

**Spencer Finance Committee and Board of Selectmen  
Joint Meeting  
Remote from McCourt Social Hall, Spencer Town Hall  
No Physical Meeting Location**

**Please join my meeting from your computer, tablet or smartphone.**

<https://www.gotomeet.me/TownofSpencerMA/finance-committee>

**You can also dial in using your phone.**

United States (Toll Free): [1 877 309 2073](tel:18773092073)

**Access Code: 242-835-725**

The meeting may be viewed on Spencer Cable Access channel 194 or at SCATV.org

**Minutes  
March 9, 2021 7:00 PM**

- 1) Call meeting to order at 7:02 pm

Members attending Mary Braney, Chair, Paul McLaughlin, Vice Chair, Bill Wall, Clerk, Chris Bowen, Dennis O'Leary, Ed Sproul, Chris Woodbury, Tom Gregory (Town Administrator), Bill Shemeth (Town Moderator). From the BOS Ralph Hicks and Gary Woodbury

- 2) Announcement: The meeting is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, pursuant to the current State of Emergency in the Commonwealth due to the outbreak of the COVID-19 Virus. In order to mitigate the transmission of the COVID-19 Virus, we have suspended public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. For this meeting, **all members are remote**, and as such, all votes will be taken by roll call in accordance with Regulation 940, CMR 29.10 of the Open Meeting Law.
- 3) Minutes of February 23, 2021 Finance Committee meeting  
Ed Sproul made a motion to approve the minutes, Dennis O'Leary seconded the motion. On a roll call vote all 6 members present at the time voted in favor.
- 4) FY 2022 Budget Presentations  
Prior to the meeting the town administrator sent out a packet via email that included all the 2022 budgets that were reviewed below
- a. Fire Department – Chief Parsons  
Chief Parsons reviewed his budget with the committees and updated us on improvements that were made in his department due to relief money.
  - b. Library – Cheryl Donahue  
Cheryl reviewed her budget and updated us on how the library is coping with Covid
  - c. COA – Pam Woodbury  
Pam reviewed her budget and updated us on how her department is having to operate during these trying times.
  - d. Parks & Rec - Rob Churchey  
Rob and Bill Shemeth reviewed the Parks and Rec budget and answered the questions from the committees.
  - e. ODIS –

Tom Gregory reviewed the ODIS budget and answered any questions.

NOTE: BOARD OF SELECTMEN MAY CHOOSE TO ADJOURN

- 5) Correspondence  
DLS emails from the state.  
There has been some interest in the openings on the Finance Committee
- 6) Liaison Reports
  - a) SEBRSC – Bill Shemeth  
A budget workshop was held the previous week.
  - b) DPHS Building Committee – Mary Braney, Designer Selection Sub-committee  
Mary informed us that there were 8 submissions for architect for the project. The next step is to meet with the Mass building committee to pick the one best suited for the job.
  - c) FMPC - Paul McLaughlin, Bill Wall  
There has been no meeting since the last finance meeting
  - d) CIPC – Chris Woodbury  
Chris informed us that they were conducting site visits for capital needs around town
- 7) Town Administrator Report - FY2022 Budget update  
The town administrator reported that there have not been any updates since 2/22 which were reviewed at the last finance meeting. There is still a \$118,000 delta between what the school district has requested and what the town can afford.
- 7) Any other, none
- 8) Adjourn at 8:52 pm  
Paul McLaughlin made the motion, Dennis O’Leary seconded. All in favor.

**Next Finance Committee meeting: Mar. 23, 2021** Joint with Board of Selectmen: Review ATM Warrant & Budget/Presentations from SEBRSD, Bay Path Regional Voc Tech, Town Clerk, Treasurer & Collector, Assessors

Mar. 3, 2021: Initial SEBRSD Budget due to the Towns per the District Agreement (tentative)

Mar. 11, 2021: SEBRSD Committee Budget Public Hearing – Adoption of 2022 Budget (tentative)

Mar. 30, 2021: **Finance Committee - Joint with Board of Selectmen:** Budget Presentations from Police, Utilities & Facilities (Water, Highway, Transfer Station), Sewer

Apr. 13, 2021: **Finance Committee: Public Hearing on FY2022 Budget** and Vote Recommendations on Annual Town Meeting Warrant

May 6, 2021: **Annual Town Meeting**

May 11, 2021: **Annual Town Election**

Respectfully submitted Bill Wall

