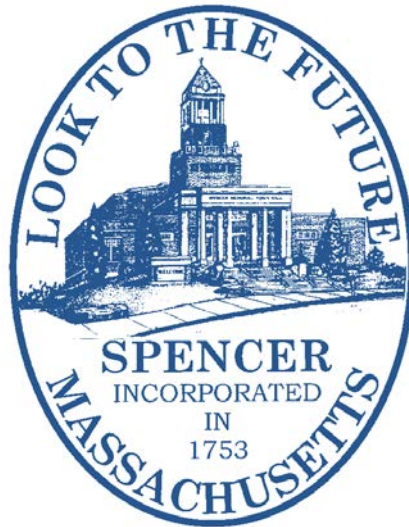


ANNUAL REPORT
OF THE
TOWN OFFICERS
OF THE
TOWN OF SPENCER



MASSACHUSETTS

FOR THE YEAR ENDING
DECEMBER 31, 2021

MERITORIOUS PUBLIC SERVICE AWARD WINNER

The Meritorious Public Service Award was established in 2002 by the Board of Selectmen to honor members of the community who have demonstrated an unwavering and exemplary commitment to public service for the betterment of the Town of Spencer and its inhabitants. At the May 6, 2021 Annual Town Meeting, the award was proudly presented to:

Thomas F. Parker

*Meritorious Service Award Recipient
for his faithful service to the Town as
Call Firefighter for Twenty-nine Years*

&

*His service as a Member of the Finance Committee
Financial Management Task Force
and Financial Management Planning Committee*



IN MEMORIAM

Charles R. "Bob" Emerson

1938 ~ 2020



*In grateful appreciation for his Service
on the Zoning Board of Appeals
for the Town of Spencer*

IN MEMORIAM

Robert J. Gadbois

1947 ~ 2021



*In grateful appreciation for his service
with the Fire Department
for the Town of Spencer*

IN MEMORIAM

Kevin A. Hayes

1955 ~ 2021



*In grateful appreciation for his Service
Board of Selectmen & Finance Committee
Spencer-East Brookfield School Committee
for the Town of Spencer*

IN MEMORIAM

Peter M. Rock

1941 ~ 2021



*In grateful appreciation for his Service
as Veterans Agent
for the Town of Spencer*

IN MEMORIAM

Douglas Kuklewicz

1943 ~ 2017



*In grateful appreciation for his Service
Finance Committee
Council on Aging
Personnel Board
Parks & Recreation
for the Town of Spencer*



A BRIEF SKETCH OF SPENCER

Rich in history, Spencer is located in central Worcester County, twenty minutes west of Worcester via Route 9, and about forty-five minutes from Springfield via Routes 49, 20, and the Massachusetts Turnpike.

Largely residential, Spencer has been a supplier of workers for nearly every industry in the greater Worcester area. Ease of travel to all sections of the county makes Spencer a desirable area in which to live. Route 31 gives access in the north to Holden, Fitchburg, and Leominster; in the south to Charlton, Oxford, and Southbridge. Route 49 connects Route 9 with Route 20 which gives easy access to Sturbridge, Brimfield, Southbridge, the Mass. Turnpike, and Interstate 84 to Connecticut. Route 9 leads westerly through the Brookfields and Ware to the Amherst Campus of the University of Massachusetts, and easterly to Worcester, Shrewsbury, Northborough, and Westborough.

BACKGROUND

Settled in 1717 by Nathaniel Wood, Spencer was incorporated as a town in 1753, having been established as a district from a part of Leicester. Its name was assigned by Lieutenant Governor Spencer Phipps who signed the order establishing the district.

In 1784 Spencer was a major stopping place on the Old Boston Post Road's stage route between Boston and Hartford, and on to New York. Passengers changed stages in Spencer, as one coach would come from Boston and connect with one coming north from Hartford. Each stagecoach would turn around and return whence it came. Travelers often stopped off for the night at Jenk's Tavern in Spencer, as did George Washington in 1789.

The Howe family of Spencer did much to make the town famous in the annals of ingenious Americans. William Howe of Spencer developed a wooden truss bridge named for him, and his brother, Tyler Howe, patented a spring bed. Their nephew, Elias Howe, Jr., may well have eclipsed them when he invented the lockstitch sewing machine.



Town of Spencer
Office of the Board of Selectmen
&
Town Administrator

Board of Selectmen:

Jared J.B. Grigg

Ralph E. Hicks

John J. Howard

Anthony D. Pepe

Gary E. Woodbury

Town Administrator:

Jeffrey K. Bridges

December 31, 2021

Dear Citizens of Spencer:

On behalf of the Board of Selectmen, I want to thank the citizens of Spencer for supporting our Town and commend the many dedicated volunteers who play a crucial role in its operations. I also want to thank the Town Administrator, Town Department Heads, and all our hardworking staff who diligently strive to help make Spencer operate efficiently.

After a difficult year in 2020 with the Coronavirus Pandemic, we looked forward to 2021 with anticipation and hope as a vaccine rollout began in January for first responders, and by early spring, vaccinations became available to all citizens. Despite widespread availability of the vaccine, other variants of the Coronavirus emerged, thereby reducing the efficacy of the vaccine. Nevertheless, we are in a much better position than we were last year and are optimistic that the end of the pandemic is coming soon. We are grateful for the commitment and dedication of our first responders in emergency services and offer heartfelt appreciation to our Fire Department, Police Department, Board of Health, Health Agent, and Council on Aging Director. Working together, we remain committed to the health and safety of our Town.

Looking back at 2021, I am reminded of many accomplishments as well as some significant changes. After three years as the Town Administrator in Spencer, Thomas Gregory accepted a position with the Town of Hudson. We thank him for his efforts and professionalism and wish him much success in Hudson. A Town Administrator Search Committee (TASC) was assembled and the search for a new Town Administrator began. In the interim, we were fortunate to have William Ross, who previously served as Interim Town Administrator, take over in June to assist us until the TASC were able to identify candidates for the position. Jeffrey Bridges was brought forth as one of three finalists and by a unanimous vote of the Board, was selected in November to serve as Spencer's next Town Administrator. With his vast experience in municipal government, he has the background and knowledge to move Spencer forward and we are pleased to welcome him. We appreciate the efforts of the TASC in helping us fill this important position.

After the resignation of Utilities & Facilities Superintendent Billy Krukowski, the search for a new Superintendent began and in February, William Cundiff was hired as Spencer's next Utilities & Facilities Superintendent. Mr. Cundiff brings over 20 years of municipal experience. That experience, coupled with his work on grant applications, stormwater, and community development, brings the skill set necessary to continue existing projects and initiate new ones.

This past year saw the retirement of Deputy Fire Chief Bill Locke, Police Sergeant James Murray, Council on Aging Director Pamela Woodbury, Sewer Chief Charles Neveu, and Veterans Agent Tim Gagnon. On behalf of the Board, I thank each of them for their service to the Town and congratulate them on their retirement!

The Board and the Administrator worked together with Town staff throughout the year and some of the more noteworthy initiatives are highlighted throughout this report.

We continue to explore opportunities to obtain creative funding and look for areas to save on expenses whenever possible and we have taken advantage of several programs and grants. Once again, we applied for the Department of Housing and Community Development Block Grant (CDBG). If awarded, the grant funding amount is \$800,000 and will be used to fund the Valley and Mill Street infrastructure improvement project to improve outdated infrastructure, including water line replacement and connection to adjoining streets, fire hydrant replacement, and reconstruction of the roadways and sidewalks.

A Coronavirus Relief Fund Grant was awarded by the Department of Housing and Community Development which supplied food assistance to low-income senior residents and funding to assist small businesses.

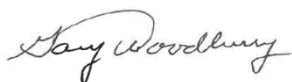
The Board of Selectmen and the Sewer Commissioners met with Congressman James McGovern to seek federal funding assistance for the \$38 million dollar Wastewater Treatment Plant and collections system infrastructure upgrades required by Environmental Protection Agency (EPA) and the Department of Environmental Protection (DEP) in order to meet current permit levels and remain in compliance with the regulations.

We continued to fund energy conservation projects in our municipal buildings using funds from the Green Communities Grant awarded by the Massachusetts Department of Energy Resources.

The Town executed a License Agreement with the Massachusetts Trial Court for the upper level of the Senior Center at 68 Maple Street which is estimated to bring an additional \$160,000 to the Town during the next two years.

The Board of Selectmen serve as the Chief Policy Maker and Licensing Authority of the Town. Meetings are typically held on the second and fourth Monday of each month at 6:00 P.M. I encourage you to visit the Town website at www.spencerma.gov where you will find the most current information including meeting agendas and the latest news and announcements.

Respectfully,

A handwritten signature in cursive script, appearing to read "Gary Woodbury".

Gary E. Woodbury, Chairman

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FEDERAL, STATE & COUNTY OFFICIALS

UNITED STATES SENATORS

Edward J. Markey of Malden

Elizabeth A. Warren of Cambridge

REPRESENTATIVE IN CONGRESS

Second District

James P. McGovern of Worcester

COUNCILLOR

Seventh District

Paul DePalo

SENATOR IN GENERAL COURT

Worcester, Hampden, Hampshire & Middlesex District

Anne M. Gobi of Spencer

REPRESENTATIVE IN GENERAL COURT

Fifth Worcester District – Spencer - Pcts. 2, 3 & 4

Donald R. Berthiaume, Jr. of Spencer

Sixth Worcester District – Spencer - Pct. 1

Peter J. Durant of Spencer

DISTRICT ATTORNEY

Middle District

Joseph D. Early, Jr. of Worcester

CLERK OF COURTS

Dennis P. McManus of Worcester

REGISTER OF DEEDS

Kathryn A. Toomey of Worcester

REGISTER OF PROBATE

Stephanie K. Fattman of Webster

SHERIFF

Lewis G. Evangelidis of Holden

ELECTED TOWN OFFICERS& COMMISSIONERS

	Term Expires
MODERATOR	
William R. Shemeth III	5/9/2022

SELECTMEN	
Anthony D. Pepe	2022
Gary E. Woodbury	2022
Ralph E. Hicks	2023
John J. Howard	2023
Jared J.B. Grigg	2024

TOWN CLERK	
Lisa J. Johnson (Interim) (end term 4/30/2021)	2021
Brynn L. Johnson (Interim)(end term 6/30/2021)	2021
Sandra J. Fritze	2024

TREASURER/COLLECTOR	
Rebecca M. Forand	2023

ASSESSORS	
Pamela A. Woodbury	2023
Nancy E. Herholz	2024
Robert Ortiz	2022

SPENCER-EAST BROOKFIELD REGIONAL SCHOOL DISTRICT COMMITTEE

Spencer Representatives:	
Jason P. Monette	2022
Martha Berthiaume	2022
Jeffrey Sauvageau	2024
Christopher Woodbury	2023
Vacant	

East Brookfield Representatives:

Pat Lacaire	2024
Heather Messier	2024

SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE

Jesselyn Gaucher	2022
Robert L. Zukowski	2023

WATER COMMISSIONERS

Eben J. Butler	2024
Steven J. Tyler	2023
Norman C. Letendre, Jr.	2022

PARK COMMISSIONERS

Anthony F. Toscano	2024
Martin A. German, Jr.	2022
William R. Shemeth, III	2023

LIBRARY TRUSTEES

Mary Anne Slack	2022
Alyson Russo	2023
Stephen L. Prouty	2024

BOARD OF HEALTH

Daniel C. Shields	2023
Jesselyn Gaucher	2022
Jennifer Konisky	2024

TREE WARDEN

Raymond I. Holmes, Jr.	2023
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HOUSING AUTHORITY

Donna M. Flannery	2026
Roger L. Gaudette	2023
Richard J. Leveillee	2024
Edward King	2026

SEWER COMMISSIONERS

Francis X. White	2024
Michael J. Mercadante	2022
Lawrence H. Dufault	2023

CONSTABLES

Lee D. Jarvis	2022
Gerald E. Perron, Sr.	2022
Arthur C. Butch Tatro	2022

**APPOINTED TOWN OFFICES
COMMISSIONS & COMMITTEES**

TOWN ADMINISTRATOR

Thomas Gregory (resigned 6/30/2021)
William R. Ross (Interim, resigned 12/27/2021)
Jeffrey K. Bridges (12/27/2021 to present)

EXECUTIVE ASSISTANT

Brenda Savoie

TOWN ACCOUNTANT

Allison Lawrence

ASSISTANT TOWN ACCOUNTANT

Lynne Porretti

PRINCIPAL ASSESSOR

Linda V. Leblanc

TOWN COUNSEL

Janelle M. Austin, K.P. Law

AGRICULTURAL COMMISSION (5 Members 3yr term/ up to 3 alternates 1yr term)

Anthony Moschini	2022
Bonnie Booth	2022
Kurt Nordquist	2022
Douglas Paul	2022

AMERICANS WITH DISABILITIES COORDINATOR

Duane Amos – Building Inspector
Vacant – Physical Plant

**ANIMAL CONTROL
AND INSPECTION OFFICERS**

Joelyn Durgin	2022
Lynne Porretti (Alternate)	2022
Douglas Blood (Alternate)	2022

ASSISTANT COLLECTOR/TREASURER

Jill S. Gallagher
Charles Paquette
Michelle A. Gosselin (resigned 6/17/2021)

ASSISTANT CONSTABLE (3yr term)

Richard A. Lapierre	2024
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ASSISTANT TOWN CLERK

Brynn L. Johnson	
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BUILDING COMMISSIONER/Zoning Enforcement Officer (1yr term)

Duane Amos (Local)	2023
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Michael Silva (Alternate)	2022
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BUILDING AND PROPERTY REUSE COMMITTEE

(2 Selectmen, 1 finance Committee Rep. One Planning Board Rep., Utilities & Facilities Supt., Fire Chief, Five Citizens at Large—no expiration date)

Corey Lacaire	
Carl Kwiatkowski	
Robert Parsons	
Christopher Bowen	
Jason Ferreira	
Robert Ferreira	
Jonathan Thibault	
Gary Woodbury	
Anthony Pepe	
Eben Butler	
Robert Ceppi	
Christopher Woodbury	

BURNCOAT POND WATERSHED DISTRICT MANAGEMENT**SPENCER REPRESENTATIVE (1yr term)**

VACANT	
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CAPITAL IMPROVEMENT PLANNING (1yr term Selectboard Rep., Finance Committee Rep., Planning Board Rep.; two citizens at large 3yr term)

Select Board - Anthony D. Pepe	2022
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Planning Board-Jonathan Viner (resigned 12/2/2021)	2021
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Planning Board-Paul Gleason	2021
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Finance Committee-Christopher Woodbury	2022
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Citizen at Large-Robert Cirba	2022
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Citizen at Large-vacant	
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CELEBRATIONS COMMITTEE (3yr term)

David B. Darrin	2022
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Lynne Porretti	2022
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Wendy Berthiaume	2022
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Warren Monette	2022
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CENTRAL MASS EMS CORP

Arnold Arsenault

Robert Parsons

CENTRAL MASSACHUSETTS REGIONAL PLANNING COMMISSION (1yr term)Jared J. B. Grigg (*Board of Selectmen Delegate*) 2022John J. Howard (*Board of Selectmen Alternate Delegate*) 2022Jonathan Viner (*Resigned 12/2/2021*)Robert Ceppi (*Planning Board Delegate*) 2022**CHARITABLE NEEDS (3yr term 5 members)**

Barbara E. Grusell 2024

Paul Lamontagne 2024

Lois Shorten 2024

Claire Harding 2023

Kurt Nordquist 2022

CHIEF OF POLICE

David B. Darrin

COMMISSIONERS OF OLD CEMETERY (3yr term 3 members)Edward P. Foresteire (*resigned 7/26/2021*)

Danielle Gebo 2024

Frank X. White 2024

Christopher L. Woodbury (Alternate) 2024

CONSERVATION COMMISSION (3yr term 7 members)

Robert K. Perry 2022

Charles Bellemer 2024

Margaret Emerson 2024

Mary E. McLaughlin 2022

Warren B. Snow 2023

CONSERVATION AGENT

Lauren Trifone

COUNCIL ON AGING (3yr term 7-11 members)

Sandra J. Fritze 2024

James W. Letendre 2024

Lucinda Puchalski 2022

Scott Conner 2022

Christine Mancini 2024

Susan Arsenault 2023

Sheila Phoenix 2023

Rachel Sugalski 2023

Pamela Woodbury 2024

CONTRACT COMPLIANCE OFFICER

Jeffrey K. Bridges

CULTURAL COUNCIL (3yr term 9 members)

Diane Johnson	2022
Denise Farmosa	2024
Janice Peters	2023
John Green Jr.	2023
Paul M. Gleason	2022
Mercedes Villegas	2022
Michael Roche	2024

DIRECTOR OF THE OFFICE OF DEVELOPMENT AND INSPECTIONAL SERVICES

VACANT

DIRECTOR OF OFFICE OF FINANCE

Allison Lawrence

DISABILITY COMMISSION (3yr term 5 members)

VACANT

DISASTER ANIMALS RESPONSE TEAM

VACANT

ECONOMIC DEVELOPMENT COMMITTEE

(9 Residents: 2 Selectmen, 1 Planning Board Member, 6 Representatives from the Business Community-5 year Terms)

Joseph M. Smith	2026
C. Michael Toomey	2022
Christopher L. Woodbury	2022
Anthony D. Pepe, Jr.	2023
Wendy Beauvais	2026
John F. Stevens	2024
Marc Seguin (<i>resigned Nov. 2021</i>)	
Jared J.B. Grigg	2026

EEO OFFICER

Jeffrey K. Bridges

SPENCER EMERGENCY MANAGEMENT AGENCY (SEMA)

Robert Parsons (Fire Chief), Director

Sandra J. Fritze, Director of Operations

FAIR HOUSING (1yr term 3 members 2 alternates)

3 Vacancies

2 Alt. Vacancies

FENCE VIEWER (1yr term)

Robert H. Dewan	2022
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FINANCE COMMITTEE (3yr term 11 members)

Christopher P. Bowen	2024
Mary E. Braney	2024
Paul E. McLaughlin	2023
William J. Wall, Jr.	2023
Paul G. Bouvier (<i>resigned 1/26/2021</i>)	2022
Christopher L. Woodbury	2023
Dennis O’Leary (<i>resigned 6/21/2021</i>)	2022
Edward Sproul	2024
Nancy Tame	2023
Charles O’Connor	2024

FINANCIAL MANAGEMENT PLANNING COMMITTEE (1yr term 5 members)

Anthony D. Pepe (Selectman)	2022
Paul McLaughlin (Finance Committee)	2022
William Wall Jr. (Finance Committee)	2022
Jared J.B. Grigg (Selectman)	2022
Christopher Woodbury (Capital Improvement Planning Committee)	2022

FIRE CHIEF

Robert P. Parsons, Fire Chief
 Robert P. Parsons, Forest Fire Warden
 William C. Locke, Deputy Forest Fire Warden (*retired December 31, 2020*)
 Corey H. Lacaire, Deputy Forest Fire Warden

HARBORMASTER (1yr term)

Douglas Blood	2022
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HAZARDOUS WASTE COORDINATOR (1yr term)

Robert Parsons

HEALTH AGENT

Lisa Daoust

HIGHWAY SAFETY COMMITTEE (1yr term)

William Cundiff	2022
-----------------	------

HISTORICAL COMMISSION (3yr term 7 members)

Francis T. Lochner	2024
Virginia Davidson	2024
Jacquelyn F. Mushinsky (<i>resigned 7/29/2021</i>)	
Kimberly A. Kates	2023
Anne M. Snow	2022
Mary Baker-Wood	2022

HUMAN RESOURCES AND BENEFITS COORDINATOR

Sarah Gruhin

INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY (5yr term 5 members)
VACANT

INSECT AND PEST CONTROL INSPECTOR (1yr term)

Raymond I. Holmes, Jr. 2022

INSPECTOR OF GAS PIPING & APPLIANCES (1yr term)

James R. Bergeron 2020

Robert F. Wall, Alt. 2020

INSURANCE ADVISORY COMMITTEE (1yr term, representatives from each collective bargaining unit, retiree, personnel bylaw, contract and elected positions)

Mary Baker-Wood (retiree) 2022

Charles Nevue (highway/water/sewer) (*resigned June 30, 2021*)

Lisa Daoust (personnel bylaw) 2022

Holly M. Collette (dispatchers) 2022

Kim Snyder (clerical) 2022

Rebecca Forand (elected) 2022

Duane Amos (contract) 2022

LOCAL COMMUNITY ADDICTION ADVISORY COMMITTEE (7 Members: Chief of Police/Designee, Fire Chief/Designee, EMS Medical Director/Designee, Board of Health Agent/Designee, Superintendent of Schools/Designee, One Member of the Board of Selectmen, One Citizen at Large no term expiration)

Therese Grogan (Citizen at Large)

Paul Haughey (Superintendent of Schools)

Robert Parsons (Fire Chief)

Gary Woodbury (Board of Selectmen)

David Darrin (Chief of Police)

LOCAL EMERGENCY PLANNING COMMITTEE (1yr term 10 members, all staff)

David B. Darrin (Police)

Sandra J. Fritze, (SEMA)

Lisa A. Daoust (Board of Health)

Robert P. Parsons (Fire)

James Laplante (Sewer)

Todd Miller (Planning Board)

Paul Haughey (Supt. of Schools)

Jeffrey Bridges (Town Administrator)

Darwin Irish (FlexCon) (*retired 12/31/2021*)

James Tessier (FlexCon)

William Cundiff (U&F)

Lauren Trifone (Conservation Agent)

MUNICIPAL HEARINGS OFFICER/PARKING CLERK (3yr term)

Kurt A. Nordquist 2022

MUNICIPAL LIAISON TO STATE ETHICS COMMISSION

Jeffrey K. Bridges

PARKS AND RECREATION COMMISSION (Appointed)

(3yr term 4 members)

Corinne Kennedy	2021
Robert Churchey	2023
Lynne Porretti	2022
Jason Ferreira	2022

PINE GROVE CEMETERY ADVISORY COMMITTEE (1 yr term)

Denise LaCroix	2022
Kathy Daley	2022
Sandra J. Fritze	2022
Lyn Stevens	2022
Mary Baker-Wood	2022
Jared Grigg	2022
Bill Cundiff	2022
Chris Woodbury	2022
Danielle Gebo	2022

PLANNING BOARD (5yr term, 3 members 2 alternate)

Shirley A. Shiver	2026
Paul Gleason	2026
Maria H. C. Reed (<i>resigned 11/30/2021</i>)	
Robert J. Ceppi	2022
Jonathan Viner (<i>resigned 12/02/2021</i>)	
Jeffrey Butensky	2026

PUBLIC WEIGHER (1yr term)

Karen Hubacz-Kiley	2022
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PLUMBING INSPECTOR (1yr term)

Robert Wall	2024
James Bergeron, Alt.	2022

QUABOAG VALLEY BUS. ASST. COORD (1yr term)

VACANT

REGISTRARS OF VOTERS (3yr term, 3 Registrars 1 Clerk)

Brenda L. Cloutier	3/31/2024
Patricia Woods	3/31/2022
Eleanor F. O'Connor	3/31/2023
Lisa Johnson, Interim Town Clerk	end term 5/01/2021
Brynn L. Johnson, Interim Town Clerk	end term 6/30/2021
Sandra J. Fritze	2024

SAFETY OFFICER

David B. Darrin

SCM ELDERBUS REPRESENTATIVE (1yr term)

April Caruso

2022

Pamela Woodbury (*retired, July 2021*)**SEALER OF WEIGHTS AND MEASURES (1yr term)**

John Biancheria

2022

SEMA

Robert Parsons

SEMA Director of Operations (1 yr term)

Sandra J. Fritze

2022

SENIOR CENTER PROGRAM DIRECTOR/COORDINATOR

April Caruso

Pamela Woodbury (*retired July 2021*)**SEXUAL HARASSMENT COMPLAINT OFFICER (1yr term)**

Jeffrey K. Bridges

SUPERINTENDENT OF SCHOOLS

Dr. Paul Haughey

TAX TITLE CUSTODIAN (1yr term)

Rebecca M. Forand

2020

Town Administrator Screening Committee

John Howard (BoS Member)

2021

David Darrin (Dept. Head)

2021

Edward Sproul (FinCom Rep)

2021

Charlie O'Conner (Citizen-at-large)

2021

Sheila Phoenix (CoA Member)

2021

TOWN PLANNER

Todd A. Miller

TRANSPORTATION PLANNING ADVISORY GROUP (1yr term)William J. Lehtola (*resigned 6/23/2021*)

2021

VACANT

TRANSPORTATION REPRESENTATIVE (1yr term)William J. Lehtola (*resigned 6/23/2021*)

2021

CHIEF PROCUREMENT OFFICER

Thomas M. Gregory (resigned 6/30/2021)

Jeffrey K. Bridges

UTILITIES & HIGHWAY SUPERINTENDENT

William Cundiff

VETERANS SERVICES DIRECTOR/AGENT &

VETERANS GRAVES REGISTRATION OFFICER (1yr term)

Scott Conner

2022

WIRING INSPECTOR (1yr term)

Norman D. Bassett

2022

Michael H. Sweet, Alt.

2022

ZONING BOARD OF APPEALS (3yr term 3 members 2 alternates)

Allan P. Collette

2024

Steven J. Tyler

2024

Gina Beford

2024

Vacant Alternate (2 positions)

REPORT OF THE TOWN CLERK

The Office of the Town Clerk serves as a direct link between the residents of Spencer and their local government. Not sure who to call? Contact the Town Clerk and you will be directed to the appropriate municipal office.

The Town Clerk is responsible for preparing for and presiding over all local and state elections serving as the Chief Elections Official. Voter registration records are maintained by the Town Clerk's Office and voter registration can be done at the Town Hall anytime during regular business hours, with special additional hours for registration held prior to elections and town meetings.

As the Official Certifier of Records, the Town Clerk records and certifies all official acts of the Town including Town Meeting actions and appropriations, as well as Planning and Zoning Board decisions. As Town Archivist, the maintenance, disposition, and preservation of municipal archival records (some of which are close to 300 years old) are in the custody of the Town Clerk. The Office also provides certified copies of vital records (births, marriages, deaths) and assists with genealogical research.

The Town Clerk's Office issues Dog Licenses, Underground Storage Licenses, Business Certificates, and Burial Permits as part of the Town's public health and safety requirements.

Each year the Town Clerk's Office conducts the Annual Census which not only provides important statistical and demographic information but is also used to maintain active voter and street lists and provides information to the State for the compilation of the Prospective Juror File Status Report which lists all potential jury candidates and is available at the Town Hall.

The year 2021 brought about several changes in the Town Clerk's Office. We said goodbye to our Interim Town Clerk Lisa Johnson and welcomed a newly elected Town Clerk. The office will strive to uphold the poise and dignity of past town clerks like Betty Noga, Jean Mulhall and Laura Torti knowing that it is an honor and privilege to be able to serve the Town of Spencer.

Each day brings new challenges especially with Covid-19 still wreaking havoc on the world, but we forge on taking one day at a time, doing the best we can for the citizens of Spencer.

The Town Clerk's Office runs smoothly because of a hardworking and dedicated support staff; Assistant Town Clerk Brynn Johnson, Clerks Diane Ledoux, Karen Gaucher and Nicole Morton, and Registrars Brenda Cloutier, Patricia Woods and Eleanor O'Connor.

As 2021 came to an end, we welcomed our new Town Administrator, Jeff Bridges at the end of December and wish him great success as he guides the future of Spencer and thanked Interim Town Administrator Bill Ross for his support as we went through the process of choosing the new Town Administrator.

Sandra J. Fritze
Town Clerk

VITAL STATISTICS (as of printing deadline)

Year	Births	Marriages	Deaths
2008	102	73	97
2009	120	88	88
2010	114	77	77
2011	139	71	88
2012	114	77	120
2013	121	76	108
2014	114	59	106
2015	117	60	117
2016	123	46	132
2017	94	57	113
2018	115	57	126
2019	111	45	136
2020	88	36	129
2021	114	67	128

Revenue Report

<u>Marriage Intentions</u>	\$ 1,480.00
<u>Births</u>	\$ 1,970.00
<u>Deaths</u>	\$ 2,345.00
<u>Marriage Certificates</u>	\$ 890.00
<u>Online Vital Records</u>	\$ 1,930.00
<u>Credit Card Vital Records</u>	\$ 1,865.00
<u>Bylaw Booklets</u>	-
<u>Auction/Raffle Permits</u>	\$ 120.00
<u>Notary</u>	\$ 680.00
<u>Business Certificates</u>	\$ 1,360.00
<u>Dog License & Late Fees</u>	\$ 18,680.00
<u>Online Dog License</u>	\$ 7,595.00
<u>Credit Card Dog License</u>	\$ 1,570.00
<u>Dog Tag Replacement</u>	-
<u>Gas Storage</u>	\$ 595.00
<u>Business List</u>	-
<u>Certifications</u>	-
<u>Research</u>	\$ 30.00
<u>Pole Locations</u>	\$ 120.00
<u>Postage</u>	\$ 27.10

Revenue Total \$ 41,257.10

Town of Spencer
Annual Town Meeting Minutes
May 6, 2021
David Prouty High School Gymnasium

- I. The meeting was called to order at 7:28 p.m.
 - a) Announcement of a quorum.
 - b) Waive the Reading of the Return of the Warrant.
 - c) Declare that the meeting was posted in accordance with the law.
- II. Review the procedure for being recognized, amending articles, and how articles would be presented and voted upon, noting that the Town Meeting is governed with guidance from “Town Meeting Time: A Handbook of Parliamentary Procedure,” and that a copy is available at the podium for reference. The Moderator reviewed the safety procedures for conducting the meeting, safety precautions, and dismissal procedure at the end of the Meeting to adapt to the COVID- 19 safety guidelines as drafted by local public safety and health departments.
- III. Pledge of Allegiance led by Anne Gobi, State Senator.
- IV. National Anthem led by James Pervier
- V. Moment of silence was held for : Ann Marie Hughes, Jean Desmaris, Walter Johnson Sr , Mary Madden , Robert Gadbois, Madelyn Morin, Frank Baker, George Kay, Charles “Bob “ Emerson, Dorothy Fritze, Cheryl Ann LA Franchise, and Linda Gould.
- VI. The Moderator announced that in accordance with MGL Chapter 41 section 14, the town meeting members needed to elect a temporary town clerk for purposes of taking the minutes for the annual town meeting. Nomination of Diane Ledoux as Temporary Town Clerk made by Ralph Hicks and Seconded by Gary Woodbury. No other nominations were made. Ralph Hicks cast one ballot for Diane Ledoux for Temporary Town Clerk for purposes of taking the minutes for the annual town meeting. The Moderator declared that Diane Ledoux was elected as temporary town clerk for the annual town meeting. The Moderator administered the oath of office to Diane Ledoux.
- VII. The Moderator thanked: Laura Torti (Town Clerk), Lisa Johnson (Town Clerk), Tom Gregory (Town Administrator), Tom Parker (Finance Committee and Fire Department), Bill Locke (Deputy Fire Chief), Paul Bouvier (Finance Committee), Rusty Snow (Highway Department), Wendy Berthiaume (Selectboard) for their service to the Town of Spencer.
- VIII. The Moderator thanked Spencer Cable Access for recording the annual town meeting for rebroadcast and the Spencer-East Brookfield Regional School Committee for use of the high school gym.
- IX. The Moderator introduced himself, the Town Clerk, members of the Board of Selectmen, the town administrator, town counsel, and the Finance Committee.
- X. Presentation of the Meritorious Service Award to Thomas Parker by Chairman of the Board of Selectmen Ralph Hicks and Chairman of the Finance Committee Mary Braney.

XI. The Moderator made the following announcements:

1. The Spencer Fire Department is looking for new on-call firefighters.
2. The annual town election will be held on Tuesday May 11th from 7 AM- 7 PM in the great hall of the Spencer Memorial Town Hall.
3. The Memorial Day Parade will be held on Monday May 31st at 9 AM . the parade will start at the American Legion and end at Isaac L Prouty Memorial Park . The Memorial Day services will then be held at Prouty Park.
4. The Moderator announced that the Financial Management Committee survey was available on the town website as well as paper copies at the sign-in tables.

XII. The Moderator noted the following events which happened on this day in history:

1. In 1957, John F. Kennedy was awarded the Pulitzer Prize for his book Profiles in Courage.
2. In 1915, Babe Ruth hit his first major league home run as a player for the Boston Red Sox.
3. In 1960, President Dwight D Eisenhower signs the Civil rights Act of 1960 which provided for federal inspection of local voter registration rolls and to issue penalties where needed for any attempts to obstruct people legally eligible to vote from registering to vote.

The following articles were then voted upon:

Article 1: *The Moderator declared the motion (Pepe/Woodbury) Motion carried by majority vote* to, amend its Fiscal Year 2021 Operating Budget by appropriating the sum of One Hundred Thirty Five Thousand Five Hundred Dollars and No Cents (\$135,500.00) to the following various accounts to cover additional expenses and further to transfer said sum from previously certified and available Free Cash to meet said appropriation:

Department	Account #	Amount
Snow and Ice Control Expenses	11423-57000	\$81,000
Police Salaries	11210-51000	\$25,000
Police Expenses	11210-57000	\$5,000
ODIS Expenses	11250-57000	\$3,000
Town Counsel	11151-57000	\$15,000
Town Accountant Expenses	11135-57000	\$6,500
TOTAL		\$135,500

or take any action in relation thereto. *(Sponsored by the Town Administrator) Finance Committee unanimously recommended approval.*

Article 2: *The Moderator declared the motion (Pepe/Woodbury) Motion carried by majority vote* to approve a consent agenda consisting of the following actions or take any action in relation thereto. Such items may be voted as a block, or singly, or in any combination but however voted, will be treated for accounting and legislative purposes as if each item voted were voted as a separate article.

- A. Receive, in writing, the reports of the Town Officers and Committees. Jason Monette, Chairman of the Spencer-East Brookfield Regional School Committee presented the regional school report and update.
- B. Appropriate the sum of money received or to be received from the Chapter 90 State Aid to Highways Program to be expended for construction and/or maintenance upon any state approved road, or for any other authorized purpose, for Fiscal Year 2022, with such funds to be reimbursed 100% from such Program.
- C. Authorize the Board of Selectmen to apply for, accept, and expend the following funds:
Community Development Block Grant funds.
Community Innovation Challenge Grant funds.
District Local Technical Assistance Grant funds; and
Other State and Federal grant-in-aid assistance, as appropriate and necessary.
- D. Appropriate the sum of 100% of all fines, penalties, and assessments received in Fiscal Year 2022 as payment under the provisions of Massachusetts General Laws, Chapter 148A, as amended by Chapter 304 of the Acts of 2004, to an account entitled “Building and Fire Code Enforcement Fines.”
- E. Appropriate the sum of 50% of all monies received in Fiscal Year 2022 as payment for the so-called “products,” “conveyance,” “roll-back” or other such tax or payment, other than real estate taxes and

related payments-in-lieu-of-taxes, under the provisions of Massachusetts General Laws, Chapter(s) 61, 61A, and 61B to the Land Acquisition Stabilization Fund and the sum of 100% of all monies received from the Commonwealth of Massachusetts as payments from the Forest Products Trust Fund to the Land Acquisition Stabilization Fund.

- F. Authorize the Town Treasurer/Collector to enter into a compensating balance agreement(s) for Fiscal Year 2022 pursuant to Massachusetts General Laws, Chapter 44, Section 53F, and further vote to authorize the Town Treasurer/Collector to borrow such sums of money as he/she may deem necessary, with the consent of the Finance Committee, in anticipation of revenue and/or reimbursements and to issue notes of the Town payable thereof in accordance with applicable law.
- G. Authorize the Board of Selectmen, in conformance with Section 11(m) of the Spencer Governmental Act and Chapter 40, Section 4 of Massachusetts General Laws, to enter into and negotiate the terms thereof, all contracts for the exercise of its corporate powers.

or take any other action in relation thereto. *(Sponsored by the Town Administrator) Finance Committee unanimously recommended approval.*

Article 3: *The Moderator declared the motion (Howard/Hicks) Motion carried by majority vote*, to, pursuant to the provisions of Chapter 44, Section 53E½ of the Massachusetts General Laws, as most recently amended, establish fiscal year limitations on expenditures from the revolving funds established by the Town of Spencer General Bylaws “Departmental Revolving Funds”, Article 2, Section 15, approved under Article 7 of the May 4, 2017 Annual Town Meeting, with such expenditure limitations for Fiscal Year 2022 as shown below:

Fund	Spending Limit
Planning Board	\$50,000
ODIS - Wiring Inspector	\$50,000
Parks & Recreation	\$100,000
Council on Aging	\$20,000
Celebrations Committee	\$50,000
Stormwater Management	\$100,000

or take any other action in relation thereto. *(Sponsored by the Town Administrator) Finance Committee unanimously recommended approval.*

Article 4: *The Moderator declared the motion (Howard/Hicks) Motion carried by majority vote*, as a block, to fix or maintain the salaries of the elected officials for Fiscal Year 2022 as follows:

Board of Selectmen	\$	0.00	Annually
Moderator	\$	200.00	Annually
Board of Assessors	\$	950.00	Annually
Town Treasurer/Collector	\$	75,533.00	Annually
Town Clerk	\$	73,331.00	Annually
Water Commissioners	\$	725.00	Annually
Sewer Commissioners	\$	725.00	Annually
Board of Health	\$	725.00	Annually

or take any other action in relation thereto. *(Sponsored by the Town Administrator) Finance Committee unanimously recommended approval.*

Article 5: *The moderator declared the motion (Pepe/Hicks) Motion carried by majority vote*, as a block, to amend the Personnel Bylaws by deleting Schedule A, Schedule B, and Schedule C, under “Section 2: Compensation” and substituting the following Schedule A, Schedule B and Schedule C; and further, by inserting the new positions as shown in the bold text below and by removing the Town Clerk and the Treasurer & Collector positions from Grade 6 as shown in the bold text below:

(Informational Note: The rates in Schedule A generally increase by 2% each year)

Schedule A

Administrative Clerk (part time)	\$17.20	hourly
Animal Control & Inspection Officer	\$38,607.00	yearly
Animal Control On-Call (per diem basis)	\$104.00	daily
Clerk-of-the-Works I	\$19.65	hourly
Clerk-of-the-Works II	\$21.50	hourly
Clerk-of-the-Works III	\$23.95	hourly
Clerk-of-the-Works IV	\$27.00	hourly
Clerk-of-the-Works V	\$31.90	hourly
COA Outreach Worker	\$19.30	hourly
Election Inspectors	\$14.25	hourly
Recording Secretary (ODIS)	\$16.50	hourly
Election Wardens / Clerks	\$14.75	hourly
Engineering Aide I	\$18.30	hourly
Engineering Aide II	\$20.70	hourly
Facilities Maintenance Worker	\$19.30	hourly
Gas Inspector	\$5,932.00	yearly
Harbormaster	\$1,082.00	yearly
Laborer (Seasonal)	\$15.60	hourly
Library Page	\$14.25	hourly
Parks & Rec Waterfront Director	\$22.50	hourly
Parks & Rec Water Safety Instructor	\$17.50	hourly
Parks & Rec Head Lifeguard	\$17.50	hourly
Parks & Rec Lifeguard	\$15.75	hourly
Parks & Rec Parking Attendant	\$14.25	hourly
Parks & Rec Coordinator/Clerk	\$18.75	hourly
Plumbing Inspector	\$5,960.00	yearly
Police Dispatcher	\$20.85	hourly
Registrars	\$1,428.00	yearly
Sealer of Weights & Measures	\$4,940.00	yearly

SEMA, Director of Operations	\$2,600.00	yearly
SFD Deputy Chief	\$10,000.00	yearly
SFD Captain - On-Call	\$21.40	hourly
SFD Lieutenant - On-Call	\$19.80	hourly
SFD Firefighter - On-Call	\$18.25	hourly
SFD Captain - Full Time	\$54,378.00	yearly
SFD Lieutenant - Full Time	\$53,311.00	yearly
SFD Firefighter - Full Time	\$52,265.00	yearly
Transfer Station Monitor	\$17.70	hourly
Transfer Station Senior Monitor	\$19.80	hourly

Schedule B

Grade	Job Title
Grade 1	Library Associate
Grade 1	Administration Clerk
Grade 2	Tree Warden
Grade 3	Fire Dept Office Manager
Grade 3	Conservation Agent
Grade 3	Reference/Circulation Librarian
Grade 4	Executive Assistant - TA/BoS
Grade 4	Children's Librarian / Assistant Director
Grade 4	Veterans Services Officer
Grade 5	Building Inspector / ZEO
Grade 5	Council on Aging Director
Grade 5	Health Agent
Grade 5	Town Planner
Grade 5	Chief Operator - Water Facility
Grade 6	ODIS Director / Town Planner
Grade 6	Library Director
Grade 6	Principal Assessor
Grade 6	Superintendent - WWTP
Grade 6	Town Accountant
Grade 6	Town Clerk
Grade 6	Town Treasurer / Collector
Grade 7	Superintendent - Utilities & Facilities
Grade 8	Fire Chief
Grade 8	Police Chief
Elected	Town Clerk
Elected	Treasurer & Collector

Schedule C

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
1	\$19.14	\$19.52	\$19.91	\$20.50	\$21.12	\$21.76	\$22.63	\$23.76
2	\$21.04	\$21.46	\$21.89	\$22.55	\$23.24	\$23.92	\$24.89	\$26.12
3	\$23.16	\$23.62	\$24.08	\$24.82	\$25.55	\$26.34	\$27.39	\$28.74
4	\$25.47	\$26.00	\$26.50	\$27.29	\$28.11	\$28.96	\$30.12	\$31.63
5	\$28.03	\$28.58	\$29.15	\$30.03	\$30.92	\$31.84	\$33.12	\$34.78
6	\$33.62	\$34.29	\$34.98	\$36.03	\$37.11	\$38.22	\$39.75	\$41.74
7	\$40.35	\$41.16	\$41.98	\$43.23	\$44.53	\$45.86	\$47.71	\$50.08
8	\$48.41	\$49.38	\$50.37	\$51.89	\$53.44	\$55.04	\$57.24	\$60.11

or take any other action in relation thereto. *(Sponsored by the Town Administrator) Finance Committee unanimously recommended approval.*

The following people spoke on this article:

Kurt Nordquist, 8 Gale Dr. Made a motion to Amend: Delete SFD Captain – Full Time and SFD Lieutenant – Full Time from Schedule A.

Seconded by Danielle Gebo, 13 Brown Street

Amendment failed to carry.

Robert Parsons, SFD Chief

Cory Lacaire Dep. Fire Chief SFD

Matthew Defosse, 7 Pauls Drive

Gary Woodbury, BoS

Corey Lacaire, 2 Salem Street

Ken Collette, 6 Sunset Lane

Article 6: *The Moderator declared the motion (Pepe/Hicks) Motion carried by majority vote to transfer Six Thousand Eight Hundred Twenty Dollars and No Cents (\$6,820.00) from the Police HVAC capital account (#60000-59356) to the Police Cruiser capital account (#60000-59355); or take any other action in relation thereto. (Sponsored by the Town Administrator) Finance Committee unanimously recommended approval.*

Article 7: *The Moderator declared the motion (Hicks/Howard) Motion carried by majority vote to transfer Fifteen Thousand Dollars and No Cents (\$15,000.00) from Parks and Recreation Salaries (Account #11640-51000) to Parks and Recreation Expenses (Account #11640-57000); or take any other action in relation thereto. (Sponsored by the Parks and Recreation Commission and the Town Administrator) Finance Committee unanimously Recommended approval.*

Article 8: *The Moderator declared the motion (Hicks/Howard) Motion carried by majority vote, to transfer Thirty-Five Thousand Dollars and No Cents (\$35,000.00) from Fire Department Salaries (Account #11220-51000) to Fire Department Expenses (#11220-57000); or take any other action in relation thereto. (Sponsored by the Town Administrator) Finance Committee unanimously recommended approval.*

Article 9: *The Moderator declared the motion (Woodbury/Howard) Motion carried by majority vote to transfer Six Thousand Five Hundred Dollars and No Cents (\$6,500.00) from Tree Warden Salaries (Account #11494-51000) to Tree Warden Expenses (Account #11494-57000); or take any other action in relation thereto. (Sponsored by the Town Administrator) Finance Committee unanimously recommended approval.*

Article 10: *The Moderator declared the motion (Woodbury/Howard) Motion carried by majority vote, to transfer the sum of Two Thousand Eight Hundred Ninety-Two Dollars and No Cents (\$2,892.00) from FY2021 Sewer Expenses (Account #20000-57000) to FY2021 Sewer Salaries (Account #20000-51000); or take any other action in relation thereto. (Sponsored by the Board of Sewer Commissioners and the Town Administrator) Finance Committee unanimously recommended approval.*

Article 11: *The Moderator declared the motion (Woodbury/Howard) Motion carried by majority vote, to transfer from the PEG Access and Cable Related Fund authorized by General Laws Chapter 44, Section 53F³/₄, the sum of One Hundred Twenty Thousand Five Hundred Fifty-Five Dollars and Eleven Cents (\$120,555.11) as a grant to the Spencer Cable Access and PEG Channels. (Sponsored by the Board of Selectmen) Finance Committee recommended approval by a vote of 6 in favor and 2 abstentions.*

Article 12: *The Moderator declared the motion (Hicks/Pepe) Motion carried by majority vote, to appropriate the sum of Thirty Thousand Dollars and No Cents (\$30,000.00) for the Sick Leave Buy Back Fund (Account #83000-39800) and to meet said appropriation by transferring said sum from previously certified and available Free Cash; or take any other action in relation thereto. (Sponsored by the Town Administrator) Finance Committee recommended approval – the roll call vote was 7 in favor and 1 opposed.*

Article 13: *The Moderator declared the motion (Hicks/Pepe) Motion carried by majority vote, to appropriate the sum of Twenty Thousand Dollars and No Cents (\$20,000.00) to fund the FY2022 valuation update and certification, and to meet said appropriation by transferring said sum from previously certified and available Free Cash; or take any other action in relation thereto. (Sponsored by the Town Administrator and the Board of Assessors) Finance Committee unanimously recommended approval.*

Article 14: *The Moderator declared the motion (Hicks/Pepe) Motion carried by majority vote, to appropriate the sum of Ten Thousand Dollars and No Cents (\$10,000.00) for Town Administrator recruiting services, and to meet said appropriation by transferring said sum from previously certified and available Free Cash; or take any other action in relation thereto. (Sponsored by the Board of Selectmen) Finance Committee unanimously recommended approval.*

Article 15: *The Moderator declared the motion (Pepe/Hicks) Motion carried by majority vote, to appropriate the sum of Twenty Thousand Nine Hundred Ninety Four Dollars and No Cents (\$20,994.00) for the purpose of supplementing the General Stabilization Fund (Account #83000-39900), as authorized by General Laws, Chapter 40, Section 5B, and to meet said appropriation by transferring said sum from previously certified and available Free Cash; or take any action in relation thereto. (Sponsored by the Town Administrator and the Board of Selectmen) Finance Committee unanimously recommended approval.*

Article 16: *The Moderator declared the motion (Hicks/Woodbury) Motion carried by majority vote*, to as a block, provided that any amount stated herein shall be for the use of the Spencer-East Brookfield Regional School District for Fiscal Year 2022 in accordance with any conditions stated herein and further provided that any stated amount shall be reduced to any lesser amount which shall subsequently be certified by the school committee and certified to the Town to raise and appropriate the sum of Nine Million Three Hundred Thirty One Thousand Six Hundred Thirty Two Dollars and No Cents (\$9,331,632.00) for Fiscal Year 2022 for the following purposes:

Spencer-East Brookfield Regional School District Minimum Contribution Account #11300-56000	\$7,409,310
Spencer-East Brookfield Regional School District Additional Assessment Account #11300-56000	\$80,986
Spencer-East Brookfield Regional School District Transportation Assessment Account #11300-56000	\$1,313,082
Spencer-East Brookfield Regional High School Debt Service & Capital Assessment Account #11300-56010	\$528,254

or take any other action in relation thereto. *(Sponsored by the Board of Selectmen) Finance Committee unanimously recommended approval.*

Article 17: *The Moderator declared the motion (Woodbury/Hicks) Motion carried by majority vote*, to raise and appropriate the sum of One Million Four Hundred Forty One Thousand Five Hundred Sixty-Eight Dollars and No Cents (\$1,441,568.00) for Fiscal Year 2022 for the following purposes:

Bay Path Regional Vocational Technical High School Minimum Contribution Account #11300-52000	\$1,274,375
Bay Path Regional Vocational Technical High School Additional Assessment Account #11300-52000	\$0
Bay Path Regional Vocational Technical High School Transportation Assessment Account #11300-52000	\$39,764
Bay Path Regional Vocational Technical High School Debt Service & Capital Assessment Account #11300-52000	\$127,429

or take any action in relation thereto. *(Sponsored by the Board of Selectmen) Finance Committee unanimously recommended approval.*

Article 18: *The Moderator declared the motion (Woodbury/Hicks) Motion carried by majority vote, to raise and appropriate the sum of Forty-Seven Thousand One Hundred Eighty-Five Dollars and No Cents (\$47,185.00) for Fiscal Year 2022 for the following purposes:*

Smith Vocational High School Non-Resident Tuition	
Account #11300-52000	\$18,768

Smith Vocational High School Non-Resident Transportation	
Account #11300-52100	\$28,417

or take any other action in relation thereto. *(Sponsored by the Board of Selectmen) Finance Committee unanimously recommended approval.*

Article 19: *The Moderator declared the motion (Woodbury/Hicks) Motion carried by majority vote, to raise and appropriate the sum of Forty Thousand Six Hundred Eighty-One Dollars and No Cents (\$40,681.00) for Fiscal Year 2022 for the following purposes:*

Tantasqua Regional School District Non-Resident Tuition	
Account #11300-52000	\$24,250

Tantasqua Regional School District Non-Resident Transportation	
Account #11300-52100	\$16,431

or take any other action in relation thereto. *(Sponsored by the Board of Selectmen) Finance Committee unanimously recommended approval.*

Article 20: *The Moderator declared the motion (Woodbury/Hicks) Motion carried by majority vote, to raise and appropriate the sum of Twenty-Eight Thousand Dollars and No Cents (\$28,000.00) for Fiscal Year 2022 for the following purposes:*

Pathfinder Regional Vocational Technical High School Non-Resident Tuition	
Account #11300-52000	\$12,000

Pathfinder Regional Vocational Technical High School Non-Resident Transportation	
Account #11300-52100	\$16,000

or take any other action in relation thereto. *(Sponsored by the Board of Selectmen) Finance Committee unanimously recommended approval.*

Article 21: *The Moderator declared the motion (Pepe/Hicks) Motion carried by majority vote, to raise and appropriate Twelve Million Twenty-Seven Thousand Two Hundred Ninety Dollars and No Cents (\$12,027,290.00), and transfer Ten Thousand Dollars and No Cents (\$10,000.00) from the Wetlands Protection Fund to pay for the operations of the General Government expenses for Fiscal Year 2022. (Sponsored by the Board of Selectmen and the Town Administrator) Finance Committee unanimously recommended approval.*

The following people spoke on this article:
Thomas Gregory, Town Administrator

Article 22: *The Moderator declared the motion (Hicks/Pepe) Motion carried by majority vote:*

1. to appropriate the sum of One Million Six Hundred Ninety-Five Thousand Two Hundred Eighty-Four Dollars and No Cents (\$1,695,284.00) for the use of the Water Department for Fiscal Year 2022, and to fund said appropriation with a transfer from the receipts and revenue of the Water Enterprise Fund collected by the Water Department for said Fiscal Year.
2. to authorize Indirect Costs for Fiscal Year 2022 at One Hundred Sixty-Two Thousand Seven Hundred Fifty-One Dollars and No Cents (\$162,751.00); and,
3. to have the Board of Water Commissioners set the Fiscal Year 2022 rates and fees to meet said appropriation and level of Indirect Costs.

or take any other action in relation thereto. *(Sponsored by the Board of Water Commissioners) Finance Committee unanimously recommended approval.*

Article 23: *The Moderator declared the motion (Hicks/Pepe) Motion carried by majority vote:*

1. to appropriate the sum of One Million Four Hundred Eighty-Two Thousand Seven Hundred Eleven Dollars and No Cents (\$1,482,711.00) for the use of the Sewer Department for Fiscal Year 2022, and to fund said appropriation with the receipts and revenue of the Sewer Enterprise Fund collected by the Sewer Department for said Fiscal Year.
2. to authorize Indirect Costs for Fiscal Year 2022 at One Hundred Fifty-Seven Thousand One Hundred Ninety-Five Dollars and No Cents (\$157,195.00); and,
3. to have the Board of Sewer Commissioners set the Fiscal Year 2022 rates and fees to meet said appropriation and level of Indirect Costs.

or take any other action in relation thereto. *(Sponsored by the Board of Sewer Commissioners) Finance Committee unanimously recommended approval.*

Article 24: *The Moderator declared the motion (Howard/Pepe) Motion carried by majority vote,* to appropriate the sum of One Hundred Thousand Seven Hundred Ninety-Seven Dollars and Seventy-Eight Cents (\$100,797.78) for the purpose of paying down principal and/or interest costs associated with the Sewer Department's Collection System and Wastewater Treatment Plant evaluation studies borrowing authorized under Article 20 of the May 4, 2017 Annual Town Meeting, and to meet said appropriation by transferring said sum from previously certified and available retained earnings of the Sewer Enterprise Fund; or take any other action in relation thereto. *(Sponsored by the Board of Sewer Commissioners) Finance Committee unanimously recommended approval.*

The following people spoke on this article:
James LaPlante, Sewer Superintendent

Article 25: *The Moderator declared the motion (Howard/Pepe) Motion carried by majority vote*, to appropriate the sum of Twenty Three Thousand One Hundred Eighty Six Dollars and Forty Two Cents (\$23,186.42) for the purpose of paying principal costs associated with the Sewer Department's design services borrowing authorized under Article 25 of the June 30, 2020 Annual Town Meeting; and to meet said appropriation by transferring said sum from previously certified and available retained earnings of the Sewer Enterprise Fund; or take any other action in relation thereto. *(Sponsored by the Board of Sewer Commissioners) Finance Committee unanimously recommend approval.*

The following people spoke on this article:
Jim LaPlante, Sewer Superintendent

Article 26: *The Moderator declared the motion (Hicks/Howard) Motion carried by majority vote*, to appropriate the sum of One Hundred Fifty Thousand Dollars and No Cents (\$150,000.00) for Owners Project Manager (OPM) services associated with the design and construction of the Sewer Department's Wastewater Treatment Plant Upgrade Project, and to meet said appropriation by transferring said sum from previously certified and available Retained Earnings of the Sewer Enterprise Fund; or take any action in relation thereto. *(Sponsored by the Board of Sewer Commissioners) Finance Committee unanimously recommended approval.*

The following people spoke on this article:
Jim LaPlante, Sewer Superintendent

Article 27: *The Moderator declared the motion (Hicks/Howard) Motion carried by majority vote*, to appropriate the sum of Sixty Thousand Dollars and No Cents (\$60,000.00) for a Phase Two Sewer System Evaluation Study, and to meet said appropriation by transferring said sum from previously certified and available Retained Earnings of the Sewer Enterprise Fund; or take any action in relation thereto. *(Sponsored by the Board of Sewer Commissioners) Finance Committee unanimously recommended approval.*

The following people spoke on this article:
Jim LaPlante, Sewer Superintendent

Article 28: *The Moderator declared the motion (Woodbury/Pepe) Motion carried by majority vote*, to appropriate the sum of Seventy-Five Thousand Dollars and No Cents (\$75,000.00) for the purchase and acquisition of a Trailer Jetter for the Sewer Department, including other incidental and related expenses, and to meet said appropriation by transferring said sum from previously certified and available Retained Earnings of the Sewer Enterprise Fund or take any action in relation thereto. *(Sponsored the Board of Sewer Commissioners and the Capital Improvements Planning Committee) Finance Committee unanimously recommended approval.*

The following people spoke on this article:
Jim LaPlante, Sewer Superintendent
Stephanie Underwood, 46 Greenville St

Article 29: *The Moderator declared the motion (Woodbury/Howard) Motion carried with a vote of 80 to 1* to appropriate Thirty Seven Million Nine Hundred Twenty Thousand Dollars and No Cents (\$37,920,000.00) for the purpose of funding the construction of the Wastewater Treatment Plant Upgrade Project, including all professional fees and expenses associated with the design, engineering, and construction of this project and any incidental and related costs, and to meet said appropriation, the Treasurer, with the

approval of the Board of Selectmen, is authorized to borrow said amount and to issue bonds or notes therefor under G.L. c.44, and/or G.L. c.29C of the General Laws as amended in accordance with the State Revolving Fund (SRF) Loan Program, or any other enabling authority, and that such bonds or notes shall be general obligations of the Town unless the Treasurer, with the approval of the Board of Selectmen, determines that they should be issued as limited obligations and may be secured by local system revenues as defined in G.L. c.29C, §1; that the Board of Selectmen and the Board of Sewer Commissioners be and are authorized to apply for, accept, and expend any state and/or federal grants and loans or other public or private funds that may be available; that the Board of Selectmen and Town officers are authorized to enter into all agreements and execute any and all instruments and take all related actions necessary or appropriate to effect the foregoing; and in accordance with G.L. c.44, §20, any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs. *(Sponsored by the Board of Sewer Commissioners) Finance Committee unanimously recommended approval. Moderator noted this project had been presented and reviewed by the Capital Improvements Planning Committee.*

The following people spoke on this article:

Jim LaPlante, Sewer Superintendent

Ian Catlow of Tighe & Bond

Sewer Commission – Lawrence Dufault; Frank White

Thomas Parker, 125 Charlton Rd.

Stephanie Underwood, 46 Greenville St.

Jim Pervier, 4 H J Perron Rd.

Ralph Hicks, Board of Selectmen

Michael Dow, 97 North Spencer Rd.

Kelsey Kern, 23 Holmes St.

Gary Woodbury, Board of Selectmen

Anthony Pepe, Board of Selectmen

Article 30: ***The Moderator declared the motion (Howard/Woodbury) Motion carried by Majority Vote,*** to appropriate the sum of Twenty Five Thousand Twenty Eight Dollars and No Cents (\$25,028.00) to fund the Sewer Department employee position of Chief Operator-in-Training, and to meet said appropriation by transferring said sum from previously certified and available Retained Earnings of the Sewer Enterprise Fund to Sewer Salaries & Wages (Account #20000-51000); or take any other action in relation thereto. *(Sponsored the Board of Sewer Commissioners) Finance Committee unanimously recommended approval.*

Article 31: ***The Moderator declared the motion (Hicks/Pepe) Motion carried by unanimous*** to authorize the Board of Selectmen to enter into a lease purchase financing agreement, pursuant to General Laws, Chapter 44, Section 21C, for a period of up to or in excess of three years, for the acquisition and equipping of a 4x4 1-ton pick-up truck with plow and a 10-wheel dump truck with plow, including all other incidental and related expenses, and to appropriate the sum of One Hundred Ten Thousand Dollars and No Cents (\$110,000.00) for the first fiscal year of such agreement. *(Sponsored by the Board of Selectmen and the Town Administrator) Finance Committee unanimously recommended approval. Moderator noted this project had been presented to and reviewed by the Capital Improvements Planning Committee.*

The following people spoke on this article:
 Stephanie Underwood, 46 Greenville St.
 Eben Butler, Highway Dept
 Tom Gregory, Town Administrator
 Gary Woodbury, Board of Selectmen

Article 32: *The Moderator declared the motion (Pepe/Woodbury) Motion carried by majority vote*, to appropriate the sum of Seven Hundred Eight Thousand Three Hundred Fifty One Dollars and No Cents (\$708,351.00) for a capital program of equipment purchases and improvements, including equipping of vehicles, and all incidental and related expenses for all other purchases, as generally described below, and to meet said appropriation by transferring said sum from previously certified and available Free Cash as shown:

<u>Department</u>	<u>Item</u>	<u>Amount</u>
Fire Department	Bathroom Renovation	\$70,000
Fire Department	HVAC Improvements	\$20,000
Highway Department	Brush Chipper	\$52,000
Highway Department	Hook and Go Truck	\$91,943
Highway Department	Dry Storage Shed Replacement	\$40,000
Library	HVAC Improvements	\$281,488
ODIS	Map Plotter	\$13,085
ODIS	Printer / Scanner	\$5,220
Parks & Recreation	LHP Playground Improvements	\$10,000
Parks & Recreation	Powdermill Park Lighting	\$5,000
Police Department	Cruiser	\$50,215
Police Department	MDT Replacements	\$21,000
Utilities & Facilities	Superintendent's Vehicle	\$48,400
TOTAL:		\$708,351

or take any other action in relation thereto. *(Sponsored by the Board of Selectmen and the Capital Improvements Planning Committee) Finance Committee unanimously recommended approval.*

The following people spoke on this article:
 Kurt Nordquist, 8 Gale St.
 Bill Cundiff, U&F Supervisor
 Ralph Hicks, Board of Selectmen

Article 33: *The Moderator declared the motion (Hicks/Pepe) Motion carried by majority vote*, to amend Article 6, Section 5 of the Town's General Bylaws by inserting the new text in bold as shown below:

Article 6

Section 5. Snow Plowing and Removal

5.1.1 For the purposes of removing or plowing snow and removing ice from any public way in the Town of Spencer, the Superintendent of Streets or the Chief of Police or their authorized

representatives may remove or cause to be removed to some convenient place, including in such term a public garage, any vehicle interfering with such work. **Further, any vehicle parked on a public way or in a municipal lot which has not been cleaned of snow within twenty-four (24) hours after the completion of a snow event may be so removed.** The cost of removal and storage charges, if any, shall be paid by the owner of the vehicle to the person or persons so removing or storing such vehicle; provided, however, such charges shall not exceed the prevailing rates. There shall be no parking on any streets from November 1 through April 15th of each year between the hours of 12:01 AM and 6:00 AM except as designated by the Board of Selectmen and the Highway Superintendent.

or take any other action in relation thereto. *(Sponsored by the Board of Selectmen) Finance Committee unanimously recommended approval.*

Article 34: *The Moderator declared the motion (Hicks/Pepe) Motion carried by majority vote*, to amend the Article 7 of the Town's General Bylaws in the following manner:

(1) by inserting the following new term in Section 2 (Definitions):

Forest Land shall mean any land that is used primarily for the production of forest products or is dominated by the presence of trees”

(2) by deleting the title and text of Section 16.4 in its entirety and replacing it with the following new section:

16.4 Development of Forest Land – No determination of Applicability or Order of Conditions issued by the Commission shall permit cutting of trees or clearing of forest land in a resource area protected by this Bylaw. Only projects which are not exempted forestry activities are subject to Section 16.4. Forestry activities are exempt from the Wetland Protection Act, G.L. c. 131, §40 and 310 CMR 10.00, *et seq.* (the “WPA”) and Bylaw pursuant to 310 CMR 10.04(Agriculture)(a)(Land in Agricultural Use)(4.)”; and,

(3) by inserting a new Section 16.5 which shall read as follows:

25-Foot No Touch Zone – No non-exempted work shall take place within 25’ of any Resource Area protected under this Bylaw and/or within forest land as defined in Section 2 of this Bylaw. An applicant shall demonstrate that no work/disturbance including grading activities is proposed within the 0–25-foot buffer zone to any resource area. Any applicant proposing a project within the 0–25-foot buffer zone to any resource area will have the burden of proof to overcome the presumption of significant adverse impact to the functions and characteristics of the resource area, unless otherwise determined by the Commission or as approved by the Commission by the variance procedures set forth herein”;

(4) by inserting a new Section 17 which shall read:

Variance Procedures - The Commission in its discretion may grant variances from the specific requirements of one or more of the provisions of this Bylaw. An applicant shall submit a variance request to the Commission in writing.

Any such variance may be granted only where relief for a property owner may be warranted and said relief will not adversely affect the environmental values protected by the Bylaw. Variances may be granted on a case-by-case basis and only under the provisions of this Section, and in no way shall be deemed to set a precedent.

A variance may be granted for the following reasons: The Commission may, in its discretion, grant a variance from this Bylaw and/or any regulations enacted hereunder, upon a clear and convincing showing by the applicant that the proposed work, or its natural and consequential impacts and effects, will not adversely affect the interests protected by the Bylaw. In exercising its discretion, the Commission shall take cognizance of other reasonable alternatives and mitigation which would permit the proposed work to be undertaken without deviating from the provisions of this Bylaw.

It shall be the responsibility of the applicant to provide the Commission with any and all information in writing which the Commission may request. The failure of the applicant to furnish any information which has been so requested may result in the denial of a request for a variance pursuant to this section.

The Commission may grant a variance from this Bylaw when it is necessary to avoid so restricting the use of the property as to constitute an unconstitutional taking without compensation. If an application for a variance pursuant to this section is received by the Commission, the Commission may request an opinion from Town Counsel as to whether the application of these regulations to a particular case will result in such a taking without compensation. The Commission may consider hardship as part of its deliberations on a variance. Hardship is considered to be the occasion when a literal enforcement of the provisions of this Bylaw would involve a substantial hardship, financial or otherwise, to the applicant. Desirable relief may be granted if there is neither a substantial detriment to the public good, nor nullification or substantial derogation from the intent or purpose of the Bylaw.

or take any other action in relation thereto. *(Sponsored by the Conservation Commission and the Board of Selectmen) Finance Committee unanimously recommended approval.*

The following people spoke on this article:

Mary Braney, Finance Committee

Denise Lacroix, 182 Charlton Rd.

Mary McLaughlin, Chairman of Conservation Commission

Article 35 (non-binding): *The Moderator declared the motion (Howard/Pepe) Motion carried by majority vote*, to provide the Board of Selectmen with a sense of the meeting as to whether it favors potential acquisition by gift of the Pine Grove Cemetery or take any other action relative thereto. *(Sponsored by the Board of Selectmen) Finance Committee did not make a recommendation.*

The following people spoke on this article:

Lynn Stevens (Pine Grove Cemetery Board)

Denise Lacroix, 182 Charlton Rd.

Janelle Austin, Town Council

Ralph Hicks, 21 Lyford Rd.

Jim Pervier, 4 H J Perron Rd.,

Richard Belton, 6 Point Eastalee Drive
Sandra Fritze, 6 Vernon Street
Kurt Nordquist, 8 Gale Drive
Robert Cirba, 23 Summit Street
Gary Woodbury, BoS
Brenda Cloutier, 17 Northwest Road
Al Atchue, 98 Meadow Road

Proposed Amendment - Motion by Denise Lacroix: Change wording to match wording on town ballot.
Seconded by Kurt Nordquist, 8 Gale St.
Vote: 28 in favor and 31 opposed

A motion to adjourn (Hicks/Woodbury) was made and the meeting ended at 10:30 pm.

Respectfully submitted,

Diane C. Ledoux

**Annual Town Election
May 11, 2021**

In accordance with the warrant, the polls opened at 7:00 a.m. and closed at 7:00 p.m.

The following were appointed election officers for Precinct #1

Warden: Diane Ledoux
Clerk: Mary Baker-Wood
Inspectors: Louise Small, Richard Braney, Ronald Fortin, Diane Johnson

Three absentee ballots were cast in this precinct. Nineteen vote by mail early ballots were cast in this precinct. Two Hundred and Thirty ballots were handed out by the inspectors. Of these, five were spoiled, making a total of Two Hundred and Twenty-Five ballots cast. The ballot box registered Two Hundred and Twenty-Five ballots cast at the closing of the polls.

The following were appointed election officers for Precinct #2

Warden: Peter McGinn
Clerk: Mary Braney
Inspectors: Bruce Herholz, John Wilson, Janice Peters, Theresa Ethier

Six absentee ballots were cast in this precinct. Nineteen vote by mail early ballots were cast in this precinct. Two Hundred and Fifty-Six were handed out by the inspectors. Of these, Eight were spoiled, making a total of Two Hundred and Fifty-Six ballots cast. The ballot box registered Two Hundred and Fifty-six ballots cast at the closing of the polls.

The following were appointed election officers for Precinct #3

Warden: William Lehtola
Clerk: Judith Fortin
Inspectors: Nancy Herholz, Linda Mandella, Nancy Gouin, Mercie Vinton

Four absentee ballots were cast in this precinct. Nine vote by mail early ballots were cast in this precinct. Two Hundred and Sixty-one ballots were handed out by the inspectors. Of these, Two were spoiled, making a total of Two Hundred and Seventy-One ballots cast. The ballot box registered Two Hundred and Seventy-One ballots cast at the closing of the polls.

The following were appointed elections officers for Precinct #4

Warden: Susan Lacaire
Clerk: Lucinda Puchalski
Inspectors: Gail McInnes, Karen Gaucher, Barbara White, Linda Wozniak

Zero absentee ballots were cast in this precinct. Sixteen vote by mail early ballots were cast in this precinct. Two Hundred and Sixty-Nine ballots were handed out by the inspectors. Of these, Six were spoiled, making a

total of Two Hundred and Sixty-three ballots cast. The ballot box registered Two Hundred and Sixty-one at the closing of the polls, Two ballots were hand counted from the auxiliary compartment.

Tabulators: Brynn Johnson and Casey Lacaire
Registrars: Patricia Woods, Eleanor O'Connor

The counting and tabulation was completed by 10:30 p.m.

Brynn Johnson
Interim Town Clerk

Town of Spencer	Annual Town Election				5/11/21
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Selectman (vote for one) 3 year term					
Blanks	6	9	18	10	43
Danielle L. Gebo	90	75	79	101	345
Jared Grigg	127	163	170	151	611
Write-ins:					0
Donald Berthiaume	1	4	5	1	11
Gerry St Germain	1				1
Wendy Kelley		1			1
Gerald Perron		1			1
Gusselin		1			1
Bob Cirba		1			1
John Agnew		1			1
Warren Monette				1	1
Total	225	256	272	264	1017
Town of Spencer	Annual Town Election				5/11/21
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Assessor (3 year term)					
Blanks	53	57	56	58	224
Nancy E. Herholz	171	199	215	205	790
Write-ins:					0
Cynthia Marshal			1		1
Danielle L. Gebo	1				1
Chelsie Trombly				1	1
Total	225	256	272	264	1017
Town of Spencer	Annual Town Election				5/11/21
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Spencer-East Brookfield Regional School Committee - E. Brookfield Rep (3 Year term)					
Blanks	53	58	53	68	232

Heather M. Messier	166	186	207	186	745
Write-ins:					0
Jeffrey Sauvageau	5	5	11	7	28
Rachel Faugno	1	4	1		6
Jennifer Wilson		1			1
Andrew Mosky		1			1
Charles Baker		1			1
Donald Berthiaume				3	3
Total	225	256	272	264	1017

Town of Spencer	Annual Town Election				5/11/21
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Spencer-East Brookfield Reg School Com - Spencer Rep - (vote for Two) 3 Year					
Blanks	236	279	300	274	1089
Wendy A. Pelchat	164	178	202	194	738
Write-ins:					0
Vincent Cloutier			2	1	3
Rachel Faugno	10	14	10	20	54
Jeffrey Sauvageau	30	33	30	28	121
Donald Berthiaume	8	4		5	17
Robert Churchey	1				1
Jamie Sauvageau	1				1
Roger Barnes		1			1
Paul Archambeult		1			1
Jess Gaucher		1			1
Charles Baker		1			1
Tom Sullivan				1	1
Daniel Gebo				1	1
Tom Gatto				2	2
Ralph Hicks				1	1
Sandra Fritze				1	1
Total	450	512	544	528	2034
Town of Spencer	Annual Town Election				5/11/21
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Water Commissioner 3 year term					
Blanks	55	54	58	59	226
Eben Butler	170	199	212	204	785
Write-ins:					0
Ray Holmes		3	1	1	5
Kurt Nordquist			1		1
Total	225	256	272	264	1017
Town of Spencer	Annual Town Election				5/11/21
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Park Commissioner 3 year term					
Blanks	58	61	60	62	241
Anthony F. Toscano	165	195	212	200	772
Write-ins:					0
Leo Doucette	1				1
Al Atchue	1				1
Kurt Nordquist				1	1
Scott Griffin				1	1

Park Commissioner Total	225	256	272	264	1017
Town of Spencer	Annual Town Election				5/11/21
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Library Trustee - 3 year term					
Blanks	51	52	46	53	202
Stephen L. Prouty	174	204	226	209	813
Write-ins:					0
Chris Bowen				1	1
Rachel Faugno				1	1
Total	225	256	272	264	1017
Town of Spencer	Annual Town Election				5/11/21
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Board of Health - 3 year term					
Blanks	55	63	62	61	241
Jennifer L. Konisky	167	190	210	202	769
Write-ins:					0
Sandra Fritze	1				1
Donna Flannery	1			1	2
Charles Baker		1			1
John Smith	1				1
Chris Woodbury		1			1
Lisa Daoust		1			1
Total	225	256	272	264	1017
Town of Spencer	Annual Town Election				5/11/21
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Board of Health - 1 year unexpired term					
Blanks	60	62	70	75	267
Jesselyn J. Gaucher	164	192	201	187	744
Write-ins:					0
Denise Lacroix			1		1
Danielle Gebo	1				1
Charles Baker		1			1
Jamie Terri		1			1
Kurt Nordquist				1	1
Robert Gustavson				1	1
Total	225	256	272	264	1017

Town of Spencer	Annual Town Election				5/11/21
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Sewer Commissioner 3 year term					
Blanks	55	69	71	71	266
Francis X White	169	185	196	191	741
Write-ins:					0
Donald Trump			2		2
Bruce Guyan			1		1
Robert Fritze			2		2
Sally Kennedy	1				1
John Agnew		1			1
Wilfrod O'Coin				1	1
William Shemeth				1	1
Caleb S. Pallaire		1			1
Total	225	256	272	264	1017
Town of Spencer	Annual Town Election				5/11/21
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Housing Authority - 5 year term					
Blanks	199	234	247	225	905
Write-ins:					0
Donna Flannery	18	10	19	29	76
Vincent Cloutier			1		1
Jon Agnew		1	1		2
Gerald Perron		1	1		2
Magdalane Paul			1		1
M. Torti			1		1
Pam Woodbury		1	1		2
Jared Grigg	1				1
Michael Mercadante	1				1
Nancy Tame	1				1
Leo Doucette	1				1
Michael Gadbois	1				1
Sue Arsenault	1				1
Prouty	1				1
Don Rice	1				1
Christopher Bowen		1			1
Charles Baker		1			1
Dick Gardner		1			1
Sandra Fritze		2			2
Corey Lacaire		1			1
Bob Cirba		1		1	2
Vernon Goddard		1			1
Kurt Nordquist		1			1
Donna Morin				1	1
James Pervier				1	1

Alan Letendre				1	1
Christopher Trembly				1	1
Rusty Powell				1	1
Arthur Powell Jr.				1	1
John Howard				1	1
Michelle A. Gosselin				1	1
Tom Sullivan				1	1
Total	225	256	272	264	1017
Town of Spencer	Annual Town Election				5/11/21
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Town Clerk - 3 year term					
Blanks	1	1	3	1	6
Sandra J. Fritze	87	91	125	82	385
Michelle A. Gosselin	83	101	104	94	382
Gary E. Woodbury	54	63	39	87	243
Write-ins:					0
Lisa Johnson			1		1
Total	225	256	272	264	1017
Town of Spencer	Annual Town Election				5/11/21
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Question - Pine Grove Non-binding public opinion survey					
Blanks	14	8	8	15	45
Yes	151	190	204	187	732
No	60	58	60	62	240
Total	225	256	272	264	1017

Total Ballots Cast: 1,017
Total Registered Voters: 8,606
Total Voter Turnout: 12%

Board of Registrars Report

Ward	Precinct	A	AA	CC	D	DD	GG	J	K	L	O	Q	R	S	T	U	Z	Grand Totals
0	1	1	1	6	362	1	1	4		10		2	239		2	1390	1	2020
	2	2	1	9	394			1		9	3	1	251	1		1455		2127
	3	1		5	384			1	1	6	2	2	295	2		1415	1	2115
	4	3	1	7	447			1		11			264	4	1	1469	1	2209
Ward 0 Totals		7	3	27	1587	1	1	7	1	36	5	5	1049	7	3	5729	3	8471
Grand Totals		7	3	27	1587	1	1	7	1	36	5	5	1049	7	3	5729	3	8471

Voter Total Sheet as of 12/31/2021

All Voters

A Conservative	H We The People	P Prohibition	W Veteran Party America
B Natural Law Party	J Green Rainbow	Q American Independent	X Pirate
C New World Council	K Constitution Party	R Republican	Y World Citizens Party
D Democrat	L Libertarian	S Socialist	Z Working Families
E Reform	M Timesizing Not Down	T Inter 3 rd Party	AA Pizza Party
F Rainbow Coalition	N New Alliance	U Unenrolled	BB American Term Limits
G Green Party USA	O MA Independent Party	V American First Party	CC United Independent Party
			DD Twelve Visions Party

June 4, 2021
Registrars of Voters
Recount of Votes Cast for Town Clerk Race at the May 11th 2021 Town Election
Memorial Town Hall, Great Hall

Recount requested by Michelle Gosselin was held at 10:00 am on Friday June 4, 2021 in the Great Hall of Memorial Town Hall.

The meeting was called to order at 10.00 a.m.. Registrars present were, Chairman Eleanor O'Connor, Brenda Cloutier, Patricia Woods and Brynn Johnson, Interim Town Clerk and Registrar.

Also in attendance. Interim Assistant Town Clerk Nicole Morton and Former Interim Town Clerk Lisa Johnson, Lauren Goldberg, Esq. Attorney for the Town.

The following election officers were present and sworn by oath to the faithful performance of their duties.

Pct. 1
Peter McGinn
Mercie Vinton
Bill Lehtola

Pct. 2
John Wilson
Louise Small
Lucinda Puchalski

Pct. 3
Karen Gaucher
Barbara White
Susan Lacaire

Pct. 4
Mary Braney
Linda Wozniak
Diane Ledoux

Vault was opened at 10:30 am by the Clerk, with candidates Sandra Fritze, Michelle Gosselin, registrars, and police watching. All ballot containers for all 4 precincts were moved to the Great Hall to be examined and security tags cut off. All ballots were recounted by precinct tables and put in blocks of 50.

At 10:54 recounting began. Candidate checkers watched over each recount worker. No Ballots were protested during the recount. The numbers remained the same as recorded at close of polls on election night. Sandra Fritze won the election by 3 votes.

Result of the recount was as follows: Sandra Fritze 385 votes, Michelle Gosselin 382 votes, Gary Woodbury 243 votes.

Ballots were repackaged and sealed and returned to the vault. Motion By Brenda Cloutier to adjourned at Noon Pat Woods seconded. Meeting was adjourned.

Respectfully submitted,

Chairman, Board of Registrars
Ellie O'Connor

Town of Spencer
Special Town Meeting Minutes
November 17, 2021
Memorial Town Hall

The Moderator, William R. Shemeth, III, called the meeting to order at 7:07 pm.

Announced there was a quorum

Waived the Reading of the Return Warrant

Pledge of Allegiance led by Selectman Jared Grigg

National Anthem led by James Pervier

Moderator recognized Retirements, Deaths and Special Events

Moderator noted it was great to be back in the Great Hall for Town Meeting

Moderator noted that on this day in 1800, John Adams was the first US President to be in the White House in Washington DC. Also stated, it was the first time that Congress and the US Senate convened for the first time in the White House. Moderator stated that in 1863 Abraham Lincoln wrote the first draft of the Gettysburg Address.

Moderator recognized Laura Torti and her years of service to the Town of Spencer. Selectman Gary Woodbury introduced Representative Donald Berthiaume and Representative Peter Durant who presented Laura with citations from the state. Laura accepted the citations and thanked a variety of people whom she worked with over the years.

Moderator recognized Interim Town Administrator William Ross for his services to the Town of Spencer during both tenures. Moderator called on Selectman Gary Woodbury to facilitate a presentation to Mr. Ross. All Selectmen spoke their thanks to Mr. Ross for all his hard work and guidance while he was here. Mr. Ross was very grateful for his time spent here but will enjoy his retirement.

Moderator mentioned to anyone wanting be of service to the town to check out the Town Website and also thanked Spencer Cable Access for providing their services to the town.

Selectman Gary Woodbury introduced the other selectmen, Town Council, and Interim Town Administrator. Mary Braney introduced any attending Finance Committee members.

WORCESTER, SS.

To either of the Constables of the Town of Spencer in the County of Worcester, Greetings.

IN THE NAME OF THE Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Memorial Town Hall, 157 Main Street, Spencer, MA 01562 on Wednesday, November 17, 2021 at 7:00 PM in the evening, then and there to act on the following articles:

Article 1:

Motion: I move to waive the reading and adopt Article 1 as printed in the Warrant.

Explanation: This article would supplement three appropriations for fiscal year 2022.

The Tree Warden expense budget pays for tree removal and any police details necessary for tree removal. The account is down to \$7,000 with several bills pending. The impact of the gypsy moths on trees in Spencer is causing the removal of numerous trees on public property.

The two Vocational School transportation increases are the result of significant increases in the cost of transporting students as required by State Law. Motion by Pepe/Seconded Hicks

Majority vote.

Article 1:

To see if the Town will vote to amend its Fiscal Year 2022 Operating Budget by appropriating the total sum of Fifty-seven thousand four hundred seventy-two Dollars and No Cents (\$57,472) to the following accounts to cover additional expenses and, to meet said appropriation by transferring said sum from previously certified and available Free Cash: or take any other action in relation thereto.

Department	Account #	Original Appropriation	Additional	Total Appropriation
Tree Warden Expenses	11494-57000	\$37,150	\$35,000	\$72,150
Tantasqua Regional School District Non-Resident Transportation	11300-52000	\$18,768	\$13,269	\$32,037
Smith Vocational High School District Non-Resident Transportation	11300-52000	\$28,417	\$ 9,203	\$37,620
TOTAL		\$84,335	\$57,472	\$141,807

(Sponsored by the Town Administrator)Board of Selectmen and Finance Committee Support Article 1.

Motion Carries

Article 2:

Motion: I move to waive the reading and adopt Article 2 as printed in the Warrant.

Explanation: The cost of purchasing and equipping police vehicles has increased since the Annual Town Meeting in May of 2021. The cost of mobile data terminals is lower than anticipated. This transfer will allow for the replacement of one police cruiser as scheduled, does not increase the Police budget and does not increase the number of vehicles utilized by the Police Department.

Board of Selectmen and Finance Committee Support Article 2. Motion by Howard/Seconded by Pepe

Majority vote.

Article 2:

AUTHORIZATION TO TRANSFER A SUM OF MONEY FROM POLICE DEPARTMENT ACCOUNTS

To see if the Town will vote to transfer \$5,323.03 from the Police Department Mobile Data Terminal Account (Account #60000-58012) as a result of an account surplus and to transfer the amount to Police Department Cruiser Account (Account #60000-58011) to meet an increase in cost of the cruiser; or take any other action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

Motion Carries

Article 3:

Motion: I move to waive the reading and adopt Article 3 as printed in the Warrant.

Explanation: Article 3 would transfer \$250,000 from the previously certified and available retained earnings of the Water Enterprise Fund to the Water Capital Efficiency Plan Program Account to pay for projects previously approved by the Capital Improvements Planning Committee.

The current balance in the capital account is \$432,938.

This transfer would fund the following top three priority projects:

1. Filter Plant repairs \$550,000
2. Meadow Well Cleaning \$50,000
3. Moose Hill tank ladder \$50,000

Board of Selectmen and Finance Committee Support Article 3. Motion by Woodbury/Seconded by Grigg

AUTHORIZATION TO TRANSFER A SUM OF MONEY TO THE WATER CAPITAL EFFICIENCY ACCOUNT

To see if the Town will vote to appropriate Two Hundred Fifty Thousand Dollars and No Cents (\$250,000.00) to the Water Capital Efficiency Plan Program Account (#15000-58860) for capital projects as approved by the Capital Improvements Planning Committee; and, to meet said appropriation by transferring said sum from previously certified and available Retained Earnings of the Water Enterprise Fund; or take any other action in relation thereto. *(Sponsored by the Board of Selectmen and the Board of Water Commissioners)*

Motion Carries

Article 4:

Motion: I move to waive the reading and adopt Article 4 as printed in the warrant.

Explanation: Article 4 would transfer \$60,000 that was appropriated at the May 2021 Town Meeting to continue the infiltration and inflow study of the sanitary sewer collection system. The Board of Selectmen voted in September to allocate up to \$260,000 from Covid rescue funds to move the study forward to

completion in six months rather than five years. The State required an Owner's Project Manager (OPM) for all construction projects that are estimated to cost over \$1,000,000. This transfer along with the transfer in Article 5 will fully fund the cost of the Owner's Project Manager (OPM) for the Wastewater Plant renovation project.

Board of Selectmen and Finance Committee Support Article 4. Motion by Grigg/Seconded by Woodbury

Majority vote.

AUTHORIZATION TO TRANSFER A SUM OF MONEY TO THE SEWER RETAINED EARNINGS ACCOUNT

To see if the Town will vote to transfer the sum of Sixty Thousand Dollars and No Cents (\$60,000.00), previously appropriated in Article 27 of the May 6, 2021, Town Meeting from the Sewer Capital Account (#20000-58870), to the previously approved Sewer Department Treatment Plant Upgrade OPM (Owners Project Manager) Services Account or take any other action in relation thereto. *(Sponsored by the Board of Selectmen and the Board of Sewer Commissioners)*

Motion Carries

Article 5:

Motion: I move that the Town transfer the sum of sixty-five thousand dollars and no cents (\$65,000.00) to the Sewer Department Wastewater Treatment Plant Upgrade OPM (Owners Project Manager) Services Account from the Capital Planning Committee expenditures from FY2021, ATM Article 20, and adopt Article 5 as printed in the warrant.

Explanation: The 2020 Annual Town Meeting appropriated \$65,000 for roof repairs at the Wastewater Treatment Plant. The design of the renovations to the Wastewater Treatment Plant includes several new openings in the roof that was to be repaired. It makes no sense to repair the roof and then open new holes in the repaired roof. The roof will be repaired as part of the Wastewater Treatment Plant renovation project. The funds proposed to be transferred will be utilized to pay a portion of the cost of the Owners Project Manager (OPM) as described in Article 4.

Board of Selectmen and Finance Committee Support Article 5 as revised. Motion by Pepe/Seconded by Hicks

Majority vote.

AUTHORIZATION TO TRANSFER MONIES TO SEWER ENTERPRISE FUND

To see if the Town will vote to appropriate the sum of Sixty-five Thousand Dollars and No Cents (\$65,000.00) for Sewer Department Wastewater treatment plant upgrade OPM (Owners Project Manager) Services Account and to meet said appropriation by transferring said sum from previously approved Capital Planning Committee expenditures from FY2021, ATM Article 20 from previously certified and approved retained earnings (Account #20000-58870); or take any action in relation thereto. *(Sponsored by the Board of Selectmen and the Board of Sewer Commissioners)* Majority vote for passage in accord with G.L. c.44, §33B(b)

Motion Carries

Article 6:

Motion: I move to waive the reading and approve Article 6 as printed in the Warrant.

Explanation: Article 6 would clarify the Town's Revolving Fund Bylaw by specifying the fees, charges and other receipts credited to the Planning Board revolving fund. The items added to the fees placed in the Planning Board revolving fund are Site Plan and Special Permit fees. Article 6 also removes the language "other permit fees" eliminating any possible confusion regarding fees that should be placed in the revolving fund.

Board of Selectmen and Finance Committee Support Article 6. **Motion by Hicks/Seconded by Howard**

Majority vote.

**AUTHORIZATION TO AMEND THE TOWN'S GENERAL BYLAWS ARTICLE 2,
SECTION 15 REVOLVING FUNDS**

To see if the Town will vote to amend Article 2, Section 15 of the Town's General Bylaws, entitled Departmental Revolving Funds, **with deletions in strikethrough and additions in bold underline all as set forth below; and further that any amounts in said funds to remain therein until expended consistent with the Bylaw;**

Revolving Fund	Department, Board, Committee, Agency or Officer Authorized to spend from Fund	Fees, Charges or Other Receipts Credited to the Fund	Program or Activity Expenses Payable from Fund	Cap of Fund	Fiscal Years
Planning Board	Planning Board	ANR, Subdivision, <u>Other Permit Fees</u> <u>Site Plan,</u> <u>Special Permit</u>	Administrative Costs, other Expense	\$50,000	FY 2018 to current

ODIS – Wiring Inspections	ODIS Director	Depository of 80% of electrical permit fees collected	Compensate the Wiring Inspector	\$50,000	FY 2018 to current
Parks & Recreation	Parks & Recreation Commission	Park rentals, sticker fees, program fees	Program costs such as personnel, utilities, supplies, and other expenses	\$100,000	FY 2018 to current
Celebrations Committee	Town Administrator	Donations, gifts and fees collected	Program Expense s	\$50,000	FY 2018 to current
Council on Aging	Council on Aging	Donations, gifts, and fees collected	Program Expense s	\$20,000	FY 2018 to current
Stormwater Management	Town Administrator	Stormwater Fees and fines collected	Stormwater Management Activities such as programs or projects	\$100,000	FY 2018 to current

Or take any other action in relation thereto.

(Sponsored by the Board of Selectmen and the Town Administrator)

Motion Carries

Article 7:

Motion: I move to waive the reading and approve Article 7 as printed in the warrant, with the following changes to the proposed Bylaw as shown in the bold text in the handout provided for Article 7:

Explanation: Article 7 would amend the Town’s General Bylaws by deleting Article 9 “Animal Control” and Article 9A, “Vicious Dogs”, and replacing them with the new Section 9 “Animal Control”.

Revisions from the Warrant are in bold print and are to ensure current practices are continued.

TOWN’S GENERAL BYLAWS ARTICLE 9

Animal Control

In addition to the requirements set forth in this Bylaw, the licensing, keeping and control of animals shall be in accordance with all applicable provisions of the Massachusetts General Laws, including but not limited-to the provisions of G.L. c. 140, §§136A to 174E, inclusive, as may be amended from time-to-time.

The Town Administrator shall annually appoint an Animal Control Officer who shall be sworn in by the Town Clerk. The Animal Control Officer and/or his or her assistants are not required to be a resident of the Town. The Animal Control Officer may be a salaried employee of the Town. The Animal Control Officer shall receive such compensation as agreed upon by the Animal Control Officer and the Town Administrator.

Annual dog and kennel licenses, as required by G.L. c. 140, §§137 and 137A, must be obtained from the Office of the Town Clerk by **June 30 for a licensing period of July 1 through June 30 of the following calendar year**. When licensing a dog for the first time, proof of spay or neutering should be presented in order to be eligible for neutered or spayed license fee. There will be **an additional** late fee per license for licensing after **July 1 and an additional demand fee per license**

for licensing after August 1. Any dog or kennel not licensed by September 1 may be subject to the issuance of tickets through the use of non-criminal disposition or the issuance of a criminal complaint, as set forth below, for each day after September 1 that the dog or kennel is not licensed. Any fees, late fees, demand fees and tickets are cumulative.

Applications for kennel licenses shall include the name, breed, age, proof of fixing (if applicable), proof of rabies vaccinations, a photograph of each dog, and the telephone number where the licensee can be reached at all times.

No kennel license shall be issued unless the applicant demonstrates that the use of the subject property as a kennel is permitted under the Town’s Zoning bylaws.

The annual fee for individual and kennel licenses shall be as follows:

- a. Individual Dog, fixed **\$10.00**
- b. Individual Dog, intact **\$15.00**
- c. **Kennel, 4 dogs** **\$30.00**
- d. **Kennel, 5-10 dogs** **\$50.00**
- e. **Kennel, over 10 dogs** **\$70.00**
- f. **Late fee after July 1** **\$15.00**
- g. **Demand fee after August 1** **\$25.00**
- h. **Ticket issued after September 1** **\$50.00**

No person shall permit any dog, whether licensed or unlicensed, to wander on private property without permission of the owner thereof, or on any public property within the Town, including but not limited-to public ways, school grounds, recreation areas and cemeteries, unless the dog is properly restrained. A dog is under restraint for purposes of this Bylaw if it is accompanied by its owner or other person responsible for

the dog, who is in full control of such dog, or unless the dog is held firmly on a leash of not more than six (6) feet.

Unrestrained or unlicensed dogs may be sought out, caught and confined by the Animal Control Officer or any police officer of the Town, and impounded pursuant to G.L. c. 140, §§151A and 167.

Nothing in this Bylaw shall be deemed to prohibit the use of dogs for hunting, sporting or working purposes as long as said dogs are properly restrained.

The owner or keeper of any dog impounded under the provisions of G.L. c. 140, §167, this Bylaw or any other applicable law, may claim such dog, provided he or she first procures from the Town Clerk a license and tag for any such dog that is not licensed and pays the sum of \$15.00 per day for the care of the dog during the period of impoundment; provided, however, that nothing in this section shall prohibit the Animal Control Officer from disposing of or retaining custody of any dog as may be authorized by law.

No person shall fail to promptly remove and properly dispose of any feces left by any dog owned, kept or controlled by them on the property of another, including but not limited to any public property within the Town.

Whoever having the charge or custody of any member of the animal kingdom, including, but not limited to, any mammal, bird, reptile or amphibian, other than a dog, willfully suffers or permits them to enter or remain on or pass over the land of another, shall be subject to a fine in accordance with Section 5. The Animal Control Officer may apprehend any animal found in violation and impound such animal in a suitable place. Impoundment Fees and Boarding Rates set forth in this Bylaw shall apply in regard to the enforcement of this section.

The Animal Control Officer or any police officer of the Town shall be empowered to enforce provisions of this Bylaw.

In addition to the remedies set forth herein and in G.L. c. 140, §§136A to 174E, inclusive, or any other applicable provision of law, this Bylaw may be enforced through any lawful means in law or in equity, including, but not limited to, non-criminal disposition pursuant to G.L. c. 40, §21D. If non-criminal disposition is elected, then any person who violates any provision of this Bylaw shall be subject to the following penalties:

First Offense:	\$50 fine
Second Offense:	\$100 fine
Third and subsequent offense:	\$200 fine

Subsequent offenses shall be determined as offenses occurring within two years of the date of the first noticed offense. Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.

Board of Selectmen and Finance Committee Support Article 7 as revised. Motion by Grigg/Seconded by Pepe

Majority vote

AUTHORIZATION TO AMEND THE TOWN'S GENERAL BYLAWS ARTICLES 9 and 9A

Animal Control

To see if the Town will vote to amend the Town’s General Bylaws by deleting Article 9 “Animal Control” and Article 9A, “Vicious Dogs”, and replacing them with the new Section 9 “Animal Control”, as set forth below; or take any other action relative thereto.

TOWN’S GENERAL BYLAWS ARTICLE 9

Animal Control

In addition to the requirements set forth in this Bylaw, the licensing, keeping and control of animals shall be in accordance with all applicable provisions of the Massachusetts General Laws, including but not limited-to the provisions of G.L. c. 140, §§136A to 174E, inclusive, as may be amended from time-to-time.

The Town Administrator shall annually appoint an Animal Control Officer who shall be sworn in by the Town Clerk. The Animal Control Officer and/or his or her assistants are not required to be a resident of the Town. The Animal Control Officer may be a salaried employee of the Town. The Animal Control Officer shall receive such compensation as agreed upon by the Animal Control Officer and the Town Administrator.

Annual dog and kennel licenses, as required by G.L. c. 140, §§137 and 137A, must be obtained from the Office of the Town Clerk by January 1 for a licensing period of January 1 through December 31. When licensing a dog for the first time, proof of spay or neutering should be presented in order to be eligible for neutered or spayed license fee. There will be a late fee per dog for licensing after March 1.

Applications for kennel licenses shall include the name, breed, age, proof of fixing (if applicable), proof of rabies vaccinations, a photograph of each dog, and the telephone number where the licensee can be reached at all times.

No kennel license shall be issued unless the applicant demonstrates that the use of the subject property as a kennel is permitted under the Town’s Zoning bylaws.

The annual fee for individual and kennel licenses shall be as follows:

- a. Individual Dog, fixed \$----
- b. Individual Dog, intact \$----
- c. Kennel, 2-8 dogs \$----
- d. Kennel, 9 or more dogs \$----
- e. Late fee \$----

No person shall permit any dog, whether licensed or unlicensed, to wander on private property without permission of the owner thereof, or on any public property within the Town, including but not limited to public ways, school grounds, recreation areas and cemeteries, unless the dog is properly restrained. A dog is under restraint for purposes of this Bylaw if it is accompanied by its owner or other person responsible for the dog, who is in full control of such dog, or unless the dog is held firmly on a leash of not more than six (6) feet.

Unrestrained or unlicensed dogs may be sought out, caught and confined by the Animal Control Officer or any police officer of the Town, and impounded pursuant to G.L. c. 140, §§151A and 167.

Nothing in this Bylaw shall be deemed to prohibit the use of dogs for hunting, sporting or working purposes as long as said dogs are properly restrained.

The owner or keeper of any dog impounded under the provisions of G.L. c. 140, §167, this Bylaw or any other applicable law, may claim such dog, provided he or she first procures from the Town Clerk a license and tag for any such dog that is not licensed and pays the sum of

\$15.00 per day for the care of the dog during the period of impoundment; provided, however, that nothing in this section shall prohibit the Animal Control Officer from disposing of or retaining custody of any dog as may be authorized by law.

No person shall fail to promptly remove and properly dispose of any feces left by any dog owned, kept or controlled by them on the property of another, including but not limited to any public property within the Town.

Whoever having the charge or custody of any member of the animal kingdom, including, but not limited to, any mammal, bird, reptile or amphibian, other than a dog, willfully suffers or permits them to enter or remain on or pass over the land of another, shall be subject to a fine in accordance with Section 5. The Animal Control Officer may apprehend any animal found in violation and impound such animal in a suitable place. Impoundment Fees and Boarding Rates set forth in this Bylaw shall apply in regards to the enforcement of this section.

The Animal Control Officer or any police officer of the Town shall be empowered to enforce provisions of this Bylaw.

In addition to the remedies set forth herein and in G.L. c. 140, §§136A to 174E, inclusive, or any other applicable provision of law, this Bylaw may be enforced through any lawful means in law or in equity, including, but not limited to, non-criminal disposition pursuant to G.L. c. 40, §21D. If non-criminal disposition is elected, then any person who violates any provision of this Bylaw shall be subject to the following penalties:

First Offense: \$50 fine

Second Offense: \$100 fine

Third and subsequent Offense: \$200 fine

Subsequent offenses shall be determined as offenses occurring within two years of the date of the first noticed offense. Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.

Motion Carries

Article 8:

Motion: I move to waive the reading and adopt Article 8 as printed in the Warrant.

Explanation of the proposed changes to the zoning bylaw regarding commercial solar installations. The members of the Solar Bylaw Advisory committee (SBAC) have reviewed and supports these revisions, with additional revisions possible in the future.

By increasing these setbacks, solar installations will be placed further away from both the street, property line and neighbors, making these solar fields less noticeable to the neighbors and viewers.

In open fields and farms, this measure enacts an entire football field's distance (on all four sides) between the solar site and its neighbors.

If an approved installation changes ownership, the owners must notify the Planning Board with thirty (30) days of this transfer. This keeps the town informed if and when a solar facility changes ownership, and allows for up-to-date information, making clear communication possible.

Vegetative Screening: New installations must preserve natural vegetation at least thirty feet (30') in depth, and at least ten feet (10') in height, and/or install additional planting which will mature to minimum height requirements. All vegetation, whether existing or new must be in place and inspected by the Building Inspector before final approval by the Building Inspector. This measure serves as a privacy screen and reduces the visibility of the solar panels to the wider public.

Setbacks for all Commercial Solar Installations will increase to:

200' in the front, 100' on the Side and 100' minimum Rear setback (increased from 55' and 25'/25' respectively

If the proposed project **resides next to an open field, farm or pasture**, these setbacks increase to: **300' in the front, 300' on the side and 300' for a minimum rear setback. (increased from 55' and 25'/25' respectively)**

If an approved installation changes ownership, the owners must notify the Planning Board within thirty (30) days of this transfer

Vegetative Screening: New installations must preserve natural vegetation at least thirty feet (30') in depth, and at least ten feet (10') in height. These must be installed (to mature to the proposed height) before final approval.

Board of Selectmen and Finance Committee Supports Article 8.

2/3 vote.

78-2 Vote in favour Motion Carries

AUTHORIZATION TO AMEND THE TOWN'S ZONING BYLAWS

To see if the Town will vote to amend the Town of Spencer Zoning Bylaws, Section 4.8.9 Solar Photovoltaic Generating Installations, as follows:

1. Amend subsection F.14(d) to add the underlined language, as follows:

Description of financial surety for decommissioning - Proponents of Solar Electric Generating Facilities shall provide a form of surety, either through escrow account, bond or other form of surety approved by the Planning Board to cover the cost of removal in the event the Town must remove the installation and remediate the landscape, in an amount and form determined to be reasonable by the Planning Board, but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirements set forth herein, as determined by the project proponent and the Town. Such surety will not be required for municipal or state-owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation. The Planning Board may review the surety at any time on its own volition or upon request during the life of the Facility, and may require that the form and/or amount of surety be adjusted as required to insure that adequate security is maintained. Each new owner or operator of the Facility shall provide good evidence to the Planning Board immediately upon assuming ownership or responsibility that it is the principal for or has otherwise provided and is responsible for the required decommissioning security.

2. Delete subsections G.1(b) and G.1(c), insert the following new subsection G.1(b), and renumber existing subsection G.1(d) as G.1(c):

Setbacks: The solar installation and all appurtenant structures shall have a setback from front property lines and public ways of at least 200 feet, and a setback from side, and rear property lines and public ways of at least 100 feet. If the solar installation abuts an open field, farm, or pasture it shall have a setback from front, side, and rear property lines and public ways of at least 300 feet. This may be reduced at the discretion of the Planning Board if sufficient natural vegetation exists in the setback area, but to not less than 100 feet. No facilities are permitted between the front of the principal building and the front lot line.

3. Replace subsection G.3 with the following new subsection G.3:

Visual Impact Mitigation - The visual impact of the solar installation and all appurtenant structures shall be mitigated to the maximum extent feasible. All appurtenant structures shall be architecturally compatible with each other and joined or clustered. Structures shall be shielded from view to avoid adverse visual impacts as deemed necessary by the Planning Board, utilizing methods such as landscaping, natural features and opaque spacing.

In natural (undeveloped) areas, existing vegetation shall be preserved to the maximum extent possible. In developed areas, the design of the installation shall consider and incorporate human-designed landscape features to the greatest extent, including contextual landscaping and landscaping amenities that complement the physical features of the site and abutting properties. All structures shall be shielded from view by a substantial sight-impervious vegetative screen. As deemed necessary by the Planning Board, the depth of the vegetative screen shall be 30 feet and shall be composed of native or naturalized trees and shrubs staggered for height and density. The landscaping shall be properly maintained and replaced as necessary by the owner/operator of the solar energy system. A diversity of plant species shall be used, with a mix of deciduous and evergreen varieties. The use of pollinator species is encouraged. In the absence of on-site irrigation, a water truck or water bags shall be used for the first three growing seasons to assure plant survival.

Vegetative screening shall reach a mature form to effectively screen the installation within five years of installation. The mature height of the vegetated screening shall be such that the installation's structures are not apparent to a person upon any public road and viewing the installation from a height of 10 feet. This determination will be at the discretion of the Planning Board and/or Building Inspector.

Planting of the vegetative screening shall be completed prior to final approval of the photovoltaic installation by the Building Inspector.

or take any other action in relation thereto.

(Sponsored by the Board of Selectmen)

Motion Carries 78 - 2

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ACCOUNTANT

Allison Lawrence

Town of Spencer

Combined Balance Sheet - All Fund Types and Account Groups

as of June 30, 2021

(Unaudited)

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long-term Debt	(Memorandum Only)
<u>ASSETS</u>							
Cash and cash equivalents	2,132,638.74	2,000,655.67	7,832,143.49	3,968,791.61	2,021,568.23		17,955,797.74
Investments							0.00
Receivables:							
Personal property taxes	18,004.83						18,004.83
Real estate taxes	166,151.07						166,151.07
Allowance for abatements and exemptions	(91,200.40)						(91,200.40)
Tax liens	367,111.70						367,111.70
Deferred taxes							0.00
Motor vehicle excise	398,509.63						398,509.63
Other excises	7,400.32						7,400.32
User fees				63,224.90			63,224.90
Utility liens added to taxes				6,261.94			6,261.94
Departmental							0.00
Special assessments	77,724.54						77,724.54

Due from other governments		264,005.96						264,005.96
Other receivables	124,582.21	100,785.40						225,367.61
Foreclosures/Possessions	80,684.47							80,684.47
Prepays								0.00
Due to/from other funds								0.00
Working deposit								0.00
Inventory								0.00
Fixed assets, net of accumulated depreciation								0.00
Amounts to be provided - payment of bonds							22,931,860.00	22,931,860.00
Amounts to be provided - vacation/sick leave								0.00
Total Assets	<u>3,281,607.11</u>	<u>2,365,447.03</u>	<u>7,832,143.49</u>	<u>4,038,278.45</u>	<u>0.00</u>	<u>2,021,568.23</u>	<u>22,931,860.00</u>	<u>42,470,904.31</u>

LIABILITIES AND FUND EQUITY

Liabilities:								
Warrants payable		(750.00)						(750.00)
Accounts payable								0.00
Accrued payroll								0.00
Withholdings	38,970.61							38,970.61
Accrued claims payable	407.61							407.61
Due to/from other funds								0.00
Due to other governments								0.00
Other liabilities				11,000.00				11,000.00
Deferred revenue:								
Real and personal property taxes	92,955.50							92,955.50
Tax liens	367,111.70							367,111.70
Deferred taxes								0.00
Foreclosures/Possessions	80,684.47							80,684.47
Motor vehicle excise	399,872.54							399,872.54
Other excises	7,400.32							7,400.32
User fees				63,224.90				63,224.90
Utility liens added to taxes				6,261.94				6,261.94

	Departmental	123,036.40							123,036.40
	Special assessments	77,724.54							77,724.54
	Due from other governments		264,005.96						264,005.96
	Other receivables		100,785.40						100,785.40
	Deposits receivable								0.00
	Prepaid taxes/fees								0.00
	Tailings								0.00
	IBNR								0.00
	Agency Funds								0.00
	Notes payable				1,960,000.00				1,960,000.00
	Bonds payable							22,931,860.00	22,931,860.00
	Vacation and sick leave liability								0.00
	Total Liabilities	<u>1,188,163.69</u>	<u>364,041.36</u>	<u>0.00</u>	<u>2,040,486.84</u>	<u>0.00</u>	<u>0.00</u>	<u>22,931,860.00</u>	<u>26,524,551.89</u>
Fund Equity:									
	Reserved for encumbrances	306,257.49		7,831,791.80	1,370,742.50				9,508,791.79
	Reserved for continuing appropriations								0.00
	Reserved for expenditures						2,021,568.23		2,021,568.23
	Reserved for petty cash								0.00
	Reserved for appropriation deficit								0.00
	Reserved for snow and ice deficit								0.00
	Reserved for COVID-19 deficit								0.00
	Reserved for debt service	58,125.33							58,125.33
	Reserved for premiums								0.00
	Reserved for working deposit								0.00
	Undesignated fund balance	1,729,060.60	2,001,405.67	351.69					3,730,817.96
	Unreserved retained earnings				627,049.11				627,049.11
	Investment in capital assets								0.00
	Total Fund Equity	<u>2,093,443.42</u>	<u>2,001,405.67</u>	<u>7,832,143.49</u>	<u>1,997,791.61</u>	<u>0.00</u>	<u>2,021,568.23</u>	<u>0.00</u>	<u>15,946,352.42</u>
	Total Liabilities and Fund Equity	<u><u>3,281,607.11</u></u>	<u><u>2,365,447.03</u></u>	<u><u>7,832,143.49</u></u>	<u><u>4,038,278.45</u></u>	<u><u>0.00</u></u>	<u><u>2,021,568.23</u></u>	<u><u>22,931,860.00</u></u>	<u><u>42,470,904.31</u></u>



PROOF BALANCE SHEET IS IN BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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PROOF FUND BALANCE DETAIL
AGREES TO THE BALANCE SHEET

0.00	0.00	0.00	0.00	(0.00)
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Spencer
Special Revenue Fund Balance Detail
as of June 30, 2021
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2021	Receipts thru 9/30/2021	BAN's	Remaining Deficit 6/30/2021
23000-35900	Chapter 90			(38,591.94)			(38,591.94)
25000-35900	MSCP			3,414.78			0.00
27000-35900	Cultural Council			12,484.42			0.00
28000-35900	Septic Title V			72,344.21			0.00
89000-35900	Off Duty Detail			16,616.51			0.00
89000-10520	Off Duty Detail	100,785.40	100,785.40				0.00
40000-35900	Betterment Fund			162,604.92			0.00
24000-24323	Ride Share			1,657.50			0.00
24000-24324	FY20 MVP Act Grant			7,693.21			0.00
24000-24327	Hasting Rd Bridge			4,135.32			0.00
24000-24329	Flower Donation			100.00			0.00
24000-24331	Lake St RFP			5,000.00			0.00
24000-24339	Stormwater Coal			152,384.64			0.00
24000-24341	Deer Run Phase I			8,610.29			0.00
24000-24342	Deer Run Phase II			202,216.11			0.00
24000-24343	Spencer St Party			1,084.58			0.00
24000-24344	Driveway Permit			59,600.00			0.00
24000-24346	Community Celeb			1,380.06			0.00
24000-24347	Veterans Donation			704.44			0.00
24000-24348	Building Codes			2,952.50			0.00
24000-24349	Veterans Memorial			3,000.00			0.00
24000-24350	Wetlands Protect			17,293.96			0.00
24000-24363	CC Wilson St Solar			2,000.00			0.00
24000-24365	CC Charlie Diner			928.68			0.00

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2021	Receipts thru 9/30/2021	BAN's	Remaining Deficit 6/30/2021
24000-24370	Clock Restoration			5,270.39			0.00
24000-24393	Storm Water Bond			60,218.25			0.00
24000-24396	Stormwater Revolvin			1,295.20			0.00
24000-24397	CC 9 Debbie Rd			360.00			0.00
24000-24398	CC 13 Debbie Dr			573.00			0.00
24000-24401	CC 93 Hastings			1,850.00			0.00
24000-24403	CC 155 Mechanics			394.25			0.00
24000-24406	CC Valley View			65.93			0.00
24000-24407	CC Chickering Rd			25.00			0.00
24000-24408	CC 155 Mecha Bond			45,000.00			0.00
24000-24480	Shaw Pond Grant			800.11			0.00
24000-35900	Unreserved FB			50.00			0.00
24000-57157	ARPA			624,609.60			0.00
24000-57159	Green Communities			38,800.00			0.00
24000-57228	CC Mechanic			1,075.75			0.00
24000-57780	Fines- Handicapped			4,679.21			0.00
24000-57787	RRFA-Peg Access			0.01			0.00
24000-57867	Access Training Seminar			0.13			0.00
24000-57868	Dep Elec Vehicle Grant			1,490.00			0.00
24000-57872	Kennel Donation			10,605.75			0.00
24000-57874	Sustainable MATL Recover 2019			6,452.19			0.00
24000-57875	C. Fiber Net Fund			12,382.48			0.00
24000-57876	Stormwater Bond			12,109.20			0.00
24000-57877	CC 56 Northwest Rd			86.48			0.00
24000-57878	Subs Mat'l Rec 2018			4,550.00			0.00
24000-57879	CC 20 McCormick			500.00			0.00
24000-57881	CC 32 McCormick			129.95			0.00
24000-57882	CC 22 Norcross			1,652.00			0.00
24000-57884	CC 17 GH Wilson			6,850.97			0.00

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2021	Receipts thru 9/30/2021	BAN's	Remaining Deficit 6/30/2021
24000-57886	CC 20 McCormick			15,090.40			0.00
24000-59280	7 Mile River			51,909.96			0.00
24000-59415	CC 133 Ash St			1,031.06			0.00
24000-48500	Animal Sterlization			5,704.80			0.00
24171-24412	CC 25 Lake Ave			154.08			0.00
24171-24414	CC ZPT GH Wilson			117.60			0.00
24171-24416	CC GH Wilson Solar			447.50			0.00
24171-24426	CC Landfil Solar			5,000.00			0.00
24171-24428	20 McCormick Solar			170.90			0.00
24171-24429	CC 32 Mccorm Solar			213.45			0.00
24171-57881	CC 32 McCormick			12,192.25			0.00
24171-57887	CC Charlton/Bacon Hill			3,391.47			0.00
24171-57888	CC 1&3 N Spencer Rd			7,149.50			0.00
24171-57889	CC 10 Meadow Rd			6,653.00			0.00
24199-48400	Planning Revolving			41,019.83			0.00
24199-48450	MTC Grant 2010			702.00			0.00
24199-57134	PLB Laureldale			(1,790.00)			(1,790.00)
24199-57167	PLB Sullivan Est			1,265.00			0.00
24199-57171	PLB Deer Run			750.00			0.00
24199-57176	PLB Rolling Ridge			1,400.00			0.00
24199-57178	PLB Sullivan Surety			31,170.70			0.00
24199-57180	PLB Bixby Trails			156.64			0.00
24199-57186	PLB Pine Cliff Condo			240.00			0.00
24199-57226	PLB Treadwell Surety			134,564.00			0.00
24199-57275	PLB Cedar Woods			1,120.00			0.00
24199-57284	PLB GH Wilson Solar			2,505.20			0.00
24199-57289	PLB 20 Mccorm Solar			985.00			0.00
24199-57290	PLB 32 Mccorm Solar			1,320.50			0.00
24199-57299	PLB 103N Spencer			11,598.65			0.00

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2021	Receipts thru 9/30/2021	BAN's	Remaining Deficit 6/30/2021
24199-57300	PLB 103N Spencer Storm			13,713.40			0.00
24210-57210	Firearms Record Keep			5,587.50			0.00
24210-57225	Drug Enforcement			9,243.61			0.00
24210-57303	Byrne Jag Grant			(965.00)			(965.00)
24210-57320	PD Stanton K-9 Grant			(2,805.78)			(2,805.78)
24210-57352	FY21 911 Support Grant			(13,106.69)			(13,106.69)
24210-57353	Jail/Arrest Program			(9,666.07)			(9,666.07)
24220-57225	Fire Donations			1,381.74			0.00
24220-57352	FY21 EMPG Grant			(3,492.00)			(3,492.00)
24220-57335	18 FEMA Homeland			62,907.14			0.00
24220-57340	2018 EMPG Grant			716.00			0.00
24220-57344	HSGP-CCP Grant			1.00			0.00
24220-57345	FY 19 Safe Grant			385.37			0.00
24220-57350	FY 19 Senior Safe			114.21			0.00
24220-57356	FY21 Fire EDU SAFE Grant			3,697.94			0.00
24220-57357	FY21 Fire Equip Grant			(13,590.00)			(13,590.00)
24220-57391	COVID-19 280			(163,384.16)			(163,384.16)
24245-51700	Wire Inspector			11,660.00			0.00
24000-57592	MAPC LED Streetlight Grant			54,692.58			0.00
24000-57593	Recycling Dividends Program			3,500.00			0.00
24510-52000	WE Care Bond			5,631.31			0.00
24510-57532	BOH Site Cleanup			153.73			0.00
24510-57540	Emergency Prepare			530.04			0.00
24510-57541	EDS Volunteers			0.20			0.00
24510-57544	Regional Planning Grant			(1,918.30)			(1,918.30)
24510-57550	Flexcon Contribution			1,998.26			0.00
24510-57555	PHER Grant			4,689.00			0.00
24510-57562	Equipment Grant			8,210.80			0.00
24510-57645	COA Donations			300.00			0.00

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2021	Receipts thru 9/30/2021	BAN's	Remaining Deficit 6/30/2021
24541-57560	COA Revolving			14,081.73			0.00
24541-57585	COA Barnstorm Rev			4,909.68			0.00
24541-57676	COA Grant FY19			930.38			0.00
24541-57677	COA Grant FY20			177.46			0.00
24541-57678	COA Formula Grant FY21			16,540.83			0.00
24542-57622	Youth Donation			3,870.69			0.00
24610-57661	Library Donation			884.49			0.00
24610-57685	Green Gift to Library			15,996.63			0.00
24610-57914	MEG Grant 18			(714.56)			(714.56)
24610-57916	LIG Grant 19			1,816.08			0.00
24610-57917	MEG Grant 19			4,503.05			0.00
24610-57919	LIG Grant 20			17,637.13			0.00
24610-57920	MEG Grant 20			16,459.17			0.00
24610-57921	NRC Grant 20			628.98			0.00
24630-57635	Recreation Revolving			16,522.39			0.00
24630-57623	Luther Park Donation			18,065.76			0.00
24630-57625	Powder Park Donation			8,747.32			0.00
24630-57625	O'Gara Park Donation			1,620.00			0.00
24691-57691	Historical Donation			819.10			0.00
23000-17220	State Aid Chp 90	264,005.96	264,005.96				0.00
Total Special Revenue Fund Balance		364,791.36	364,791.36	2,001,405.67	0.00	0.00	(250,024.50)

Combining Balance Sheet - Enterprise Funds
as of June 30, 2021
(Unaudited)

	WATER Enterprise Fund	SEWER Enterprise Fund	Totals (Memorandum Only)
<u>ASSETS</u>			
Cash and cash equivalents	1,039,892.16	2,928,899.45	3,968,791.61
Investments			0.00
Receivables:			
User Fees	(3,947.56)	67,172.46	63,224.90
Special assessments			0.00
Utility liens added to taxes	3,331.62	2,930.32	6,261.94
Tax foreclosures			0.00
Departmental			0.00
Other receivables			0.00
Due from other governments			0.00
Due to/from other funds			0.00
Prepays			0.00
Inventory			0.00
Fixed assets, net of accumulated depreciation			0.00
Amounts to be provided - vacation and sick leave			0.00
Total Assets	<u>1,039,276.22</u>	<u>2,999,002.23</u>	<u>4,038,278.45</u>

LIABILITIES AND FUND EQUITY

Liabilities:	
Accounts payable	0.00
Warrants payable	0.00

Accrued payroll and withholdings			0.00
Other liabilities		11,000.00	11,000.00
Deferred revenue:			
User Charges	(3,947.56)	67,172.46	63,224.90
Special assessments			0.00
Utility liens added to taxes	3,331.62	2,930.32	6,261.94
Tax foreclosures			0.00
Departmental			0.00
Other receivables			0.00
Due from other governments			0.00
Due to other governments			0.00
Due to/from other funds			0.00
Notes Payable		1,960,000.00	1,960,000.00
Total Liabilities	(615.94)	2,041,102.78	2,040,486.84

Spencer
Trust Fund Balance Detail
as of June 30, 2021
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2021	Receipts thru 9/30/2021	BAN's	Remaining Deficit 6/30/2021
83000-39000	Waterway Improv			55,069.44			0.00
83000-39100	Philip Quinn			13,857.66			0.00
83000-39150	Silas Grout			6,076.60			0.00
83000-39220	War Veterans			558.48			0.00
83000-39250	Benjamin Drury			3,777.74			0.00
83000-39300	Richard Sug Park			7,133.62			0.00
83000-39350	Issac Lothrop			12,897.76			0.00
83000-39400	Old Cemerty Per			2,420.39			0.00
83000-39425	Friends of Old Cem			666.87			0.00
83000-39450	Old Cemetery Gen			67.82			0.00
83000-39500	W Curtis			17.69			0.00
83000-39550	George S. Wilson			1,586.22			0.00
83000-39600	Howe Memorial			10,496.39			0.00
83000-39650	G. Henry Wilson			26.61			0.00
83000-39800	Buy Back Sick Time			24,987.19			0.00
83000-39825	Retiree Health Liab			328,129.96			0.00
83000-39850	Unemployment			28,568.53			0.00
83000-39900	Stabilization-Op			1,510,420.29			0.00
83000-39910	Stabilization-Capit			503.79			0.00
83000-39920	Stabilization-Land			2,177.62			0.00
83000-39930	Stabilization-Build			436.07			0.00
83000-39950	Police Equipment			11,691.49			0.00
Total Expendable Trust Fund Balance		0.00	0.00	2,021,568.23	0.00	0.00	0.00

Town of Spencer
Revenues - June 30, 2021

Account	FY 2021 Budget	FY 2021 Actual Revenue
Motor Vehicle Excise	1,336,448.00	1,500,402.51
Boat Excise	3,150.00	7,747.09
Meals Tax	128,250.00	159,855.46
Penalty/Interest:	88,200.00	
Property Tax		38,726.29
MV Excise		73,924.61
Tax Lien		29,514.28
Fees:	688,750.00	
Mark Fees		20,080.00
Betterment		32.23
Transf. Sta. Stickers		86,326.00
Transf.Sta. Bag Fees		199,062.50
Transf. Sta. Flexcon		11,005.01
Transf. Sta. Other		24,438.90
Transf. Sta. Recycle		22,814.03
SPD Lock-up		4,340.00
Municipal Liens		38,550.00
ODIS		177,276.31
Town Clerk		14,332.00
Police Dept.		523.52
Fire Dept. 21E		1,573.74
Highway Gas		14,536.19
Highway Dept.		11,060.00
Rental Selectmen		2,500.00
Solar (Citizens Energy)		196,735.00

	Vacant Buildings Register		400.00
Lic/Permits:		127,440.00	
	Alcoholic		14,463.68
	Cable		
	Selectmen		5,690.22
	Dogs		19,125.00
	Board of Health		64,385.21
	Fire Dept		24,694.08
	SPD General		5,995.00
	Police Dept		12,612.50
Special	Assessments		
Fines:		22,050.00	
	DMV		26,468.65
	Court		650.00
	Parking		4,884.25
	Board of Health		
	HWY		100.00
	Police		
	Animal Control		1,655.00
Earnings:		11,731.00	
	Valley View		
	Investments		56,024.42
Misc		19,375.00	90,615.22
	Grand Total	2,425,394.00	2,963,118.90

TOWN TREASURER

Report of the Treasurer, Rebeca Forand December 31, 2021

Interest Bearing Checking Accounts:

Eastern Bank-Vendor Account	9.47
Santander Bank-Escrow We Care	5,634.23
Santander Bank-Sullivan	31,186.42
Century Bank-Deer Run Phase I	9,410.78
Century Bank Deer Run phase II	202,318.07
Unibank Lock Box	493.73
Unibank-Payroll	2,209.05
Century lockbox	307,262.47
Cornerstone Bixby Trail Estates	36,520.96
Cornerstone Storm Water Bond	60,238.62
Total	655,283.80

Liquid Investments:

Eastern Bank- Money Market	11,522.07
Santander Bank-Depository Account treas	1,784,358.17
Country Bank - Treasurer Account	872,455.03
Country Bank - Collector Account	84,403.15
Hometown Bank money Market	420,236.45
Hometown Bank MM - Roads	5,039,186.59
Cornerstone - RFP Lake St School	5,000.00
Century money market	1,597,650.72
Bartholomew-Title V	73,235.16
Bartholomew-General Cash	86,595.94
Unibank-Money Market	1,716,659.00
Total	11,691,302.28

Trust Funds:

	Principal	Interest	Fund Total
Bartholomew-Benjamin Drury	500.00	3,324.29	3,824.29
Bartholomew-George S Wilson Cemetery	259.07	1,349.42	1,608.49
Batholomew-Howe Memorial	500.00	10,140.89	10,640.89
Bartholomew-Isaac Lothrop Prouty	5,063.75	8,004.58	13,068.33
Bartholomew-Old Cemetery G Henry Wilson			19.35
Bartholomew-Old Cemetery General Care	5,923.00	-5,876.23	46.77
Bartholomew-Old Cemetery Perpetual Care	11, 97.00	-9,524.77	2450.23
Bartholomew-old Cemetery Perpetual W Curtis	1,000.00	-982.09	17.91
Bartholomew-Quinn Scholarship	3,500.00	10,528.43	14,028.43

Bartholomew-Richard Sugden Public Park	1,000.00	6,221.52	7,221.52
Bartholomew-Silas Grout Decoration	1,200.00	4,951.50	6,151.50
Bartholomew-Buy Back Sick Leave Fund			25,740.18
Bartholomew-Friends of old Cemetery			675.07
Bartholomew-Police Equipment Fund			11,938.23
Bartholomew-Unemployment			28,920.60
Bartholomew-War Veterans Account			565.37
Bartholomew-Waterway's improvement			55,748.09
Bartholomew-Community Development			1,683.00
Bartholomew-Cultural Council			12,144.42
Bartholomew-Betterment Fund			164,607.53
Bartholomew-Capital Stabilization			509.99
Bartholomew-land Acquisition Stabilization			2,204.46
Bartholomew Building Stabilization			441.43
Bartholomew General Stabilization			1,274,781.38
Bartholomew OPEB Trust			283,450.06
Century Bank-Sewer Enterprise Fund			2,928,521.05
Century Bank-Water Enterprise Fund			1,040,372.39
Total Investments:			5,891,380.96
Total All Cash and Investments:			18,237,967.04

TOWN COLLECTOR

Rebecca Forand
Collector

2021 COLLECTOR'S REPORT

Personal Property and Real Estate	\$	17,626,082.87
Betterments	\$	17,345.84
Motor Vehicle & Boat Excise	\$	1,657,163.67
Waterand Water Fees	\$	1,720,925.24
Sewer and Sewer Fees	\$	1,472,284.27
Interest & Fees & Demands	\$	115,574.37
Certificate of Municipal Liens	\$	33,550.00
Trash Bags	\$	208,125.00
Tax Title and Fees	\$	139,767.89
Transfer Station Trash Bags	\$	208,125.00
Hwy Gas	\$	19,347.69
Septic	\$	483,168.49
Off Duty	\$	354,195.75
Total Turned Over to Treasurer	\$	24,055,656.08

BOARD OF ASSESSORS

The Board meets on the second Monday of each month at 4:00 P.M. in the Assessor's Office at the Town Hall located at 157 Main Street. The Board of Assessors is available by appointment to discuss values. In Fiscal year 2022, an interim year adjustment was conducted as mandated by the Mass. Dept. of Revenue. Market sales are the indicator of what values should be and analysis is done to determine updated values that are certified by the State Department of Revenue.

LOCAL EXPENDITURES

Appropriations	\$27,839,323.23
Offsets	\$154,196.00
State & County Charges	\$142,021.00
Overlay	\$166,575.61
TOTAL AMOUNT TO BE RAISED	\$28,302,115.84

ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES

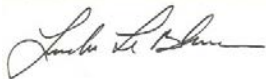
Cherry Sheet Estimated Receipts	\$2,768,968.00
Local Estimated Receipts	\$2,539,633.00
Enterprise Funds	\$3,862,007.20
Other Available Funds	\$398,589.03
Free Cash	\$982,317.00
TOTAL ESTIMATED RECEIPTS	\$10,551,514.23
NET AMOUNT TO BE RAISED	\$17,750,601.61

CLASSIFIED PERCENTAGES

	LEVY PERCENTAGE	LEVY BY CLASS
RESIDENTIAL	87.7376%	\$1,183,430,373
OPEN SPACE	0	
COMMERCIAL	4.5966%	\$62,000,244
INDUSTRIAL	3.2503%	\$43,841,660
PERSONAL PROP.	4.4155%	\$59,557,632
	100.00%	\$1,348,829,909

NET AMOUNT TO BE RAISED / TOTAL VALUATION	=	TAX RATE FY2020
\$17,750,601.61	/	\$1,348,829,909
	=	\$13.16

Respectfully submitted,



Linda LeBlanc, Assessor

Nancy Herholz, Robert Ortiz, Pamela Woodbury, Board of Assessors

BOARD OF SELECTMEN - LICENSING

The following categories of licenses were issued by the Office of the Board of Selectmen during 2020:

❖ Alcohol	18
❖ Alcohol – One-Day	2
❖ Automatic Amusement	41
❖ Common Victualler	34
❖ Entertainment	8
❖ Gravel Licenses	5
❖ Junk Dealer	3
❖ Lodging House	2
❖ Inn Holder	2
❖ Class I (Motor Vehicles)	5
❖ Class II (Motor Vehicles)	13
❖ Class III (Motor Vehicles)	1

Total Licenses issued in 2021:	134
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Total License fees collected in 2021:	<u>\$19,150.00</u>
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SPENCER CABLE ACCESS

Spencer Cable Access (SCA) is an independently operated 501(c)(3) corporation that implements public access television programming for the Town of Spencer. SCA continues to fulfill its mission to give the community a voice and a resource for sharing ideas, fostering creativity, and connecting with our town. SCA can be viewed on Charter Communications channels 191 (community bulletin board), 192 (public interest programming), and 194 (government programming). Recorded government meetings may also be viewed online live or on-demand at SCATV.org.

The unique challenges of the COVID-19 pandemic caused SCA to rethink the way in which we deliver on our mission of keeping the public informed. How does a resident attend a public meeting when the building is closed? How do parishioners attend church when they can't physically enter the building? How does the public stay informed about the many decisions being made by their local government?

Thanks to the technological advancements and improvements made by SCA, we were able to broadcast an unprecedented number of government meetings, public hearings, and church services; more than ever before. In 2021, SCA broadcast and streamed Board of Selectmen, Finance Committee, and the Annual and Special town meetings live, and broadcast recorded School Committee meetings. This has also allowed board members and residents to participate in meetings remotely.

SCA began covering School Committee & Building Committee meetings live from Wire Village School. Beyond our coverage of government meetings and public hearings, SCA produced original programs including:

- Exercise at the Senior Center
- Special Feature: Thibault's Country Store
- Town-wide Cleanup Day
- Veteran's Inc. Donation Event
- Memorial Day Parade and Ceremony
- Wire Village School Rocks: Dance Fit Fundraiser Celebration
- DPHS Class Day and Graduation
- Photographs of William S. Bullard: A presentation by Frank Morrill
- Birds of Prey Presentation
- Veterans Day Parade
- Spencer Exchange Club - 75th Anniversary Celebration
- Spencer Fire Department Open House
- Spencer Fire Department Live Burn
- Your Library: A Light in the Darkness
- 2021 Christmas Parade of Lights

You can view all of these programs on demand at SCATV.org or at Facebook.com/SpencerCableAccess.

SCA welcomes any Spencer resident to produce their own programming and is always looking for new volunteers to help in a myriad of ways. Please email SCA general manager, Aaron Keyes, at akeyes@scatv.org to find out how you can earn a stipend when you become a local content producer.

Aaron Keyes, Station Manager

CHARITABLE NEEDS COMMISSION

The Spencer Charitable Needs Commission is a self-funded agency of the town. It was established by Florence Harrington in memory of Melinda A. Prouty. The specific purpose of the commission is “to be devoted to the relief of poor and needy residents of Spencer Massachusetts”.

The commission is composed of five diverse residents of Spencer. The year 2021 was another difficult year for the Commission. For the months of January, February, March, April, May, June, July, and August, we were unable to meet person to person with our clients. Through emails, phone calls, stand outs we were able to help many individuals. In September we were once again able to meet in the Town and work with clients. We were able to help a total of 42 clients and paid 44 bills. We helped people with rent, gas, electric, food, taxes, bedding and water. It has been our joy to help the citizens of Spencer.

Sincerely,

Barbara Grusell, Chairman
Claire Harding
Paul LaMontagne
Kurt Nordquist
Lois Shorten, Recording Secretary

COUNCIL ON AGING

The mission of the Spencer Council on Aging is to seek to enrich the lives of the community's senior population by providing educational programs, recreational activities, referral, social service assistance and to advocate for the seniors while educating the community of the needs of its elders.

Our Senior Center was the first Center open in the area since COVID shutdown. We opened in May to Spencer residents only and limited the class size to 10, with masks and social distancing required. In June we opened fully, resumed congregate lunches and all activities.

In July 2021, Pamela Woodbury retired as Senior Center Director after 18 years. Thank you for your dedication and service to the Seniors of Spencer. Enjoy your retirement!

Our office and senior center hours were increased, and we are currently open 8:30 AM to 4:30 PM Monday thru Wednesday and 8:30 AM to 6:30 PM on Thursdays. We want to engage seniors in health and wellness programs for education and empowerment. Currently we have over 3,000 seniors in town. The Center offers a variety of classes each week with certified instructors such as Low-Impact Exercise, Aerobics, Yoga, Tai-Chi, Beginner Line Dancing and Advanced Line Dancing. We also host a variety of social events weekly such as Cribbage, Bingo, Pitch, Quilting, and Crocheting. We have an amazing exercise equipment room with a variety of different machines, a pool table, craft room, and our own library. All residents that are 18+ are welcome to attend all presentations and classes offered at the center.

We have stepped up the entertainment. The Friends of Spencer Seniors and the Council on Aging are now hosting two big social events each per year. Social activities keep our members connected with each other and the community.

The Council on Aging would like to extend a huge thank you to all our volunteers throughout the year. Your dedication and hard work are greatly appreciated. Also, I would like to say thank you to all that have donated (crafts, medical equipment etc.) to the Center, we greatly appreciate all donations made. It helps with providing extras for the Senior Center.

For services and information please call (508) 885-7546 or come to the center at 68 Maple St.

April Caruso, Director

CULTURAL COUNCIL

The mission of the Spencer Cultural Council [SCC] is to promote the arts, sciences and humanities with the purpose of providing enhanced opportunities for the citizens of Spencer of all ages and backgrounds to participate in creative and educational experiences. To accomplish this purpose the cultural council received a grant of \$10,300.00 from the Massachusetts Cultural Council (MCC) for distribution in 2022. An additional \$1,507.00 was available for distribution as a carryover from FY 2021. For 2022 the council received 41 grant applications totaling \$20,505.00. Members reviewed each application, prioritizing proposals that reach a wide audience and enrich diverse populations of the community. Deliberations resulted in 18 full or partial awards. As a change from 2021 when the grantees could access the grant funds prior to the presentation of the proposed event the council voted to revert to prior practice where grantees would be issued their grant post-event. This was consistent with the guidance received from the Massachusetts Cultural Council allowing local councils to determine the disbursement scheme to fit local experience and circumstances.

Despite the continuance of Covid-19 and its effects on community programs and suspension of many forms of public and private interaction a substantial number of the programs that were intended for calendar year 2021 took place. Some were granted extensions through 2022 to present their programs. Further, the council had sent letters to the FY20 grantees requesting they notify the council of their intent to either reschedule their project, retain partial payment for expenses incurred, keep the full amount of the grant, or return the grant in full. Of the grants awarded all but three recipients responded that they would reschedule to 2021 and eleven did present their programs in 2021. Eight of the 2021 grants were completed within the calendar year. When requested the Spencer Cultural Council has extended the deadline for completion of all FY20-21 projects to December 31, 2022. The SCC has elected to revert to the process of awarding grants on a post-event reimbursement basis.

John J. Green Jr., Chair
Diane Johnson, Treasurer
Janice Peters, Member
Denise Farmosa, Member
Michael Roche, Member

OFFICE OF DEVELOPMENT & INSPECTIONAL SERVICES
TOWN PLANNER/PLANNING BOARD
CONSERVATION COMMISSION
BOARD of HEALTH & BUILDING INSPECTOR

The Office of Development & Inspectional Services (ODIS) is comprised of the Board of Health and its Agent, the Building Inspector, the Town Planner/Economic Development Officer, the Conservation Commission and its Agent, the Zoning Board of Appeals, the Planning Board; Gas, Plumbing & Electrical Inspectors and the Sealer of Weights & Measures.

Major projects require a technical review with ODIS, Police, Fire, Water, Sewer, and the Utilities & Facilities Department, who work together to streamline applications and to clarify the requirements.

The following are the reports from the individual departments in ODIS:

TOWN PLANNER

TOWN PLANNER:

2021 highlights included the following:

- Reviewed and prepared decisions for all Planning Board and Zoning Board of Appeals applications alongside Interim Planner.
- Updated the Solar Photovoltaic Generating Installations bylaw
- Updates to both the Open Space & Recreation Plan and Housing Production Plan (ongoing)

Todd Miller
Town Planner

PLANNING BOARD:

The Planning Board held meetings on the first and third Tuesdays of each month during 2021. The Board received two complete Site Plan Review applications in 2021

Site Plan Reviews (Major or Minor)

<u>Project</u>	<u>Type</u>	<u>Applicant</u>	<u>Owner</u>
<i>Donnelly Road Multifamily</i>	<i>Major</i>	<i>David Franca</i>	<i>Gregory Lano</i>
<i>Wastewater Treatment Plant Upgrade</i>	<i>Major</i>	<i>Town of Spencer</i>	<i>Town of Spencer</i>

Carried over from 2020 are Site Plan Reviews for Charlton/Bacon Solar and 133 Ash St. (Spencer Solar LLC).

Additionally, 15 new ANR Plans were submitted and endorsed, resulting in 24 new lots, an increase from 10 ANR Plans and 20 new lots respectively from 2020:

2021 ANR Approvals

1/14/2021	Greg Kimball	50 Donnelly Road	2	Create lots
1/25/2021	Arista Development	13 Pleasant Street/ 101 Main St	2	Create lots
1/25/2021	Arista Development	8 High Street/ 95 & 101 Main St	1	Create lot
2/8/2021	George Watson	Clark Road	2	Create lots
4/13/2021	Joseph Bruso	Gold Nugget Rd	3	Create lots
4/13/2021	Travis Reilly	56 Smithville Road		Boundary Line Adjustment
5/17/2021	Mary Baker-Wood	32 Cooney Road	2	Create lots
6/7/2021	Cedarwoods Estates	Donna Drive		Boundary Line Adjustment
10/5/2021	Daniel Watson	4 Chickering Road		Boundary Line Adjustment
10/5/2021	Joseph Green	34 Brooks Pond Road		Boundary Line Adjustment
10/28/2021	Robert Bernier	20 & 26 Holmes St	2	Create lots
11/18/2021	Estate of Marilyn Gruin	65 Maple/19 McDonald	2	Create lots
12/7/2021	David Durgin	269 Main Street	4	Create lots

No new residential subdivision applications were submitted to completion in 2021.

The Planning Board extends its thanks to the other Boards and Commissions and Town staff and officials who have provided assistance and support in planning issues this past year.

Jeff Butensky, Chair
Paul Gleason
Robert Ceppi
Maria Reed
Jonathan Viner

ZONING BOARD OF APPEALS

The Zoning Board of Appeals held meetings on the 2nd Tuesday of each month during 2021.

11 Approved ZBA Applications (Special Permit/ Variance)

Location	Owner/Applicant	Purpose	Zoning Code Reference
Cranberry Meadow Road	Leo Aucoin	Gravel Pit Renewal	4.2.(H1)
North Spencer Road	Bond Construction	Gravel Pit Renewal	4.2.(H1)
Grove Street	Jeremy Feldman	Conversion of a SFH to a multi-family	4.3.3
Walnut Street	Chris & Andrea Burke	Variance – Addition to SFH	5.1
West Main Street	Town of Spencer	WWTP Upgrades	3.4.1 + 4.2
Wilson Ave/ Brewer Lane	Scott & Grace Conner	Detached Accessory Structure	5.2.6
Paxton Road	Jose Vasquez	Building Dept. Appeal	-
Jolicoeur Ave	Kristopher Lauzon	Variance for pool	4.4
Charlton Road	James & Rachel LaLiberte	Appeal of Building Permit Fee	-
Howe Road	Robert Moschini	Gravel Pit Renewal	4.2.(H1) & 4.8.6 (H)
Chickering Road	Daniel Watson	Addition to rear and side of SFH	4.9.2 (A.2)

The Board wishes to thank other Town Boards and Commissions and all Town staff and officials who provided assistance to during the year.

Chair Gina Beford
Allan Collette
Steven Tyler

BOARD OF HEALTH

Lisa Daoust, Health Agent Board of Health Members-Lee Jarvis and Dan Shields	
Food Service Inspections	74
Retail Food Inspections	18
Food Related Complaints	7
Housing Inspections	26
Housing Court	0
Compliance Letters	18
Enforcement Letters	23
Percolation Tests Witnessed	41
Septic Inspections	67
Septic Plan Reviews	28
Title 5 Report Reviews	63
Bathing Beach Inspection report reviews	36
Beach Inspections	5
Beaver Permits Issued	8
Nuisance Complaints	18
Tobacco Compliance Inspections	18
Gym Inspections	2
Tattoo Parlor Inspections	4
Pet Store Inspections	2
Rabies Investigations	6
Camp Inspections	4
Flu Clinic	1
COVID-19 Vaccine Clinics	8
COVID-19 Homebound	4
Well Permits Issued	7

Public Well Report reviews	8
As-Built Reviews	28
Special Event Inspections and food trucks (Food Truck Festival, Terptown)	2
Spencer Fair Food Booths - 43 (2 Inspections each x 4 days)	344
Region 2 meetings - zoom	9
Tech Review Meetings	2
BOH Meetings	10
Selectboard Meetings	11
Emergency response to fires/Police Calls	0
Public Records Requests	4
EDS Drill	1
Revenue generated	\$ 52,460.00

<u>Public Health Nurse Report</u>	
Bacterial	6
Gastro-intestinal	182
Vaccine Preventable	11
Viral	1,316
COVID-19	1,742
TOTAL CASES	1,790

<u>Sealer of Weights & Measures</u>	
Scales, scanners, gas meters	182
Revenue generated	\$ 4,311.00

BUILDING DEPARTMENT

BUILDING PERMIT ACTIVITY – 2021

Building Inspector Duane Amos	
Single Family Dwellings	7
Multi-Family Buildings	0
Commercial	35
Additions	5
Renovations/Alterations/Remodel	43
Sheet Metal	15
Insulation/Weatherization	102
Garages/Barns	4
Decks/Porches/ Stairs & Egress	34
Sheds	3
Roofing/Siding	107
Above Ground Pools	14
In Ground Pools	2
Signs	5
Solid Fuel Appliances	28
Windows/Doors	47
Demolitions	7
Temporary Trailers	0
Foundations	2
Certificate of Inspections	58
Solar Panels (rooftop)	44
Solar Panels (ground)	0
Miscellaneous	18
Total permits issued	580
Fees Collected	\$108,690.95
<u>Gas (James Bergeron)</u>	
Permits issued	146
Gas Inspections	107
Plumbing Inspections	1
Fees Collected	\$11,293.00

<u>Wiring (Norman Bassett)</u>	
Permits issued	267
Inspections	363
Fire Calls	7
Fees Collected	\$37,452.75

<u>Plumbing (Bob Wall)</u>	
Permits issued	97
Inspections Plumbing	103
Inspections Gas	11
Fees Collected	\$9,924.50

CONSERVATION COMMISSION

PERMITS ISSUED:

Notice of Intent:	33
Order of Conditions:	32
Amended Order of Conditions:	2
Negative Determinations:	40
Certificate of Compliances:	25
Extensions:	8
Notice of Violations:	9
Enforcement Orders:	4

TOTAL INSPECTIONS: 182

TOTAL REVENUE COLLECTED IN 2021: \$13,335.75

RDA:	\$2,400.00
Notice of Intents:	\$9,135.75
Certificate of Compliances:	\$1,250.00
Amendments:	\$ 300.00
Permit Extensions:	\$ 250.00
Legal Notice fee:	\$6,900.00

Conservation Agent:
Lauren Trifone

Commission Members:
Mary McLaughlin- Chair
Charlie Bellemer
Margaret Emerson
Robert Perry
Warren Snow

FIRE & EMERGENCY SERVICES

We thought 2021 was going to be better, it had to be, unfortunately it was not. More sickness, tragedy, and death. The current Covid 19 pandemic has stretched not only resources and people thin but finances as well. Through it all your Fire and Emergency service personnel have provided top notch service to the community. Wearing of masks, gowns and goggles on all types of calls have become commonplace in our business. I do hope that 2022 provides us with promise, health, and guidance as we go forward.

Again, I must thank the tireless dedication of all our firefighters and members of Emergency Management. Without them we are empty and cannot perform the tasks which we are expected. They put in a great deal of volunteer hours to train and better themselves and to lessen the financial burden to the community. A lot of volunteer hours are the basis of the Fire Department and Emergency Management since the inception of each organization.

2021 has been a challenge to say the least. We will persevere there is no doubt. As a community we will remain strong and vigilant to help our neighbors in their time of need whether in sickness or tragedy. We remain committed to training whether its virtual or in person to maintain our level of readiness and availability. Personal Protective Equipment (PPE) has been purchased and stored away for use by town departments. We continue to provide to protect our members. Covid vaccines have been provided to the community with our relationship with the Rutland vaccine team and Harrington Hospital. It has and continues to be a challenge, but we will do whatever needs to be done to assist the population of Spencer and protect them. We worked closely this year with the Board of Health, Senior Center and Police Department to keep everyone safe. We will continue to do so during these trying times.

We have assisted the Board of Health and Senior Center with Covid 19 vaccine clinics and home bound clinics. The Spencer Housing Authority asked us to provide EMTS for their clinics as well. Spencer Rescue is having a challenging time with staffing, along with every EMS agency due to the pandemic. We have assisted them where we could and took over staffing games at the High Schools since they were unable to get staff to provide EMS coverage at games. Hopefully staffing for them will improve soon, although it doesn't look promising. EMS and Fire is suffering across the nation with a shortage of manpower; volunteers for both are at an all-time low. We are no different than those other areas of the country. We need community members to volunteer and join our call ranks. The call members make up 99% of our force. Without them, we cannot survive. We only have 4 career firefighters, and they work only 2 on a shift 7 days a week 6 am to 6 pm. Most of our incidents though are during this time span. Approximately 85% of all our calls.

We continue to search and apply for all grants that we can to lower any costs to the community. That is our goal. A firefighter equipment grant through the Department of Fire Services was awarded provide much needed equipment for the Department. EMPG and Citizen Corp grants were received this year as well to provide much needed equipment for the Fire and Emergency Services. The SAFE and Senior SAFE programs again were stymied with the pandemic. We try to provide for the children in the community and the Senior but understand the difficulty with close contacts. We were fortunate enough to get approval to use our grant funds to purchase the red reflective street number signs throughout the community. If you wish to get one you can go to the town web site and sign up under the visible street address program under the fire department. They are free to members of the community.

We were fortunate to replace two trucks this year. Engine 3 which was on our replacement plan is a 2021 Pierce engine that is three years in the making. It went into service right at the end of the year. We were also fortunate enough to replace our Engine 1 with a used truck from the Town of Southwick, MA. It's a 1994 Pierce engine in great shape. We were able to purchase using budget funds for \$4000. A steal to say the least. Now we have replaced both engines from 1986. Engine 1 is now in service at the fire station with Engine 4 now in service at Station 2 at the Abbey.

Current Roster:

Fire Chief: Robert Parsons

Deputy Chief: Corey Lacaire

SEMA Director of Operations: Sandra Fritze

Chaplain: Rev. Ted MacNeil

Clerk: Johnny Miller

Custodian: Donald Churchey

Ladder 1: Captain Robert Churchey, Lt Jason Ferreira, Firefighter Brian Barber, Firefighter Adam German, Firefighter Travis Reilly, Firefighter Jonathan Crago, Firefighter Ryan Morton, Firefighter Keilena Johnson

Engine 2: Captain Michael Gadbois, Lt. Thomas Parsons, Firefighter, Firefighter/Clerk Johnny Miller, Firefighter Thomas Da Silva, Firefighter Patrick Murray, Firefighter Aaron Palmer, Firefighter Nicole Thebeau

Engine 3: Captain Joshua Gaucher, Lt. Jonathan Thibault, Firefighter David Daoust, Firefighter Joseph Brodmerkle, Firefighter Joshua Prater, Firefighter Robyn Da Silva. Firefighter Halie Smith, Firefighter Mark Holmes, firefighter Alex Swan

Engine 4: Captain Brian Mathon, Lt Joseph Nanigian, Firefighter Ralph Kirouac, Firefighter Glenn Maffei, Firefighter Corey Phoenix, Firefighter Christopher Wyman, Firefighter David Leite, Firefighter Michael Navickas

Per Diem Firefighters: Benjamin Locke, Andrew Bellizzi, John Goncalves, Joshua Pease, William Locke, Benjamin Seymour

Spencer Emergency Management: Christine Gagne, John Gagne, Michael Hilow, Michael Natale, Sheri Kaiser, Suzanne Lavallee, Megan Mathon, Sheila Phoenix, Kathi Pratt, Al Rou

The following left the Department through resignation or retirement. Chaplain Ralph DiChiaria retired after serving with us since 2003. Albert Forand, Anthony Gianfriddo, David Hoyt, Matthew Jerome, and Matthew Langevin left us. Sandra Fritze left as our Clerk once elected to the position of Town Clerk.

We are always looking for call firefighters to join our ranks, the academy is tough to get into right now but please come down or go on line and fill out an application to join a grant department.

Apparatus:

Name	Year	Condition
Ladder 1	2010 Smeal	Excellent
Engine 1	1994 Pierce	Excellent
Engine 2	2014 Smeal	Excellent
Engine 3	2021 Pierce	Excellent
Engine 4	1995 E-One/International	Fair
Tanker 1	2005 4-Guys/International	Good
Rescue 1	2000 Piece Rescue	Good
Forestry 1	2005 Ford F-350	Good
Forestry 2	1984 GMC K30	Fair
Forestry 3	1986 AM General	Good
Car 1	2020 Chevrolet Tahoe	Excellent
Car 2	2017 Ford Expedition	Excellent
CD1 SEMA	2004 Ford E-450	Good
Squad 1	2005 Ford F-450	Good

In closing I would like to thank all the town officials for their support and assistance throughout the year especially Town Administrator Thomas Gregory, Interim Town Administrator William Ross and our incoming Town Administrator Jeffrey Bridges and the Selectboard. Without their support we would not be able to continue to provide the outstanding quality of assistance to the community that we can provide. We work tirelessly with all the other Town Departments and have a great working relationship.

Robert Parsons, Fire Chief

Fire and Emergency services
Annual Report
January 1, 2021-December 31, 2021
Total alarms for service 1477

FIRES

Building Fires	22
Cooking Fires	7
Chimney Fires	2
Oil burner	1
Trash or rubbish fires	2
Passenger Vehicles Fires	3
Grass/Brush Fires	8
Other Fires	<u>7</u>
Total	50

RESCUE, EMS ASSIST

Medical assist EMS crew	1000
Vehicle accident with injuries	33
Vehicle accidents with pedestrians	1
Vehicle accident with no injuries	34
Search for a person	1
Extrications	4
Water/Ice Incident	1
Other Rescues	<u>2</u>
Total	1076

HAZARDOUS CONDITIONS

Gas/Flammable liquids spills	5
Natural/LP gas leak	11
Accident cleanup	10
Power lines down	11
Arcing/shorted electrical equipment	1
Electrical/wiring problem	3
Carbon monoxide incidents	12
Other hazardous conditions	<u>6</u>
Total	59

SERVICE CALLS

Water Problems	14
Smoke/odor removal	7
Public Service Assistance	10
Unauthorized burning	26
Animal Rescue	2
Other service calls	<u>7</u>
Total	66

GOOD INTENT CALLS

Smoke scare/odor	13
Dispatched/Cancelled	42
No incident found	5
Other good intent calls	<u>12</u>
Total	72

FALSE ALARM AND FALSE CALLS

Bomb Scare	1
System malfunction	49
Sprinkler activation	1
Smoke detector activation	30
Alarm sounded/malfunction	55
CO detector activations	8
Other false alarms	<u>7</u>
Total	151

SEVERE WEATHER STAND BY/COMPLAINTS

Complaints	3
Severe weather or natural disaster	<u>0</u>
Total	3
PERMITS/INSPECTIONS	893

Mutual Aid to other Communities: 35

Auburn	2
Brookfield	2
Charlton	2
East Brookfield	3
Leicester	7
Millbury	1
New Braintree	1
North Brookfield	5
Northbridge	1
Oakham	1
Oxford	1
Sturbridge	3
Wales	1
Warren	1
Worcester	4

Mutual Aid from other Communities: 12

Brookfield	1
Charlton	1
East Brookfield	1
Leicester	1
North Brookfield	1
Oakham	1
Paxton	3
Rutland	1
Sturbridge	1
Southbridge	1

HOUSING AUTHORITY

The Spencer Housing Authority manages Projects 667-1 and 667-2 known as “Howe Village”. Our eighty-four 667-1 units were built in 1970 and 667-2 was added in 1975 providing an additional sixty units for a total of one hundred and forty-four one-bedroom units for the elderly and handicapped. Included in the 667-2 Project were four units especially designed for handicapped tenants. Also included is space for noontime meals and “meals on wheels” delivery provided by Tri-Valley Elder Services.

On December 1, 2014, a contract with Tri-Valley Elder Services for a Supportive Housing Program was signed. The program will provide Howe village residents with 24-hour homemaker/personal care staffing, thereby allowing them to live independently while having access to the support they need. The program has been in place five years now and doing well.

The Housing Authority opened Project 667-3 on 4/1/1989 known as “Depot Village” which is located at 40 Wall Street. The Project consists of twenty-four one-bedroom elderly and handicapped units; two separate congregate housing units, one six-bedroom unit and one four-bedroom unit. The congregate units include private bedrooms and shared facilities for kitchen and living room use and is overseen by Tri-Valley Elder Services.

Project 689-1 was opened in January 1988 at 77 Maple Street. There are (2) two separate buildings with (4) four bedrooms in each unit. The buildings are currently leased and operated by the Glavin Center to provide housing & services for handicapped individuals. Project 705-1 was opened on 4/1/1989 on Lloyd Dyer Drive. There are (4) four duplexes for (8) eight families, including one handicapped unit.

The Housing Authority administers two rental assistance programs: the (MRVP) Massachusetts Rental Voucher Program) formerly known as the 707 Program for low-income families currently has 5 units leased in the Spencer area. The other Program known as the (AHVP) Alternative Housing Voucher Program for non-elderly disabled applicants currently has 75 one-bedroom units leased in the state of Massachusetts.

The Housing Authority congratulates our former Executive Director Charlene Kaiser on her retirement. Charlene has served the elderly, disabled and low income in this position for 25 years. Her accomplishments are many, and we are all better off for Charlene’s dedication at Howe Village, Depot Village and Lloyd Dyer Drive. Congratulations to Michelle Sweeney, the newly appointed Executive Director.

Michelle Sweeney, Executive Director

PARKING CLERK

Please be advised that the annual Town-wide Winter Parking Ban is in effect from November 1st at 12:01 a.m. and continues through April 15th at 6:00 a.m. Violators of the winter parking ban are subject to a \$20.00 fine.

Respectfully Submitted,

Kurt Nordquist, Parking Clerk

Please call 413-414-7762 with any questions on the Winter Parking Ban

NO PARKING ON EITHER SIDE OF THE STREET:

Adams Street	Clark Street	Highland Street	Route 31 North
Chestnut Street	Elm Street	Main Street	Route 31 South
Church Street	Hastings Road	Maple Street	Sampson Street
(Between Maple & Mechanic)	High Street	Mechanic Street	Smithville Road
			Water Street

PARKING ALLOWED ON ODD NUMBERED SIDE OF THE STREET ONLY:

Bell Street	Grant Street	McDonald Street	Franklin Street
Lincoln Street	Summit Street (#3 to #27)		

PARKING ALLOWED ON EVEN NUMBERED SIDE OF THE STREET ONLY:

South Street	North Street (Between Main & Powers)	Summit Street (Main to #8)
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STREETS WITH SPECIAL RESTRICTIONS:

Cherry Street (From Mechanic to Maple) Parking allowed on the even numbered side of the street only.

Wall Street: Parking is allowed on the odd numbered side of the street from Mechanic to the beginning of the FlexCon Building.

Earley Street: Parking is allowed on the odd numbered side of the street from Chestnut to Church Street.

Temple Street: Parking is allowed on the odd numbered side of the street from Chestnut to Church Street.

School Street Parking allow on the odd numbered side of the street from Chestnut to Church Street

STREETS WITH NO RESTRICTIONS:

Dustin Street

ALL OTHER STREETS:

No parking is allowed on the odd numbered side of the street, except for those streets specifically named above where parking is allowed on the odd numbered side of the street.
No parking is allowed on sidewalks.

Please note: Violations of the Winter Parking Barn are subject to a \$20.00 fine

PARKS & RECREATION

The past year has been very challenging in terms of balancing the need to provide outdoor recreational opportunities with the adjustments required to respond to the Covid 19 virus. We have worked closely with the Health Department to ensure the necessary protocols were developed and put into place for use of our various facilities. We thank the various town departments, supporting groups and the public for their patience, understanding, and support during these challenging times.

The beach at Luther Hill opened for the fourth consecutive summer season. In coping with the restrictions needed to cope with the Covid virus, various changes to our normal routine at the beach were required. Swimming lessons were able to resume. These sessions were well received and fulfilled a key public safety purpose. The community spirit shown by those who volunteered time, effort, money, and resources to get the beach ready to reopen displays the best of Spencer. We extend our thanks to the Spencer Highway Department for the outstanding job they did helping the keep the park clean for our upcoming season. We like to thank our staff for the great work they did under these trying times keeping our residents safe. We also look forward to some new improvements coming for next season with new playground equipment through the generosity of the town voters and the Spencer Fire Association.

The annual Summer Concert series at Powder Mill Park resumed with a wide variety of high-quality entertainment. The concerts were well planned, promoted, and attended by some of the largest crowds we have had to date. We extend our deep appreciation and thanks to Pat George for his outstanding leadership and efforts in organizing and promoting the Concert Series. We also extend our thanks to Cornerstone Bank for sponsoring the series. We also extend our thanks to the Spencer Exchange Club for their support in upgrading the Powdermill Park facilities. We look forward to expanding our offerings to include more family centered performances and activities at a variety of our park facilities. We have also received a grant from the Spencer Cultural Council, which will be available for expanded programming next season. We thank them for their support. The Park Commission will also look to expand concert offerings at Luther Hill Park as well.

Various groups will be able to use O’Gara Park over the past year. These include a dog trainer, youth football, men’s softball and women’s softball. We extend our thanks to John Horeau for all his efforts to upkeep and make small improvements to O’Gara Park. We look forward to various events such as a family movie night, tournaments, and playoff games were very well received in the past. Improvements were made including removal of viewing obstacles to enable the creation of a viewing area with picnic tables, installation of a maintenance building to improve our ability to maintain both O’Gara Park and the Rail Trail, and seating off the Rail Trail to allow a great view of the activities at the O’Gara Park field. The area underneath the grandstand was fenced off to reduce the opportunity for vandalism. Security cameras are in the process of being installed at the park. Future plans include restoration of the grandstand, connecting O’Gara Park to the Rail Trail, updating restroom, concession, and meeting space facilities, and enhancing the viewing area above the field near the Rail Trail with various amenities such as stretching stations. We look forward to continuing to improve the facilities and usage of O’Gara Park.

The Commission is in the process of refining and implementing a 10-year plan to improve and upgrade the playground and other facilities at Powdermill Park. New lighting and security camera systems were installed. We wish to extend our deep appreciation to the Spencer Exchange Club. Through their efforts, funds were raised which have greatly enhanced the playground areas and other portions of Powdermill Park. Children are now enjoying the new playground equipment. The Spencer Exchange Club also sponsored clean-up days down at the park. The Cole William Victor Memorial Pavilion was refurbished and renovated through the

efforts of George Victor and Victor Contracting. Several local businesses, volunteers, and the Spencer Exchange Club supported this effort. This project celebrates the life of Cole Victor while improving Powdermill Park. The Victor family has further extended their support by hosting a Christmas Tree Lighting at the Park. Special thanks to A. Arsenault and Sons Landscaping for their support of the holiday lights. This event was well received and the hope is for it to continue in the future. The pavilion shined as the venue for the various bands which entertained crowds during the Summer Concert Series. We also extend our thanks to Morrison Fencing for their donation of fencing repairs. With support from the town, we were able to take advantage of grant opportunities to upgrade the toddler play area. Future plans include updating the older child play area, upgrading various amenities, and bringing varied family programming to Powdermill Park.

We extend our thanks to the Spencer Exchange Club and the Spencer American Legion post for their continued efforts to upkeep and upgrade Isaac Prouty Park in honor of our veterans and those who have made the ultimate sacrifice in defense of our nation and freedoms. Phase 3 of the grant funded work on the Rail Trail was completed in 2020. This included upgrading and adding amenities to improve the visitor experience along the trail. We will be preparing a phase 4 grant to connect O’Gara and the Rail Trail and provide sufficient parking to access the Rail Trail. We would like to thank Steve Tyler for his continued support and expertise in improving the Rail Trail. We also thank the Spencer Dog Owners Association for their donation of dog waste stations for the Rail Trail and Luther Hill Park. In fiscally challenging times, we continue to explore various means to seek additional consistent funding to improve the conditions of our existing park facilities and create new programming opportunities. We thank the Spencer Abbey, the Spencer Exchange Club, the Cutler Association, Barnstorm Cycles, A. Arsenault and Sons Landscaping, John Young, and the Spencer Fire Association for their past and continued support. Donations can be made to the Luther Hill Park Donation Account, O’Gara Park Donation Account, and for general park needs for use in any park to the Youth Commission Donation Account. We extend our continued thanks to the Spencer Police, Fire, and Highway Departments for their continued support of our parks and programs. We welcome any assistance from the public in gaining support to help us maintain and restore our recreational parks, facilities, and programming. Strong and vibrant park and recreation programming and facilities is key to improving the quality of life for all Spencer residents and families.

Robert Churchey, Chairman
Jason Ferreira
Martin German Jr.
Corinne Kennedy
Lynne Porretti
William Shemeth III
Anthony Toscano

POLICE DEPARTMENT

**By Chief David B. Darrin
2021**

The Spencer Police Department continues to conduct policing on a proactive basis. In today's society, Police Officers can no longer just react to crime. They must instead, respond to the wide variety of issues and problems impacting the fear of crime and quality of life in our community.

The Spencer Police Department continues to participate in the Central Massachusetts Law Enforcement Council (CEMLEC), which allows access to specialized assets including a SWAT Team along with K9, Motorcycle, Drone and Collision Reconstruction Units. The Spencer Police Department currently has one Officer assigned to the Collision Reconstruction Team and are considering involvement in the K9 Unit.

The Spencer Police Department conducts a variety of community outreach programs, including but not limited to: the deployment of our speed radar dolly and trailer; the collection of unwanted pharmaceuticals and syringes through our lobby kiosk; the installation and inspection of child safety seats; participation in the annual "Goods for Guns Buyback" and "National Drug Take Back" events; providing "Civilian Response to Active Shooter Events" (CRASE) Instruction to local businesses; having Officers certified in "Crisis Intervention Team" (CIT) training to replace our Champion Program which was created to address opioid addiction; and lastly the use of social media, Facebook & Twitter to keep the public informed.

The Spencer Police Department maintains affiliations with the following organizations to further our effort to fight crime: Worcester County Detectives; Worcester County Fraudulent Check Association; Street Violence Prevention Group; Tri-Valley Elder Task Force; District Attorney's Opioid Task Force; Worcester County Anti-Crime Task Force and the Massachusetts Financial Crimes Task Force.

Continued and comprehensive training of all Spencer Police Department personnel is of paramount importance in the areas of law enforcement and public safety. Officers attend firearms qualification and Proficiency training in the use of the semiautomatic pistol, semi-automatic rifle and shotgun. In addition Officers attend annual in-service training through a virtual platform as provided by the Massachusetts Police Training Committee (MPTC), while Dispatchers also train in the same manner, attending in-service by taking classes in accordance with standards promulgated by the State 911 Department.

In addition to the School Resource Officer Program, we offer a variety of programs to help our students navigate the complexities of staying safe - including but not limited to the following:
Alert, Lockdown, Inform, Counter, Evacuate (ALICE) Active Shooter Program.

What was new in 2021? K9 "Curtis" joined the Department. Curtis and his handler, Officer Brandon Fullam, completed a twelve-week certification at the Berkshire County Training Academy. In addition: we partnered with the David Prouty Pathways Program in Criminal Justice by hosting an Intern; we deployed Automatic License Plate Readers on two patrol vehicles; we began aiding the East Brookfield Court with detainee processing as they temporarily relocate to Spencer during maintenance. Lastly, most of our efforts were devoted toward dealing with the issues related to the COVID virus as it continues to plague our community.

Whenever possible the Spencer Police Department makes application for Federal and State grants. Grants are important, as they allow a community to address issues that may be beyond their financial resources. This year the Spencer Police Department was awarded a variety of grants, including: \$9,016 from the State 911 Department for Dispatch training; \$54,636 from the State 911 Department for Dispatch overtime; \$39,000 from the Stanton Foundation for our K9 Program; \$1,354 from the Executive Office of Public Safety and Security for our Child Passenger Safety Program; \$4,000 from the Department of Mental Health for training; \$2,250 from Vested Interest in K9s for a bullet proof vest for Curtis; \$28,455 from the Executive Office of Public Safety and Security for Automatic License Plates Readers; \$1,300 from the Med Project for our Drug Collection Program; \$54,672 from the Executive Office of Public Safety and Security for Body Worn Cameras.

There were several personnel changes in 2021, Sergeant James Murray retired with a disability he received while in the performance of his duties. Officer Patrick Waugh was promoted to Sergeant. Camden Dacey was hired to fill Sergeant Murray's vacancy.

In closing, I wish to thank the members of the Spencer Police Department for their dedication and support. I also wish to thank the Town Administrator, Board of Selectmen, along with all other Town Officials, Boards and Departments for their assistance in providing the citizens of Spencer with exceptional public services.

ARREST & COMPLAINTS:

Murder	0
Rape	1
Armed Robbery	0
Unarmed Robbery	0
Assault & Battery	23
Assault w/Dangerous Weapon	10
Burglary	22
Larceny	8
Motor Vehicle Theft	2
Vandalism	11
Arson	0
Domestic A&B	25
Warrants	47
209A/HPO Violation	16
Misdemeanor – Miscellaneous	4
Felony – Miscellaneous	12
Motor Vehicle – Miscellaneous	86
Minor in Possession of Alcohol	0
Possession of Drugs	9
Distribution of Drugs	2
Disorderly Conduct	6
Protective Custody	29
OUI – Alcohol/Drugs	24
Mental Health 123-12	54
TOTAL	391

OFFENSES:

Murder	0
Rape	0
Robbery	0
Assault	34
Burglary	18
Larceny	210
Motor Vehicle Theft	6
Vandalism	51
Total	319

SELECT CALLS:

Accidents	405
911 Calls	3,820
Medical Calls	1,886
Fire Assists	244
Alarm Response	457
Detain Prisoners - Other	64
Disturbances - General	417
Disturbances - Domestic	78

CALLS BY SHIFT:

11pm-7am	6,221
7am-3pm	9,871
3pm-11am	8,791
Total	24,883

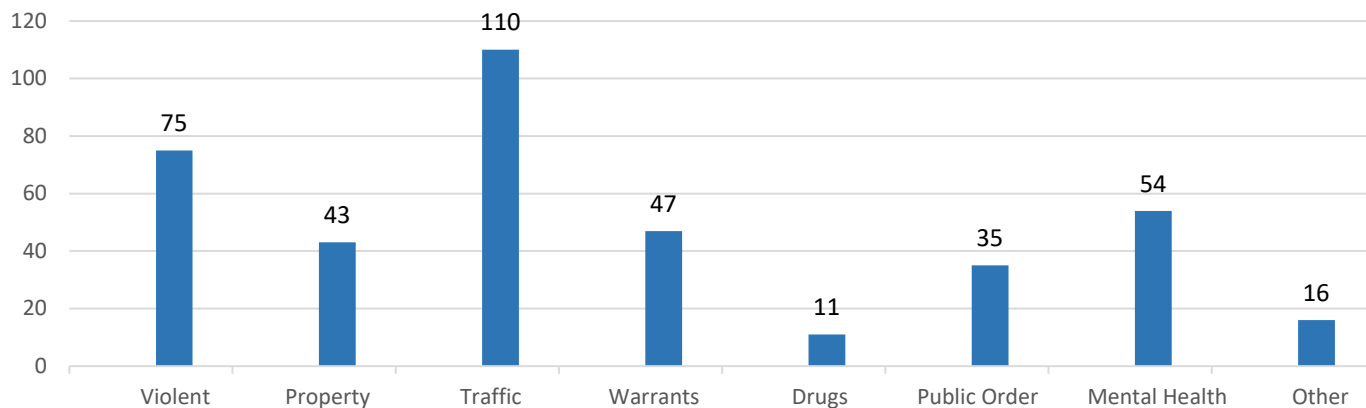
ANIMAL CONTROL:

Calls	638
Impounds	21
Transfers	8
Bylaw Violations	48

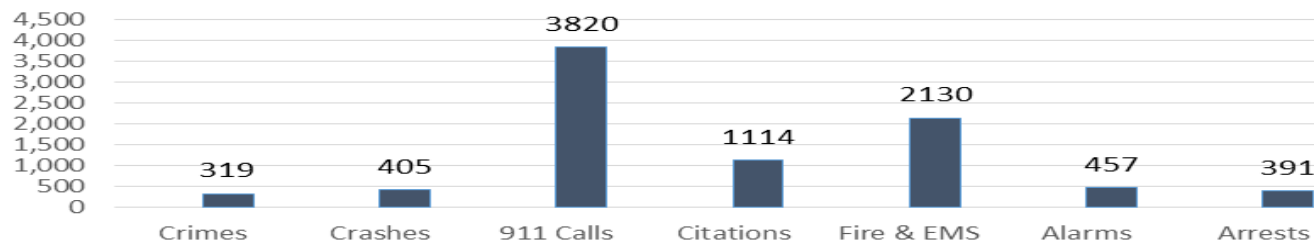
CITATIONS:

Civil Infractions	103
Criminal	100
Warning	407
Arrest	27
Parking	430
Bylaw-Police	47

Arrests 2022



Activity 2022



RICHARD SUGDEN LIBRARY

At the end of 2021 Spencer welcomed a new town administrator. In preparation for Jeff Bridges' first visit to the Richard Sugden Library, I wondered what the focus should be when telling our story: who we are and what we do. As is true when providing services and making decisions during the pandemic, it's important to proceed in a thoughtful way. Statistics and numbers aren't most significant in presenting a clear picture of what our library means to the community; during good times and especially during hard times. How do we continue connecting with our patrons and provide services?

With dedication, energy and cooperation from partners, we came up with solutions that worked. Curbside services continued along with home delivery to patrons unable to come to the library. Staff in the building performed regular daily duties: answering phone queries, emails, as well as assisting patrons with needs like faxing and printing. Close to a hundred email requests for library cards were processed and mailed to new users. Many hours were spent tending to and updating the library collection. Books, movies, audio books, puzzles and "Grab & Go" activity kits for home enjoyment were given away during 2020 and throughout 2021.

As we moved through another year of Covid-19 and other variants, we applied lessons learned, finding ways for people to use the library without stepping inside the building. By partnering with collaborators, programming continued in places around town including Powder Mill Park, Spencer Fish and Game, Isaac Prouty Memorial Park, American Legion and the First Congregational Church. The library was fortunate to find support from town hosts: Parks and Recreation, the Council on Aging, Town Hall and the Highway Department. Big Truck Day at the Spencer Highway Garage was a huge success with Fire, Police, Ambulance, Highway and National Grid vehicle operators generously giving their time to educate excited participants. All ages were entertained and enlightened by programs offered in locations conducive to social distancing, keeping everyone as safe as possible. A new audience was cultivated by the library showing up in unexpected places.

Many were delighted to participate in outdoor programming on library grounds: including scavenger hunts, leaf rubbing, pumpkin painting and votive decorating in celebration of winter solstice. As in the past, Community Connections worked with us, co-sponsoring fun and engaging programs for families. The library served as a distribution location for monthly take home kits with activities and books.

We were helped by the Spencer Board of Health: from supplying protective equipment to answering any questions we had. We are thankful to Spencer's Board of Health Agent, Lisa Daoust for her support and advice. Flexcon stepped up by donating plastic guards for our circulation desks and face shields for staff to wear. CARES Act government funding was used to purchase air purifiers for the building. Changing filters and lightbulbs along with various maintenance duties are necessary tasks now performed by 2021 hire, Ed Lamoreux. The library greatly benefits from his help in maintaining our facility.

We forged strong alliances with local partners including Spencer Cable Access. Jackie Mushinsky was instrumental in filming and photographing library happenings to share with Spencer viewers. She was on hand to record both Frank Morrill's exhibit at the library and his live in-person presentation at Spencer Memorial Town Hall Great Hall featuring William Bullard's early 20th century photographs of Worcester's people of

color. She attended most of our musical performances and programs held at different locations in town. Her dedication and assistance enhanced the library's ability to share our offerings with the community.

Another local advocate is Mary Baker-Wood. She contributes to the preservation of Spencer's history by staffing the local history museum, answering phone and email inquiries from both near and faraway places. Mary describes helping individuals find answers as "sleuthing", looking for clues from the past to solve a variety of mysteries. She recently spent a day with Canadian descendants of Richard Sugden, showing his relatives library treasures as well as taking them on a tour of the historic Wire Village area.

During 2021 libraries responded to the need for expanding their digital collections. CW MARS, our resources sharing consortium, loaned over two million electronic items. Examples of our commitment to providing access to information was demonstrated by virtual programming such as a college fair in October, a financial aid program in March and a military recruitment showcase in April. These online events were shared with other libraries and high schools, helping students and their families plan for the future. For several years Spencer resident, Wendy O'Leary has hosted a weekly meditation group. This hybrid wellness program allows participants to attend remotely or in person outdoors when weather permits.

The past year has shown us countless examples of Spencer's deep appreciation for its library. Our supporters' enthusiasm was demonstrated again and again, even during times our doors were closed to the public. We were gifted with kind, thoughtful notes and cards through the mail, candy and handcrafted items like knitted heart magnets found in the book drop box. When we opened the building in spring, we were thrilled to receive beautiful flower arrangements, painted bookmarks to give out to patrons from the Massasoit Art Guild and treats for staff like coffee, cocoa, pizza and home baked goodies.

Library Journal awards a prestigious honor annually to an outstanding individual in the field. The chosen librarian of the year is All Library Staff, "awarded to library workers as a collective for working during the pandemic. Despite a long list of challenges, library staff served as lifelines for their communities".

We are deeply appreciative of our library family and grateful for the board of trustees: chair Mary Anne Slack, Alyson Russo and new member, Steve Prouty.

Cheryl Donahue
Director

SEWER DEPARTMENT

The Spencer Wastewater Treatment Plant is permitted for 1,080,000 gallons per day, but also has an annual average maximum influent flow of 860,000 gallons per day. Exceeding the maximum influent flow can trigger treatment plant expansion and/or collection system inflow & infiltration repairs. Our yearly average influent flow was 980,000 gallons per day.

The Spencer Board of Sewer Commissioners, Consulting Engineers Wright Pierce, and I continue to work with officials from the Massachusetts Department of Environmental Protection and Environmental Protection Agency on the future upgrade of Spencer Waste Water Treatment Facility.

The Environmental Protection Agency new NPDES Permit for the Town highlights more stringent Nutrient levels. Phosphorous was reduced from .20 Mg/l (milligrams, per liter) to .10 Mg/l.). We also learned that at the end of the current permit (2024) The DEP/EPA will be implementing state wide limits on TN (Total Nitrogen). They have forecasted that we will have to meet a 10 Mg/l limit, whereas we had no limit before.

The Spencer Sewer Departments Treatment Facility as it is presently technologically constructed will not be able to meet these new standards and will require a major upgrade to meet a mandated deadline of compliance of December 2024. We have already begun the design phase with Tighe & Bond Engineering. With the new permit we will have to reduce Inflow and Infiltration in our collections system. In response to unfunded mandates, the Board of Commissioners, have instituted a Sewer connection moratorium to help reduce the flow. The Department has, or are presently working on the following programs:

I&I Study The Sewer Department conducted a State mandated Inflow and Infiltration (I&I) study. The study has along with the SSES Project was performed to highlight possible areas of concern in the collection system by monitoring flows in both dry and wet weather scenarios. (Complete)

CWMP (Comprehensive Wastewater Management Plan) was conducted with an agreement with Wright Pierce Engineering. The CWMP is a complete review of the Treatment Facility, and Collection System. This study will identify aging and outdated treatment processes, equipment, and infrastructure. (Complete)

SSES (Sewer System Evaluation Study) The Sewer Department conducted this study which included Dry and Wet weather flow monitoring throughout all sub sections of the collection system. The study also included day and night flow isolations, smoke testing, manhole evaluations, and video inspections. The SSES was intended to expand on the I&I study to locate, identify, and correct collections system issues, We are presently still working on this project and look to complete it soon. (Ongoing)

Facility Upgrade Over the last calendar year the design has progressed to the 90% completion level including design drawings, specifications and Opinion of Probable Construction Cost. These documents continue to be worked on with a goal of having them at a bid ready state in early 2022. The design documents include a new tertiary treatment process, cloth media filtration, that is specifically designed to meet the proposed total phosphorus effluent limit as well as the copper effluent limit included in Spencer's NPDES permit. The cloth media filtration system will also achieve the stringent requirements included in Spencer's NPDES permit.

The Board of Sewer Commissioners, facility staff and I wish to thank the residents for their continued support and understanding. Also, I would like to thank all Town Departments, Boards, and Committees for their assistance, and cooperation during the past year. We look forward to our continued service to the community.

James T. LaPlante Jr., Superintendent

TREE WARDEN

The Tree Warden hereby submits the annual report for 2021.

The Tree Department continues to remove dead and dangerous trees throughout the town.

The increase in our budget that was approved at the town meeting in November will allow us to address a tree planting program. More information on this will follow.

National Grid continues to assist with regard to their wires.

The Highway Department assists when possible.

Ray Holmes,
Tree Warden

VETERANS SERVICES

The Spencer Veterans Services Office is in the Town Hall at 157 Main Street. With the ease of restrictions, post pandemic, the Veterans Office hours changed in 2021. Office hours are Mondays and Tuesdays from 8:00 am to 2:00 pm and Thursdays from 9:00 am to noon. Applications are being processed remotely and in person, allowing office to provide services for Veterans and their families throughout the year.

The Veterans Department works with both the Massachusetts Department of Veterans Services and the Federal Department of Veterans Affairs, (VA) in assisting all eligible Veterans and their families who find themselves in need of services, e.g. VA disability applications financial, housing, medical access, employment or help with funeral expenses.

As of October 2021, which is the most recent numbers available, a total of \$292,508.60 was paid out monthly in Federal Veterans Administration disability benefits to Veterans, or their surviving families in Spencer. Additionally, the Veteran's Service Office has been working with the local American Legion, Gaudette-Kirk Post 138, to assist in distributing food to local Veterans and their families.

The Veterans Office coordinates the materials (flags and markers) for the cemeteries located in the community. The Town has a large Veteran population representing conflicts covering the history of our Nation. The Rotunda in Town Hall contains the names of many of these Veterans. On Veterans Day 2016, a new portion of the Rotunda was dedicated honoring service men and women from the Gulf War and post 911 Wars in Iraq and Afghanistan. Spencer Veterans from these conflicts will continue to be added to this memorial as they return home; this ongoing project is currently in review for completeness. Eligible veterans should contact this office with appropriate documentation in order that they may be added to this memorial.

The most recent notable project was the Community Purple Heart project which resulted in signage being placed at the four main entry points into Town and included the presentation of a Proclamation, declaring such, to the people of Spencer.

The residents of Spencer have always honored the sacrifices of our Veterans who have served in the military and have been generous in both word and deed. The gratitude and appreciation felt by our Veterans for this assistance is expressed by them to me every day. As their Veterans Services Officer and on behalf of the people of Spencer, I express the collective gratitude to them for their honorable service.

Veterans of families seeking to contact this office can reach me at 508-885-7500 x115, or email to: SConner@spencerma.gov

Scott M. Conner
Veterans' Services Office

**UTILITIES & FACILITIES
HIGHWAY DEPARTMENT
WATER DEPARTMENT
TRANSFER STATION**

HIGHWAY DEPARTMENT

Highway Department (website: http://www.spencerma.gov/Pages/SpencerMA_Highway/index)

The Town of Spencer has a road network of over 125 miles. At current staffing this equates to over 30 lane miles per highway staff person to maintain and care for our roads and roadsides plus many more responsibilities, properties and facilities to manage and maintain including but not limited to Town owned buildings, parks and recreational facilities, being called upon to assist other Town Departments and the Spencer-East Brookfield Regional School District and many other properties and projects. Depending upon the roadway, facility or property this normal care may include grounds/landscape maintenance, plowing, roadside mowing and brush cutting, tree and limb removal and cleanup, patching, routine maintenance and repairs, annual and season traffic markings and line painting, street sweeping, catch basin and drainage system maintenance, repairs and cleaning. The Highway Department is also responsible for maintenance of all dams owned by or under the responsibility of the Town, weekly trash pickup from all Town Buildings and public parks, routine site and facility maintenance at the Transfer Station, elections/voting/meeting setup and oversight of contractors working on Town projects. Your Highway staff is heavily involved in constructing and upgrading drainage systems, replacing failed culverts, aging and damaged bridge repairs, emergency storm response/cleanup and addressing numerous other infrastructure needs.

This year, the Highway Department added a Facilities and Maintenance Lead position to their staff. This position will focus on identifying building and facility maintenance needs, getting routine maintenance on a schedule, and ensuring that timely maintenance occurs in an effort to head off more costly repairs/upgrades. The Highway Department now maintains 10 full-time dedicated highway positions that service and maintain all of the above described infrastructure and more. In order to meet the needs of the Town it is important that the Town restores staffing to the Highway and other departments. It is just as important to fill much needed modernized equipment purchases and finance necessary capital expenditures so that we can increase productivity and not struggle to get by with limited resources, which is counterproductive. Keeping aged and deteriorated infrastructure (i.e., roads, buildings, utilities, vehicles and equipment) in a reasonable state of good repair is not sustainable and will cost taxpayers much more in the long term for necessary maintenance, repairs and reconstruction. It is imperative that future budgets include an increase to restore at least two Highway Department full-time positions. We must also cover the cost of inflation and include capital expenditures for new equipment, refurbishments and regular annual maintenance.

The great news is Spencer Highway Department employees are dedicated and experienced employees committed to getting the job done. Their expertise and skills have ensured the residents of Spencer have safe roads to travel but also ensure that stormwater quality is improved by proper maintenance and upkeep of the stormwater system. The Highway Department projects this year have included extensive brush mowing and

patch paving on South Spencer Road, Lyford Road, and Howe Road. The staff continues to do their best to keep up with increasing responsibilities and appreciates your understanding and patience with inevitable delays and the amount of time needed to complete lengthened plow routes.

Noteworthy Projects in 2021

Donnelly Cross Road bridge over Shaw Brook was completed.

The Paxton Road Bridge over Shaw Brook improvement project was started.

The Cherry / Wall / Lloyd Dyer Drive reconstruction project was completed.

The Town-wide drainage improvements contract with Aqua Line Utility was completed.

The Valley & Mill Street reconstruction project design was started.

Muzzy Meadow Dam outlet gate and screen was replaced.

The design and permitting of a Salt Shed at 7 Meadow Road is underway.

The design of the following projects is underway: Meadow Road rehabilitation, Pleasant Street and Smithville Road reconstruction, Route 9 West Main Street reconstruction, and Paxton Road paving.

Driveway Drainage Maintenance Reminder

In order to prevent roadway flooding, homeowners should clean out their driveway culvert pipe openings at least twice annually, in the spring and fall. Branches, leaves and other debris block pipe inlets and cause rain water to buildup and flood the road. Keeping that pipe cleared of debris will go a long way in ensuring proper stormwater conveyance away from roads and into rivers, streams and wetlands. Remember that a pipe crossing your driveway is your responsibility to maintain so please do your part and remove all debris and do not dump any leaves or lawn clippings into gutters.

Snow & Ice Reminders

A reminder to homeowners that the Town of Spencer General By-Laws, (Article 6, section 3), Obstruction of Streets and Sidewalks states, “No person shall place or cause to place in any of the public streets, sidewalks, or squares, any dirt, rubbish, wood, timber, snow or other material of any kind tending to obstruct the streets or sidewalks without written permission from the Highway Superintendent.” Please keep in mind that our average snow plow route takes approximately 5 hours to complete in one direction only (up to 10 hours per route both directions/sides). Also, initial snow clearing operations focus on principal arterials and anti-slip treatments. A little bit of kindness, understanding and safe driving goes a long way. Help your neighbors and leave plenty of time to get to your destination. Please drive safely, fasten safety belts, stay alert and cautious at all times. Please limit your driving during snow and ice events.

WATER DEPARTMENT

The Spencer Water Department continues to improve its operations and infrastructure to comply with ever growing regulations and permitting requirements. The water treatment and supply industry is one of the most regulated public service industries. Led by an outstanding Chief Water Operator and supported by three equally exceptional and dedicated licensed Water Treatment Plant Operators, the Spencer Water Department is a model water treatment plant with exceptional operations and QA/QC capabilities for a facility of its size or even many times larger. Potable drinking water from the Spencer Water Department to the customer tap costs only \$0.01 per gallon (yes, just one penny per gallon) and is therefore still one of the best deals in Town. The Water Department is refocusing efforts on the existing infrastructure with other planned system maintenance and upgrades such as replacing or upgrading aged or deficient water mains in advance of other planned roadway or development projects. The water utility infrastructure is literally a living system in its own way and must be maintained and cared for accordingly. The Spencer Water Department will continue to manage itself in the best interests of the Town and its water customers.

Water System-wide Leak Detection

In an effort to keep our costs of annual unaccounted for water down (primarily attributed to unknown system leaks) we have instituted an annual system-wide leak detection program. Undetected leaks in our water system are very expensive. The American Water Works Association (AWWA) quotes the national average cost for pumping 1,000,000 gallons of water per year is \$1,767. Following is a list of results from our most recently conducted system-wide leak detections:

2010 Leak Detection performed by Prowler Water Conservation Systems:

Estimated leakage – 11.40 (MGY) million gallons per year AWWA estimated annual savings – \$20,485

2011-12 Leak Detection performed by Prowler Water Conservation Systems:

Results - No leaks Found.

2014 Leak Detection performed by Prowler Water Conservation Systems:

Estimated leakage – 7.36 (MGY) million gallons per year AWWA estimated annual savings – \$15,014

2015 Leak Detection performed by Prowler Water Conservation Systems:

Results - No leaks Found.

2019 Leak Detection performed by HydraTech

Estimated Leakage – 1.57 (MGY) million gallons per year AWWA estimated annual savings – \$2,800

Standard practice for our Water Department is to repair all leaks found during the leak detection program. As you can see we have had significantly less leakage over subsequent years resulting in significant annual savings (primarily in unrealized costs). The above savings includes only leaks found during the leak inspection programs. Other leaks encounter or reported throughout year were also repaired immediately, however, their respective savings are not factored into the above leak detection program savings. Our next system wide leak detection survey will be completed in 2022.

Water Department Capital Efficiency Plan (CEP)

The Water Department's Capital Efficiency Plan (CEP) is what we use to plan for necessary infrastructure improvements in the years ahead. The CEP identifies the condition of our water distribution system and outlines a methodical prioritization plan for investing in future replacements based on sound evaluation criteria in order to maximize efficient use of rate payer's dollars.

Meadow Well Cleaning: The Meadow Road well is constantly monitored for iron and manganese build up in the gravel. The rate at which water can be pumped out of the Meadow Road Well is a key indicator of Iron and Manganese build up. If production slows in the well the Water Department stands ready to treat the well and remove excess iron, manganese and non-harmful bacteria that clog the gravel pack.

Completed Work in 2021

Water line replacement in the Smithville Road area has begun.

Design of waterline improvements in the Route 9 West area has begun.

Meadow Road Filter Tank media replacement and leak analysis has begun.

System interconnection with East Brookfield is being considered.

Moose Hill Water Tank Ladder Replacement design and bidding is underway.

Various water leak repairs throughout the system occurred.

The Water Department continues to make progress on the CEP projects started in 2019.

Future Water Department Work

Beginning in 2022 the Water Department will replace water mains on Smithville Road, abandon portions of watermain on Meadow Road. Looking ahead multiple years the Water Department plans to replace water mains on Clark Terrace, Salem Street and Church Street.

While the above listed work can be accomplished by Department Staff, larger projects require construction services in order to complete the work in a timely manner. Future contracted water main replacements include Smithville Road, Paxton Road, Ash Street, East Main Street (Dewey St) and North Street

TRANSFER STATION

The Spencer Transfer Station is the best value in Town for your waste disposal and recycling needs. Now, thanks to funding provided in part by a grant from the MassDEP, our single-stream recycling compactors have been up and running for over seven years allowing you to put accepted recyclables into one compactor. Trash and recyclable separation and management is a whole lot easier. It is imperative to the present and future for everyone to understand and practice recycling and solid waste reduction to the greatest extent possible. Recycle Spencer! It is important for the environment and the future.

Landfill Solar Project - the Town contracted with Citizens Energy to lease unusable land at the Transfer Station for the purpose of installing a photovoltaic array (Solar Panels) for a renewable energy project which was completed in 2020 and is now online.

The day-to-day maintenance of the Utilities and Facilities infrastructure requires a significant amount of work being accomplished by each member of staff from the Water, Highway, Sewer and Transfer Station Departments.

**BAY PATH REGIONAL SCHOOL DISTRICT AUBURN/CHARLTON/DUDLEY
NORTH BROOKFIELD/OXFORD
PAXTON/RUTLAND/SOUTHBRIDGE/SPENCER/WEBSTER**

Bay Path Regional Vocational Technical High School graduated a class of 267 students June 7, 2021. To comply with COVID-19 guidelines, the graduation was conducted in the main hall of the DCU Center in Worcester, MA. The ceremonies were very well received by students, families and staff. Bay Path accepted a class of 327 freshmen in September 2021. Our current enrollment has reached an all-time high of 1,173 students.

Of the 36 Spencer seniors who graduated, 11 are now gainfully employed in an occupation related to their training and 17 are attending an Institute of higher education. Currently, 123 students from Spencer are enrolled in one of the 23 vocational technical programs for the 2021-2022 school year.

Nineteen Spencer students are receiving extra services from our Special Education Department. Fourteen Spencer students are taking advantage of our cooperative education program and will be earning while learning at one of the 52 different participating local businesses and industries. Currently, we have students in cooperative education programs at 6 businesses located in Spencer.

Whenever possible, we have continued our practice of utilizing our occupational programs to provide requested services to municipalities, non-profits and residents from any of our ten district towns. During the 2020-2021 school year, our 23 programs completed 176 work orders, of which, 26 were for residents of the Town of Spencer.

Due to current COVID-19 restrictions, our Minuteman Shoppe, and Cosmetology program remain closed to the general public. Our Hilltop Restaurant continues to provide delicious meals to the public through their Curb-Side Pick-Up. We continue to monitor the pandemic along with state and local health officials and will periodically review our options and what services provided by our students may once again be available to residents of the Bay Path district. These learning opportunities benefit not only the students but provide useful services at reasonable costs. We hope to again offer this type of work soon.

Our Evening School Program continues to serve the adult needs of our 10-town district, as well as the additional surrounding towns. While our Fall and Spring program offerings have been significantly reduced, again due to the ongoing pandemic, we had a combined enrollment of 235 students in 23 evening classes. The program also continues to offer a wide variety of over 400 online courses, including career certificate programs and courses to satisfy professional development requirements for teachers.

Our Licensed Practical Nursing (LPN) Program continues to provide an excellent opportunity to adults in our surrounding communities. I am delighted to share that our LPN Program was just ranked 15th for top nursing schools in Massachusetts. For the 2021-2022 class we have 37 students from eight municipalities and two states. One student is a Spencer resident.

This year, the only “Out of District” students that have been accepted are students who began their high school education at Bay Path while residing in one of the District’s ten member communities and subsequently moved out of district before completing their high school education. It is important to note that

the town where these students now reside must pay an out of district tuition cost for each student ranging in cost between \$16,129 and \$18,091. These towns also pay the transportation costs for those students.

The Spencer-East Brookfield Regional School District continues to provide excellent cooperation for our recruiting program and we are thankful for their efforts. I believe they share our feeling that all students must be given the right, the information, and the opportunity to make an informed school choice.

At Bay Path, we will continue to serve Spencer with the finest career vocational technical education programs available for the high school students and adults, and will, when possible, use our skills and facilities to further town projects as they add to our students' education.

Respectfully submitted

A handwritten signature in black ink, appearing to read "Kyle J. Brenner", followed by a long horizontal flourish.

Kyle J. Brenner
Superintendent-Director

SPENCER-EAST BROOKFIELD REGIONAL SCHOOL DISTRICT

Dear Spencer Community,

The Spencer-East Brookfield Regional School District began the 2021-2022 school year filled with hope and inspiration looking to find Covid-19 in our rearview mirror. Unfortunately, new Covid-19 variants such as Delta and Omicron made the new year a stark reminder as we opened our school doors that we still more work to do. And yet, despite a multitude of hardship/challenges posed by the covid-19 pandemic, we made our way through not only the beginning of the 2021-2022 school year, but established stability and growth.

The reason for this stability and growth is simple: The Spencer- East Brookfield Regional School District is more than just four schools but one learning community - dedicated to teaching and learning with purpose. For example, David Prouty High School specifically graduated a class of 58 students in June of 2021 - 7 with honors. In an effort to meet Covid-19 guidelines, the graduation was conducted with limited in-person attendance in the McDonough Gymnasium. The ceremony was very well received by students, parents/families and staff. As well, David Prouty High School in August of 2021 enrolled more than 345 students allowing our district enrollment to reach an all-time high, not seen since the 2015-2016 school year, with 1,448 students total on September 1st, 2022.

Other highlights of the district's efforts throughout "the school year that was" focused upon a phased-in approach to reopening our schools safely through a variety of learning models (remote, hybrid and in-person) with professional development efforts aimed at social emotional learning and the whole child; additional professional development work also targeting effective technology utilization practices and hands-on, problem based learning and experiential learning; as well as our continuing work with the Massachusetts School Building Authority (MSBA) on the "Addition/Renovation" Project at David Prouty High School. As a matter of fact, our local "School Building Committee" just learned that that the Spencer-East Brookfield Regional School District has moved forward into Module IV: Schematic Design.

None of these highlights I just mentioned above would've been possible with you... As such, on behalf of all of us within the Spencer-East Brookfield Regional School District, I want you to know that we truly value and appreciate your ongoing investment and personal support of our municipalities and our regional school district; it is invaluable. Thanks to you and the consistent work of our District School Committee, Leadership Team, as well as our SEBRSD Faculty/Staff, our students continue to experience a comprehensive public education like no other as they look to the future and work toward it...

In closing, we are proud to be on the front line, navigating the pandemic, and pioneering new learning models that are transforming education in new and exciting ways; and thank you for your consummate support and partnership with each and every one of us within the Spencer-East Brookfield Regional School District.
#Innovate #Inspire #Achieve

Respectfully Yours,

Paul S. Haughey, Ed.D.
Superintendent of Schools

DAVID PROUTY HIGH SCHOOL CLASS OF 2021

First Name	Middle Name or Initial	Last Name	Title
David	Jeriel	Acevedo	
Shea	M.	Aubuchon	Vice President
Carley	Ryan	Audette	
Alison	Cate	Benham	
Zechariah	Robert	Bertrand	
Rhylee	Lauren	Bishop	
Kaitlyn	Jade	Bosse	
Daniel	Paul	Bowen	
Jason	M.	Brewster	
Michael	Eric	Buckingham	
Samantha	Scarlet	Busold	
Ashtyn	R.	Casey	
Justin	J.	Charpentier	
Mariannah	K.	Chase	
Vincent	S.	Clarizio	
Jacob	R.	Collette	
Averiana	Jazmine	DeJesus	
Luke	John	Dowd	Secretary
Mika	M.	Dupuis	
Shannon	Rose	Dwyer	
Megan	Elizabeth	Elliott	
Kara	P.	Fancy	
Nina	Mary	Ferraro	
Issabella	M.	Gomes	
Mikayla	Marguerite Desiree	Grenier	
Trevor	S.	Grenier	
Brendan	R.	Halloran	President
Brian	P.	Hamm	
Earle	Howard	Harris	
Reagan	Elizabeth	Hingston	
Marissa	J.	Hotz	
Nathan	J.	Kniskern	
Erica	Lee	Kresco	
Patrick	David	LaCascia	
Billy	J.	Lascom	
Trevor	M.	Latino	
Bethany	Claire	Lindstedt	

First Name	Middle Name or Initial	Last Name	Title
Candace	Lynn	Matthews	
Victoria	Rose	McGowan	
Erik	Antonio	Mikkila	Treasurer
Melvin	Njenga	Muthiora	
Rhea	Elora	Negron	
Cassie	Marie	O'Gara	
Christine	S.	Olsen	
Zachary	Earl	Paine	
Madison	S.	Perry	
Jenna	Barbara	Petruzzi	Historian
Lillian	I.	Ramos	
Katherine	Dayana	Rivera	
Serena	Lee	Roberts	
Jenice Ghayle	C.	Sarte	
Dominic	T.	Sicard	
Damar	S.	Trenchfield	
Avery	Alison	Valley	
Zoie	A.	Villegas	
Samia	Jillian	Welch	
Miles	R.	Wilcox	
Taylor	Kathryn	Wood	

COMMUNITY INFORMATION

Meetings listed below are typically held as indicated. **For the most current information, please consult the Website calendar at www.spencerma.gov** for official postings.

Annual Town Meeting	1 st Thursday in May
Annual Town Election	2 nd Tuesday in May
Selectmen's Meetings	Mondays as posted at www.spencerma.gov
Assessor's Meetings	2 nd Monday of month
Charitable Needs Commission	1 st Monday of month Sept. - June
Conservation Commission	2 nd & 4 th Wednesday of month
Council on Aging	2 nd Tuesday of month
Finance Committee	3 rd Tuesday of month
Board of Health	1 st Monday of month
Historical Commission	3 rd Tuesday of month
Housing Authority	2 nd Thursday of month
Library Trustees	2 nd Monday of month
Parks & Recreation Committee	As posted at www.spencerma.gov
Planning Board	As posted at www.spencerma.gov
Regional School Committee	See School District website
Sewer Commission	2 nd Wednesday of month
Veteran's Agent	By appointment
Water Commission	1 st Wednesday of month
ZBA	As posted at www.spencerma.gov

Town Offices are closed for the following holidays: New Year's Day, Martin Luther King Day, Presidents Day, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, and Christmas Day.

Transfer Stations Hours: Wednesday & Saturday 7 a.m. to 5 p.m.

RICHARD SUGDEN LIBRARY HOURS:

Monday & Thursday:	10 a.m. to 7 p.m.
Tuesday & Wednesday	10 a.m. to 5 p.m.

DUE DATES:

The following bills are paid at the Town Collector's Office:

Real Estate & Personal Property Taxes	Due Quarterly
Excise Taxes	Due 30 days after issuance
Water/Sewer Bills	Due Quarterly

The following bills are paid at the Town Clerk's Office:

Dog Licenses	Due April 1 st (late fee applies on July 1 st)
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EMERGENCY INFORMATION

POLICE – AMBULANCE – FIRE EMERGENCY - DIAL 911

NON-EMERGENCY INFORMATION

POLICE 885-6333

AMBULANCE 885-4476

FIRE 885-3555

TOWN DIRECTORY:

Department/Office:	Services:	Telephone Number:
Administration	Administrator	508 885-7500 x132
	Board of Selectmen	508 885-7500 x155
Town Clerk	Vital Records	508 885-7500 x150
	Dog Licenses	508 885-7500 x150
	Notary Public/Justice of the Peace	508 885-7500 x150
	Elections, Voter Registration	508 885-7500 x150
Town Accountant	Accounting	508 885-7500 x160
Town Assessors	Assessment	508 885-7500 x165
	House Numbering	508 885-7500 x165
Town Treasurer/Collector	Tax & Utility Collections	508 885-7500 x170
	Treasurer	508 885-7500 x170
Inspectional & Development Services	Building Inspector	508 885-7500 x180
	Building Permits	508 885-7500 x180
	Conservation	508 885-7500 x180
	Health Matters	508 885-7500 x180
	Inspections: Plumbing, Sanitary, Wiring, Zoning	508 885-7500 x180
	Planning Board	508 885-7500 x180
	Zoning Board	508 885-7500 x180
Veteran's Agent		508 885-7500 x115
Cultural Office		508 885-7500 x187
Historical Commission		508 885-7500 x186
Parks & Recreation		508 885-7500 x185
Fire Department	Fire Chief	508 885-3555
	Burning Permits	508 885-3555
	Oil Burner Permits	508 885-3555
	Civil Defense	508 885-3555
Library (Richard Sugden Library)		508 885-7513
Police	Police Chief	508 885-6333
	Dog Complaints	508 885-6333
Transfer Station		508 885-7539

Utilities & Facilities:	Drainage	508 885-7525
	Highway	508 885-7525
	Street Maintenance, Snow Removal	508 885-7525
	Sewer	508 885-7525
	Water	508 885-7525
Council on Aging	Drop-in Center	508 885-7546
	Senior Citizens Matters	508 885-7546
District Court		508 885-6305
Spencer Public Health Nurse		508 885-7500 x180
Fuel Assistance	Worcester Community Action Council	508 754-1176 x110
Housing Authority		508 885-3904
Post Office		800 275-8777
School Department	Superintendent of Schools	508 885-8500
Van Dispatcher	Elder Bus	508 867-9941
Welfare Office	Southbridge	508 765-2400

TTY Phone Numbers in the Town of Spencer:

Town Hall: 508 885-7503
Police Department: 508 885-2399
Fire Department: 508 885-2732
Utilities & Facilities: 508 885-7527

Schools:

District Office: 508 885-8500
David Prouty High: 508 885-8505
Knox Trail: 508 885-8550
Wire Village: 508 885-8524

2021 POPULATION:

10,458