

CoA Minutes
April 10, 2018

Meeting was called to order at 6:05 PM. Missing were Christine Alessandro and Chris Mancini who was excused. Minutes of February 13, 2018 were distributed and reviewed.

Motion to accept minutes as presented was made; seconded and passed. **Williams/Fritze**

Treasurer's Report

Expenses: \$11, 751.35

Grant: \$8974.16 Donation: \$11,190.67

Grant has been deposited and all accounts balanced on 3/20.

Motion to accept Treasurer's Report made; seconded and passed. **Williams/Arsenault**

Director's Report:

- The classification study came in and was accepted by the selectboard. Director's position is a Category 5. There are 8 steps and it will take 10 years to get to the top step. I have been put at step 6.
- The budget I submitted included an extra \$8, 000 due to an increase in the cost of natural gas and electricity. I also had many building expenses which ate into my expense account. I also asked for \$3,000 to start a pilot program for supplemental transportation here due to Reliant moving in 2019. There will be seniors who will need a ride on other days than the Monday, Wednesday, and Fridays the Elderbus currently provides.
- The program fees were due last week. Not all have paid but are still taking classes. I believe we need to come up with a solution to this.
- We are seeing an increase in attendees in every program. I am in the process of installing the new computer upstairs and I need to put up the camera in the exercise and equipment rooms. I have printed up waivers and Drs notes for use in the equipment room.
- I am concerned about Reliant leaving. There are seniors getting blood drawn every day. I have composed a letter regarding my concern and suggested a mobile lab or a lab located here in the building. I will keep you updated.
- I will be on vacation next week.

Motion to accept the Director's report made; seconded, passed. **Phoenix/Fritze**

Sheila Phoenix and Sandy Fritze explained that the kitchen was lacking in pots and pans and a commercial refrigerator. The Chair indicated to them to get what they needed. The director informed them that she had asked the Exchange Club for help with purchasing a new one and would probably know in a month and she also had money in her expense account and could use a portion of that if needed.

At 6:57 a motion was made, seconded and passed to adjourn. **Williams/Houston**