

Richard Sugden Library Trustees Meeting  
July 8, 2019

In attendance: Cheryl A. Donahue, Director, Katie Smith, Children's Librarian  
Trustees: Mary Anne Slack, Lynn Dobson, chair

The minutes of the May/June meeting were read and accepted.

Children's Librarian's Report:

- Community Connections will provide two programs in August: Dinosaur Dig and a kindergarten readiness program.
- On July 9<sup>th</sup> there will be a program for the younger children with Deb Hudgins.
- Teen Mania welcomes Master of Adventure back for two consecutive weeks.
- Teens have been decorating the Children's Room.
- The Kick-Off for the Summer Reading Program will be on July 11<sup>th</sup> with Lindsay and her Puppet Pals.
- New and replacement books are being ordered for the Children's Library, as well as new DVDs.
- K. Smith continues to provide story times at Dipody Doo Day Care. Approximately 20 children are in attendance each time. Books are loaned to the children.
- The children's librarians will be reading the Summer Reading selections to students in grades 5-8.
- The finale and ice cream social will be on August 15<sup>th</sup> from 5:30-7:00.

Director's Report

- C. Donahue has attended the following meetings: ARIS workshop in Athol on 6/12, CWMARS annual meeting in Shrewsbury on 6/18, Director's Roundtable in Sturbridge on 6/20.
- In anticipation of the library page leaving for college, the job description has been updated.
- Weekly Walks with the Librarians continue to be popular. A book swap and brewery tour at Timber Yard Brewing Company was successful with 30 people attending.
- The library is celebrating the 50<sup>th</sup> anniversary of Woodstock with a program and raffles.
- Staff evaluations have been started.

Building Issues

- Boiler issues continue. The Utilities and Facilities Director is working with the manufacturer and installer to resolve the problem with the faulty boiler. The boiler was removed back in June.

- The trustees were notified that the sale of the Sugden Block was for \$50,000. \$5,000 of that was used to pay a water bill. The remaining \$45,000 will be used at the discretion of the library trustees. After discussing possible uses for the money, it was decided that the Town Manager would be invited to the next meeting to clarify details of the boiler and A/C situation. He will be informed of the long list of building concerns. It was decided that the trustees would attend the selectman's meeting on August 12<sup>th</sup> to ask for support for the library.

The meeting was adjourned at 5:07 PM. The next meeting is scheduled for Monday, August 12<sup>th</sup> at 4:30 PM.