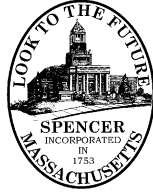


TOWN OF SPENCER, MASSACHUSETTS

OFFICE OF THE SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
FRANCIS X. WHITE II, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
TTY 508-885-7525
PLANT 508-885-7542

Minutes of Meeting held January 11, 2024

Meeting of the Board of Sewer Commissioners held at the Water Department, also, broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Francis "Frank" White
Lawrence "Larry" Dufault
Francis X. White, Jr

Sewer staff present: Dail-in: James Laplante, Jr. Supt.
Debra Graves, Sr. Clerk

Others: Jeff Bridges, Town Administrator
Peter Boria, U&F Superintendent
Gary Woodberry, Board of Selectmen

Meeting was called to order at 4:00pm.

Vote to approve Meeting Minutes December 13, 2023.

A motion to approve the minutes of December 13, 2023 (Larry/Frank/Francis Jr) passed 3/0 with a roll-call vote: Larry-yes, Frank-yes, Francis Jr-yes.

Superintendent James LaPlante Reports:

- Review Monthly Operations Report
(Reports are on file at the Utilities & Facilities Office)

Budget & Capital Items:

- **Rate Review:** Increase Sewer rate for FY25. Would like to establish a new tier. Sewer Commissioners decided to cancel 1/17/2024 rate hearing. Larry made a motion to reschedule rate hearing to Thursday, February 8, 2024 @ 6:30pm at the Town Hall, McCourt Social Hall, second by Francis Jr. Roll-call vote: Larry-yes, Francis Jr-yes, Frank-no.
- **Insituform Proposal** –Cleaning & CCTV the sanitary pipeline Valley & Mill Street inspection. Larry motion to accept the proposal in the amount of \$4,000, second Frank, all in favor, Francis Jr. roll-call vote: Larry-yes, Frank-yes, Francis Jr-yes.
- **Moratorium:** Discusses lifting the moratorium. Larry motion to lift the sewer moratorium as of January 12, 2024, second by Frank, all in favor Francis Jr. roll-call vote: Larry-yes, Frank-yes, Francis Jr-yes.
- **OPM:** Wright-Pierce review cost for OPM services due to the extended project duration during construction. Have two OPM services phases: Project Administration/Management and Construction Administration. This will be about \$65,000 additional cost which will be budget for Fiscal Year 2025.

Sewer Systems Upgrade:

- MassDOT Permit: David Prouty High School permit is under review by MassDOT. Sewer Superintendent had letter notarized. Sewer Superintendent still wants assurances from them that we're not going to be held responsible for the trench.
- Spotlight: Sewer Superintendent will be doing Spotlight on Spencer for the Senior Center on February 20, 2024.
- Flow meters: May have flow meters ready by the end of the month, then Sewer will be able to start the trial.
- Generator: Will anticipate a change order for the new generator.

Resident concern:

- Linden St: Looking into buying land, but there is a Moratorium on Sewer. New construction, building a multi-family or two family (3 bedroom with 1 1/2 or 2 bathrooms). Sewer Commissioners would need to see a design plans.
- Lincoln St: Subdivide lot on Grant/Lincoln Street would like to hook up to Sewer. Sewer Superintendent will review design plans. Building either a 2 or 3 bedroom. Connections is allowed Moratorium was lifted.

Public Meeting adjourned at 4:48pm motion by Larry, second by Frank, all in Favor, Francis Jr.

The Board voted and approved minutes on 2/22/2024

Respectfully Submitted,
Debra Graves