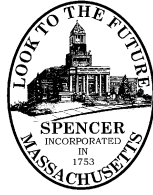


TOWN OF SPENCER, MASSACHUSETTS

OFFICE OF THE SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
FRANCIS X. WHITE II, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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PLANT 508-885-7542

Minutes of Meeting held November 8, 2023

Meeting of the Board of Sewer Commissioners held at the Water Department, also, broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Francis "Frank" White
Dail-in: Lawrence "Larry" Dufault
Francis X. White, Jr

Sewer staff present: James Laplante, Jr. Supt

Others: Jeffrey Bridges, Town Administrator
Peter Boria, U&F Superintendent

Meeting was called to order at 4:00pm.

Vote to approve Meeting Minutes October 18, 2023.

A motion to approve the minutes of October 18, 2023 (Francis Jr/Frank/Larry) passed 3/0 with a roll-call vote: Francis Jr.-yes, Frank-yes, Larry-yes.

Superintendent James LaPlante Reports:

- Review Monthly Operations Report
(Reports are on file at the Utilities & Facilities Office)

Budget & Capital Items:

- Discussed flow meters, computer software program for Sewer Plant. Also, discussed inspection fees (who will pay these, to be determined).
- Rate increase: when the rate study was done, they were basing those increases on a 2.5% interest charge. Sewer Commissioners think 2.5% should be a factor in the rate increase.

Sewer Systems Upgrade:

- Pleasant/Smithville repairs: don't need to do as many repairs as first thought. Believe there were 11 original repairs and we're down to 5 or 6 repairs.
- Clark Street: Town Administrator reviewing contract for insurance. Both Consulting Engineering Services and Clark Street Scope. The lines were inspected and repaired last year and it's already to line. Before Construction will be sending out letters for some pump inspections to make sure that they are connected.
- Valley/Mill repairs: Will schedule video inspection of Mill, already have the Valley Street video.

Resident Concern

- **8 Water St:** Owner is requesting late fee waived stating she paid on time. review bank backup. Francis Jr, motion to waive the late fee, second by Frank, all in favor, Larry. Roll-call vote: Francis Jr.-yes, Frank-yes, Larry-yes.
- **3 Lake Whittemore Dr:** Pool adjustments, installed a new pool in July. did not take a read before or after filling. Pool size 18ft, holds 7650 gallons ($7650 / 7.5 = 1020\text{cf}$). Francis Jr make a motion to approval the pool adjustment, second by Frank, all in favor, Larry. Roll-call vote: Francis Jr.-yes, Frank-yes, Larry-yes.

Public Meeting adjourned at 4.47pm motion by Larry, second by Frank, all in Favor, Francis Jr.

The Board voted and approved minutes on 12/13/2023

Respectfully Submitted,
Debra Graves