

Minutes of CoA Meeting

February 13, 2018

Chair opened the meeting at 5:59 PM. All members and alternate members were present. Minutes of January 9, 2018 were distributed and reviewed. Motion was made; seconded and passed to accept the minutes as presented. Mancini/Phoenix

Treasurer's Report:

Payroll: \$25,212.67

Expenses: \$21, 146.90

Grant: \$15,674.68

Donation: \$11,096.70

All accounts balanced. I would like the board to give me permission to use funding from the donation account for the party Friday night and advance permission for expenses related to getting the upstairs open. There will need to be cable run for both WiFi and television and that could reach \$500.

Motion made; seconded and passed to accept Treasurer's report and give director permission to use donation funds. Williams/Mancini

Director's Report:

- Upstairs is complete and will open officially on 3/1/18. If someone wants to use the machines they will need to use it on a first come; first serve basis and sign a release of liability form.
- I will be purchasing cameras for upstairs. I have gotten permission for a second check in station to be purchased with grant funding. Cost is \$3,000 with the \$1200 annual software fee to increase to \$1500. I believe this is vital to record the # of seniors using the center.
- There were 45 seniors here for the FD presentation on 1/25/18.
- Sweetheart Dance was 2/9/18. 100 tickets were given out. 100 attended counting the employees of MHPI
- There is a hot dog bar with a police presentation on 2/20/18. Sign up in the back.
- Class attendance is as follows:
Yoga: 35 Exercise: 27 Tai Chi: 16 Line Dancing 1: 12
Line Dancing 2: 18 Zumba: 28 Low Impact aerobics: 16

That totals 152 not counting Bingo; Cribbage; Lunch and events. The total participants coming to the center per week is over 200. If I go by unduplicated counts, meaning separate people, it is around 120-130 per week. I was told by a few different seniors that senior center hop that in this area we are the busiest.

- The selectman will be discussing the UMass salary study at their meeting on 2/21/18. This position was supposed to be compensated at that rate for FY 2018. When that didn't happen, Adam assured me it would be by the November meeting and would be retroactive. Nothing. Then the TA said he would fix this before he left.

Motion made; seconded and passed to accept the Director's Report. **Mancini/Houston**

Motion to Adjourn at 7:20. **Mancini/Houston**