

**Spencer Finance Committee Joint Meeting with Board of Selectmen  
March 20, 2018 7:00 PM  
Spencer Town Hall, 157 Main Street, Spencer, MA 01562  
Minutes**

**Call meeting to order :** 7:02 p.m.

Pledge of Allegiance

FinCom Members Present: Mary Braney, Chair, Paul McLaughlin, Vice Chair, Nancy Herholz, Clerk, Bill Wall, Chris Bowen, Paul Bouvier & Chris Woodbury

BoS Members Present: John Stevens, Gary Woodbury& Ralph Hicks (8:00 p.m.)

Thomas Gregory, Town Administrator; Bill Shemeth, Ex Officio

**Announcement:** Any members that are participating remotely in accordance with Regulation 940, CMR 29.10 of the Open Meeting Law : Tom Parker, Finance Committee & , Tony Pepe  
BoS

**Welcome New Town Administrator Thomas Gregory & FY 2019 Budget Recommendation**

Mr. Gregory gave an overview of the pro-forma budget process and hi-lighted areas, such as reducing funds from the budget (previously presented by Interim Town Administrator, Bill Ross), for a full time town accountant and the hours added to the town hall; noted the primary reason is the needs being requested by the school district. The budget remains a work-in-progress.

**Minutes of March 6, 2018 Finance Committee**

Motion to approve as written: Paul McLaughlin

Second: Chris Woodbury

Approved: Roll Call Vote: Unanimous

**Liaison Reports:**

**Capital Planning** – Nancy Herholz

Met with second group, prior to FinCom, this evening at 5:30 p.m.

Chief David Darren: **Police Department:** presented the need for HVAC replacement, new cruiser, inflatable lake patrol craft & records management upgrade.

Lynn Dobson, Mary Anne Slack & Amy Paul, **Library** Trustees - presented the need for HVAC replacement & design specifications for new system

Linda LeBlanc, Assessor - presented the required funding of \$30,000.00 for the “Revaluation of Real Property”

Steven Tyler, Public Works & Eben Butler, Foreman presented the need to run new sewer service for the **Water Department** in order to stop the reoccurring sewer backup problem in water treatment plant; **Highway** - salt storage shed, Ford F-350 1 ton dump, power angle snow plow, roadside mowing tractor, Sidewalk Bombardier Snow Plow & sewer service at Meadow Road WTP

The Capital Committee will score projects and make recommendation to the town administrator at next Tuesday's meeting, March 27<sup>th</sup>

**Budget Presentations:**

Committee members heard department budget request presentations from :

**Assessors:** Linda LeBlanc

**Town Clerk:** Lora Torti

**Council on Aging:** Pamela Woodbury, Director

**Police Department:** Chief David Darrin

**Fire Department:** Chief Robert Parsons

**Parks & Recreation:** Rob Churchey, Chair & Bill Shemeth, member

(Mr. Shemeth stepped down as Ex Officio 8:45 p.m. to assist with presentation & discussion of the department budget for Parks & Recreation; rejoined Finance Committee meeting as Ex Officio 9:05 p.m.)

**Treasurer/Collector:** Susan Lacaire

Discussion, questions and comments were made by members

**Any other**

Briefly discussed was the meeting of the school committee; all information with regard to the state-of-the-district (for accurate information) can be seen in its entirety via Spencer Cable Access

**Adjourn** 9:25 p.m.

Motion made: Chris Woodbury

Second: Paul McLaughlin

Approved: Roll call vote: Unanimous

Respectfully Submitted,

*Nancy E Herholz*

Upcoming Finance Committee meetings:

Monday Mar. 26, 2018: Selectboard Meeting – Joint with Finance Committee FY2019 Budget Update/Review Annual Town Meeting Warrant & Budget Presentations from Bay Path Vocational District 7:00 PM and SEBRSD 7:30 PM

Tuesday Mar. 27, 2018: Selectboard Meeting (special) – Joint with Finance Committee Budget Presentations from Library 6:30 PM and Public Works (Sewer, Water, Highway, Transfer Station and U&F) 7:PM

Tuesday Apr. 10, 2018: Finance Committee: Public Hearing on FY2019 Budget (McCourt Social Hall) and Vote Recommendations on Annual Town Meeting Warrant