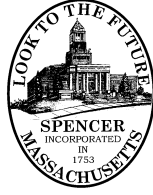


TOWN OF SPENCER, MASSACHUSETTS

OFFICE OF THE SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
TTY 508-885-7525
PLANT 508-885-7542

Minutes of Meeting held September 2, 2021.

Meeting of the Board of Sewer Commissioners held at the Water Department, also, broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Francis "Frank" White
Lawrence "Larry" Dufault

Sewer staff present: James Laplante, Jr., Supt.

Present: Kevin Olsen, Wright-Pierce
William Cundiff, U&F Superintendent
Gary Woodbury, Selectmen

Dial in: Ralph Hicks, Selectmen
William Ross, Interim Town Administrator

Meeting was called to order at 10:10am.

Review scope and fee of Owner's Project Manager (OPM) Services proposal:

- Discussed the proposal from Wright-Pierce. Question about proposed fee. Wright-Pierce revise wording not to exceed \$207,200.00.
- Discussed several other points pertinent to the Owner's Project Manager (OPM) proposal.
- OPM will handle the minutes from the meetings they attend.
- Wright-Pierce will need to revise their proposal scope, fee structure and resubmit for approval at the next scheduled meeting.

Public Meeting adjourned at 10:52am motion by Larry, Second by Frank, all in favor.

The Board voted and approved minutes on 9/15/2021

Respectfully Submitted,
Debra Graves