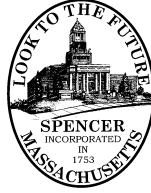


TOWN OF SPENCER, MASSACHUSETTS

OFFICE OF THE SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
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Minutes of Meeting held June 23, 2021.

Meeting of the Board of Sewer Commissioners held at the Water Department, also, broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Francis "Frank" White
Lawrence "Larry" Dufault

Sewer staff present: James Laplante, Jr., Supt.
Debra Graves, Sr. Clerk

Meeting was called to order at 4:00pm.

Vote to approve Meeting Minutes for May 19, 2021.

A motion to approve the minutes of May 19, 2021 (Larry/Frank) passed 2/0 with a roll call vote: Larry-yes, Frank-yes.

Superintendent James Laplante Reports:

- Review Monthly Operations Report
(Reports are on file at the Utilities & Facilities Office)

BOD Testing & other in-house testing:

- Review Biochemical Oxygen Demand (BOD) Standard Methods and the WWTP 5-day BOD standard operating procedure.
- Outsource lab testing \$31.25 a test x 3 = \$93.75 a week, around \$4,836 a year. Testing in house is labor intensive paying employee \$ 32-36 per hour 3-4 hrs. a week plus supplies for testing. Testing will continue to be sent out to external Lab as man hours can be better utilized in other capacities. Larry motion to continue outsource testing, seconded by Frank, all in favor.

Budget & Capital Items:

- Review and signed Waste Management agreement for Non-Hazardous Waste Service.
- Discuss Rate survey, usage and septage rate.

Sewer Systems Upgrade

- Chapter 30B Pre-procurement of cloth media filtration system for phosphorus removal and UV disinfection system bid opening was extended to 7/1/2021.

Rapscallion Brewer:

- Pretreatment not necessary, might be in the future.
- Lateral Inspection (Helgerson)
- Flow meters wouldn't be ready until August.
- Special permit to run the Brewery. Written approval from Sewer. Estimate 3,000 gals a week. Direct sewer connection.
- H2o tank service vault, straight pipe, backflow prevention.
- EM Thibault Excavation, Frank White Plumber and Trench permit.
- Sewer Commissioner suggest to PH meter. Superintendent will do a letter for approval for 3,000 gals of water per week.

Public Meeting adjourned at 4:53pm motion by Larry, Second by Frank, all in favor.

The Board voted and approved minutes on 7/14/2021