

Spencer Finance Committee and Board of Selectmen
August 15, 2017, 7 PM
Conference Room A
Minutes

Call meeting to order: 7:10 p.m.; **Quorum not present** (see note at end of Minutes)

FinCom Members in attendance: Mary Braney, Chair, Nancy Herholz, Clerk, Tom Parker, Chris Woodbury & Chris Bowen

Minutes of July 18, 2017 Finance Committee meeting:

- Due to lack of quorum could not vote to approve July 18, 2017, Minutes

Vision/Mission initiative

a) Subcommittee reports

i) Focus group subcommittee: Met July 22, 2017; Minutes of subcommittee meeting are available via FinCom web page

ii) Survey subcommittee : Met July 12, August 9 & August 23rd

Committee members present reviewed “Spencer’s Vision Survey” (explained by Chris Woodbury & Tom Parker), shared input & suggestions with regard to the format of and questions in the survey.

Minutes of subcommittee meeting are available via FinCom web page

iii) 2003 Master Plan review : Liaison member not in attendance

SOAR exercise – FinCom members in attendance participated

- Started: 7:50 p.m. Completed: 9:03 p.m.

Correspondence

- Bay Path Vocation Regional High School letter from Dean Iacobucci, Business Manager stating that the school assessment was lowered by approximately \$6,600.00 due to an increase in the Chapter 70 money from the state

Liaison Reports

a) Financial Management Planning Committee - Tom Parker stated committee had not met; therefore, no report

b) SEBRSC - Bill Shemeth stated no report

c) Landfill Solar Advisory Committee – Paul Bouvier, not present

No further business

Meeting adjourns: recorded 9:08 p.m.

Respectfully submitted;

Nancy E Herholz

Next regular Finance Committee meeting September 19, 2017

Next Focus Group subcommittee meeting TBD mid- September

Next Survey subcommittee meeting

Focus Group – Town Boards and Committees Wednesday, August 16, 2017 McCourt Social Hall

Public Forums Monday, August 28 1PM Spencer Senior Center

Thursday, September 7, 7 PM Richard Sugden Library

****Note: Meeting without a quorum...is it still a meeting & should Minutes be taken****

Yes, because it WAS a meeting, but a meeting without a quorum. If a meeting is properly called or scheduled, it is still a meeting regardless of whether it has a quorum. Therefore, minutes should be taken, although those minutes will of course be very brief.”

“The minutes should reflect primarily that the meeting was called to order, that a quorum was not present, and that the meeting adjourned. Robert's Rules does not require that attendance be listed in the minutes, but you may of course do so if that is a rule or the custom in your organization.”

<http://robertsrules.forumflash.com/topic/30313-canshould-a-meeting-with-no-quorum-have-minutes/>