



Minutes of the Board of Selectmen

Date: October 24, 2022
Time: 6:00 p.m.
Place: McCourt Social Hall
Present: Chairman Woodbury, Vice-Chair Howard, Clerk Grigg, Selectman Hicks, and Administrator Bridges
Remote: Selectman Pepe

Call the Meeting to Order

At 6:00 pm Chairman Woodbury called the Selectmen's meeting to order and led the Pledge of Allegiance

Announcement Any members that are participating remotely in accordance with Regulation 940, CMR 29.10 of the Open Meeting Law

Chairman Woodbury announced that Selectman Pepe will be participating remotely in accordance with Regulation 940, CMR 29.10 of the Open Meeting Law and as such, all votes will be taken by roll call.

Review and Possible Action on the Acceptance of a Drainage Easement at 5 Meadow Road

Steve Turner, owner of Charlies Diner provided a stormwater Drainage Easement Agreement and was available online to answer questions.

A motion to accept the Drainage Easement at 5 Meadow Road (Howard/Hicks) passed 5/0 by roll call: Grigg-yes; Hicks-yes; Howard-yes; Pepe-yes; Woodbury-yes

Review and Possible Action on Permanent Financing for an approximately \$1.9 Million Dollar Bond Anticipation Note for the Spencer Wastewater Treatment Plant Improvements (Design)

A motion to approve the Bond Anticipation Note for the Spencer Wastewater Treatment Plant (Hicks/Grigg) passed 4/0 by roll call: Grigg-yes; Hicks-yes; Pepe-yes; Woodbury-yes; Howard- abstained

Review and Act to Close & Sign the November 10, 2022 Special Town Meeting Warrant

Administrator Bridges reviewed the Warrant which contained 15 articles.

The Planning Board held a public hearing and prepared a report for the Board for proposed amendments to the Zoning Bylaws as outlined in for Article 10. Mr. Bridges asked the Board to acknowledge receipt of the report.

A motion to accept the Planning Board's report on proposed zoning amendments (Howard/Hicks) passed 5/0 by roll call: Grigg-yes; Hicks-yes; Howard-yes; Pepe-yes; Woodbury-yes

A motion to close and sign the Special Town Meeting Warrant (Hicks/Grigg) passed 5/0 by roll call: Grigg-yes; Hicks-yes; Pepe-yes; Woodbury-yes; Howard-yes on all except the Articles identified below:

Note: Selectman Howard abstained from discussion or voting for the following Articles:
Article 9 – Transfer to the Water Capital Account; Article 11 - Temporary Easements for the Meadow Road improvement project; Article 12 – Alteration of Layout of Meadow Road; Article 13 – to Acquire Land at the intersection of North Spencer Road and Meadow Road.

Review and Possible Action on the Winter Parking Ban

A motion to approve Winter Parking Ban with amendments as discussed (Hicks/Howard) passed 5/0 by roll call: Grigg-yes; Hicks-yes; Howard-yes; Pepe-yes; Woodbury-yes

Review & Possible Action on ARPA Fund Allocation

Chairman Woodbury stated that the Board needs to decide where to allocate the ARPA funds.

Dr. Hicks suggested the best way to determine eligibility is by comparing the 2019 tax returns with 2020 and 2021 to determine the level of loss.

Chairman Woodbury said it is important to look at any COVID relief which may have been previously received and any assistance from the Prouty Fund should be considered as well.

Selectman Pepe suggested creating an application based on the PPE loan application. Application guidelines can be determined by the Board in a few workshops. Dr. Hicks pointed out that funds must be proportionate to the loss.

Mr. Bridges relayed that since the Town accepted the ARPA funds as general revenue, it may be spent however the Board chooses, provided it is in accordance with Mass General Laws. He advised the Board to review the ARPA packet which includes guidelines to assist with the process.

The Board agreed to hold two additional workshops to map out the details on November 17th and November 21st.

Selectman Grigg noted that criteria must be developed for three categories: businesses, homeowners, and eligible employees. There was discussion on allocating funds to assist U & F Superintendent Bill Cundiff. Mr. Cundiff indicated that due multiple significant projects, he needs assistance managing the workload. Mr. Grigg would like to allocate funds for engineering support to assist Mr. Cundiff.

A motion to authorize assistance for Mr. Cundiff, up to \$150,000 (Grigg/Hicks) failed 2/3 by roll call: Grigg-yes; Hicks-yes; Howard-no; Pepe-no; Woodbury-no

Chairman Woodbury did not want to vote on this item until they are further in the process and guidelines are established.

The meeting adjourned at 7:05 pm. All were in favor.

Respectfully submitted,

Brenda Savoie
Executive Assistant

Referenced documents: ARPA report packet; Drainage Easement; 11/10 STM Warrant; Winter Parking Ban