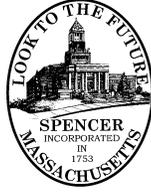


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
FRANCIS X. WHITE II, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held February 22, 2023

Meeting of the Board of Sewer Commissioners held at the Water Department, also, broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Francis "Frank" White
Lawrence "Larry" Dufault
Francis X. White, Jr

Sewer staff present: James Laplante, Jr. Supt.
Timothy Davis, Jr
Debra Graves, Sr Clerk

Others: Jeffrey Bridges, Town Administrator
John Howard, BOS
Matthew Corbin, Wright-Pierce

Meeting was called to order at 4:01pm.

Vote to approve Meeting Minutes February 15, 2023.

A motion to approve the minutes of February 15, 2023 (Francis, Jr/Frank/Larry) passed 3/0 with a roll call vote: Larry-yes, Frank-yes, Francis Jr.-yes.

Superintendent James LaPlante Reports:

- Review Monthly Operations Report
(Reports are on file at the Utilities & Facilities Office)

Budget & Capital Items:

- Septage rates: Review septage rates increase. Francis Jr motion to adopt 30% rate increase to .09 septage and .45 tight tank rates, second Larry, all in favor Frank. Roll call vote: Francis Jr.-yes, Larry-yes, Frank-yes.
- Tractor: Review state quote for new tractor for FY24 budget which was approval by commissioners last year. The commissioners would like to table this until next meeting.
- Copier Machine: Review Northern Business Machine copier proposal. Larry motion to approval a third of the cost (\$1,375.00) for a new copier, printer and color scanner machine, second Frank, all in favor Francis Jr. roll call vote: Larry-yes, Frank-yes, Francis Jr.-yes.
- O&M Tech: Adopt new position for Operations & Maintenance Tech to start on July 1, 2023 which is in the proposed FY24 budget. Sewer Commissioners would like to table until next meeting.

Sewer Systems Upgrade

- Moratorium: Review new moratorium policy. The Sewer Commissioners would like to table this until next meeting.
- Land use Ordinance: Review draft propose land use from Wright-Pierce. If adopted the land use ordinance could be amended by filing with Mass DEP, SRF when adopted Commissioners would look to repeal the present sewer moratorium. Also, a formal Map (collection system) legend should read Sewer Service area. Francis motion to Wright-Pierce correct land use ordinance, second by Frank, all in favor, Larry. Roll call vote: Francis Jr.-yes, Frank-yes, Larry-yes.
- Pleasant St/Smithville Rd Project: Could be problematic to have a couple of contractors working in the same area. There are differences of opinion how to approach and repair the lines. It's up to the Board of Sewer Commissioners to make a decision. Lynch has control of site they would have to ok an outside contractor. We don't have a bid, only have an estimate from Wright-Pierce of \$370,000 which might be overestimated by around \$90,000 so estimated \$290,000 to \$300,000. CIPP lining the clay pipes first would enable them to handle the vibratory and rollers when performing reclamation above it. Larry motion Sewer Department ok Bayside Engineering Amendment No. 3 for the Pleasant St/Smithville Rd design project not to exceed \$32,000, second Frank, all in favor Francis Jr. Roll call vote: Larry-yes, Frank-yes, Francis Jr.-yes.
- Grease Trap: Sewer Commissioner would like to check with Board of Health if they keep records of grease pumping, when tank is clean and inspected. Most towns show that the ordinance falls under the Board of health. Must establish Municipal responsibility for inspectional purposes.
- Virtual Meeting: Sewer Commissioners would like to table this until next meeting.

Resident Concern

- 96 Chestnut St. sewer lateral connection: The Chestnut St Community Block Development Grant project scope and specifications were developed through Stantec engineering not by Sewer Dept. All lateral within the scope were replaced to the side of the road. No work was performed on private property. Everything was done within the boundaries of the work. The Sewer Dept. is not responsible for the laterals (article 3, section 5). Owner of property would need a licensed drainlayer and plumber. Any connections that were discovered in the road were replaced up to the edge of the road. If there was nothing coming from your home into the road, there was no reason for replacing it at that time.
- 42 Main St: Space was commercial downstairs with apartment upstairs. Would like to remodel home to a single family with seven bedrooms. Moratorium above the existing bedrooms aloud 4 bedrooms (440 gals a day). Looking to add 3 more bedrooms. Also, need to have the lateral inspector and the diameter of the piping.

Public Meeting adjourned at 5:38pm motion by Francis Jr., Second by Frank, all in Favor, Larry.

The Board voted and approved minutes on 3/8/2023

Respectfully Submitted,
Debra Graves