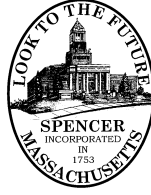


TOWN OF SPENCER, MASSACHUSETTS

OFFICE OF THE SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
FRANCIS X. WHITE II, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held October 4, 2022

Meeting of the Board of Sewer Commissioners held at the Water Department, also, broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Francis "Frank" White
Lawrence "Larry" Dufault

Sewer staff present: Debra Graves, Sr Clerk
Remotely: James Laplante, Jr. Supt.

Meeting was called to order at 3:30pm.

Budget & Capital Items:

- Review Tighe & Bond Sewer Rate Evaluation. Larry made a motion to move forward with the Tighe & Bond Sewer Rate Evaluation for a lump sum fee of \$15,000, seconded by Frank, all in favor. Roll call vote: Larry - yes, Frank – yes.
- Debt Service schedule: The Design Engineering cost is not included in the 1.86 million SRF loan. Larry motion to approve debt service starting date of October 15, 2023, seconded by Frank, all in favor. Roll call vote: Larry – yes, Frank – yes.
- Sewer Commissioners discussed the procedure for signatures on purchase orders. No change in the procedure.

Public Meeting adjourned at 3:45pm motion by Larry, Second by Frank, all in Favor.

The Board voted and approved minutes on 10/19/2022

Respectfully Submitted,
Debra Graves