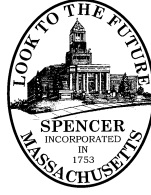


TOWN OF SPENCER, MASSACHUSETTS

OFFICE OF THE SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
FRANCIS X. WHITE II, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held July 13, 2022

Meeting of the Board of Sewer Commissioners held at the Water Department, also, broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Francis "Frank" White
Lawrence "Larry" Dufault

Sewer staff present: Tim Davis, Chief Operator
Debra Graves, Sr Clerk

Remotely: James Laplante, Jr. Supt.
Ryan Siegel, Tighe & Bond

Others: Jeffrey Bridges, Town Administrator

Meeting was called to order at 4:01pm.

Vote to approve Meeting Minutes June 8, 2022.

A motion to approve the minutes of June 8, 2022 (Larry/Frank) passed 2/0 with a roll call vote: Larry-yes, Frank-yes.

Superintendent James LaPlante Reports:

- Review Monthly Operations Report
(Reports are on file at the Utilities & Facilities Office)

Budget & Capital Items:

- Rate review: Sewer Commissioners reconsider a rate review study. Would like to table this until next meeting.
- Wright-Pierce is wrapping up on SSES (Sewer System Evaluation Survey). Draft report will be available by mid-August.
- Blower 6 should be online within the next couple of days.
- Sewer Moratorium: Discuss removing sewer moratorium for others to tie in. Sewer Commissioners are concern of overflow. Will reevaluate in the future.

Sewer Systems Upgrades:

Tighe & Bond:

- Sewer Commissioners need to make a motion and vote to agree with T&B's bid evaluation and recommendation provided to move forward with award to CH Nickerson who is the lowest responsible and eligible bidder. Larry made a motion to agree Bid and conditional award to CH Nickerson who is the lowest responsible bidder, second by Frank, all in favor. Larry-yes, Frank-yes.

Sewer Systems Upgrades:

Tighe & Bond:

- WWTP Upgrade Project Design Amendment #1. Amendment to cover the additional scope and fee associated with this additional design work. Larry made a motion to accept the recommendation updated Amendment #1 totaling \$110,000, second by Frank, all in favor. Larry-yes, Frank-yes. Sewer Commissioners signed the Design Amendment #1 July 13, 2022.

Resident Concerns:

- 65 Maple Street: Multi-family renovation plans. Was three bedrooms turning into six bedrooms. Adding three new bedrooms. \$1,760 per bedroom x 3 bedrooms = \$5,280 for I&I (Inflow and Infiltration) fee. Will pickup up Sewer permit in the future.
- 13 Mechanic Street: Review Connect Restaurant seating plan. Will be seating about 60 guests. The Sewer Commissioners would like to schedule a walk through and check the grease trap.

Public Meeting adjourned at 4:55pm motion by Larry, Second by Frank, all in favor.

The Board voted and approved minutes on 8/10/2022

Respectfully Submitted,
Debra Graves