

**Spencer Finance Committee
February 28, 2017
Minutes**

Call meeting to order: 7:12 p.m.

Members: Mary Braney, Chair, Paul McLaughlin, Vice Chair, Nancy Herholz, Clerk, Tom Parker,
Bill Wall, Robbin Joyce, Chris Bowen & Paul Bouvier

Adam Gaudette, Town Administrator; William Shemeth, Ex Officio

Minutes of October 18, 2016 meeting

Motion made to accept minutes as written: Bill Wall

Second: Paul McLaughlin

Approved: Unanimous (8)

Correspondence: Bay Path cover letter & draft budget; SEBRHS Liaison Report; *MMA* Newsletter;
Budget Calendar; School Building Committee Needs Report

Liaison Reports

a) Financial Management Planning Committee: Paul McLaughlin stated that there was no report

b) Capital Improvement Planning Committee: Nancy Herholz stated that the committee met prior to Fincom (2/28/2017, 5:00 p.m.) where an initial review of upcoming capital requests were presented by Adam Gaudette; March 7, 2017 committee will meet with first group of department heads

c) SEBRSC: Bill Shemeth reported on meetings held December 13, 2016, January 10, 2017 (Joint meeting with BoS & Regular Meeting) & February 14, 2017. Bill reviewed the state of expenses, discussion with regard to academic improvements, professional development and over-all needs of the schools.

Discussion, comments and questions by committee members

d) DPHS Building Needs Committee: Mary Braney reported that on January 11, 2017, a joint meeting, convened by the Chair of SEBR School Committee, to discuss the denial of the application for funding from the Mass School Building Authority regarding DPHS's application for building assistance funds. Committee members agreed that first was the pressing needs, such as the boiler, roof & remediation of asbestos. Also noted was the future maintenance needs of Knox Trail & Wire Village.

February 25, 2017 School Committee discussed forming a Sub-Committee of the School Committee and dissolving the DPHS Building Needs Committee.

e) Building & Property Reuse Advisory Committee: Chris Bowen deferred to Adam Gaudette who reported that building assessments of the Sugden Block, Lake Street School & Maple Street School are currently under way. Initial estimation is the cost (five to six million) to renovate outweighs the return of value, especially the Sugden Block.

f) Landfill Solar Advisory Committee: Robbin Joyce reported that Fuss & O'Neil was in the process of finalizing an RFP, which presently is still in draft mode; Will go out to bid when complete.

Town Administrator

a) FY 2017 Budget update

Adam Gaudette reviewed the FY2018 Budget Calendar with explanation of the upcoming meeting(s), public hearing(s) and over-all time line leading up to the Annual Town Meeting May 4, 2017

Explained & clarified the initial estimated budget revenue amounts to be raised through Prop 2 1/2 Tax Levy, real & personal property taxes, estimated New Growth, Local Aid and receipts & other revenue. Currently the initial budget estimates \$0 to new expenditures. To be updated as budget process progresses.

Discussion, comments and questions by committee members

Any other

Nothing further

Adjourn 8:39 p.m.

Motion made by: Tom Parker

Second: Chris Bowen

Approved: Unanimous (8)

Respectfully Submitted;
Nancy E. Herholz

Mary Braney, Chair

Robbin Joyce, Member

Paul McLaughlin, Vice Chair

Bill Wall, Member

Nancy E Herholz, Clerk

Paul Bouvier, Member

Chris Bowen. Member

Tom Parker, Member

Finance Committee meeting schedule (subject to updates)

March 6, 2017: Select Board Meeting (special) - Joint with Finance Committee
6:00 p.m.

Budget presentation from Police, Fire, Library, COA & Town Clerk

March 13, 2017: Select Board Meeting (special) - Joint with Finance Committee

6:00 p.m. Budget presentation from Public Works (Sewer, Water,
Highway, Transfer Station & U&F) & Parks & Recreation

Mar. 20, 2017: **Select Board Meeting – Joint with Finance Committee** Budget
Presentations from Bay Path Vocational District and SEBRSD

Apr. 11, 2017: Finance Committee: **Public Hearing on FY2018 Budget** and
Vote

Recommendations on Annual Town Meeting Warrant

Apr. 12, 2017: FinCom Drop Dead to have the Warrant book to printer

May 4, 2017: **Annual Town Meeting**

May 9, 2017: **Annual Town Elections**