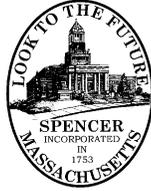


TOWN OF SPENCER, MASSACHUSETTS

OFFICE OF THE SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
FRANCIS X. WHITE II, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
TTY 508-885-7525
PLANT 508-885-7542

Minutes of Meeting held September 13, 2023

Meeting of the Board of Sewer Commissioners held at the Water Department, also, broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Francis "Frank" White
Lawrence "Larry" Dufault

Sewer staff present: James Laplante, Jr. Supt
Debra Graves, Sr Clerk

Others Dail-in: Fred DaCruz, Ludlow Construction
Matthew Corbin, Wright-Pierce
Britt Marchman, FCS
John Tetreault, FR Mahoney

Meeting was called to order at 4:01pm.

Vote to approve Meeting Minutes August 9 & 22, September 7, 2023.

A motion to approve the minutes of August 9 & 22, September 7, 2023 (Larry /Frank) passed 2/0 with a roll call vote: Larry-yes, Frank-yes.

Superintendent James LaPlante Reports:

- Review Monthly Operations Report
(Reports are on file at the Utilities & Facilities Office)

Budget & Capital Items:

- Ludlow Construction. Sewer main collapse repair on Valley Street. There was a crack on the sewer pipe. The Sewer Dept. has a video on this. The video footage didn't start at 0 so there was a 4.7-foot discrepancy. Sewer didn't have linear footage to the break. Ludlow Construction would like the Sewer Commissioners to authorize payment as that failure, was not caused by negligence from the Contractor, cost for repairs is \$4,495.11. Larry motion to pay Ludlow Construction in the amount \$4,495.11, to clear up Valley Street break issue, Second by Frank. Roll call vote: Larry-yes, Frank-yes.
- Job was posted (10 days for union posting).
- Septage late fees: Sewer Commissioners discuss adding septage demand fees. On hold until we can talk to Munis about this.

Sewer Systems Upgrade:

- Sewer monitoring system, which essentially allows to flow monitoring over the manholes in your system. This will allow you to isolate exactly where your infiltration (I&I) is located. Every time it rains you get real-time data on exactly what the level is, how far it went up and where. Discuss advantages of radar over the floats and ultrasonic. The radar is much more foolproof. Ultrasonic is more for tank applications. It will take four to five weeks to come to do a trial run. Probably will trail four to six meters.
- Wright-Pierce: Clark & Adam Street relining project. Sewer Commissioners review the proposal for engineering services for design, bidding, and construction administration of sewer rehabilitation on Clark and Adams Street. Francis Jr. motion to accept proposed fee of \$63,100.00, seconded by Frank, all in favor Larry. roll call vote: Francis Jr.-yes, Frank-yes, Larry-yes. Discuss Clark Street area Sewer Rehabilitation agreement to rehab sewer pipes and manholes. Intersection Maple & Adams, Adams connection to Clark, and ending at Salem Street. Got a state ear mark grant for project (grant \$250,000). Wright-Pierce will double check the numbers. This was approved on August 9, 2023, by the Sewer Commissioners just need to sign agreement.
- Purpose Complete Street Project. Sewer lines will need to be repaired or replaced.
- Sewer Commissioners review operations and maintenance SCADA compatible software quotes. AllMax MPulse operation software estimate cost \$31,927.13. Maintenance software \$17,467.13 total of \$49,394.25. Hach WIMS Aquatic Informatic software estimate cost of \$41,043. Maintenance software \$14,824 total of \$55,867.00.

Resident Concern

- Mike McDermott: Looking to buy land in Town at 26.5 Cherry or Meadow Road which would require sewer hook-up. Currently there is no sewer moratorium on Residential flows with maximum flow design not to exceed 440 GPD. Sewer connection & Sewer Bank fee for two-bedroom home would be \$4,620.00 (connection 1,100 & Sewer Bank \$3,520.00). Sewer Commissioners suggested to Mr. McDermott to have the lateral inspected. Also, would need a water permit and a road opening permit. Meadow Rd property would require installation of complete lateral service Superintendent recommended to act quickly as the Meadow Rd project will be starting soon and no new connection would be allowed as a moratorium for excavation would be in place after final paving.

Public Meeting adjourned at 5:21pm motion by Larry, second by Frank, all in Favor.

The Board voted and approved minutes on 10/18/2023

Respectfully Submitted,
Debra Graves