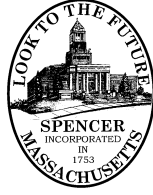


TOWN OF SPENCER, MASSACHUSETTS

OFFICE OF THE SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
FRANCIS X. WHITE II, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held December 14, 2022

Meeting of the Board of Sewer Commissioners held at the Water Department, also, broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Francis "Frank" White
Lawrence "Larry" Dufault
Francis X. White, Jr

Sewer staff present: James Laplante, Jr. Supt.
Debra Graves, Sr Clerk

Others: Jeffrey Bridges, Town Administrator

Meeting was called to order at 4:11pm.

Vote to approve Meeting Minutes November 9, 2022.

A motion to approve the minutes of November 9, 2022 (Larry/Frank/Francis, Jr) passed 3/0 with a roll call vote: Larry-yes, Frank-yes, Francis Jr.-yes.

Superintendent James LaPlante Reports:

- Review Monthly Operations Report
(Reports are on file at the Utilities & Facilities Office)

Budget & Capital Items:

- Electricity Contract, participating in the Mass Municipal Associations Purchasing Program. It's about a 60% increase on electricity. Will receive the benefit of the solar credits. Sewer Dept. paid Syncarpha Palmer not National Grid.
- Tighe & Bond Rate Survey, need set up meeting to review the rate structure soon for the public hearing which be affected on the July FY24 bill (April, May, June).
- Review Sewer O&M Technician job description (Operations & Maintenance) is the same as the labor position. Would like to use the new job description going forward.

Sewer Systems Upgrade

- WWTP upgrade: Still waiting on estimate on the soil contamination. Nickerson conducting Tertiary building excavation and other site work.

Resident concerns.

- 5 & 7 Cottage St.: Owner requesting late fees waived. Francis Jr. made a motion to waive the October bill only \$15.00 late fee for 5 & 7 Cottage Street, seconded by Frank, all in favor. Roll call vote: Francis Jr-yes, Frank-yes.

Public Meeting adjourned at 4:43pm motion by Frank Jr., Second by Frank, all in Favor, Larry.

The Board voted and approved minutes on 1/11/2023

Respectfully Submitted,
Debra Graves