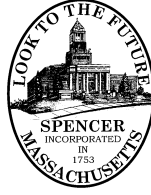


TOWN OF SPENCER, MASSACHUSETTS

OFFICE OF THE SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
TTY 508-885-7525
PLANT 508-885-7542

Minutes of Meeting held May 19, 2021.

Meeting of the Board of Sewer Commissioners - Broadcast Live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Frank White called the meeting to order at 4:00pm and announced that the meeting is being conducted remotely consistent with Governor Bakers Executive order. In order to mitigate the transmission of the COVID-19 Virus. We are currently meeting with a combination of members present and remote. All votes will be taken by roll call in accordance with regulation 940, CMR 29.10 of the Open Meeting Law.

Members Dial in: Francis "Frank" White
Michael "Mike" Mercadante

Sewer staff present: James Laplante, Jr., Supt.
Dial in: Debra Graves, Sr. Clerk

Vote to approve Meeting Minutes for May 4, 2021.

A motion to approve the minutes of May 4, 2021 (Mike/Frank) passed 2/0 with a roll call vote: Mike-yes, Frank-yes.

Superintendent James Laplante Reports:

- Review Monthly Operations Report
(Reports are on file at the Utilities & Facilities Office)

Budget & Capital Items:

- Review Tighe & Bond proposal sewer rate evaluation. 2 ½ % increase by FY24, 20-year term. Also, looking at a base fee instead of minimum charge. Maybe 2 ½ override for project. Commissioners would like to reschedule for other time.

Sewer Systems Upgrade

- Pleasant St Project: Install new piping and 2 manholes currently over 1,000' between manholes these new structures would allow future lining project.
- Review letter for chapter 30B Pre-procurement of cloth media filtration system for phosphorus removal and UV disinfection system. Bid opening is schedule for 6/22/2021. Sewer Dept. need to post Advertisement in the newspaper and put on information on Commbuys Also, need to discuss Inflammable materials with the Fire Chief.
- Design plans 60% design stage by end of June/July. OPM Services \$140,000. Reviewing plans & Spec.

Minutes of Sewer Commissioners meeting held May 19, 2021.

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Rapscallion Brewer:

Sewer Commissioners held a meeting on 5/4/21 and approved minutes on 5/19/21 using the information supplied by the design plans and the approved 16 seats tavern style tasting area. The board approved the I&I impact fee set rate at 400-gals x 16 = \$6,400 at the 5/19/21 meetings. Letter will be sent Rapscallion Brewery for the I&I impact fee.

Resident Concerns:

- 41 Valley St: Requesting have late fee waived. Sewer Commissioners denied waiving the late fee. Roll call vote: Mike-no, Frank-no.
- 45 Church St: Requesting to have late fee waived. Sewer Commissioners denied waiving the late fee. Roll call vote: Mike-no, Frank-no.
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Public Meeting adjourned at 5:07pm motion by Mike, Second by Frank, all in favor.

The Board voted and approved minutes on 6/23/2021