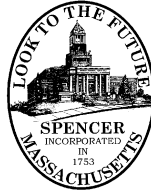


**TOWN OF SPENCER, MASSACHUSETTS**  
**OFFICE OF THE**  
**WATER DEPARTMENT**

NORMAN C. LETENDRE, JR.  
EBEN J. BUTLER  
STEVEN J. TYLER

3 OLD MEADOW ROAD  
SPENCER, MA. 01562



SUPERINTENDENT  
BILL KRUKOWSKI, P.E.

TEL. 508-885-7525  
FAX: 508-885-9416  
TTY: 508-885-7525

**Minutes of Meeting held October 2, 2019**

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. Documents are on file at the Utilities and Facilities Office.

Members present: Norman Letendre  
Eben Butler  
Steven Tyler

Staff present: Bill Krukowski, Superintendent  
Greg Karpowicz, Chief Operator  
Kim Snyder, Sr. Clerk

Meeting was called to order at 5:08pm

Read and accepted minutes for September 4, 2019

Reviewed invoices & signed vouchers

Signed Monthly Commitment

Signed Quarterly Commitment

Main St/ Greenville St Water Main Looping Project updates: Greenville Street is done. Easement line is done. All services are done. Shutdowns to cut into T's are complete. Property owner at 19 Greenville Street approved grass being put back instead of gravel road.

Update status on Casey St water main repairs/replacement: Pipe and material has been ordered. Road will be patched for the winter. Eben motioned that the Superintendent does not send a letter to the Town Administrator for disagreeing with the way he was interpreting this procedure, seconded by Norman.

Status of Fire Hydrant replacements: 2 replacements are complete. At this time, no hydrants are out of service.

Water rates: Superintendent will provide additional information to the Water Commissioners. Discussion to be continued at next scheduled meeting.

Results of Interviews: 2 interviews were conducted. One offer was made. Paperwork was sent to the Town Administrator.

Resident Concerns:

- 69 Maple St: Son-in-law called stating in-laws have been very ill and in the hospital so they have been unable to pay the bill. Requesting payment plan. Steven motioned to accept payment plan of \$400 per month. Frequency and dates to be worked out with Senior Clerk, Kim Snyder, seconded by Eben.
- 15 Smithville Rd: Owner is requesting payment plan. Hardship letter. Eben motioned to accept agreement, seconded by Norman.
- 55 Temple St: Owner is requesting payment plan. Hardship letter. Eben motioned to contact owner to arrange a smaller payment agreement than owner requested, seconded by Norman.
- 117 Main St: Unpaid water bill. Brenda & Deb called several times inquiring about payment. They said they would make payment but have not yet. Eben motioned to terminate services on 10/8/19 if payment has not been received, seconded by Norman.
- Bixby Rd: Made payment of \$6,000 on 10/1. They said they will be paying the remaining \$12,000 by the 15<sup>th</sup> of October. Eben motioned that if payment is not made by October 15<sup>th</sup>, services will be terminated, seconded by Norman.
- 31 Temple St: Owes payment of \$690.96. Bounced a check. Will pay on 10/3. Eben motioned by allow owner to make payment by October 3<sup>rd</sup>, seconded by Norman.

Public Meeting Adjourned at 6:42pm, Motion by Eben, seconded by Norman, all in favor.

*The Board voted and approved minutes on 11/6/2019*