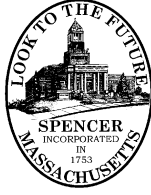


TOWN OF SPENCER, MASSACHUSETTS

OFFICE OF THE SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held December 15, 2021.

Meeting of the Board of Sewer Commissioners held at the Water Department, also, broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Francis "Frank" White
Lawrence "Larry" Dufault
Michael "Mike" Mercadante

Sewer staff present: James Laplante, Jr., Supt.
Debra Graves, Sr Clerk

Others Present: Tighe & Bond

Meeting was called to order at 4:04pm.

Vote to approve Meeting Minutes for November 22, 2021.

A motion to approve the minutes of November 22, 2021 (Larry/Frank/Mike) passed 3/0 with a roll call vote: Larry-yes, Frank-yes, Mike-yes.

Superintendent James LaPlante Reports:

- Review Monthly Operations Report
(Reports are on file at the Utilities & Facilities Office)

Budget & Capital Items:

- Review Synagro CPI Cost Adjustment – Sludge Management. Price increase (5.4%) is adjusted by the change in the current year's October Index over the previous year's November Index which is based on the Average Annual Consumer Price Index. Rates are effect for 12/1/21 and will see adjusted pricing on the January 2022 invoice.
- Review Zachary six-month evaluation letter. Sewer approved and signed the letter.
- Review the Sewer insert notice. ODIS will be inserting the notice with building and plumbing permits.

Sewer Systems Upgrades:

- Tighe & Bond – WWTF Construction Phase Services. Bid period for the project will begin in early 2022 and last approximately eight weeks. Required to prequalify General Contractors and filed Sub-contractors ahead of bidding a project. The project will be advertised in the Central register, and the Town will post the advertisement to a local paper and CommBuys. Need to meet again for prequalification, before bidding.

Minutes of Sewer Commissioners meeting held December 15, 2021.

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Sewer Rates:

- Discuss sewer rates for the Public Hearing schedule for December 20, 2021 @ 6:30pm.

Resident concerns:

- 72 Pleasant St: - Added on a fourth bedroom. Sewer Commissioners said no action will taken on this it, fine the way they are.
- 9 Mechanic St (Diamond Nails) – Commissioners must review applicable data to establish standard flow rates for future I&I / Sewer Bank Fees.

Public Meeting adjourned at 5:34pm motion by Larry, Second by Mike, all in favor Frank.

The Board voted and approved minutes on 1/12/22.

Respectfully Submitted,
Debra Graves