***Richard Sugden Library***

***Trustees’ Meeting***

***December 13, 2021***

In Attendance:

Cheryl Donahue, Director

Katheryn Smith, Children’s Room

Mary Anne Slack, Chair

Steve Prouty, Trustee

Alyson Russo, Trustee

Bill Cundiff, Town of Spencer Supt. Of Utilities

Meeting was called to order at 4:30 p.m.

Mary Anne motioned to approve the minutes from November 1st meeting. Alyson seconded. Motion approved.

Children’s Room:

\*Community Connections provided kits for November and December.

\*We joined CC at Powder Mill Park on 11/4 for a Music and Movement Program with Julie Stepanek. 26 kids and 16 adults attended.

\*CC will be at Timberyard Brewery on December 14th for a music and movement program with Rene Coro and a Santa visit.

\*Teen take home grab and go kits have been well received. All 12 kits were taken.

\*Amy has created kits for grades K-5 with zoom components available.

\*Drop in activities are available for all ages in the children’s room.

Director’s Report:

\*Meditation program with Wendy O’Leary is held remotely on Tuesday mornings.

\*Cheryl attended department head meeting on 11-10.

\*Cheryl attended town meeting on 11-17.

\*Cheryl attended CMLA Zoom meeting on 11-18.

\*Cheryl participated remotely in a director’s roundtable on 11-30.

\*Staff participated in a “Self-care & Librarianship” workshop online.

\*Colby Fire Protection conducted sprinkler testing on 11-18.

\*Library was closed on 11-24 and 11-25 and will be closed on 12-23.

Updates to Building Concerns:

\*Bill Cundiff will prepare a request for services for an architect to look at the building.

Motion to adjourn: 5:30 pm

**Next Meeting: Monday, January 10th at 4:30**