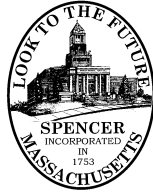


**TOWN OF SPENCER, MASSACHUSETTS**  
**OFFICE OF THE**  
**SEWER COMMISSION**

FRANCIS X. WHITE, CHAIRMAN  
LAWRENCE H. DUFAULT, CLERK  
MICHAEL J. MERCADANTE, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD  
SPENCER, MA 01562  
TEL. 508-885-7541  
TTY 508-885-7525  
PLANT 508-885-7542

**Minutes of Meeting held January 15, 2020**

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" White  
Lawrence "Larry" Dufault  
Michael "Mike" Mercadante

Sewer staff present: James Laplante, Jr., Supt.  
Debra Graves, Sr. Clerk

Wright-Pierce: Kevin Olson, PE  
Adam Higgins, EIT

Meeting was called to order at 3:00pm.

Read and accepted Minutes for December 11, 2019.

Sign monthly commitment for Septage Fees

Sign Quarterly Commitment

Superintendent James Laplante Reports:

- Monthly Operations Report
  - Monthly Monitoring Report
- (Reports are on file at the Utilities & Facilities Office)

**Budget & Capital Items:**

- Review FY2021 Sewer Budget
- Review Sewer Rate Projection for FY2021
- Review FY2020 Free Cash Calculation
- Review Annual Town Report
- Review Debt Schedule Loans of 2010 bonds. 5/1/2010 loan comes off books this year. Art15a & 15b comes off books in 2022.

Sewer Systems Upgrades:

- Illicit connection of sump pump 8 & 10 Lake Street. Owner would need to come in with plans to remove connections.
- The sewer was cap at Pleasant Street School.
- Sent letter for illegal connection of sump pump to 38 Greenville Street. Received no response. Hand delivered 2<sup>nd</sup> notice. Manhole needs to be flush and clean. Owner has another week to answer then send final letter. If we don't receive a response the Sewer Commissioners agree to start fines on 3/1/2020. Fines of \$20.00 a day for violation.

Resident Concerns:

- 36 High St: Owner requesting late fee waived stating she didn't receive October bill. Mike motion to waive the late fee, second by Frank and in favor Larry.

Wright-Pierce:

- SSES closing on report probable by early February. Phase 1 finishing now and Phase 2 starts in 2021, estimated cost \$91,600. Need to have monies available for FY22.
- DEP report detail of the SSES work needs to be submitted by the end of calendar year 2025.
- CWMP final report (design) July of this year. Preliminary design end of December 2020. Plan on going out to bid for design in March for FY2021.

Meeting Adjourned at 5:04pm motion by Mike, seconded by Frank and in favor Larry.

*The Board voted and approved minutes on 2/19/2020*