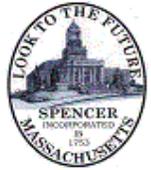


Planning Board  
Zoning Board of Appeals  
Conservation Commission  
Board of Health

# TOWN OF SPENCER

Office of Development & Inspectional Services



Memorial Town Hall  
157 Main Street  
Spencer, MA 01562

Tel: 508-885-7500 ext. 180  
Fax: 508-885-7519

Town Planner  
Inspector of Buildings  
Health Agent  
Wetland/Soil Specialist

## Vacant Building Registration Form

In accordance with the Town of Spencer General Bylaws, Article 10-Section 8: within thirty (30) days of a building becoming vacant, each owner of such building shall register said building with the Town of Spencer's Building Inspector. All registrations must state the owner's name, mailing address, telephone number and e-mail address if the individual has an e-mail address. The mailing address shall not be a post office box. If none of the owner(s) has an address within the Commonwealth of Massachusetts, the registration shall also include the name, address, phone number, and e-mail address of a person who resides in the Commonwealth of Massachusetts, who shall be designated as the responsible local agent for purposes of notification in the event of an emergency affecting the public health, safety and welfare, and for service of any and all notices issued pursuant to this chapter. Additionally, each January 1<sup>st</sup> thereafter, must register the vacant building with the Town of Spencer Inspectional Services Department. Please complete the following form to be compliant with this bylaw.

VACANT PROPERTY ADDRESS: _____
OWNER _____
MAILING ADDRESS _____
(city) _____ (state) _____ (zip) _____
TEL. # _____
E-MAIL: _____
LOCAL AGENT: _____
OWNER _____
MAILING ADDRESS _____
(city) _____ (state) _____ (zip) _____
TEL. # _____
E-MAIL: _____

An annual registration fee of \$100.00 must accompany this registration form. Failure to timely register any vacant real property shall be a violation of this bylaw and a fee shall be imposed as a municipal charges lien on the property, in accordance with MGL Chapter 40, Section 58.

\*\*\*NOTE: Single family residential properties actively listed for sale shall be exempt from the registration fee provided there is compliance with the Maintenance Requirements of clause C of this bylaw\*\*\*

FOR OFFICE USE ONLY:

Date of payment:

Check number: