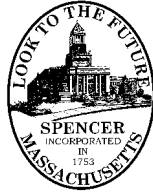


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
TTY 508-885-7525
PLANT 508-885-7542

Minutes of Meeting held November 15, 2017

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. Documents are on file at the Utilities and Facilities Office.

Members present: Francis "Frank" White
Lawrence "Larry" Dufault
Michael "Mike" Mercadante

Sewer staff present: James Laplante, Jr., Supt.
Debra Graves, Sr. Clerk

Meeting was called to order at 5:00pm.

Read and accepted Minutes for October 11 and October 19, 2017.

Signed monthly commitment for septage fees

Superintendent James Laplante Reports:

- Review Monthly Operations Report
 - Review Monthly Monitoring Report
- (Reports are on file at the Utilities & Facilities Office)

Sewer Systems Upgrades:

- Review Exhibit B Infiltration/Inflow Study and Sewer System Evaluation Survey, Scope of Services and Plans of Study.
- Review Infiltration/Inflow Control Plan Time Extension request letter. Sewer Superintendent signed the letter.

Employee Job search:

- Received some job application, but need license operators. Review two old job descriptions, but need to be updated.

Charlie's Diner's Letter:

- Review Charlie's Diner Letter. Charlie's Diner did paid the bank fee for the new addition in full.

Resident Concerns:

- 158 Main St: Sewer repair was done on this property from the Main Street project. Will be billing for repairs in the future.
- 327 Main St: Review letter requesting abatement on Sewer. Larry motion to abate \$208.00, second by Mike, and in favor Frank.
- 10 Bell St: Review letter requesting abatement on sewer late fee. Mike motion not to abate the late fee, second by Larry, and in favor Frank.

Meeting Adjourned at 6:04pm motion by Larry, seconded by Frank, all in favor.

The Board voted and approved minutes on 12/20/2017