

Minutes of the Richard Sugden Library Trustees Meeting
February 12, 2018

In attendance: Cheryl Donahue, Director, Deborah Kirk, Children's Librarian
Amy Paul, Mary Anne Slack, Trustees, Lynn Dobson, Chair

Minutes of the January 8th meeting were read and accepted.

Children's Librarian's Report:

- Regular programs continue.
- Two more visits to Wire Village School are scheduled for March.
- February vacation in the Children's Room will feature Winter Olympic Games.
- The Children's Room has been dealing with 52 degree temperatures and chemical odors. Pooling of chemicals in the pipes has resulted in headaches for some staff and patrons.
- Debbie attended the department head meeting and will attend the Worcester Legislative Breakfast.

Director's Report

- Cheryl attended the Legislative Breakfast in Milford, as well as the Director's Roundtable in Sturbridge.
- The budget and narrative for the upcoming fiscal year has been submitted to the Town Manager. A Capital Funding request has been submitted for a new HVAC system as well as additional staff for evening and weekend hours.
- Cheryl participated in a team meeting on community resilience building.
- Wendy O'Leary met with Cheryl and Denise to discuss a series of happiness workshops.
- Cheryl and Denise attended a presentation by CW/MARS on hotspots. The library will acquire two hotspot devices to loan to patrons, which will allow internet access at home.
- Several inmates from the Worcester County Sheriff's office cleaned the library on February 2nd.
- The library received \$600 in memorial donations for Colleen Ledoux. Books on fashion and science will be purchased for children and adults.

Building Issues:

- MCP was called in several times in the last month to deal with continuing problems with the HVAC system. Only one boiler is working, forcing the remaining boiler to work continuously. Bill Ross and Steve Tyler have been made aware of the continuing problems.

The meeting was adjourned at 5:30 PM. The next meeting is scheduled for Monday, March 12th at 4:30 PM.