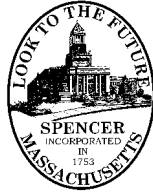


**TOWN OF SPENCER, MASSACHUSETTS**  
**OFFICE OF THE**  
**SEWER COMMISSION**

FRANCIS X. WHITE, CHAIRMAN  
LAWRENCE H. DUFAULT, CLERK  
MICHAEL J. MERCADANTE, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD  
SPENCER, MA 01562  
TEL. 508-885-7541  
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PLANT 508-885-7542

**Minutes of Meeting held September 13, 2017**

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. Documents are on file at the Utilities and Facilities Office.

Members present: Francis "Frank" White  
Michael "Mike" Mercadante  
Lawrence "Larry" Dufault

Sewer staff present: James Laplante, Jr., Supt.  
Debra Graves, Sr. Clerk

Other Present: Greg McVeigh, Wright-Pierce  
Matt Corbin, Wright-Pierce  
Kevin Olson, Wright-Pierce

Meeting was called to order at 3:30pm.

Read and accepted Minutes for August 16 and 24, 2017.

Signed monthly commitment for septage fees

Superintendent James Laplante Reports:

- Review Monthly Operations Report
  - Review Monthly Monitoring Report
- (Reports are on file at the Utilities & Facilities Office)

**Budget & Capital Items**

- Review PeopleGIS online services sewer asset management forms.
- Synagro contract is up soon; Superintendent will schedule a meeting with Synagro.

**Sewer Systems Upgrades:**

- Sewer Commissioners discussed Main Street TIP, John's Pizza sewer lateral repairs that were completed by Balatazar Construction and costs regarding said repairs. Issue could have been avoided by multiple letters ignored by ownership to have lateral inspected prior to projects onset.
- Discussed agreement between Wright-Pierce and Spencer WWTP for I/I study. Sewer Commissioners decide to review agreement before signing. Plan to sign the agreement and return it next Monday 9/18/17.

Sewer Systems Upgrades;

- Discussed CWMP agreement must be sign by 10/13/17.
- Application Information and Certification (Mass. Clean Water Trust Application for Financial Assistance) was signed by Sewer Commissioner.
- Cost summary format for subagreements under the State Revolving Fund Program was signed by Sewer Commissioner.

Charlies' Diner

- Review Charlie's Diner letter, waiting for occupancy and to hear from building Inspected.

Meeting Adjourned at 5:47pm motion by Larry, seconded by Frank, and in favor Mike.

*The Board voted and approved minutes on 10/11/2017*