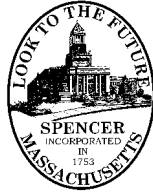


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
TTY 508-885-7525
PLANT 508-885-7542

Minutes of Meeting held October 11, 2017

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. Documents are on file at the Utilities and Facilities Office.

Members present: Francis "Frank" White
Lawrence "Larry" Dufault

Sewer staff present: James Laplante, Jr., Supt.
Debra Graves, Sr. Clerk

Meeting was called to order at 5:03pm.

Read and accepted Minutes for September 13, 2017.

Signed monthly commitment for septage fees

Sign Quarterly Commitment

Superintendent James Laplante Reports:

- Review Monthly Operations Report
- Review Monthly Monitoring Report
(Reports are on file at the Utilities & Facilities Office)

Budget & Capital Items:

- PeopleGIS online services sewer system. Proposal tasks/cost first year \$6,500, annual cost 2,000. Use the GIS or use Wright-pierce to updated sewer data. This is on hold, subject to review at later date.
- Liquid Sludge Hauling & Disposal Bid is posted on the website and Commbuys. Bid opening is October 24, 2017 at 1pm.

Sewer Systems Upgrades:

- I/I and Sewer System Evaluation Study have been approved by DEP.
- Spencer WWTP and Sewer System Preliminary SRF schedule. Need to set up a date and time for a conference call with EPA, DEP and Wright-Pierce. Sewer Commissioners agree on Wednesday October 18, 2017, 10:00am at the Worcester DEP office.
- Main St. Project: Wright-Pierce \$56,000 overage on pavement/trench, but \$12,000 belongs to the Sugden Building. Still should receive money back from this project.

Employee Job search:

- Review Assistant Chief Operator Sewer Dept. Ad. Will be posted for 2 weeks before going public.

Resident Concerns:

- 47 Mechanic St: Had a leak in basement requesting abatement on sewer. Sewer Commissioners review sewer consumption report. Larry motion to abate for 14,310cf, second by Frank, all in favor.

Meeting Adjourned at 6:00pm motion by Larry, seconded by Frank, all in favor.

The Board voted and approved minutes on 11/15/2017