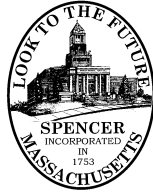


**TOWN OF SPENCER, MASSACHUSETTS**  
**OFFICE OF THE**  
**SEWER COMMISSION**

FRANCIS X. WHITE, CHAIRMAN  
LAWRENCE H. DUFAULT, CLERK  
MICHAEL J. MERCADANTE, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD  
SPENCER, MA 01562  
TEL. 508-885-7541  
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PLANT 508-885-7542

**Minutes of Meeting held June 19, 2019**

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" White  
Lawrence "Larry" Dufault

Sewer staff present: James Laplante, Jr., Supt.  
Debra Graves, Sr. Clerk

Meeting was called to order at 4:05pm.

Read and accepted Minutes for May 15, May 29, & June 5, 2019.

Sign monthly commitment for Septage Fees

Superintendent James Laplante Reports:

- Monthly Operations Report
  - Monthly Monitoring Report
- (Reports are on file at the Utilities & Facilities Office)

**Review Monthly Operation Report:**

- Sewer Commissioners discuss #1 and #3 Lake Whittemore Dr. connection, would like to amend September 12, 2018 minutes. New proposal to install a manhole and run a single 8" line to Rt.9. This would allow possible future expansion of Sewer system in that area with a possible betterment in the future.

**Budget & Capital Items:**

- Review proposed CWMP schedule. Completion of schedule would qualify department for SRF funding.

**Sewer Systems Upgrade:**

- Sewer Commissioner Review maps and data from evaluation study, Highlighting areas of excessive infiltration causing Annual average flow violation. Video inspection of area will be scheduled.
- Nitrogen requirements for NPDES permits on the Long Island Sound Watershed. Aeration modifications will be necessary to meet Nitrogen limits, Aeration tanks were taken off the schedule earlier in CWMP.
- Tight Bond will be at the Sewer Commissioners meeting July 10, 2019.
- Maintenance garage; working on bid for the garage (40x40x16), Commissioners have approved building, and address Solids Bldg. roof next fiscal year. (FY21).

Resident Concerns

- **75 Main St** - Resident requesting adjustment on Sewer part of bill due to leaks. Larry motion to abate on January bill 5891cf & April bill 8656cf, seconded by Frank, all in favor.
- **41 Maple St** – Resident requesting adjustment on Sewer part of bill due to leaks. Looking for abate on April 1, 2018 bill. Sewer Commissioners denied, because it's last fiscal year.
- **53 Main St**. - Resident requesting to have late fee waived. Sewer Commissioners denied to have the late fee waived, because resident has not paid the bill and is on the water shut-off list.
- **11 Pearl St**. – Resident requesting to have late fee waived. Larry motion to waive the \$15.00 late fee, seconded by Frank, all in favor.
- **31 Grant St** – Resident requesting to have late fee waived never been late before. Larry motion to waive the \$15.00 late fee, seconded by Frank, all in favor.
- **67 Lincoln St** – Resident requesting to have late fee waived never been late before. Larry motion to waive the \$15.00 late fee, seconded by Frank, all in favor.
- **234 Main St** – Requesting to have late fee waived never been late. Larry motion to waive the \$15.00 late fee, seconded by Frank, all in favor.
- **4 Bemis St** – Resident requesting to have late fee waived. Check was mailed by Credit Union on 5/2/19, check was not cashed until 5/17/19. Larry motion to waive the \$15.00 late fee, seconded by Frank, all in favor.
- **29 Grove St** - Resident requesting to have late fee waived. Check was mailed 5/3/19; check was not cashed until 5/17/19. Larry motion to waive the \$15.00 late fee, seconded by Frank, all in favor.

Meeting Adjourned at 5:45pm motion by Larry, seconded by Frank and in favor.

*The Board voted and approved minutes on 7/10/2019*