire Association for their continued support. Donations can be made to the Luther Hill Park Donation Account, O’Gara Park Donation Account, and for general park needs for use in any park to the Youth Commission Donation Account. We extend our continued thanks to the Spencer Police, Fire, and Highway Departments for their continued support of our parks and programs. We welcome any assistance from the public in gaining support to help us maintain and restore our recreational parks, facilities, and programming. Strong and vibrant park and recreation programming and facilitates is key to improving the quality of life for all Spencer residents and families.

Robert Churchey Chairman
Jason Ferreira
Martin German Jr.
Corinne Kennedy
Lynne Porretti
William Shemeth III
Anthony Toscano

POLICE DEPARTMENT

**By Chief David B. Darrin
2019**

The Spencer Police Department continues to conduct policing on a proactive basis. In today's society, Police Officers can no longer just react to crime. They must instead, respond to the wide variety of issues and problems impacting the fear of crime and quality of life in our community.

The Spencer Police Department continues to participate in the Central Massachusetts Law Enforcement Council (CEMLEC), which allows access to specialized assets including a SWAT Team along with K9, Motorcycle, Drone and Collision Reconstruction Units. The Spencer Police Department currently has one Officer assigned to the Collision Reconstruction Team.

The Spencer Police Department conducts a variety of community outreach programs, including but not limited to: the deployment of our speed radar dolly and trailer; the collection of unwanted pharmaceuticals and syringes through our lobby kiosk; the installation and inspection of child safety seats; participation in the "Goods for Guns Buyback" and "National Drug Take Back" events; providing "Civilian Response to Active Shooter Events" (CRASE) Instruction to local businesses; "Crisis Intervention Team" training to replace our Champion Program which was created to address opioid addiction; the use of social media, Facebook & Twitter to keep the public informed.

The Spencer Police Department maintains affiliation with the following organizations: Worcester County Detectives; Worcester County Fraudulent Check Association; Street Violence Prevention Group; Tri-Valley Elder Task Force; District Attorney's Opioid Task Force; Worcester County Anti-Crime Task Force and the Massachusetts Financial Crimes Task Force.

Continued and comprehensive training of all Spencer Police Department personnel is of paramount importance in the areas of law enforcement and public safety. Officers attend firearms qualification and Proficiency training in the use of the semiautomatic pistol, semi-automatic rifle and shotgun. In addition Officers attend annual in-service training at the Boylston Police Academy provided by the Massachusetts Police Training Committee, while Dispatchers participated in an internet based in-service training program provided by the Massachusetts Police Institute in accordance with standards promulgated by the State 911 Department.

In addition to the School Resource Officer, we offer a variety of programs to help our students navigate the complexities of staying safe - including but not limited to the following programs: ALICE Active Shooter Program; Officer Phil Safety Program (grades 1-4); Social Media Awareness (grades 5-6); Bullying (grades 5-6); Dynamics of Addiction (grades 7&9).

What was new in 2019? CEMLEC has added a Drone Unit to their cadre of resources available to the Spencer Police. Our Officers are receiving Crisis Intervention Team training through the Department of Mental Health to better assist those suffering from substance use disorders and mental health issues. Lastly, we now have a fulltime School Resource Officer servicing the Spencer/East Brookfield School District (Spencer facilities only).

There were several personnel changes in 2019. Michael Constantine was hired as our part-time Custodian to replace Peter Connors who retired. William Bartlett was hired as we expanded our force to eighteen fulltime Officers. Lastly, Sgt. Michael Befford was promoted to Lieutenant.

Whenever possible the Spencer Police Department makes application for Federal and State grants. Grants are important, as they allow a community to address issues that may be beyond their financial resources. This year the Spencer Police Department was awarded a variety of grants, including: \$10,000 from the State 911 Department for Dispatch training; \$48,780 from the State 911 Department for Dispatch overtime; \$15,000 from the Homeland Security Division of the Executive Office of Public Safety and Security for Stop the Bleed; \$1,300 from the Med-Project in support of our Drug Kiosk; \$15,000 from the Department of Mental Health for Crisis Intervention Team Training.

In closing, I wish to thank the members of the Spencer Police Department for their dedication and support. I also wish to thank the Town Administrator, Board of Selectmen, along with all other Town Officials, Boards and Departments for their assistance in providing the citizens of Spencer with exceptional public services.

ARREST & COMPLAINTS:

Murder	0
Rape	1
Armed Robbery	0
Unarmed Robbery	0
Assault & Battery	15
Assault w/Dangerous Weapon	15
Burglary	10
Larceny	16
Motor Vehicle Theft	2
Vandalism	6
Arson	0
Domestic A&B	42
Warrants	57
209A/HPO Violation	20
Misdemeanor – Miscellaneous	20
Felony – Miscellaneous	10
Motor Vehicle – Miscellaneous	89
Minor in Possession of Alcohol	0
Possession of Drugs	8
Distribution of Drugs	9
Disorderly Conduct	46
Protective Custody	65
OUI – Alcohol/Drugs	35
Mental Health 123-12	24
TOTAL	490

OFFENSES:

Murder	0
Rape	4
Robbery	0
Assault	34
Burglary	21
Larceny	181
Motor Vehicle Theft	4
Vandalism	47
Total	291

SELECT CALLS:

Accidents	446
911 Calls	3825
Medical Calls	1778
Fire Assists	228
Alarm Response	506
Detain Prisoners - Other	147
Disturbances - General	457
Disturbances - Domestic	87

CALLS BY SHIFT:

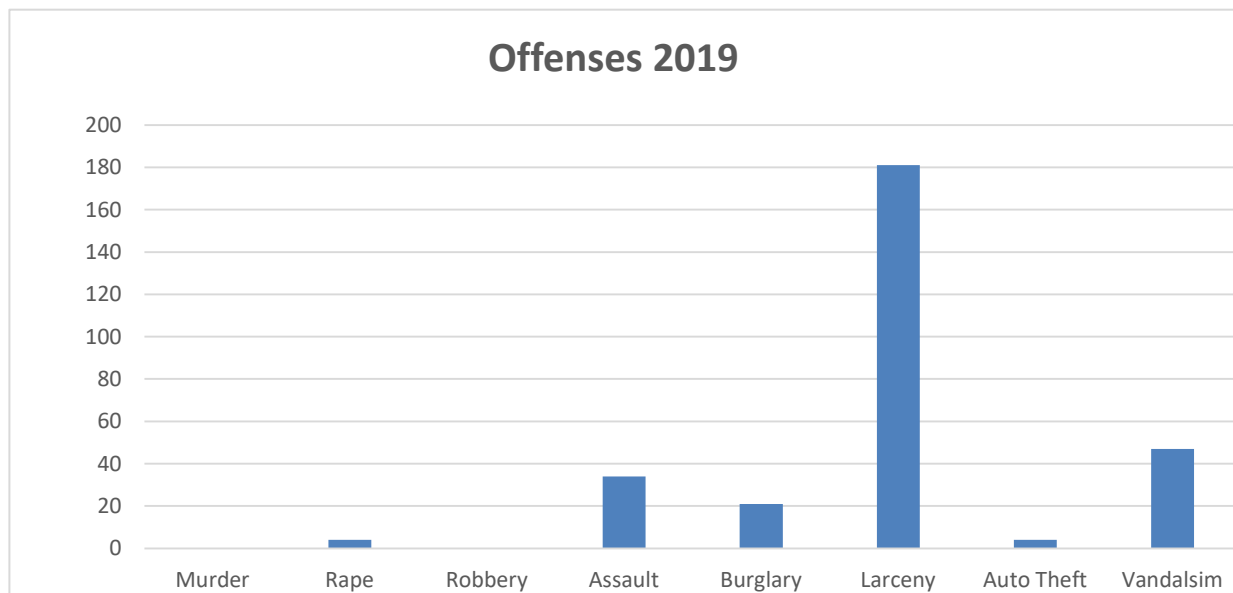
11pm-7am	9535
7am-3pm	9599
3pm-11am	9106
Total	28240

ANIMAL CONTROL:

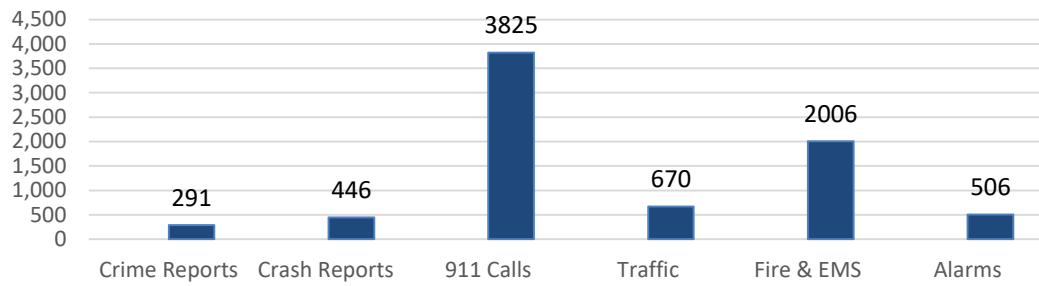
Calls	673
Impounds	31
Adopt/Transfer	10
Bylaw Violations	56

CITATIONS:

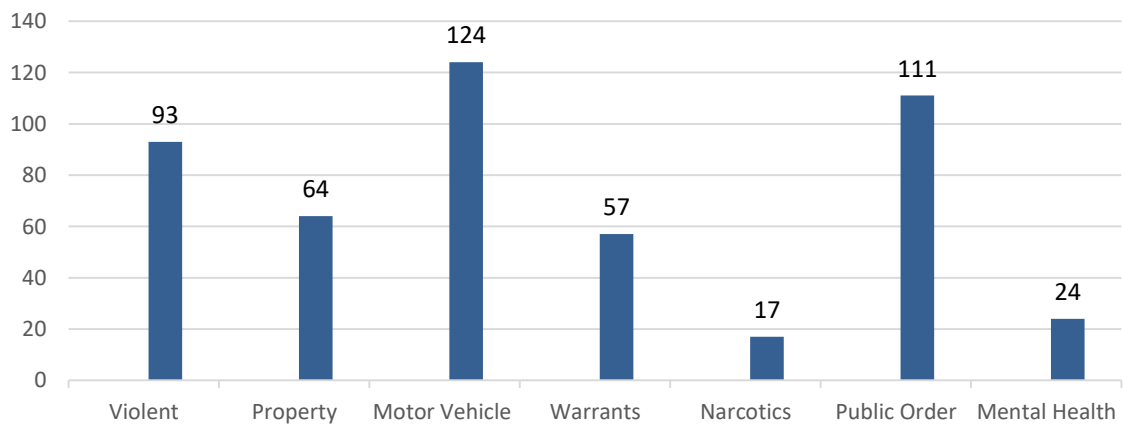
Civil Infractions	129
Criminal	78
Warning	168
Arrest	48
Parking	218
Bylaw – Police	29
TOTAL	670



Activity 2019



Arrests 2019



RICHARD SUGDEN LIBRARY

During the final year of the decade what comes to mind when thinking about the library? As a central public space, the Richard Sugden Library continues to serve as a gathering place for people of all ages. In 2019 we provided opportunities for learning and engagement. Commitment to building connections between generations was an important goal. A legislative breakfast in January, sponsored by the Spencer Exchange Club, featured speakers from elementary school age to senior citizens. Each generation spoke about the impact the library has on their lives. In May Spencer celebrated the contributions of centenarian Mary Madden at a reception in the reading room where she shared her support of and gratitude for the Richard Sugden Library.

Libraries do more than supply resources and education; they encourage people to come together and network, while fostering a sense of belonging and connection. Our library serves all residents, promoting participation in community life. Across the country library programming has become more expansive and places increasing emphasis on outreach. Richard Sugden Library reached out, hosting an array of events and learning opportunities outside library walls. Among these were a book swap and tour of the Timberyard Brewing Company, a haunted history walk at a local cemetery, paint nights held at and in collaboration with the American Legion, regular visits to a local daycare to conduct storytime, giving away books at Wire Village School during fall open house, a night sky presentation by the Museum of Science at town hall and guided walks around town. Library walks focused on local history: downtown Spencer, St. Joseph's Abbey, Sagendorph Mansion, Depot Trail, Camp Marshall, Treasure Valley and Spencer Country Inn. The library also partnered with the American Legion to sponsor several bus tours in town where resident storytellers, Carolyn Bain and Mary Baker-Wood entertained over 100 participants with local lore and tales.

Within the walls of the building, Mary Baker-Wood made significant contributions to Spencer by reopening the Historical Society Museum and staffing the museum on a weekly basis. As a lifelong resident and town historian, Mary shared her extensive knowledge with those seeking information about Spencer's past, answering queries promptly and graciously. She also presented programs on celebrations, school days, landscape changes and the Massasoit Hotel. Virtual attendance was made possible by Spencer Cable Access, filming events of interest for broadcast. Mary Baker-Wood was one of over 60 volunteers who generously gave their time to make the library better. We appreciate the thousands of hours our volunteers contributed during 2019.

Community members often pitched in to present programs. Patricia Mayotte continued teaching classes on jewelry design, metal working, wearable and decorative art. She also held one specially for teens featuring crystal fantasy pendants. Different generations, including families, have enjoyed creativity and expression by attending these programs.

Diane Johnson ran a very successful weekly series called “Crafternoon” where children and their families made seasonal craft projects. Many others shared their talents and knowledge throughout the year. Wyatt, a Prouty High School student, presented a program on Transformers for kids and set up his incredible collection for viewing at the library. The library held several music programs in keeping with the spirit of the summer of love. Individuals kindly loaned actual concert tickets, photographs and written memories for a display celebrating the 50th anniversary of Woodstock. Community helpers participated in programming: Spencer’s postmaster read stories and collected letters to Santa, RMV representative gave a talk about Real ID, canine friends Serenity and Gallifrey listened to children read books aloud and “Truck Day” included visits from Spencer’s rescue squad, highway crew, along with our police and fire departments.

Richard Sugden Library held over 330 programs in 2019 with around 5,300 participants. Creation, expression, entertainment and discovery were key components of library offerings. Our children’s room promoted school readiness and literacy skills while building positive associations with books and reading. During the summer reading program, “A Universe of Stories”, 40 programs for children and families occurred with more than 1,100 participants, while over 500 adults and teens enjoyed 47 programs.

The library promoted quality of life by offering health and wellness programs. A kombucha making session, staff yoga, a talk by experts on Lyme Disease and our weekly” Pause” meditation group were indicative of our spotlight on well-being.

We had a presence at Spencer events: selling refreshments during the annual craft fair, distributing glow sticks before the parade of lights, as well as at the first Spencer Street Party where the library opened on a weekend in August, welcoming several hundred visitors. Participation in town life helps develop a positive community identity.

As in the past, 2019 was filled with a variety of programs for children, teens and adults: book discussions, educational “how to” programs, music performances, writers’ groups, storytelling, scavenger hunts, historical presentations, storytimes, puppet and magic shows. Teens gathered weekly to play “Dungeons and Dragons”, a fantasy role-playing game. Author events happened throughout the year. Todd Civil shared “I Inherited Mr. D’s Toe”, Wendy O’Leary launched her new book “Breathing Makes It Better” and authors Pat Townsend and Pat Glennon came to talk about Private Timothy Donnelly, a young cavalry trooper from Spencer who fell at Custer’s Last Stand.

Tangible additions to the library included more Hot Spots (portable devices for accessing internet at home), updated computers, a new phone system, a foosball table for children and beautiful front doors. The library’s heating system was also upgraded in 2019.

Need a book to read? A place to study? Would you like to meet an author? Need to make copies, send a fax, scan or print a document? Want to learn something new? **The Richard Sugden Library is the place for YOU!**

Cheryl Donahue,
Library Director

SEWER DEPARTMENT

The Spencer Wastewater Treatment Plant is permitted for 1,080,000 gallons per day, but also has an annual average maximum influent flow of 860,000 gallons per day. Exceeding the maximum influent flow can trigger treatment plant expansion and/or collection system inflow & infiltration repairs. Our yearly average influent flow was 1,080,000 gallons per day.

The Spencer Board of Sewer Commissioners, Consulting Engineers Wright Pierce, and Superintendent have met several times with officials from the Massachusetts Department of Environmental Protection and Environmental Protection Agency to discuss the issuance of new NPDES Permit and future upgrade of Spencer Wastewater Treatment Facility.

The Environmental Protection Agency has completed the Final NPDES Permit, it was issued and active as of May 2019. The new Permit highlights more stringent Nutrient levels. (Phosphorous was cut in half from .20 Mg/l (milligrams per liter) to .10 Mg/l.). Also under the new permit there was increased laboratory testing for TN (Total Nitrogen). Then in June 2019 the Board of Commissioners, Wright Pierce Engineering and I attended a LISI (Long Island Sound Initiative) meeting with Mass DEP, and EPA where we learned that at the end of the current permit they (DEP/EPA) would be implementing state wide limits on TN. They have forecasted that we will have to meet a 10 Mg/l limit, whereas we had no limit before.

The Spencer Sewer Departments Treatment Facility as it presently technologically constructed will not be able to meet these new standards and will require a major upgrade to meet a mandated deadline of compliance of December 2024. Also, with the new permit we will have to reduce Inflow and Infiltration in our collections system. In response to the **Unfunded Mandates** the Spencer Sewer Department, the Board of Commissioners, working with Wright Pierce Engineering have completed and, or are presently working on the following programs

I&I Study The Sewer Department conducted a State mandated Inflow and Infiltration (I&I) study. The study has along with the SSES Project was performed to highlight possible areas of concern in the collection system by monitoring flows in both dry and wet weather scenarios.

SSES (Sewer System Evaluation Study) The Sewer Department conducted this study which included Dry and Wet weather flow monitoring throughout all sub sections of the collection system. The study also included day and night flow isolations, smoke testing, manhole evaluations, and video inspections. The SSES was intended to expand on the I&I study to locate, identify, and correct collections system issues.

CWMP (Comprehensive Wastewater Management Plan) was conducted with an agreement with Wright Pierce Engineering. The CWMP is a complete review of the Treatment Facility, and Collection System. This study will identify aging and outdated treatment processes, equipment, and infrastructure. This Program is near completion and

will help us assess potential upgrades to meet a more stringent permit so that we will remain compliant to new nutrient levels that will be imposed with the issuance of our new permit.

The Board of Sewer Commissioners, Facility staff and I wish to thank the residents for their continued support and understanding. We would also like to thank all Town Departments, Boards, and Committees for their assistance, and cooperation during the past year. We look forward to our continued service to the community.

James T. LaPlante Jr., Superintendent

TREE WARDEN

I hereby submit my annual report for 2019.

It was a busy year for the tree department. A new contractor, Pathfinder Tree, came on board. They removed several large trees requiring a crane. They did an excellent job.

National Grid continues to upgrade their system to accommodate the growing number of solar farms. Tree removal and trimming is required, and I have been working with the Grid arborist to accomplish these projects.

Several trees were removed on Paxton Road and Borkum Road at the request of the Highway Department for their road improvement projects.

Tree hearings were held prior to the start of these projects and positive feedback from residents were received.

Ray Holmes,
Tree Warden

VETERANS SERVICES

The Spencer Veterans Services Office is located in the Town Hall on Main Street. The Veterans Office is open Mondays Tuesdays from 9:00 to 2:00 and Wednesdays from 10:00 to 3:00. Walk-in's are welcome, but appointments are preferred. On the first and third Tuesdays of each month the Veterans Service Officer has hours at the Spencer Senior Center from 11:30-1:00.

The Veterans Department works with both the Massachusetts Department of Veterans Services and the Federal Department of Veterans Affairs, (VA) in assisting all eligible Veterans and their families who find themselves in need of services, e.g. VA disability applications financial, housing, medical access, employment or help with funeral expenses. In 2019, a total of \$2.58 million dollars was paid out in Federal Veterans Administration benefits to Veterans, or their surviving families in Spencer.

The town of Spencer has a large Veteran population representing conflicts covering the history of our Nation. The Rotunda in Town Hall contains the names of many of these Veterans. Spencer residents continue to serve around the world fighting the war on terror and providing peacekeeping roles overseas in the world's hot spots. While doing this, the Veterans Service Department provides support and assistance to the families left behind. This is achieved by partnering with family liaison teams that serve with National Guard units and other military liaison teams. The Veterans services Department continues to work closely with the Kirk/ Gaudette American Legion Post 138 to identify and assist Veterans Families in need to provide grocery store gift cards, heating assistance and other support services.

The residents of Spencer have always honored the sacrifices of our Veterans who have served in the military and have been generous in both word and deed in the assistance they have provided. The gratitude and appreciation felt by our Veterans for this assistance is expressed by them to me every day. As their Veterans Services Officer and on behalf of the people of Spencer, I try always to express the collective gratitude to them for their honorable service.

Veterans of families seeking to contact this office can reach me at 508-885-7500 x115, or email to: Tgagnon@spencerma.gov

Timothy Gagnon,
Veterans' Services Officer

**UTILITIES & FACILITIES
HIGHWAY DEPARTMENT
WATER DEPARTMENT
TRANSFER STATION**

HIGHWAY DEPARTMENT

Highway Department (website:
http://www.spencerma.gov/Pages/SpencerMA_Highway/index)

The Town of Spencer has a road network of over 125 miles. At current staffing this equates to over 30 lane miles per highway staff person to maintain and care for our roads and roadsides plus many more responsibilities, properties and facilities to manage and maintain including but not limited to Town owned buildings, parks and recreational facilities, being called upon to assist other Town Departments and the Spencer-East Brookfield Regional School District and many other properties and projects. Depending upon the roadway, facility or property this normal care may include grounds/landscape maintenance, plowing, roadside mowing and brush cutting, tree and limb removal and cleanup, patching, routine maintenance and repairs, annual and season traffic markings and line painting, street sweeping, catch basin and drainage system maintenance, repairs and cleaning. The Highway Department is also responsible for maintenance of all dams owned by or under the responsibility of the Town, weekly trash pickup from all Town Buildings and public parks, routine site and facility maintenance at the transfer station, elections/voting/meeting setup and oversight of contractors working on Town projects. Your Highway staff is heavily involved in constructing and upgrading closed and open country drainage systems, replacing failed culverts, aging and damaged bridge repairs, emergency storm response/cleanup and addressing numerous other infrastructure needs.

The Highway Department is now down to 9 full time dedicated highway men that service and maintain all of the above described infrastructure and more. In order to meet the needs of the Town it is important that the Town restores staffing to the Highway and other departments. It is just as important to fill much needed modernized equipment purchases and finance necessary capital expenditures so that we can increase productivity and not struggle to get by with limited resources, which is counterproductive. Keeping aged and deteriorated infrastructure (i.e., roads, buildings, utilities, vehicles and equipment) in a reasonable state of good repair is not sustainable and will cost each and every taxpayer much more in both the short and the long term for necessary maintenance, repairs and reconstruction. It is imperative that future budgets include an increase to restore at least two Highway Department full-time positions. We must also cover the cost of inflation and include capital expenditures for new equipment, refurbishments and regular annual maintenance.

The great news is Spencer Highway Department employees are dedicated and experienced employees committed to getting the job done. This year, despite significant budget and man-power constraints, we were able to put our refurbished loader to good use replacing more than a half dozen culverts and restoring the Depot Rail Trail. We also upgraded some of our small-scale ground's maintenance equipment. The staff continues to do their best to keep up with increasing responsibilities and appreciates your understanding and patience with inevitable delays and the amount of time needed to complete lengthened plow routes.

Upcoming Roadway Reconstruction Projects

Several roadway projects are being developed for the coming year. With the assistance of the Pioneer Valley Planning Commission (PVPC) the Town will begin reconstruction efforts of Cherry St, Wall St and Lloyd Dyer Drive in the Spring. In addition to Cherry St, Wall St & Lloyd Dyer Dr, the Town and PVPC are planning additional work in the Downtown area and have identified Valley St and Pearl Street as our next Community Development Block Grant (CDBG) area.

FMPC Roads Project Bond

The FMPC Roads Project is underway. The \$19 million dollar project has made great progress this year, and we look to continue that into the next round of projects. Significant drainage work has been completed in 2019 and will continue into 2020. In addition to drainage work several paving and bridge rehabilitation projects are planned.

FMPC 2018 Completed Drainage Improvements and Culvert Replacement

- Paxton Road
- Thompson Pond Road
- Clark Road
- Borkum Road
- East Charlton Road
- Sundberg Road
- William Casey Road
- South Spencer Road
- GH Wilson Road
- Marble Road

FMPC 2018 Completed Paving Improvements

- Donnelly Road
- Chickering Road

FMPC 2018 Completed Bridge Safety

- South Spencer Road over Cranberry River (Bridge # S-23-019)
- Smithville Road of Seven Mile River (Bridge # S-23-004)
- Cooney Road over Seven Mile River (Bridge # S-23-013)
- Gold Nugget Road over Turkey Hill Brook (Bridge # S-23-006) 124
- Wire Village Road over Turkey Hill Brook (Bridge # S-23-005)
- Gauthier Road over Cranberry River (Bridge # S-23-023)
- Summit Street • Old Main

Street FMPC 2019 Completed Drainage Improvements and Culvert Replacements

- Donnelly Cross Road – One Location Remains
Location - From Point Easterly Dr to Donnelly Cross Bridge of Shaw Brook
Work – Install underdrain along east and west side of Donnelly Cross, New Catch Basins and Sediment Forebay.
- Northwest Road – One Location Remains
Location – 197 Northwest Road
Work – Install new 48-Inch Culvert and Precast Headwalls
- Bacon Hill Road - Spring Construction
Location – Varies (#67 to # 33 Bacon Hill)
Work – Install 1040 Linear Feet of Drain Pipe and, 10 Catch Basins and 5 Precast Headwalls
- Brooks Pond Cross – Work Complete

Road FMPC 2019 Completed Road Paving

- Paxton Road (from Thompson Pond to #152 Paxton Rd)
- Clark Rd (from E. Charlton to Chickering Road)
- E. Charlton (from Bacon Hill to Charlton Town Line)
- Borkum Rd (from Clark Rd to Charlton Town Line)
- Marble Rd (from E. Charlton to Clark Rd)
- Sundburg Rd (from Charlton Rd to Gauthier Rd)
- William Casey Rd (from Joicoeur Rd to Charlton Town Line)
- South Spencer Rd (from 1900-ft north of Tom Casey to East Brookfield Town Line)
- Tom Casey Rd (from S. Spencer Rd to East Brookfield Town Line)

FMPC 2019 Bridge Repair Status Update

- Donnelly Cross Road Bridge over Shaw Brook
Under Review by Mass DOT
- Paxton Road Bridge over Shaw Brook
50% Design Plans Recieved
- Hastings Road over Turkey Hill Brook
Under Review by Mass DOT

FMPC 2020 Planned Drainage Work

Paxton Road (from Sugden Reservoir to Main Street)

FMPC 2020 Planned Road Paving

Donnelly Cross Road (Oakland Drive to Bridge)
Northwest Road
Brooks Pond Cross Road
Howard Hurley Road

In addition to FMPC Project, the Highway Department also has teamed up with regional planning agencies to secure available state resources to complete additional town wide improvements through the State TIP (Transportation Improvement Program). The State TIP program funded the work to reconstruct RT 31, Charlton Road saving the town millions of dollars in construction cost. The Town and CMMPO (Central Massachusetts Regional Planning Commission) are continuing to seek TIP project approval for work on Meadow Road and we are please to announce that funding has been secured for 2024 construction. For more information on the Meadow Road Project please visit the project information page on our website, Meadow Road Project Information Page. http://www.spencerma.gov/Pages/SpencerMA_Highway/meadowroadproject.

2019 Chapter 90 Summery

All towns in Massachusetts receive chapter 90 funding to improve the quality of local roads. Through this program, the Highway Department was able to complete additional paving work throughout the Town. The following roads or portions thereof were overlaid in 2019.

- Mill Street
- Paxton Road (portions)
- North Street

Planned Spring Chapter 90 Paving

- Casey Street

In addition to paving, Chapter 90 funds are used for maintenance and stabilization activities. The Town has continued to execute a crack sealing program to prevent further deterioration to roads caused by water. The following roads or portions thereof have been crack sealed which is, a process of filling road cracks with a hot liquid rubber to prevent water from penetrating the road surface.

- Smithville Road
- Cranberry Meadow Rd
- South Spencer Road
- Meadow Road

Planned Spring Chapter 90 Crack Filling

- East Charlton Road (From Charlton Road to Ash Street)
- Lyford Road

In 2019 the Town received Four Hundred Ninety-Eight Thousand Eight Hundred Ninety-One Dollars (\$498,891.00). Of which, Two Hundred Ten Thousand Dollars (\$210,000.00) was committed to patch paving, One Hundred Twenty-Five Thousand (\$125,000.00) was committed to joint seal/crack filling. In addition to patch paving and joint sealing the town also committed One Hundred Forty Thousand (\$140,000.00) to the Cherry, Wall & Lloyd Dyer Drive project as the Town Share for the CDBG funds. The remaining uncommitted funds total Twenty-Three Thousand Eight Hundred Ninety-One Dollars (\$23,891.00).

UPDATE

On January 6th, 2020 Municipalities around the state were notified of additional supplemental funds equal to 10% of the original allocation. This supplement increases our balance by Forty-Nine Thousand Eight Hundred Eighty-Nine Dollars (\$49,889.00) bringing our Chapter 90 balance up to Seventy-Three Thousand Seven Hundred Eighty Dollars (\$73,780.00). The increased fund will be used to expand patch paving on the periphery of the Downtown area such as Charron Street.

Highway Drainage Improvements

In addition to drainage work done through the FMPC program the Highway Department has made several repairs and replacements to the storm sewer conveyance system. These repairs and expansions will reduce road damage caused by water freeze thaw cycle, as the water is now being channeled away from the road edge. Other Proposed Culvert Replacements and Drainage Improvement Projects Due to Town budget cuts and cuts in Highway staffing over the past few years we are not able to address as many culvert replacements or drainage improvement projects ourselves resulting in 3 times or more higher in total costs to publicly advertise and hire a MassDOT prequalified contractor to do that work instead of Town forces. Therefore, the culvert replacements we are able to do cost significantly more and we cannot do as many in a construction season. This problem is going to exacerbate in the upcoming years, therefore, it is critical that the Town increase Highway staff levels and budget for good fiscal stewardship of taxpayer monies and to better maximize the value received from each dollar spent.

Pavement Management Plan (PMP)

Spencer has maintained a pavement conditions index used for roadway project management since 2009. This system has been an important part of our decision making due to the limited resources Spencer has to invest in our roadway infrastructure. Our most recent Pavement Management (PM) Program database update was completed in November 2019. The PMP information was critical to the above described FMPC Roads Projects development and funding approval process. In summary, our PMP findings and reports show that Spencer's roadway infrastructure conditions have been declining for some time. And that Spencer's roadway network conditions are now in a state of rapid and steep decline due to many years of inadequate funding and investments. In order to get this situation back under control a substantial re-investment in Spencer's roadway infrastructure is necessary. The approved local transportation funding bond (FMPC Roads Projects) has been put into place keep this situation from spiraling out of control which if allowed to continue would double or triple our cost to restore our roadway infrastructure assets in just a few years.

Driveway Drainage Maintenance Reminder

In order to prevent roadway flooding, homeowners should clean out their driveway culvert pipe openings at least twice annually, in the spring and fall. Branches, leaves and other debris block pipe inlets and cause rain water to buildup and flood the road. Keeping that pipe cleared of debris will go a long way in ensuring proper stormwater conveyance away from roads and into rivers, streams and wetlands. Remember that a pipe crossing your driveway is your responsibility to maintain so please do your part and remove all debris and do not dump any leaves or lawn clippings into gutters.

Snow & Ice Reminders

A reminder to homeowners that the Town of Spencer General By-Laws, (Article 6, section 3), Obstruction of Streets and Sidewalks states, “No person shall place or cause to place in any of the public streets, sidewalks, or squares, any dirt, rubbish, wood, timber, snow or other material of any kind tending to obstruct the streets or sidewalks without written permission from the Highway Superintendent.” Please keep in mind that our average snow plow route takes approximately 5 hours to complete in one direction only (up to 10 hours per route both directions/sides). Also, initial snow clearing operations focus on principal arterials and anti-slip treatments. A little bit of kindness, understanding and safe driving goes a long way. Help your neighbors and leave plenty of time to get to your destination. Please drive safely, fasten safety belts, stay alert and cautious at all times. Please limit your driving during snow and ice events.

Routine Roadside Maintenance

We made additional progress in our 2019 routine roadside brush cutting and maintenance that had fallen behind in past seasons. Routine roadside brush cutting is a critical element for roadway maintenance and public safety. The Spencer Highway Department retains all rights to maintain the roadway layout for the good of public safety and users of the road including, but not limited to, roadside cutting and maintenance operations. The edges of roads must be kept clear of vegetation and plant growth for many reasons including driver line of site visibility, and to prevent pavement degradation. Also, this routine maintenance helps prevent the growth that can lead to power outages and other concerns from heavy wind and snow storms. All too often roadway abutters encroach upon Town owned lands that are part of the roadway layout by installing shrubbery, trees, walls, gardens, flower beds, etc. In these instances where abutters have either knowingly or unknowingly encroached upon Town owned roadway layouts, it is standard policy that the Town as the owner of the roadway layout land that adjoins the paved surface, can remove or have the unlawful encroachments removed immediately as needed. At the very least, the Town cannot be held responsible for any damage that might occur to unlawful or unauthorized encroachments onto Town owned land. It is, therefore, imperative that we preserve our rights and authority to maintain all portions of our roadway layouts and right-of-ways, which typically extend well beyond the edge of pavement. Residents should be mindful that any vegetative growth, poles, fences, structures, walls, etc., within the Town owned roadway layout and/or within 5-10 feet of the existing edge of roadway are at risk to be cut or removed at any time and without prior notification, restoration or mitigation of any kind.

Spencer Depot Rail Trail Phase 3

We are pleased to announce that the Phase 3 Depot Rail Trail Restoration and Improvement project will be completed in the spring of 2020. It is beautiful!!! Please check it out and enjoy a wonderful day out. We would very much like to thank the DCR Recreational Trails 98 Program for the Phase 3 Grant and thank you very much to a host of workers and local volunteer organizations and individuals including the Spencer Trailways, the Snowbirds, the Spencer Conservation Commission, Spencer Parks and Recreation Committee, our contractor E.M. Thibault Excavation, Inc., and the Spencer Highway Department for all their hard work and exceptional efforts. The Phase 3 work includes, trail side amenities such as resting areas with benches and trash receptacles.

Building Demolition

The town owned property of 54 Pleasant Street (Pleasant Street School) has been demolished. All asbestos and lead paint abatement has been completed and the building has been taken down. In the spring the site will be loamed and seeded. Granite fascia from the building exterior is being repurposed and incorporated into the Mechanic Street Green Infrastructure Parking Lot.

Municipal Vulnerability Preparedness (MVP) Grant

In 2019 the Town of Spencer and Charlton partnered to receive an MVP Grant that was used to assess the Town's vulnerabilities in light of changing climate models and more intense rainfall. Through this study we have been able to identify several locations where Green Infrastructure Projects can make a significant improvement to the Town. We are pleased to announce that we have received a follow-up grant from the MVP program, this grant was awarded to the Town to build a green infrastructure parking lot at 18-20 Mechanic Street. Plans are proceeding rapidly for a spring construction season. This parking lot will include 3 rain gardens and one infiltration chamber capable of infiltrating a 100-year storm event, meaning that no run off will escape the site. This area is tributary to the area of primary concern, Muzzy Meadow Brook. The Muzzy Brook begins at the outfall of Muzzy Pond (Maple St @ Adams Street) and transitions from culverted pipe to open channel and back to culverted pipe several times before it eventually joins with the Seven Mile River. The major concern is that culverted pipes are not sized appropriately, with more intense rainfall events it is likely that the culverted sections will be washed away which can cause a blockage of other downstream segments causing more severe flooding which will take longer to drain. Our Phase three application has been approved and includes the design of removing a majority of the culverted sections and restoring and adding armament to the stream embankments.

Non-point Source Pollution (Section 319) Grant

Section 319 of the federal Clean Water Act provides grants that address prevention, control and abatement of Non-Point Source pollution. The Town of Spencer has completed the first grant award and has design and constructed three rain gardens and a large bioretention swale. Rain gardens were installed at Smithville Road intersection with Meadow Road (across from Power Mill Park), 3 Old Meadow Road (Water Department Building) and 7 Meadow Road (Highway Garage). These three rain gardens have been designed to treat 100% of the 20-year storm prior to discharge into the Seven Mile River. The final report can be found online at :

https://www.spencerma.gov/sites/spencerma/files/uploads/final_report_spencer_final_8-14-2019reduced.pdf

Upon the successful completion of the first round of CWA S.319 Grant the Town was able to secure additional funding for more Clean Water Act projects. The second round of 319 projects include a Rain Garden located at 89 North Spencer Road, including replacing an undersized culvert crossing Rt 31, an infiltration system that will be installed at the intersection of Pioneer Valley Road and Meadow Brook Road. If funding is available an additional rain garden located at either 30 Meadow Road or the intersection of Meadow

Road and Pleasant Street may be constructed. Sec. 319 Grants allow for the Town to provide sweat equity, (In-Kind Services) as a way to contribute matching funds. This is a great benefit to the town as our Highway Staff can complete a significant portion of these projects, while their pay and benefits count towards our matching 40% share. With an adequately staffed Highway Department the Town can expand our opportunities for these grants and make a significant improvement to the environment at little cost to the taxpayers.

WATER DEPARTMENT

The Spencer Water Department continues to improve its operations and infrastructure to comply with ever growing regulations and permitting requirements. The water treatment and supply industry is one of the most regulated public service industries. Lead by an outstanding Chief Water Operator and supported by three equally exceptional and dedicated licensed water treatment plant operators the Spencer Water Department is a model water treatment plant with exceptional operations and QA/QC capabilities for a facility of its size or even many times larger. Potable drinking water from the Spencer Water Department to the customer tap costs only \$0.01 per gallon (yes, just one penny per gallon) and is therefore still one of the absolute best deals in Town. The Water Department is refocusing efforts on the existing infrastructure with other planned system maintenance and upgrades such as replacing or upgrading aged or deficient water mains in advance of other planned roadway or development projects. The water utility infrastructure is literally a living system in its own way and must be maintained and cared for accordingly. The Spencer Water Department will continue to manage itself in the best interests of the Town and its water customers.

Staffing Concerns

The Water Department's has experienced difficulties in filling one of our three water operator positions upon the retirement of the employee Bruce Guyan. We are actively searching for a Licensed (D1 & T1) water operator and an unskilled laborer willing to learn the water industry from the ground up. Succession planning is a critical component to the water industry and knowledge loss from retiring professionals can be devastating to a department.

Water System-wide Leak Detection

In an effort to keep our costs of annual unaccounted for water down (primarily attributed to unknown system leaks) we have instituted a bi-annual system-wide leak detection program. Undetected leaks in our water system are very expensive. The American Water Works Association (AWWA) quotes the national average cost for pumping 1,000,000 gallons of water per year is \$1,767. Following is a list of results from our most recently conducted system-wide leak detections:

2010 Leak Detection performed by Prowler Water Conservation Systems:

Estimated leakage – 11.40 (MGY) million gallons per year AWWA estimated annual savings – \$20,485

2011-12 Leak Detection performed by Prowler Water Conservation Systems:

Results - No leaks Found.

2014 Leak Detection performed by Prowler Water Conservation Systems:

Estimated leakage – 7.36 (MGY) million gallons per year AWWA estimated annual savings – \$15,014

2015 Leak Detection performed by Prowler Water Conservation Systems:

Results - No leaks Found.

2019 Leak Detection performed by HydraTech

Estimated Leakage – 1.57 (MGY) million gallons per year AWWA estimated annual savings – \$2,800

Standard practice for our Water Department is to repair all leaks found during the leak detection program. As you can see we have had significantly less leakage over subsequent years resulting in significant annual savings (primarily in unrealized costs). The above savings includes only leaks found during the leak inspection programs. Other leaks encountered or reported throughout year were also repaired immediately, however, their respective savings are not factored in to the above leak detection program savings. Our next system wide leak detection survey will be completed in 2021.

Water Department Capital Efficiency Plan (CEP)

The Water Department's Capital Efficiency Plan (CEP) is what we use to plan for necessary infrastructure improvements in the years ahead. The CEP identifies, much like the Pavement Management Report does for our public roads, the condition of our water distribution system and outlines a methodical prioritization plan for investing in future replacements based on sound evaluation criteria in order to maximize efficient use of rate payer's dollars. The following CEP projects were completed in 2019: Main Street Looping Construction between Greenville Street and Moose Hill Water Tank: Main Street Looping Water Main is funded with a State Revolving Fund loan for the project. The project is substantially complete with work remaining on the interconnection vault at the Moose Hill Tank and is expected to be complete by the summer of 2020.

Meadow Well Cleaning: The Meadow Road well is constantly monitored for iron and manganese build up in the gravel. The rate at which water can be pumped out of the Meadow Road Well is a key indicator of Iron and Manganese build up. If production slows in the well the Water Department stands ready to treat the well and remove excess Iron, Manganese and Non-harmful bacteria that clog the gravel pack.

Update Water Department Rules and Regulations: Review and update Water Department rules and regulations to address inconsistencies, add technical specifications, required permits, and private hydrant flushing.

Completed Work 2019

The Water Department replaced 450 Feet of failing pipe, and water services to the street line, on Casey Street as part of the Capital Efficiency Plan, paving to occur in Spring 2020. In addition, the water department responded to water main breaks on South Spencer Road and Cottage Street, making timely repairs to minimize service outages. 2019 Anticipated Water Department Projects In 2019, the Water Department will continue to progress on the above CEP projects started in 2019. The Water Department also plans to do water main replacements/improvements in advanced of a Community Development Block Grant project on Wall Street in the Spring of 2020.

Future Water Department Work

Beginning in 2021 the Water Department will replace water mains on Mechanic Street (from Langevin Street to the end of Main), and Greenville Street (from the terminal limit

of the Water Main Looping Project to the end of the System). Looking ahead multiple years the Water Department plans to replace water mains on Clark Terrace, Salem Street and Church Street.

While the above listed work can be accomplished by Department Staff, larger projects require construction services in order to complete the work in a timely manner. Future contracted water main replacements include Smithville Road, Paxton Road, Ash Street, East Main Street (Dewey St) and North Street

TRANSFER STATION

The Spencer Transfer Station is the best value in Town for your waste disposal and recycling needs. Now, thanks to funding provided in part by a grant from the MassDEP, our single-stream recycling compactors have been up and running for five full years allowing you to put accepted recyclables into one compactor. Trash and recyclable separation and management just got a whole lot easier. It is imperative to the present and future for everyone to understand and practice recycling and solid waste reduction to the greatest extent possible. Recycle Spencer! It is important for the environment and the future.

Upcoming Changes

With the continuing grant from MassDEP the Transfer Station is looking to expand its participation in grant eligible activities. This year we have implemented year-round Electronics Recycling at the Transfer Station. This opportunity has been a great success and we have collected over \$700.00 in new revenue. In addition to the electronics recycling, the Transfer Station is also planning to create a swap shop within the Transfer Station building which will also increase our grant funds. The swap shop is a place where you can drop off unwanted items in good condition where they can find a new home. Any item dropped off must be in good condition or it will be rejected.

Landfill Solar - the Town has contracted with Citizens Energy to lease land at the Transfer Station for the purpose of installing a photovoltaic array (Solar Panels). The land being leased is not usable, as it is the closed landfill cap area. Additional work, in order to get MassDEP major modification permit, is being conducted by the town. That work includes upgrading the Gas Venting system and repairing water monitoring wells.

From time to time we all face the extreme conditions and hardships that come with major storms like hurricanes, tropical storms and rare, early-season blizzards. During these events I observed many good people ignoring their own difficulties so that they could help others. As the Superintendent of Utilities and Facilities I fiercely applaud the work ethic and efforts of the Highway and Water Departments. I have the same highest praise possible for the Fire and Police departments and am very thankful for the emergency response leadership provided by Police Chief David Darrin and the exceptional overall emergency management leadership and caring community effort continually provided by Fire Chief Robert Parsons. We are truly fortunate to have an outstanding group working together for you. Thank you all for your patience and understanding as we balance a significant backlog of deteriorating infrastructure conditions with a fiscally constrained budget to get the best overall benefit possible for the community.

There is more infrastructure work and details to keep up than anyone who is not in this office on a daily basis can imagine as we face the difficult task of determining ever changing priorities. We are sure that anyone would be more than surprised at all the intricate details and the amount of work accomplished by each member of the Utilities and Facilities staff including the Water, Highway, Sewer and Transfer Station Departments. Also, I wish to similarly acknowledge the accomplishments of the other departments that

we work closely with on a day to day basis including but not limited to Police, Fire, Planning, Conservation, Library, Select Board, Water and Sewer Commissioners, the Town Administrator, Town Clerk and all the departments located at Town Hall, as well as the Financial and other committees and commissions. There are a lot of good people that care and work hard for the people of Spencer including employees and volunteers. The challenges of multitasking and changing priorities are daunting to say the least; these people serve the residents of Spencer each and every day. So, thank you to all the employees and volunteers of Spencer for all your help and support. Also, thank you to the people of Spencer for your patience, understanding and for caring about the community as well. Everything described in this bulletin we have or we will accomplish together as a community.

Feedback - Do you like what is happening with your Utilities & Facilities Office including Water Department, Highway Department, Town Properties and Transfer Station? We want to know. Get involved. Please address your concerns or words of praise to:

Utilities & Facilities Office
Bill Krukowski, P.E., Superintendent
3 Old Meadow Road
Spencer, MA 01562
Bkrukowski@spencerma.gov.

**BAY PATH REGIONAL SCHOOL DISTRICT
AUBURN/CHARLTON/DUDLEY NORTH BROOKFIELD/OXFORD
PAXTON/RUTLAND/SOUTHBRIDGE/SPENCER/WEBSTER**

Bay Path Regional Vocational Technical High School graduated a class of 268 students in June of 2019, and accepted a class of 315 freshmen in September of 2019. Our current enrollment has reached 1,145 students.

Of the 31 Spencer seniors who graduated, 9 are now gainfully employed in an occupation related to their training and 16 are attending College. Currently, 150 students from Spencer are enrolled in one of our 22 vocational areas for the 2019-2020 school year.

Twenty-four Spencer students are receiving extra services from our Special Education Department.

Whenever possible, we have continued our practice of utilizing our occupational programs to provide requested services to municipalities, non-profit organizations and residents from any of our ten district towns. During the 2018-2019 school year, our 22 vocational programs completed 894 work orders, of which, 37 were for residents of the Town of Spencer.

Our Hilltop Restaurant and Minuteman Shoppe are opened to the public Tuesday through Friday from 11:00am to 1:00pm. Our cosmetology program is also open to the general public. Appointments for cosmetology services must be made in advance by calling the school. Residents of the Bay Path district are encouraged to take advantage of the services provided by our students. These learning opportunities benefit not only the students but provide useful services at reasonable costs to in-district residents. We will continue this type of work whenever possible, keeping in mind that the projects must be of educational value for our students.

Our Evening School Program continues to serve the adult needs of our 10-town district, as well as an additional 20 surrounding towns. Our Spring and Fall programs had a combined enrollment of 1,858, in programs ranging from Business & Finance, Career/ Licensing; Computers; Cooking; Entertainment; Health & Fitness; Hobbies & Crafts; Home & Job; Language & Art; and Sports & Leisure. The program also offered a wide variety of over 400 online courses, including career certificate programs and courses to satisfy professional development requirements for teachers.

This year, the only “Out of District” students that have been accepted are students who began their high school education at Bay Path while residing in one of the Districts ten member towns and then subsequently moved out of the District before completing their high school education. It is important to note that the town where the students now reside must pay an out of district tuition for each student ranging in cost between \$16,393 and \$18,386. Those towns also pay the transportation costs for those students.

The Spencer-East Brookfield Regional School District continues to provide excellent cooperation for our recruiting program, and we are thankful for their efforts. I believe that they share our feeling that all students must be given the right, the information, and the opportunity to make an informed school choice.

We, at Bay Path, will continue to serve Spencer with the finest vocational education programs available for high school students and adults, and will, when at all possible, use our skills and facilities to further town projects as they add to our students' education.

Respectfully submitted

A handwritten signature in cursive script, appearing to read "John A. Lafleche".

John A. Lafleche, Superintendent-Director

SPENCER-EAST BROOKFIELD REGIONAL SCHOOL DISTRICT

FINANCIAL

The final FY20 Budget was set at \$25,925,506, an approximate 2.6% increase over the FY19 Budget.

HIGHLIGHTS

- Dr. Paul Haughey has served as Superintendent of Schools since July 1, 2018.
- The District has approximately 41 students who are School Choice. As of December 31st, there were 1,101 Spencer students and 230 East Brookfield students enrolled in the school district.
- Grants continue to be written by district members bringing in extra funding for the schools.
- The After School Program began its 15th year and remains successful, as well as self-supporting.
- We continue to develop new special education programs that save the district money while educating these students locally in the least restrictive environment.

SCHOOL COMMITTEE

Current School Committee members are: Martha Berthiaume (Spencer), Heather Messier (East Brookfield), Jason Monette (Spencer), Michael Ethier (East Brookfield), Patricia Bergeron (Spencer), Robert Ortiz (Spencer), and Wendy Pelchat (Spencer).

Mr. Monette serves as the Chair and Mr. Ortiz serves as the Vice Chair of the School Committee.

DAVID PROUTY HIGH SCHOOL CLASS OF 2019

Jason Daniel Anderson
Darius Philip Azarbyjani
Victoria Carol Bain
Victoria Hoyt Baird
Allan David Baril
Emma Rose Barnes
Zachary J. Bartkiewicz
Marissa Marie Beaudin
John Ward Benham
Bryce Jeffrey Bernard
Brenna Morgan Bishop
Natalia Klaudia Blazejewski
Tabitha Ann Breault
Victoria Elizabeth Breitenfeld
Hailie Marie Brown
Richard James Butler
Machalia M. Cabral
*+Abbey Elizabeth Cashman
Jared O. Castro
Ethan Robert Chisholm
*+Megan Rose Cyr
Amber Nicole Decker
Liam James Donohue
+Cameron Kenneth Dubey
Samuel George DuBois
*+Lily Katherine Fahey
*+Owen Brayden Fahey
*+Brooke Ashley Fancy
Justin Thomas Finneran
Morggan Jeffree Fontaine
+Zara Gillian Fulcher
Jason Harold Fyrberg
Evan David Grenier
*+Fiona Kaleigh Halloran
Fisher Joseph Haynes
Nicholas George Haynes
Nolan Kelly Houston
Tyler Otis Ingalls
Eric James Jacome
George Kosta Jeovaras
*Malorie Nicole Kenneway
Ethan Garrett Kiesiner
Molly Elizabeth Knox
*Emily Victoria Kuchinski

*+Faye Elizabeth Kuszewski
Cameron Walter Langille
Richard Leon LaPorte Jr.
Madison Rose Leviton
Wyatt James Lund
Russell James Mansfield
Marie Elizabeth Masiello
*+Kailyn Marie McCue
Brianna Elsa Komley Mensah
Jared Richard Mills
*Bradley Montanez-Diaz
Jonathan G. Morales
Andrew Louis Murzycki
Jacob Michael Mutlick
Rachael Winifred Neeland
Ryan Kenneth Nordquist
*+Colin James Nosek
Michael D. Olsen
Ashley Elizabeth Paine
Dylan Paul Paradis
Jacob Matthew Paradise
Evan William Pedone
+Brooke Marie Pepin
Joshua W. Perron
Trinity Loretta Pervier
Jake L. Peters
Ethan Richard Ramaska
Isaiah L. Ramos
Jackson Miles Ramsey
Gabriella A. Rico
Emily Nicole Rybicki
Erin Elizabeth Scovil
Cailin Elizabeth Shea
+Alexander Vladislav Skov
*+Kylie Evelyn Soter
Verobeat D. Stemn
Lauren M. Tagman
*Matthew James Tibbetts
Hannah Elizabeth Tziachris
+Jason Chad Van Dyke
Kayla Lynn Wilson
*Braedon Michael Wood
Evan J. Zukowski

Class Advisors: Mr. Keith Servant and Mr. Dennis Streeter
President: Cameron Dubey – Vice President: Owen Fahey
Treasurer: Lily Fahey – Secretary: Kylie Soter
Historians: Zara Fulcher, Colin Nosek, and Brooke Pepin
*Graduating with Honors +National Honor Society

COMMUNITY INFORMATION

Meetings listed below are typically held as indicated. Please consult the Website calendar at www.spencerma.gov for the official posting and most up to date information.

Annual Town Meetings	1 st Thursday in May
Annual Town Election	2 nd Tuesday in May
Selectmen's Meetings	Mondays as posted at www.spencerma.gov
Assessor's Meetings	2 nd Monday of month
Charitable Needs Commission	1 st Monday of month Sept. - June
Conservation Commission	2 nd & 4 th Wed. of month
Council on Aging	2 nd Tuesday of month
Finance Committee	3 rd Tuesday of month at 7:00 pm
Board of Health	1 st Monday of month
Historical Commission	3 rd Tuesday of month
Housing Authority	2 nd Thursday of month
Library Trustees	2 nd Monday of month
Parks & Recreation Committee	As posted at www.spencerma.gov
Planning Board	3 rd Tuesday of month at 7:00 pm
Regional School Committee	See School District website
Sewer Commission	2 nd Tuesday of month at 5:00 pm
Veteran's Agent	By appointment
Water Commission	1st Wednesday of month at 5:00 pm
ZBA	2 nd Tuesday of month at 7:15 pm

Town Offices are closed for the following holidays: New Year's Day, Martin Luther King Day, Presidents Day, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, and Christmas Day.

Transfer Stations Hours: Wednesday & Saturday 7 a.m. to 5 p.m.

RICHARD SUGDEN LIBRARY HOURS:

Monday & Thursday:	10 a.m.to 7 p.m.
Tuesday & Wednesday	10 a.m.to 5 p.m.

DUE DATES:

The following bills are paid at the Town Collector's Office:

Real Estate & Personal Taxes	Due Quarterly
Excise Taxes	Due 30 days after issuance
Water/Sewer Bills	Due Quarterly

The following bills are paid at the Town Clerk's Office:

Dog Licenses	Due June 30 th (late fee applies on July 1 st)
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The following bills are paid at the Town Assessor's Office:

List of Tangible Personal Property	Due March 1 st
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EMERGENCY INFORMATION

POLICE – AMBULANCE – FIRE EMERGENCY - DIAL 911

NON-EMERGENCY INFORMATION

POLICE 885-6333

AMBULANCE 885-4476

FIRE 885-3555

TOWN DIRECTORY:

Department/Office:	Services:	Telephone Number:
Administration	Administrator	508 885-7500 x155
	Board of Selectmen	508 885-7500 x155
Town Clerk	Vital Records	508 885-7500 x150
	Dog Licenses	508 885-7500 x150
	Notary Public/Justice of the Peace	508 885-7500 x150
	Elections, Voter Registration	508 885-7500 x150
Town Accountant	Accounting	508 885-7500 x160
Town Assessors	Assessment	508 885-7500 x165
	House Numbering	508 885-7500 x165
Town Treasurer/Collector	Tax & Utility Collections	508 885-7500 x170
	Treasurer	508 885-7500 x170
Inspectional & Development Services	Building Inspector	508 885-7500 x180
	Building Permits	508 885-7500 x180
	Conservation	508 885-7500 x180
	Health Matters	508 885-7500 x180
	Inspections: Plumbing, Sanitary, Wiring, Zoning	508 885-7500 x180
	Planning Board	508 885-7500 x180
	Zoning Board	508 885-7500 x180
Veteran's Agent		508 885-7500 x115
Cultural Office		508 885-7500 x187
Historical Commission		508 885-7500 x186
Parks & Recreation		508 885-7500 x185
Fire Department	Fire Chief	508 885-3555
	Burning Permits	508 885-3555
	Oil Burner Permits	508 885-3555
	Civil Defense	508 885-3555
Library (Richard Sugden Library)		508 885-7513
Police	Police Chief	508 885-6333
	Dog Complaints	508 885-6333
Transfer Station		508 885-7539
Utilities & Facilities:	Drainage	508 885-7525

	Highway	508 885-7525
	Street Maintenance, Snow Removal	508 885-7525
	Sewer	508 885-7525
	Water	508 885-7525
Council on Aging	Drop-in Center	508 885-7546
	Senior Citizens Matters	508 885-7546
District Court		508 885-6305
Spencer Public Health Nurse		508 885-7500 x180
Fuel Assistance	Worcester Community Action Council	508 754-1176 x110
Housing Authority		508 885-3904
Post Office		800 275-8777
School Department	Superintendent of Schools	508 885-8500
Van Dispatcher	Elder Bus	508 867-9941
Welfare Office	Southbridge	508 765-2400

TTY Phone Numbers in the Town of Spencer:

Town Hall: 508 885-7503
Police Department: 508 885-2399
Fire Department: 508 885-2732
Utilities & Facilities: 508 885-7527

Schools:

District Office: 508 885-8500
David Prouty High: 508 885-8505
Knox Trail: 508 885-8550
Wire Village: 508 885-8524

2019 POPULATION:

10,306