



Minutes of the Meeting of the Board of Selectmen

Date: September 24, 2018 – Business Meeting
Time: 6:00 p.m.
Place: McCourt Social Hall, Memorial Town Hall, Spencer, MA
Present: Vice Chair Hicks, Clerk Berthiaume, Members Monette and Pepe (remotely), and Administrator Gregory
Chairman Woodbury was absent

Vice Chair Hicks called the meeting to order at 6:01 p.m.

Announcement

Any members that are participating remotely in accordance with Regulation 940, CMR 29.10 of the Open Meeting Law

Vice Chair Hicks announced that Selectmen Pepe will be participating remotely in accordance with Regulation 940, CMR 29.10 of the Open Meeting Law. All votes will be taken by roll call.

Meeting Minutes

Vote to approve the Business Meeting Minutes of September 10, 2018 and Executive Session of August 20, 2018

A motion to approve the Business Meeting Minutes of September 10, 2018 and Executive Session of August 20, 2018 (Hicks/Monette) passed with roll call vote: Berthiaume-yes, Hicks-yes, Pepe-yes, Monette-yes

Communications:

None

Citizen Input

None

New Business:

Joint Meeting with the Library Trustees to appoint Rebekah Salamack to fill the Library Trustee Vacancy until the May 14, 2019 Annual Town Election

The joint meeting was called to order at 6:03 pm. Library Trustee Lynn Dobson was present. Library Director Cheryl Donahue informed the Board that she and the Trustees would like Rebecca Salamack to fill the vacancy left by Amy Paul being hired as a Library Associate.

A motion to appoint Rebekah Salmack to the Library Board of Trustees until the May 14, 2019 Annual Town Election (Monette/Berthiaume) passed with roll call vote: Berthiaume-yes, Hicks-yes, Pepe-yes, Monette-yes, Dobson, yes

Review & Act on Request to Place the Position of Library Trustee for a 1-year term on the 2019 Annual Town Election Ballot

A motion to place the Position of Library Trustee for a 1-year term on the 2019 Annual Town Election Ballot (Monette/Berthiaume) passed 5/0 by roll call: Berthiaume-yes, Hicks-yes, Pepe-yes, Monette-yes

Discussion on the Proposed Formation of a Solar Bylaw Review Committee

Administrator Gregory worked with Town Planner Paul Dell'Aquila to outline the composition, process and charge for a Solar Bylaw Review Committee. Mr. Gregory suggested a 7 to 9 member committee could be formed which could consist of the Town Planner, Conservation Agent, Zoning Enforcement Officer, Planning Board Member, Conservation Member and 2 or 4 citizens-at-large.

Dr. Hicks wants Town Counsel opinion on whether employees, particularly employees living outside of Spencer, can be voting members on this committee. Mr. Gregory advised that he will seek guidance from Town Counsel on this matter.

There was further discussion on the makeup of the Committee with a suggestion from Mr. Gregory that, depending on the advice of Town Counsel, it might work as a five member citizens committee with guidance to be provided from Town staff. Additional discussion will take place at the October 10th meeting.

Review and Act to Install Stop Sign at the Intersection of Donnelly Road and Paxton Road and to Install Stop Sign at the intersection of Wire Village Road and Gold Nugget Road

Mr. Gregory reported that a resident asked to have stop signs installed at these intersections. Both have been reviewed by Chief Darrin and the U & F Office and the consensus is having stop signs in these locations would be in best interest of the Town.

A motion to install Stop Signs at the Intersection of Donnelly Road and Paxton Road and at the intersection of Wire Village Road and Gold Nugget Road per the recommendation of the Highway Department and Police Department (Monette/Berthiaume) passed 5/0 by roll call: Berthiaume-yes, Hicks-yes, Pepe-yes, Monette-yes

Discuss and Vote on Board of Selectmen Designee to Regional School Agreement Review Committee

A motion to appoint Warren Monette as the Board of Selectmen's Designee to the Regional School Agreement Review Committee (Pepe/Berthiaume) passed 5/0 by roll call: Berthiaume-yes, Hicks-yes, Pepe-yes, Monette-yes

Town Administrator's Report

Review Fall Special Town Meeting Calendar

Administrator Gregory reviewed the revised FY19 Budget calendar highlighting important upcoming dates leading to the Special Town Meeting. He reported that new growth is certified at \$235,267 and reviewed adjustments for the operating budget totaling \$133,250 and capital items and one-time expenses totaling \$375,500 from free cash, which will go before the CIPC.

Dr. Hicks would like to see the SEBRSDC bring their requests to the CIPC. Mr. Pepe said they have been invited the past few years and have not participated. CIPC would like the District complete the capital forms as town departments do and be part of the ranking process.

Board Liaison Reports

Mr. Monette noted that the Town-wide Yard Sale was a success. Proceeds will benefit Parks & Rec.

Mr. Pepe said the Spencer Cable Access Food Drive was a success. He also noted that the BPRC met last week and voted to move ahead with a lease agreement with MHPI for the Lake Street School property. Discussions on the Sugden RFP will be happening soon.

Citizen Input

Carl Kwiatkowski, Meadow Rd., asked why there is not a line item in the budget to maintain the Town Hall. Mr. Gregory said there is not a separate appropriation for major repairs due to lack of funding; however there is an amount set aside for regular maintenance of Town Hall to covers minor repairs and operating expenses. Mr. Gregory noted that money received from auctioning properties in tax title could be set aside for maintenance projects.

Board Member and Staff Comments

Mr. Pepe and Ms. Berthiaume attended the Barnstorm function and said it was an impressive event with a great turnout.

The meeting was adjourned at 7:30 pm.

Respectfully submitted,

Brenda Savoie
Executive Assistant

Referenced documents: STM Memo 9/18/18 on Budget Adjustments Memo from Town Planner re: Solar Bylaw Review Committee