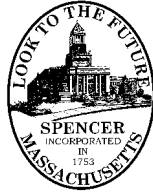


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held August 24, 2017

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. Documents are on file at the Utilities and Facilities Office.

Members present: Francis "Frank" White
Lawrence "Larry" Dufault

Sewer staff present: James Laplante, Jr., Supt.
Debra Graves, Sr. Clerk
Charles Neveu, Chief Operator

Other Present: Greg McVeigh, Wright-Pierce
Matt Corbin, Wright-Pierce
Kevin Olson, Wright-Pierce

Meeting was called to order at 2:00pm.

Sewer System Evaluation Survey (SSES) & Comprehensive Wastewater Management Plan (CWMP)

- Review Infiltration/Inflow two cost studies:
 - A 15 meters for 2 seasons flowmeters and data collection, this is over the budget.
 - B. 12 meters for 2 seasons (drop 3 meters), which does fall in the budget amount.
- Review Scope of Services
- Monitoring well dry and wet weather. Will keep in contact with the WWTP.
- Wright-Pierce would have to be there for wet weather flow monitoring and also look at manholes during wet weather. This will be done in the spring between March and June.
- Sewer Commissioner signed the certification Mass. Clean Water Trust Application for Financial Assistance.
- Already signed the Authority to file SSES and CWMP, Loan funding approval was signed and dated by Town Clerk and forms were handed to Wright-Pierce.
- Sewer Department will provide staff for monitoring and will share Police detail expenses.

Meeting Adjourned at 2:55pm motion by Larry, seconded by Frank, all in favor.

The Board voted and approved minutes on 9/13/17