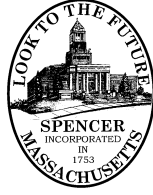


TOWN OF SPENCER, MASSACHUSETTS

OFFICE OF THE SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
FRANCIS X. WHITE II, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held May 18, 2022

Meeting of the Board of Sewer Commissioners held at the Water Department, also, broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Francis "Frank" White
Lawrence "Larry" Dufault

Sewer staff present: James Laplante, Jr., Supt.
Timothy Davis,
Debra Graves, Sr Clerk

Others: Jeffery Bridges, T.A.
Ian Catlow & Ryan Siegal, Tighe & Bond

Meeting was called to order at 4:01pm.

Vote to approve Meeting Minutes April 13, 2022.

A motion to approve the minutes of April 13, 2022 (Larry/Frank) passed 2/0 with a roll call vote: Larry-yes, Frank-yes.

Superintendent James LaPlante Reports:

- Review Monthly Operations Report
(Reports are on file at the Utilities & Facilities Office)

Budget & Capital Items:

- Review billing sewer for Fire Department. The Sewer Commissioners agree to continue charging the minimum fee each quarter for each metered building.
- Review Bigelow Electric Co. quote to perform repair work on emergency generator. repair cost \$5,737.00 or rebuild \$7,237.00. Attempt to do the repair if not core will be rebuilt.
- Aeration blower 6 motor bearing failure. Blowers were installed in 2013 during the maintenance upgrade. Order new motor and have old one rebuilt as a spare.

Sewer Systems Upgrades:

- Design contract amendment design overruns: During Design borrowing the Commissioners placed a 10% contingency on a bid amount of 1.69 M total borrowing to 1.86M. Commissioners Reviewed all line items on design overruns and found that Department is not responsible for all items Larry motioned and agreed to pay \$ 123,500, second by Frank, all in favor. Larry-yes, Frank-yes. Tighe & Bond expressed concern about fencing and gate where new gas water line and gas line that will come in from So Spencer Road. Superintendent James LaPlante assured them that the Gate and Fencing in that area are in working order and there will need to be some land clearing to utilize that area for utilities and alternate access road during upgrade.

Sub-Bid contract: bid prices increases

- Need to be posted 14 days before Town Meeting.
- Need amount before BOS & Finance Committee meeting.
- MassDEP has confirmed that if project cost increases through the bidding process, they will continue to support the project with a similar % of grant funding.
- Building Inspector plan to waive the fees inspection. Do need to follow-up on this.
- Plan on moving bid opening to Tuesday, June 7, 2022, and ask DEP for more time to award.
- Select Board meeting on Monday night at 6pm. Will be asking them for a special Town Meeting.
- Need have phosphorus removal in place by December 31, 2024. Award in July, be close to 30 months.
- Last July 30B pre procurement bid on tertiary treatment and UV System. ER index went up 15.58% need to send letter to document the escalation and have to issue an amendment to vendor of both systems.
- In-order to control cost, the Aqua aerobic filter tank material will be changed. Larry makes a motion for 304 stainless steel verses the 316. Second Frank. Larry-yes, frank-yes.

Resident Concerns:

- 322 Main Street: Hookup to the sewer on Main Street. Bakery (10-seats) hand sink, mop sink, pickup & take-out, size grease trap. Restaurant fast food 20 gals per day, per seat (20x10x16= \$3,200) no connection fee. Larry motion to allow connection at 322 Main Street lateral for bakery with 10 seats at \$3,200, second by Frank. Larry-yes, Frank-yes.

Public Meeting adjourned at 6:01pm motion by Larry, Second by Frank, all in favor.

The Board voted and approved minutes on 6/8/22

Respectfully Submitted,
Debra Graves