

## **Minutes of the Meeting of the Board of Selectmen**

Date: March 14, 2022  
Time: 6:00 p.m.  
Place: McCourt Social Hall  
Memorial Town Hall, Spencer, MA  
Present: Chairman Woodbury, Vice-Chair Howard, Clerk Grigg, Member Hicks and  
Pepe and Town Administrator Jeffrey Bridges

Chairman Woodbury called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

### **Announcement Any members that are participating remotely in accordance with Regulation 940, CMR 29.10 of the Open Meeting Law**

None

### **Meeting Minutes:**

#### **Review and Act on Meeting Minutes of February 28, 2022**

*A motion to approve the minutes of February 28, 2022 (Hicks/Howard) passed 5/0*

### **Citizens Input**

None

### **Communications**

None

### **New Business:**

#### **Review & Act on Meritorious Service Award Recipient for 2021**

Chairman Woodbury announced the following nominees per the Meritorious Service Policy:

- Mary Braney
- Eleanor O'Connor
- Fire Chief Robert Parsons

Mr. Woodbury said all are deserving, however since Chief Parsons received the most votes, he will be named the Town's 2021 Meritorious Service Award Recipient. The Board agreed.

*A motion to nominate Fire Chief Robert Parsons as the 2021 Meritorious Service Award recipient (Hicks/Grigg) passed 5/0*

### **Review & Act on the sale of the 1986 Duplex Maxim Fire Truck (formally Engine 3)**

Chairman Woodbury noted there was an online auction for the 1986 Duplex Maxim fire truck. The winning bidder was Kevin Doherty with a \$4,800 bid.

*A motion to authorize the sale of the 1986 Duplex Maxim Fire Truck (Pepe/Hicks) passed 5/0*

### **COVID-19**

#### **Update on Coronavirus / COVID-19 Cases**

Mr. Bridges reported that there were five new COVID cases last week. 68% of Spencer residents have been fully vaccinated and 38% have received a booster.

#### **Update on American Rescue Plan Act (ARPA)**

Administrator Bridges announced that a public comment session will be held on March 30<sup>th</sup> to gather information from the public for the use of ARPA funds. A full report on the comments will be provided to the Board to assist them with their decision on how to spend the ARPA funds.

### **Town Administrator's Report**

#### **FY2023 Budget Review & Capital Update**

The Board and the Finance Committee will meet jointly on March 15<sup>th</sup> to work through the budget and capital process. The CIPC will also meet on March 15<sup>th</sup> to review capital requests.

The Administrator will have a draft Town Meeting Warrant available at the next meeting.

Mr. Pepe would like to consider using ARPA funds to complete some of the capital projects.

### **Citizen's Input**

Matt Defosse, Pauls Drive: advocated the use of ARPA funds for the Library. Mr. Pepe agreed and said there are needs at the Library which need to be addressed.

### **Board Member and Staff Comments**

Dr. Hicks: would like to consider ARPA funds for HVAC at the Library and Town Hall.

Mr. Pepe: the CIPC toured Town facilities on March 5<sup>th</sup>. This will be helpful in making decisions as they move forward in the process.

Chairman Woodbury:

- Town Staff will speak at the Senior Center to update senior residents on what is happening within their departments.
- He approached the SEBRSD and discussed the heaters which are no longer working and offered the use of the heaters at the former Lake St. School.

### **March Meeting Dates**

The Board reviewed their March meeting dates.

The ARPA public comment session will be held on Wednesday, March 30<sup>th</sup> at 6 PM and has been advertised on the SCA channel, in the New Leader, and on the Town Website. A mailing was also sent to the business community.

### **Adjournment**

The meeting adjourned at 6:18 pm.

Respectfully submitted,

Brenda Savoie  
Executive Assistant

Referenced documents: Meritorious Award Summary, 1986 fire truck auction memo, FY2023 Budget & Capital