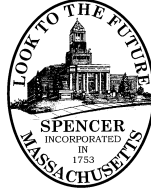


TOWN OF SPENCER, MASSACHUSETTS

OFFICE OF THE SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
FRANCIS X. WHITE II, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
TTY 508-885-7525
PLANT 508-885-7542

Minutes of Meeting held March 8, 2023

Meeting of the Board of Sewer Commissioners held at the Water Department, also, broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Francis "Frank" White
Lawrence "Larry" Dufault
Francis X. White, Jr

Sewer staff present: James Laplante, Jr. Supt.
Debra Graves, Sr Clerk

Others: Jeffrey Bridges, Town Administrator
Dial-in: Gary Woodbury, BOS

Meeting was called to order at 4:02pm.

Vote to approve Meeting Minutes February 22, 2023.

A motion to approve the minutes of February 22, 2023 (Larry, Jr/Frank/Francis Jr) passed 3/0 with a roll call vote: Larry-yes, Frank-yes, Francis Jr.-yes.

Superintendent James LaPlante Reports:

- Review Monthly Operations Report
(Reports are on file at the Utilities & Facilities Office)

Budget & Capital Items:

- Rate Study: Review Rate Study Sewer Commissioners would like to schedule a public meeting for March 29, 2023, 6:30pm at the Town Hall (McCourt Social Hall).
- O&M Tech: Adopt new position for Operations & Maintenance Tech to start on July 1, 2023, which is in the proposed FY24 budget. Larry motion to adopt new position for O&M Tech to start on July 1, 2023, with salary to be determined from the Collector Bargaining Agreement, second by Frank, all in favor Francis Jr. Larry-yes, Frank-yes, Francis Jr.-yes.
- Tractor: Review quote from State bid list vendor for new tractor for FY24 budget which was approval by commissioners last year. Francis Jr. motion with approval from the Capital Planning to approve to purchase front end loader, fork, snow pusher and spreader second by Larry, all in favor Frank. Francis Jr-yes, Larry-yes, Frank-yes.

Sewer Systems Upgrade

- Moratorium: Discuss moratorium policy. Would like to tie moratorium in with land use. Table moratorium unit next meeting also plan on having a public meeting on this.
- Virtual Meeting: Sewer Commissioners would like to keep the current virtual meeting in place.

Resident Concern

- **2 Demers Dr:** Owner requesting late fees waived. She purchased the property at the end of December. Closing was prior to late fee's being added on. Larry made motion to waive \$15.00 late fee, seconded by Francis Jr, all in favor, Frank. Larry-yes, Frank-yes, Francis Jr.-yes.
- **16 Linden St:** Owner is requesting late fees waived stating he never received bill. Has been late before. Larry made motion to deny waiving late fee, seconded by Frank, all in favor, Francis Jr. Larry-yes, Frank-yes, Francis Jr.-yes.
- **93 Mechanic St:** Owner is requesting late fees waived stating that he never received bill. Has been late before. Francis Jr. made motion to deny waiving late fee, seconded by Frank, all in favor, Larry. Francis Jr.-yes, Frank-yes, Larry-yes.
- **321 Main St:** Owner requesting late fees waived stating that he never received bill. Has been late before. Larry made motion to deny waiving late fee, seconded by Frank, all in favor, Francis Jr. Larry-yes, Frank-yes, Francis Jr.-yes.

Public Meeting adjourned at 4:55pm motion by Larry, Second by Frank, all in Favor, Francis Jr.

The Board voted and approved minutes on 4/12/2023

Respectfully Submitted,
Debra Graves