

Minutes of the Richard Sugden Library Trustees Meeting
June 10, 2019

In attendance: Cheryl A. Donahue, Director, Katie Smith, Children's Librarian
Mary Anne Slack, Rebekah Salamack, trustees, Lynn Dobson, chair

Children's Room Report:

- K. Smith attended a Community Connections meeting on May 6th.
- Paws and Pages held their last session and will resume in the fall.
- Storytime begins July 9th.
- Jonathan Schmidt and Masters of Adventures returned for a successful program. He will return for two programs in July.
- Imagination Station programs continue with increasing attendance.
- K. Smith will provide a monthly story time program to Dipody Doo Daycare on Wednesday mornings. She will bring books for them to keep for a month on site.
- Summer Reading plans are complete. Required books are available for Spencer students. The children's librarians will hold sessions to read the summer reading books aloud to grades 5-8. Snacks will be provided.
- Price Chopper has granted \$100 for programming.
- Kids' Day at the Library was held in April. 30 free books were distributed.

Director's Report:

- C. Donahue has attended many meetings: MBLC Trustee Orientation in Charlton on 4/2, department head meetings, a CWMARS directors' meeting, a directors' roundtable in Sturbridge. She participated in a World Café at NOBLE, a north shore regional library organization.
- Weekly walks with librarians continue with excellent attendance. Walks have included Treasure Valley Scout Reservation, St. Joseph's Abbey, and O'Gara Park.
- Other programming includes a ghostology program on paranormal investigation, "Spencer Landscapes: Then and Now" by Mary Baker-Wood, a program on Lyme disease, and jewelry making with Patricia Mayotte.
- A 50th Anniversary of Woodstock celebration will be held on June 27th.
- Mary Madden was honored at the library in collaboration with town leaders. A painting in her honor by local artist Emile Gaucher was presented and hung in the library.
- K. Smith and P. Mayotte have completed their 3rd of 4 courses, this one on MLS reference techniques.

Building Issues:

- Guardian began installing five new computers to upgrade to Windows 10. Five additional computers will be installed next year.
- The library was closed on April 9, 10 and 11 due to chemical smells. Staff members experienced headaches, sore throats and congestion.
- The new boilers have failed. The Facilities and Utilities Director is working with the installer to correct the problems.
- MPC prepared the A/C system for summer.
- Air ducts will be cleaned soon. Estimated cost is \$10,000.

The meeting was adjourned at 5:34 PM. Next meeting is scheduled for Monday, June 10th at 4:30 PM.