

ADDENDUM NO. 1

To: Prospective Bidders and Others
From: William Cundiff, Superintendent, Spencer Utilities & Facilities Office
Date: October 19, 2021
Re: **ADDENDUM NO. 1 – CONTRACT #201104: Richard Sugden Library Gutter/Downspout Replacement**

The following contract amendments are hereby incorporated into the above referenced contract bid documents.

This Addendum simply reviews the Voluntary Site Walk that occurred on October 15, 2021 at 10:00 AM at the Sugden Library, 8 Pleasant Street, Spencer, MA for the above referenced gutter replacement project. Attached to this summary is the attendance Sheet.

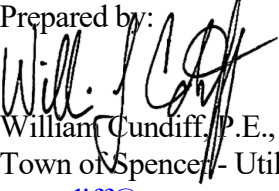
The Site Walk promptly started at 10:00 AM on October 15, 2021 and only comprised of the Town Representative and one Prospective Bidder. The project was briefly reviewed and a discussion of how the project is simply a replacement of the copper gutter downspouts with an equivalent gutter system. The project does require that the successful Bidder present their proposed replacement project to the Historical Commission for approval.

We walked around the perimeter of the building and problem areas were pointed out where obvious leaking occurs due to leaders that are cracked or misaligned with the below grade collector pipe.

The Prospective Bidder asked if wood rot damage is found, how to proceed. The presumption is that all base materials are sound and functioning in order to establish a baseline for bidders to proceed. Unforeseen damage would be documented and a decision would have to be made based upon a Change Order Process.

The Prospective Bidder asked if slate shingles need to be replaced. If the shingles are required to be removed during the installation process, then the cost to replace them should be included in pricing. If any materials that are required to be removed or are damaged during gutter removal or installation, then in fact those materials or items must be replaced as part of the project.

The Prospective Bidder asked if any gutter maintenance logs existed. No gutter maintenance logs exist.

Prepared by:

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10-15-21 SUGDEN LIBRARY GUTTER REPLACEMENT PROJ. 10:00 AM

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