



## Master Plan Advisory Committee – Town of Spencer

### *Minutes*

#### Master Plan Advisory Committee Meeting

***May 1, 2023 at 5:30 PM***

***In-Person & Remote***

McCourt Social Hall, 157 Main Street Spencer, MA 01562  
Memorial Town Hall

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**Master Plan Advisory Committee Members Present:** Chair, Taylor Wentworth (remote), Vice Chair, Jared Grigg (in-person), Clerk, Dennis Shiver (in-person), Steven Carey (in-person) and Carol McPherson (remote)

**Master Plan Advisory Committee Members Absent:** Vaughn Slack, Howie Letendre

**Staff Present:** Lauren Vivier, Town Planner/Conservation Agent (in-person), Jeffery Bridges, Town Administrator (in-person)

**Staff Absent:** None

**CMRCP Members Present:** Elena Ion (remote)

#### **1. Call to order.**

The Vice Chair opened the meeting at 5:36 pm

#### **2. Announcement of open meeting recording**

Mr. Grigg made an announcement of this being an open meeting and that it is recorded.

#### **3. Survey promotion progress update**

Ms. Vivier provided an update regarding printed flyers and that a quantity had been dropped at the water department and senior center. She provided text for the fire department's message board. She is preparing a memo to be read at the town meeting on May 4<sup>th</sup>.

Ms. Taylor provided her progress on arranging announcements about the survey at the local schools. She stated that she will update Facebook and make the workshop a Facebook event.

The number of general survey responses is 225, and there are 77 student responses.

#### **4. Discussion: Master Plan community workshop (proposed concepts for topics and activities for workshop stations; select subject-matter experts to facilitate stations along CMRPC staff)**

Ms. Ion had preliminary suggestions about the tables to be set up at the workshop. Her suggested tables are:

- Visioning

- Community Preservation Act
- Land use (mapping)
- Economic Development
- Transportation and Circulation (mapping)
- Open Spaces and Recreation
- Town Services

This was reviewed and some changes were suggested, such as adding a table for Infrastructure and moving the Housing portion to Economic Development.

Ms. Vivier is scheduling committee members to attend information tables at the Town Meeting and during the election on May 9<sup>th</sup>.

Mr. Bridges checked to see if asking for sponsors for the pizza is permitted. It is. He displayed a copy of the booklet being provided to attendees at the town meeting. The Master Plan workshop information is printed on the inside front cover. He informed the committee that a reverse 911 call will be made regarding the workshop.

## **5. Other Business**

## **6. Adjournment**

**MOTION: Mr. Grigg motioned to adjourn at 6:48 PM**

**SECONDED: Mr. Shiver**

**VOTE: Mr. Carey, Ms. McPherson, Mr. Grigg, Mr. Shiver, Ms. Wentworth all voted aye (vote 5-0) motion carried.**

**Submitted by (Dennis Shiver), Minutes Clerk**

**Reviewed by Lauren Vivier, Town Planner/Conservation Agent**

**Approved by the Master Plan Advisory Committee on: May 15, 2023**