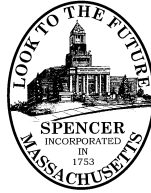


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
TTY 508-885-7525
PLANT 508-885-7542

Minutes of Meeting held August 19, 2020

Meeting of the Board of Sewer Commissioners,
Audioconference Broadcasted Live from McCourt Social Hall, Memorial Town Hall, Spencer, MA.

Members present: Francis "Frank" White
Lawrence "Larry" Dufault
Michael "Mike" Mercadante

Sewer staff present: James Laplante, Jr., Supt.
Debra Graves, Sr. Clerk

Chairman Frank White called the meeting to order at 4:02p.m. and announced the meeting is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, pursuant to the current State of Emergency in the Commonwealth due to the outbreak of the COVID-19 Virus. In order to mitigate the transmission of the COVID-19 Virus, we have suspended public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. We are meeting remotely and broadcasting live on Spencer Cable Access to ensure public viewing access. Citizens Input will be a part of the meeting if residents wish to dial in. The meeting is being broadcast live on Spencer Cable Access.

A motion to approve the minutes of July 15, 2020 (Mike/Frank) passed 3/0 with a roll call vote: Mike-yes, Larry-yes, Frank-yes.

Superintendent James Laplante Reports:

- Review Monthly Operations Report
 - Review Monthly Monitoring Report
- (Reports are on file at the Utilities & Facilities Office)

Budget & Capital Items:

- Design Borrowing \$1.86M. Sewer Commissioners Review Sewer bonds proposed debit service schedule (10 yrs. interest 1.25% and 18 yrs. interest 1.75%). Mike motion to go with the 10 years bond, second by Larry, all in favor Frank.
- Rate hearing: Sewer Commissioners would like to schedule the Sewer meeting and public hearing for Wednesday 9/16/20.

Sewer Systems Upgrades:

- Wright-Pierce: Review scope and fee proposal for Wastewater Treatment Facility Upgrade Owner's Project Manager Services.
- Tighe & Bond: Review price proposal for Wastewater Treatment Facility Upgrade Engineering Service. Tighe & Bond will schedule a walk-through site visit at the Town of Plainville, CT for 8/29/20. If they can't have the walk through for that day. The Sewer Commissioners would like to schedule a sewer meeting for Thursday 8/27/20.
- Sugden Building: Building upper floors consist of 17,000 sq. ft ($75 \times 1,000 = 1,275$ gals. per day). The upper two floors are converted to 8 two-bedroom unit and 8 one- bedroom units. Flow is 110 gallons per day per bedroom ($24 \times 110 = 2,640$ gals. per day). Sewer Commissioners would like to see flow design before making decision on the I&I.

Resident Concerns:

- 5 Paxton Rd – Owner requesting to have late fee waive. Never been late before. Mike motion to waive the late fee of \$15.00, seconded by Larry and in favor Frank.
- 9 Sunset Ln – Owner requesting to have late fee waive. Bills was do 8/3/20. Don't receive their social security check unit the 3rd day of the month. Mike motion to waive the late fee of \$15.00 (one time only), seconded by Frank and in favor Larry.
- 26 School St – Owner requesting to have late fee waive. Bills was do 8/3/20. Don't receive their social security check unit the 3rd day of the month. Mike motion to waive the late fee of \$15.00 (one time only), seconded by Frank and in favor Larry.
- 47 Temple St – Outside faucet was running for longtime looking for abatement on sewer for July's bill. Larry motion not to honor abatement, seconded by Frank and in favor Mike.
- 54 Temple St – New owner requesting to have late fee waive. Mailed payment out 8/1/20 wasn't posted until 8/18/20. Larry motion to waive the late fee of \$15.00 (one time only), seconded by Frank and in favor Mike.

Meeting Adjourned at 5:25pm motion by Larry, seconded by Frank and in favor Mike.

The Board voted and approved minutes on 9/16/20